



PARKLAND COUNTY
MUNICIPAL DEVELOPMENT PLAN BYLAW 2017-14

REPORTING AND MONITORING PROGRAMME

One Parkland: Powerfully Connected.

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Purpose

Parkland County Council adopted Municipal Development Plan (MDP) Bylaw 2017-14 on October 10, 2017. This report presents the next steps for the MDP by outlining the process for reporting and monitoring on MDP progress. The report will address the processes for:



REPORTING - Reporting on the status of future projects to be completed that are identified in the MDP



MONITORING - Monitoring the County's progress towards developing Complete Communities (further defined on page 4).

Municipal Development Plan Bylaw 2017-14

Parkland County's MDP provides direction to report and monitor on progress made on achieving the MDP's Community Vision and its projects. MDP Policy 13.0.2 states:

13.0.2.a The MDP shall be monitored and reviewed through an annual report prepared by County Administration for Council review.

13.0.2.b As part of the annual report, the County will develop a framework for review and monitoring for the MDP based on performance indicators. Performance indicators shall include baseline measures, appropriate targets, and a methodology of measurement for the indicators.

Implementation – The Dual Role of the MDP

MDP Bylaw 2017-14 functions in two ways:

Future Project Identification: The MDP identifies future projects to be completed. Each project was incorporated into the MDP for a reason as they will assist in achieving the MDP Community Vision.

Statutory Plan Direction: A statutory plan that has been adopted by Council must legally be followed by the municipality, residents and developers. As a statutory plan, the policy direction outlined in the MDP must be reflected in day-to-day decision making and core service delivery.





Reporting on MDP projects



Municipal Development Plan Bylaw 2017-14 identifies a number of projects for completion. Administration has already initiated several of these projects (see Appendix 1).

MDP Biannual Reporting

Administration will provide a **MDP Biannual Project Status Report** to Executive Administration and Council to identify current MDP projects underway and the status of these projects. The list will also identify potential risks to meeting project dates. Project status will be measured using the following:

 <i>Full Progress</i>	Full Progress – Work on the project is underway
 <i>Slow Progress</i>	Slow Progress – Work on the project is scheduled to begin at the end of 2018 or into 2019.
 <i>No Progress</i>	No Progress – Project is scheduled for late 2019 and beyond.
 <i>Unknown</i>	Progress Unknown – Planning and Development Services is not the lead on the project. Project status is to be communicated by the Project Lead Department.

Several MDP projects may be led or coordinated through other departments. In this case, these projects will be identified in the biannual report and these departments may be asked to provide updates on their projects by Executive Administration and through to Council.

The first MDP Project Status report is included as **Appendix 1** to this report.

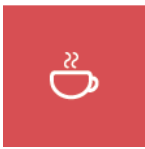
Monitoring the move towards Complete Communities



Administration will monitor County progress towards developing Complete Communities through an **Annual Monitoring Report**.

Complete Communities in Parkland County

Parkland County Council's *Long Term Strategic Plan 2040 and Beyond* stresses the desire for Complete Communities.



COMPLETE COMMUNITIES

We recognize the diversity of Parkland's communities, while fostering a united and shared vision for Parkland as a whole

The MDP further defines Complete Communities as *"communities that provide a range of land uses, residential and employment options, and services and amenities to support residents and the needs of the County"*.

The County sees *Complete Communities* as five elements working together. These inter-related elements include:

- AGRICULTURE
- RECREATION
- HAMLETS
- COUNTY RESIDENTIAL
- INDUSTRIAL / NON-RESIDENTIAL LANDS

The **Annual Monitoring Report** will monitor progress on the elements listed above using existing and available data sets. One example of data includes permit numbers issued by land use type and activity.






Appendix 2 provides more information on Complete Communities in Parkland County.

Next Steps

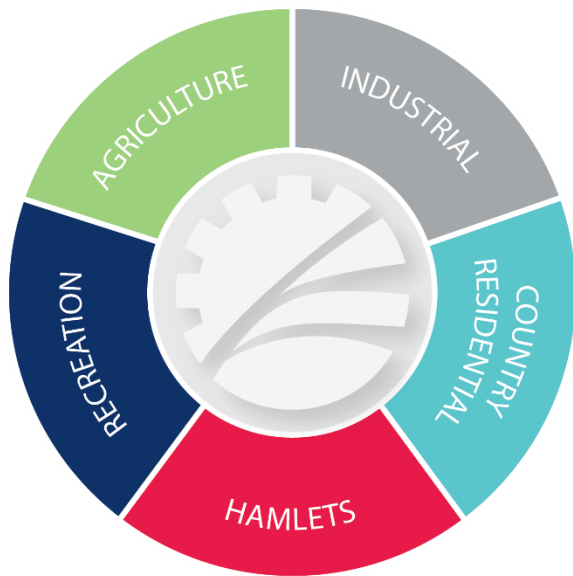
- Administration will present the MDP Reporting and Monitoring Programme to Council in Q1, 2018.
- Administration to present to Council MDP Biannual Project Report by the end of Q2, 2018.
- Administration to complete MDP projects underway as identified in Appendix 1: MDP Project List.
- Administration to present the Annual Monitoring Report to Council by the end of Q4, 2018.

