



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes

### Governance and Priorities Committee

*Mayor Rod Shaigec*  
*Deputy Mayor John McNab*  
*Council Member Sally Kucher Johnson*  
*Council Member Jason Doucette*  
*Council Member Ben Jespersen*  
*Council Member Corey Kyle*  
*Council Member Kristine Olson*

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Tuesday, May 5, 2026

9:00 AM

Council Chambers

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#### CALL TO ORDER

Chairperson McNab called the meeting to order at 9:00 a.m.

**Present:** 7 - Mayor Rod Shaigec, Council Member Sally Kucher Johnson, Council Member Jason Doucette, Council Member Ben Jespersen, Council Member Corey Kyle, Council Member Kristine Olson and Council Member John McNab

#### Administration:

Laura Swain, Chief Administrative Officer

Jeff Dyck, Chief Operating Officer

Trent Tompkins, General Manager, Operations Services

Jeff Chase, General Manager, Community & Development Services

Brandon Sidhu, Director, Community Services (In-part)

Derek MacDonald, Planner II, Planning Coordination, Planning & Development Services (In-part)

Natasha De Sandi, Manager, Planning Coordination, Planning & Development Services (In-part)

Justin Young, Director, Planning & Development Services (In-part)

Brett Hamm, Supervisor, Communications (In-part)

Laura Godin, Senior Advisory, Corporate Strategy, Governance & Engagement (In-part)

Clarence Wong, Director, Strategic Growth (In-part)

Denise Carlson, Manager, Economic Growth, Strategic Growth (In-part)

Kaylee Haynes, Economic Growth Specialist, Strategic Growth (In-part)

David Huynh, Advisor, Economic Growth, Strategic Growth (In-part)

Jessica Harnden, Manager, Subdivision Planning, Planning & Development Services (In-part)

Braden Slemko, Manager, Development Planning & Safety Codes, Planning & Development Services (In-part)

Sarah Nipshank, Social Development Coordinator, Community Services (In-part)

Lois Tyerman, Director, Governance and Engagement (In-part)

Odessa Bartel, Manager, Legislative & Legal Services

Deb Crowder, Legislative Officer, Legislative & Legal Services (Recording)

Secretary)

## CELEBRATING SUCCESS

Laura Swain celebrated Lois Tyerman and Odessa Bartel for achieving the Certified Local Government Manager Designation.

Jeff Dyck celebrated Ryan McMeckan for achieving the Municipal Assessors of Alberta Accreditation.

## ADOPTION OF AGENDA

A motion was made by Committee Member Jespersen that the May 5, 2026 Governance and Priorities Committee meeting agenda be adopted, as presented.

The motion carried unanimously.

## ADOPTION OF MINUTES

### [MIN 26-018](#)

Adoption of April 21, 2026 Governance and Priorities Committee Meeting Minutes

#### **Proposed Motion**

That the April 21, 2026 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

A motion was made by Committee Member Kyle that the April 21, 2026 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

Committee Member Olson advised that the April 21, 2026 Governance and Priorities Committee meeting minutes requires one correction under Mayor and Council Member Matters, NM 26-008, Notice of Motion, making an edit to the word "Fesability" to now read "Feasibility".

Committee Member Kyle amended his original motion and moved that the April 21, 2026 Governance and Priorities Committee Meeting Minutes be adopted, as amended.

The motion carried unanimously.

## DELEGATIONS

### [App 26-030](#)

9:05 a.m. Public Input

Chairperson McNab asked the gallery if there were any members of the public in attendance who wished to bring any matters to the attention of Parkland County.

No one came forward.

## NEW BUSINESS

### Community & Development Services

[RFD 26-101](#) Community Services Department Update

**Proposed Motion**

That the Community Services update be received for information, as presented.

**Brandon Sidhu presented the Community Services Update.**

**A motion was made by Committee Member Olson that the Community Services Update be received for information, as presented.**

**The motion carried unanimously.**

[RFD 26-106](#) Wave One Development Area Policies (DAP) and Area Structure Plans (ASP) Public Engagement Plan

**Proposed Motion**

That the Wave One Development Area Policies and Area Structure Plans Public Engagement Plan be received for information, as presented.

**Derek MacDonald, Natasha De Sandi, and Justin Young presented the Wave One Development Area Policies and Area Structure Plans Public Engagement Plan.**

**A motion was made by Committee Member Kucher Johnson that the Wave One Development Area Policies and Area Structure Plans Public Engagement Plan be received for information, as presented.**

**The motion carried unanimously.**

## COMMUNICATIONS

[COM 26-012](#) Mayor's Report

**Proposed Motion**

That the Mayor's Report be received for information, as presented.

**A motion was made by Committee Member Mayor Shaigec that the Mayor's Report be received for information, as follows:**

**April 30, 2026 - County Chat in Tomahawk - very successful and well received  
May 1, 2026 - Community Association Volunteer of the Year Gala at Wabamun  
May 4, 2026 - West Interlake District Water Commission General Meeting and AGM - highlighted the current surplus of funds despite water sales being down, line breaks continue to be an issue, and new technology that can assess the condition of pipes that doesn't require the system to be shut down.**

The motion carried unanimously.

