



**Meeting Minutes**

**Council**

*Mayor Allan Gamble*  
*Council Member Kristina Kowalski*  
*Council Member Sally Kucher-Johnson*  
*Council Member Phyllis Kobasiuk*  
*Deputy Mayor Natalie Birnie*  
*Council Member Rob Wiedeman*  
*Council Member Allan Hoefsloot*

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Tuesday, December 13, 2022

9:00 AM

Council Chambers

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**CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT**

Council Member Kowalski attended the meeting virtually.

Mayor Gamble called the meeting to order at 9:00 a.m.

On behalf of Council, Mayor Gamble offered the following Treaty 6 lands acknowledgement:

We acknowledge that our meeting today convenes on the lands of Treaty 6, which is the traditional home of Cree, Dene Saulteaux, Blackfoot, Nakota Sioux Nations and members of the Metis Nation of Alberta, Inuit and all First Nations sharing this land for generations.

We recognize the long history and contributions of Indigenous peoples who have cared for this land from time immemorial to the present. We acknowledge that we are all Treaty people, bound to one another by the spirit and intent of Treaty as long as the sun shines, the grass grows and the river flows.

**Present:** 6 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie and Council Member Allan Hoefsloot

**Absent:** 1 - Council Member Rob Wiedeman

**Administration:**

Laura Swain, Chief Administrative Officer

Dave Cross, General Manager, Agriculture, Community & Protective Services

Rob McGowan, General Manager, Operations Services

Jeff Dyck, Chief Financial Officer/General Manager, Corporate & Shared Services

Neil Jamieson, Acting Director, Public Works - in-part

Julia Leduc, Current Planner - in-part

Natasha De Sandi, Senior Planner, Long Range Planning - in-part

Joshua Culling, Manager, Current and Long Range Planning - in-part

Suzanne Merrills, Interim Director, Community Services - in-part

Michelle Kirchmayer, Director, Assessment, Tax & Financial Systems - in-part  
Sharif Ibrahim, Planning & Off-site Levy Coordinator - in-part  
Ebenezer Adjei, Manager, Financial Planning & Analysis - in-part  
Jody Hancock, Director, Engineering Services - in-part  
Barb Williams, Manager, Legislative Services  
Lois Tyerman, Legislative Officer

## CELEBRATING SUCCESSES

Administration acknowledged staff on the rollout of the Routine Release of County Records Administrative Directive.

## INSPIRATIONAL REFLECTION

Council Member Kucher-Johnson offered a short inspirational reflection.

## ADOPTION OF AGENDA

A motion was made by Council Member Hoefsloot that the December 13, 2022 Council meeting agenda be adopted, as presented. The motion carried unanimously.

## ADOPTION OF MINUTES

### [MIN 22-045](#)

Adoption of the November 22, 2022 Council Meeting Minutes

#### **Proposed Motion**

That the November 22, 2022 Council meeting minutes be adopted, as presented.

A motion was made by Council Member Birnie that the November 22, 2022 Council meeting minutes be adopted, as presented.

## DELEGATIONS

### [App 22-106](#)

9:05 a.m. - Public Input (15 mins.)

Mayor Gamble asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.

Rod Shaigec, County resident, came forward and expressed his appreciation of the County's new records directive.

Mr. Shaigec expressed concerns related to the following:

- Fibre optic internet project;
- Council Remuneration;
- Council Members being appointed to the Subdivision and Development Appeal Board;
- A recent budget engagement and resident survey.

## BUSINESS ARISING

## **Mayor and Council Member Matters**

### [RFD 22-301](#)

Meridian Business Park Renaming and Re-branding

#### **Proposed Motion**

That administration be directed to present to Council renaming and re-branding of the Meridian Business Park to the Parkland AG Centre.

**Council Member Kobasiuk presented the Meridian Business Park Renaming and Re-branding.**

**Council Member Kobasiuk tabled the item to the Council meeting scheduled for February 28, 2023.**

## **RECESS**

**Mayor Gamble recessed the meeting at 9:40 a.m., and reconvened the meeting at 9:57 a.m.**

## **NEW BUSINESS**

### **Legislative Matters**

### [RFD 22-305](#)

Bylaw 2022-17 - Proposed Amendment to Municipal Development Plan Bylaw 2017-14

#### **Proposed Motions**

1. That Bylaw 2022-17 receive first reading.
2. That a public hearing be scheduled on January 24, 2023 at 10:00 a.m. in Council Chambers to hear public comment on Bylaw 2022-17.

