



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Agenda

Committee of the Whole

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, November 5, 2019

9:00 AM

Council Chambers

Vision:

One Parkland: Powerfully Connected

1. **CALL TO ORDER (Jensen)**
2. **ADOPTION OF AGENDA (Jensen)**
3. **CONSENT AGENDA (Jensen)**
4. **ADOPTION OF MINUTES (Jensen)**
- 4.1 [MIN 19-032](#) Adoption of the October 1, 2019 Committee of the Whole Meeting Minutes

Proposed Motion

That the October 1, 2019 Committee of the Whole meeting minutes be adopted, as presented.

Sponsors: Jensen

Attachments: [1. Unadopted October 1, 2019 Committee of the Whole Meeting Minutes](#)

5. **DELEGATIONS**
- 5.1 [App 19-072](#) Public Input - 9:15 a.m. (10 mins.)

Sponsors: Jensen

- 5.2 [App 19-073](#) 10:00 a.m. Appointment - 2019 Salvation Army Kettle Campaign
Paul Hanlan, 2019 Kettle Coordinator
Major Joanne Cook, Salvation Army

Proposed Motion

That the 2019 Salvation Army Kettle Campaign presentation be received for information, as presented.

Sponsors: Cross

Attachments: [1. 2019 Salvation Army Christmas Kettle Campaign Presentation](#)

- 5.3 [App 19-070](#) 10:30 a.m. Appointment - River Valley Alliance Update
Brent Collingwood, Executive Director

Proposed Motion

That the River Valley Alliance Update be received for information, as presented.

Sponsors: Cross

Attachments: [1. River Valley Alliance Presentation, Nov 5, 2019](#)

- 5.4 [App 19-071](#) 11:00 a.m. Appointment - Tri Regional Action Collaboration Task Force (TRAC)
Dave Grobman, Chair

Proposed Motion

That the Tri Regional Action Collaboration Task Force presentation be received for information, as presented.

Sponsors: Swain

Attachments: [1. 2022 Greater Parkland Regional Chamber of Commerce Future Vision](#)

- 5.5 [App 19-069](#) 11:30 a.m. Appointment - KPMG Audit Planning Report
Taylor Rolheiser, Senior Manager
John Stelter, Audit Partner

Proposed Motion

That the KPMG Audit Planning Report be received for information, as presented.

Sponsors: Kibblewhite

Attachments: [1. Audit Planning Report](#)

6. **OLD BUSINESS**

7. **NEW BUSINESS**

A. **Mayor and Council Member Matters**

B. **Chief Administrative Officer**

C. **Chief Financial Officer**

C.1 [RFD 19-070](#) September 30, 2019 Financial Statements**Proposed Motion**

That the September 30, 2019 Financial Statements be received as information, as presented.

Sponsors: Kibblewhite

Attachments: [1. September 2019 YTD Financial Report](#)

D. General Manager, Agriculture, Community and Protective Services**D.1** [RFD 19-213](#) Bylaw 2019-21 Municipal Emergency Management**Proposed Motions**

1. That Bylaw 2019-21 be received for information, as presented.
2. That Bylaw 2019-21 be referred to the November 26, 2019 Council meeting.

Sponsors: Cross

Attachments: [1. Bylaw 2019-21 Municipal Emergency Management](#)
[2. Bylaw 2019-21 Municipal Emergency Management Presentation](#)

E. General Manager, Corporate Services**E.1** [RFD 19-136](#) Corporate Plan**Proposed Motion**

That the Corporate Plan be received for information, as presented.

Sponsors: Swain

Attachments: [1. 2019 Corporate Plan - 2019-10-29](#)

F. General Manager, Operations Services**F.1** [RFD 19-206](#) Tri-Municipal Local Transit Service Update**Proposed Motions**

1. That the Tri-Municipal Local Transit Service Update be received for information, as presented.
2. That Administration be directed to develop options for Transit Service to Parkland Village as part of a new Tri-Municipal Local Transit service; and, provide Council with an update by Q3 2020.

Sponsors: McGowan

Attachments: [1. Tri-Municipal Local Transit Projections](#)

F.2 [RFD 19-207](#) Acheson Transit Service Update**Proposed Motions**

1. That the Acheson Transit Service update be received for information, as presented.
2. That Administration be directed to present to Council a recommendation to reduce the Acheson Transit Service by three morning and three afternoon trips.

Sponsors: McGowan

Attachments: [1. Acheson Bus Stop Locations](#)
[2. Ridership Statistics and Utility Bill Breakdown](#)

G. General Manager, Strategic Initiatives**8. COMMUNICATIONS****8.1** [COM 19-066](#) Rural Municipalities of Alberta Contact Newsletter**Proposed Motion**

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

Sponsors: Jensen

Attachments: [1. October 25, 2019 Contact Newsletter](#)

8.2 [COM 19-067](#) Federation of Canadian Municipalities Update**Proposed Motion**

That the Federation of Canadian Municipalities Update be received for information, as presented.

Sponsors: Jensen

Attachments: [1. Federation of Canadian Municipalities Update](#)

9. CLOSED SESSION**9.1** [RFD 19-211](#) Closed Session**Proposed Motion**

That the Committee of the Whole convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 23 of the *Freedom of Information and Protection of Privacy Act*.

Sponsors: Heck

- 9.2 [PRE 19-060](#) KPMG Audit Planning Report
Taylor Rolheiser, Senior Manager
John Stelter, Audit Partner
- FOIP Section 24 - Advice from officials
FOIP Section 26 - Testing procedures, tests and audits
- 9.3 [PRE 19-059](#) Economic Diversification Update
- FOIP Section 16 - Harmful to business interests of third party
FOIP Section 21 - Harmful to intergovernmental relations
FOIP Section 24 - Advice from officials
- 9.4 [PRE 19-061](#) Jurisdictional Land Matter
- FOIP Section 21 - Harmful to intergovernmental relations
FOIP Section 24 - Advice from officials
FOIP Section 27 - Legal privilege
- 9.5 [RFD 19-212](#) Regular Committee of the Whole Meeting Session
- Proposed Motion**
That the Committee of the Whole revert to regular Committee of the Whole meeting session.
- Sponsors:* Heck
10. **BUSINESS ARISING FROM CLOSED SESSION**
11. **NEXT MEETING**
- The next Committee of the Whole meeting is scheduled for December 3, 2019 at 9:00 a.m.*
12. **CLOSE OF MEETING**