[COM 26-013](#)

Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

A motion was made by Committee Member Doucette that the Committee Reports be received for information, as follows:

**1. Councillor Kucher Johnson**

1. April 20 - Airport Board appointment
2. April 22 - Tri Council meeting building relationships
3. April 23 - Governance refresher with the former Mayor George Cuff
4. April 30 - River Valley Alliance AGM meeting

**2. Councillor Olson**

1. Enjoyed a wintery Easter weekend
2. Meeting with MLA Turton - discussed ways that we could align on local issues
3. YRL Executive Meeting discussions primarily surrounded around a long overdue levy increase
4. Attended the 52nd WPG AGM at Blueberry Hall. Was well attended.
5. Attended the Wabamun Seniors Lunch and AGM
6. Attended the Tri Region Prayer Breakfast
7. Had a Municipal briefing from Edmonton Regional Airport Appointers Board
8. Tri Council Meeting-was a positive meeting with great ideas shared on opportunities for collaboration
9. Full day Governance refresher with George Cuff
10. Attended the Volunteer of the Year event at Jubilee Hall in Wabamun - very well attended and awards were presented to some very deserving volunteers. Congratulations to all.
11. Attended the Committee on Keephills Environment (COKE) AGM, Thank you for having me and some very interesting information was shared.
12. Attended the Community Planning Association of Alberta (CPAA) Conference in Red Deer
13. Had a few individual meetings with county residents over the month.

**3. Councillor Kyle**

1. Meeting with residents in regard to subdivision concerns. Attended with administration.
2. Meeting with Minister Turton, topics of working together with the Province.
3. Parkland County Fire Services Grad and Awards night
4. Tri-council meeting with Spruce Grove and Stony Plain
5. Tri Leisure Centre Board meeting
6. Tri Leisure Centre Strategic Planning session
7. Governance refresher
8. Meeting with Councilor Olson and residents of Wabamun with concerns in the community.
9. Edmonton Regional Airport Appointers Board meeting.

**4. Councillor Jespersen**

1. April 8 – Public Committee Interviews
2. April 8 – Fire Services Recruit Grad
3. April 10 – Agricultural Services Board (ASB) Meeting
4. April 13-15 – Alberta Seniors & Community Housing Association (ASCHA) Conference
5. April 20 – Tri-Region Prayer Breakfast
6. April 20 – Lunch w/ Edmonton Regional Airport Appointers Board
7. April 22 – Tour: Jobs, Economy, Trade and Immigration (Acheson)
8. April 22 – Tri-Council Meeting
9. April 23 – Governance Refresher w/ George Cuff
10. April 27-29 – Community Planning Association of Alberta (CPAA) Conference
11. April 30 – Meridian Housing Foundation Board Meeting
12. April 30 – Community Conversations Initiative - County chat in Tomahawk

**5. Councillor Doucette**

1. April 7, 2026 - Governance and Priorities Committee Meeting
2. April 7, 2026 - Area Structure Plan Acheson (Nova Inn)
3. April 8, 2026 - Interviews Committee Members/ Meeting Joe M.
4. April 8, 2026 - Fire Services Graduation
5. April 9, 2026 - Big Lakes Information Session (Parkland Village)
6. April 14, 2026 - Council Meeting
7. April 14, 2026 - Area Structure Plan Acheson (Parkland Village)
8. April 15, 2026 - Acheson Business Association Breakfast
9. April 20, 2026 - Edmonton Regional Airport Appointers Board Meeting, Meet with Jeff Chase
10. April 20, 2026 - Volunteer Appreciation Week (Woodbend)
11. April 21, 2026 - Governance and Priorities Committee Meeting
12. April 21, 2026 - Volunteer Appreciation Week (Manly Hall)
13. April 22, 2026 - Acheson Tour with Assistant Minister
14. April 22, 2026 - Tri-Council Meeting (Links Golf Course-Spruce Grove)
15. April 23, 2026 - Training (George Cuff)
16. April 24, 2026 - Volunteer Appreciation Week (Jubilee Hall)
17. April 27-29, 2026 - APPA Conference
18. April 29, 2026 - Arrow Utilities
19. April 29, 2026 - Solar Farm Resident Meeting (Villeneuve)
20. April 30, 2026 - Tim Hortons (Westwind) - Smile Cookie Day
21. April 30, 2026 - Office Meeting (Laura, Resident)

**6. Councillor McNab**

1. Thanked Council Members for their reports and recognized the diversity that Parkland County has to offer.
2. Attended a lot of the same opportunities previously mentioned with Council.
3. Highlighted the success of the County Chat in Tomahawk, and appreciated the effort put in by Parkland County staff to make the event successful.

The motion carried unanimously.

## RECESS

The Chair recessed the meeting at 10:02 a.m., and reconvened the meeting at 10:09 a.m.