**A motion was made by Council Member Kucher-Johnson that Bylaw 2022-17 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Hoefsloot that a public hearing be scheduled on January 24, 2023 at 10:00 a.m. in Council Chambers to hear public comment on Bylaw 2022-17. The motion carried unanimously.**

## **Mayor and Council Member Matters**

### [NM 22-017](#)

Notice of Motion - Evergreens Foundation Agreement

Take notice that at a regular meeting of Council on January 10, 2023, Councillor Kobasiuk will move that administration be directed to review the Evergreens Foundation agreement with Parkland County.

**Councillor Kobasiuk presented a Notice of Motion that at a regular meeting of Council on January 10, 2023, Councillor Kobasiuk will move that administration be directed to review the Evergreens Foundation agreement with Parkland County.**

**Legislative Matters**

[RFD 22-320](#)

Policy C-RP14 - Not For Profit Organization Grant Funding Program

**Proposed Motion**

That the revised Not For Profit Organization Grant Funding Program Policy C-RP14 be approved, as presented.

**A motion was made by Council Member Birnie that the revised Not For Profit Organization Grant Funding Program Policy C-RP14 be approved, as presented. The motion carried unanimously.**

**RECESS**

Mayor Gamble recessed the meeting at 10:20 a.m., and reconvened the meeting at 10:32 a.m.

**Operations Services Matters**

[RFD 22-310](#)

Wabamun Area Vision Report

**Proposed Motion**

That the Wabamun Area Vision Report be received for information, as presented.

**A motion was made by Council Member Kucher-Johnson that the Wabamun Area Vision Report be received for information, as presented. The motion carried unanimously.**

[RFD 22-311](#)

Bylaw 2022-11 - Revised Fees and Charges Schedule J.1

**Proposed Motion**

That Bylaw 2022-11 Fees and Charges Bylaw Schedule J.1 be amended, as presented.

**A motion was made by Council Member Hoefsloot that Bylaw 2022-11 Fees and Charges Bylaw Schedule J.1 be amended, as presented. The motion carried unanimously.**

[RFD 22-322](#)

Policy C-AD22 - Revised Elected Official Remuneration Policy

**Proposed Motion**

That the revised Elected Official Remuneration Policy C-AD22 be approved, as presented.

**A motion was made by Council Member Kobasiuk that the revised Elected Official Remuneration Policy C-AD22 be approved, as presented. The motion carried unanimously.**

[RFD 22-323](#)

Policy C-FI05 - Revised Restricted Surplus

**Proposed Motion**

That revised Restricted Surplus Policy C-FI05 be approved, as presented.

**A motion was made by Council Member Kowalski that revised Restricted Surplus Policy C-FI05 be approved, as presented. The motion carried unanimously.**

### **Agriculture, Community and Protective Services Matters**

#### **RFD 22-319**

Trails Strategy Plan Update

#### **Proposed Motion**

That the Trails Strategy Plan update be received for information, as presented.

**A motion was made by Council Member Kowalski that the Trails Strategy Plan update be received for information, as presented. The motion carried unanimously.**

### **Chief Financial Officer**

#### **RFD 22-313**

Request for Cancellation of Tax Penalties

#### **Proposed Motion**

That cancellation of tax penalties on the 2022 Tax Levy for Roll Number 139002 in the amount of \$577.21 be approved.

**A motion was made by Council Member Birnie that cancellation of tax penalties on the 2022 Tax Levy for Roll Number 139002 in the amount of \$577.21 be approved. The motion was defeated by the following vote:**

**Against:** 6 - Mayor Gamble, Council Member Kowalski, Council Member Kucher-Johnson, Council Member Kobasiuk, Council Member Birnie and Council Member Hoefsloot

### **Corporate & Shared Services Matters**

#### **RFD 22-312**

Public Member Appointments to Boards and Committees

#### **Proposed Motion**

That the following public member appointments to boards and committees be approved effective January 1, 2023:

#### Parkland County Library Board

- Sarah Leteta - 2 Year Term \*

#### Subdivision and Development Appeal Board

- Dylan Smith - 3 Year Term \*  
- Marlene Chambers - 3 Year Term \*  
- Marc Morin - 3 Year Term \*  
- Darren Baumgardner - 3 Year Term  
- Corinne Lamoureux - 3 Year Term  
- Lesley Foy - 3 Year Term

*\* incumbent*

A motion was made by Council Member Kucher-Johnson that the following public member appointments to boards and committees be approved effective January 1, 2023:

**Parkland County Library Board**  
- Sarah Leteta - 2 Year Term

**Subdivision and Development Appeal Board**  
- Dylan Smith - 3 Year Term  
- Marlene Chambers - 3 Year Term  
- Marc Morin - 3 Year Term  
- Darren Baumgardner - 3 Year Term  
- Corinne Lamoureux - 3 Year Term  
- Lesley Foy - 3 Year Term

The motion carried unanimously.