Appendix 1: MDP Project Status

Disclaimer: this update only reports on current MDP projects underway. Information is current to the date provided and reflects information available at the time of preparation.

Project Name	Lead	Project Status	Description	Next Steps
Prepare MDP Reporting Framework	PDS	 Complete	<ul style="list-style-type: none"> Framework presented to Council in Q1, 2018. Biannual report prepared in Q2, 2018. Annual Monitoring report prepared in Q4, 2018. 	<ul style="list-style-type: none"> Preparing Q2, Project Status Report Preparing Annual Monitoring Report
CR Inventory and Analysis	PDS	 Full Progress	<ul style="list-style-type: none"> Preliminary inventory mapping (phase 1) complete by Q2, 2018. Preliminary analysis (phase 2) complete by mid Q3 2018. 	<ul style="list-style-type: none"> Final Inventory and Analysis completed by late Q3, 2018.
Completing of Intermunicipal Development Plans	PDS	 Full Progress	<ul style="list-style-type: none"> Work has commenced on IDP's with Brazeau, Yellowhead and Lac Ste. Anne counties. Work to occur concurrently with ICF's. 	<ul style="list-style-type: none"> Draft IDP's completed by October 2018.
Boundary Interface Project (BIPS) - City of Edmonton, Enoch, Parkland County	PDS	 Full Progress	<ul style="list-style-type: none"> Steering Committee is in the process of retaining (through grant funding) facilitation assistance for the BIPS. 	<ul style="list-style-type: none"> Draft BIPS to be completed by early 2019.
Completion of Hamlet Area Redevelopment Plans for growth hamlets.	PDS	 Slow Progress	<ul style="list-style-type: none"> Administration is preparing the Hamlet Reinvestment Strategy. The Strategy will outline potential timelines for Hamlet Area Redevelopment Plans. 	<ul style="list-style-type: none"> Completion of Hamlet Reinvestment Strategy. Completion of Entwistle HARP Background Report.
Emerging issues: <ul style="list-style-type: none"> Long Range staff are allocated to completing required IDP's. Additional staff assistance in this area may impact project timelines of other projects. Core Service provision may impact timelines for completion of the CR Inventory. Timelines for BIPS are contingent on staff availability and resources of COE and Enoch Cree First Nation. 			Upcoming milestones (less than 6 months): <ul style="list-style-type: none"> Preparation of Q2 MDP Project Status Report is underway. IDP's for Brazeau, Yellowhead, and Lac Ste Anne Counties fully underway. CR Inventory and Analysis (phase 1) complete: early Q2, 2018. Work on Entwistle Background Report starts. 	

Appendix 2: Complete Communities and Parkland County



Municipal Development Plan Bylaw 2017-14 One Parkland: Powerfully Connected policies support “Complete Communities”. The MDP defines Complete Communities as “communities that provide a range of land uses, residential and employment options, and services and amenities to support residents and the needs of the County”. The County sees “Complete Communities” as five elements working together.



AGRICULTURE - Agriculture is the land base of the County and the roots of the community. Without agriculture Complete Communities would not exist in Parkland County.



RECREATION – Recreation is the lifeblood to healthy communities. Providing recreational, social and cultural amenities opportunities supports inclusion and togetherness.



HAMLETS – Hamlets are activity hubs that provide a mix of housing, employment, social, cultural, and recreational opportunities for residents and the surrounding region.



COUNTRY RESIDENTIAL – County Residential living is one of the main characteristics of Parkland County and bridges the rural agricultural landscape to more urban hamlets.



NON-RESIDENTIAL LANDS – Industrial and Commercial (employment lands) development sustain the regional prosperity of the County and its residents ensuring continued financial independence and resiliency.

Complete Communities require of all five parts working together. If one part is missing, the community is not successful. Policies, planning, and decision-making that balances the five elements is needed to support Complete Communities.