## **Operations Services Matters**

### **[RFD 22-304](#)**

2022 Off-Site Levy Reimbursement

#### **Proposed Motion**

1. That the 2022 Off-Site Levy reimbursement report be received for information, as presented.
2. That Council approve the transfer of Off-Site Levy reimbursement in the amount of \$4,596,778 to Developer Recoveries restricted surplus.

**A motion was made by Council Member Hoefsloot that the 2022 Off-Site Levy reimbursement report be received for information, as presented. The motion carried unanimously.**

**A motion was made by Council Member Kobasiuk that Council approve the transfer of Off-Site Levy reimbursement in the amount of \$4,596,778 to Developer Recoveries restricted surplus. The motion carried unanimously.**

### **[RFD 22-303](#)**

Alberta Transportation Bridge Report Highway 16 East of Range Road 42

#### **Proposed Motion**

That the Alberta Transportation Bridge Report for Highway 16 east of Range Road 42 be tabled to the scheduled January 24, 2023 Council meeting.

**A motion was made by Council Member Birnie that the Alberta Transportation Bridge Report for Highway 16 east of Range Road 42 be tabled to the scheduled January 24, 2023 Council meeting. The motion carried unanimously.**

## **COMMUNICATIONS**

### **[COM 22-122](#)**

Rural Municipalities of Alberta Newsletter Update

#### **Proposed Motion**

That the Rural Municipalities of Alberta newsletter be received for information,

as presented.

**A motion was made by Council Member Kucher-Johnson that the Rural Municipalities of Alberta newsletter be received for information, as presented. The motion carried unanimously.**

[COM 22-123](#)

Federation of Canadian Municipalities Update

**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

**A motion was made by Council Member Kowalski that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.**

[COM 22-124](#)

Mayor's Report

**Proposed Motion**

That the Mayor's Report be received for information, as presented.

**Mayor Gamble reported on the following items:**

**Woodbend Community Centre developer public consultation pre-development application meeting;**

**Government of Alberta Throne Speech;**

**Remington Development Corporation Christmas function;**

**Myshak Group Christmas function;**

**Spruce Grove & District Agricultural Heritage Society annual general meeting;**

**Tri-Indigenous Cultural session;**

**Wabamun Christmas in the Village event;**

**Edmonton Metropolitan Region Board (EMRB) meeting;**

**EMRB Audit and Finance Committee meeting;**

**Meeting with the Minister of Transportation; and**

**a Christmas Function in the hamlet of Josephsburg.**

**A motion was made by Council Member Kobasiuk that the Mayor's report be received for information, as presented. The motion carried unanimously.**

[COM 22-125](#)

Council and Committee Reports

**Proposed Motion**

That the Council and Committee Reports be received for information, as presented.

**Council Member Hoefsloot reported on the Stony Plain Seed Cleaning Plant, Agricultural Services Board, Community Sustainability Committee, Alternative Land Use Services (ALUS), and the Lakeside Curling Club meeting.**

**Council Member Kobasiuk reported on the Woodbend Community Centre developer public consultation pre-development meeting, Evergreens Foundation, and the Tri-Indigenous Cultural Session.**

**Council Member Birnie reported on the Agricultural Services Board, Regional Reinvestment Strategy luncheon, Women's Spring Caucus luncheon,**

Tri-Indigenous Cultural session, Light up your Life event in Wabamun, Capital Region Parkland Water Services Commission and a meeting with the Minister of Transportation.

Council Member Kucher-Johnson reported on the Woodbend Community Centre developer public consultation pre-development meeting, Tri-Indigenous Cultural session, Yellowhead Regional Library Organizational Meeting, Parkland Library Board Christmas function, and Pioneer Museum Christmas function.

Council Member Kowalski reported on the North Saskatchewan Watershed Alliance, Acheson Business Association, Woodbend Community Centre developer public consultation pre-development meeting, Alberta Riparian Society, Regional Reinvestment Strategy luncheon, Women's Spring Caucus luncheon, Remington event, Funeral for Peter Trynchy, former MLA and Minister, and the Tri-Indigenous Cultural session.

A motion was made by Council Member Birnie that the Council and Committee reports be received for information, as presented. The motion carried unanimously.

[COM 22-127](#)

Proclamations - January 2023

**Proposed Motion**

That the following proclamation for January 2023 be received for information, as presented.

Family Literacy Day - January 27, 2023

A motion was made by Council Member Kucher-Johnson that the following proclamation for January 2023 be received for information, as presented.

Family Literacy Day - January 27, 2023

The motion carried unanimously.

**CLOSE OF MEETING**

Mayor Gamble closed the meeting at 12:15 p.m.

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Mayor

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Manager, Legislative Services