## DELEGATIONS

### [App 26-038](#)

10:00 a.m. - Appointment - Family and Community Support Services (FCSS) 2025 Year in Review

Sarah Nipshank, FCSS Coordinator, Parkland County

Scott Rodda, Director Community Social Development for the City of Spruce Grove

Emily Neilson, Manager of FCSS for the City of Spruce Grove

Sierra Goddard, FCSS Supervisor, Yellowhead County

Deanna Butz, GM Community Development Coordinator for the Town of Stony Plain

Jennifer Flynn, Town of Drayton Valley

#### **Proposed Motion**

That the Family Community Support Services 2025 Year in Review presentation be received for information, as presented.

**Sarah Nipshank, Emily Neilson, Manager of FCSS, City of Spruce Grove, Sierra Goddard, FCSS Supervisor, Yellowhead County, Deanna Butz, Community Development Officer, Town of Stony Plain, and Jennifer Flynn, Program Manager FCSS, Town of Drayton Valley, presented the Family Community Support Services (FCSS) 2025 Year in Review presentation.**

**A motion was made by Committee Member Jespersen that the Family Community Support Services 2025 Year in Review presentation be received for information, as presented.**

The motion carried unanimously.

## RECESS

The Chair recessed the meeting at 10:59 a.m., and reconvened the meeting at 11:06 a.m.

## DELEGATIONS

### [App 26-036](#)

11:00 a.m. Appointment - Jackfish Lake Big Island Recreation Society

Keith Tilley, President

Casey Hutchinson, Vice President

#### **Proposed Motion**

That the Jackfish Lake Big Island Recreation Society update be received for information, as presented.

**Keith Tilley, President, and Casey Hutchinson, Vice President, presented the**

**Jackfish Lake Big Island Recreation Society Update.**

**A motion was made by Committee Member Kyle that the Jackfish Lake Big Island Recreation Society update be received for information, as presented.**

**The motion carried unanimously.**

[App 26-037](#)

11:30 a.m. Appointment - Skydancer Indigenous Cultural Society's Community Work

Dianne Meili, Skydancer Indigenous Cultural Society President

Terri Crooks, Skydancer Indigenous Cultural Society Board Member

Jaime Monds, Skydancer Indigenous Cultural Society Administrator

**Proposed Motion**

That the Skydancer Indigenous Cultural Society's Community Work presentation be received for information, as presented.

**Dianne Meili, President, Terri Crooks, Board Member, Jaime Monds, Administrator, Candace Klein, Treasurer, presented the Skydancer Indigenous Cultural Society's Community Work presentation.**

**A motion was made by Committee Member Olson that the Skydancer Indigenous Cultural Society's Community Work presentation be received for information, as presented.**

**The motion carried unanimously.**

**RECESS**

The Chair recessed the meeting at 11:51 a.m., and reconvened the meeting at 12:32 p.m.

**NEW BUSINESS**

**Community & Development Services**

[RFD 26-112](#)

Planning and Development Update

**Proposed Motion**

That the Planning and Development Update presentation be received for information, as presented.

**Justin Young, Natasha De Sandi, Jessica Harnden, and Braden Slemko presented the Planning and Development Update.**

**A motion was made by Committee Member Kucher Johnson that the Planning and Development Update be received for information, as presented.**

**The motion carried unanimously.**

**CLOSED SESSION**

[RFD 26-094](#)

Closed Session

**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 29 of the Access to Information Act.

**A motion was made by Committee Member Jespersen that the Committee convene in closed session at 12:53 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 29 of the Access to Information Act.**

The motion carried unanimously.

[PRE 26-036](#)

CLOSED SESSION - Planning & Development Update  
ATIA Section 29 - Advice from officials

**The Planning & Development Update was presented.**

[RFD 26-095](#)

Regular Session

**Proposed Motion**

That Council revert to the regular meeting session.

**A motion was made by Committee Member Kyle that the Committee revert to regular meeting session at 1:46 p.m.**

The motion carried unanimously.

**DELEGATIONS**

[App 26-034](#)

1:30 p.m. Appointment - Engagement Program Review  
Benjamin Proulx, President, Catalyst

**Proposed Motion**

That the Engagement Program Review key findings and recommendations be received for information by Council, as presented.

**Laura Godin, Brett Hamm, Benjamin Proulx, President, Catalyst, and Lindsay Chambers, Communications Lead, Catalyst, presented the Engagement Program Review key findings and recommendations.**

**A motion was made by Committee Member Mayor Shaigec that the Engagement Program Review key findings and recommendations be received for information, as presented.**

The motion carried unanimously.

**NEW BUSINESS**

**Chief Operating Officer**

[RFD 26-113](#)

Economic Growth Update

**Proposed Motion**

That the Committee receive the Economic Growth Update for information.

**Clarence Wong, Denise Carlson, Kaylee Haynes, and David Huynh presented the Economic Growth Council Update.**

**Committee Member Kyle left the meeting at 2:33 p.m.**

**Committee Member Kucher Johnson left the meeting at 2:35 p.m.**

**Present:** 5 - Mayor Rod Shaigec, Council Member Jason Doucette, Council Member Ben Jespersen, Council Member Kristine Olson and Council Member John McNab

**Absent:** 2 - Council Member Sally Kucher Johnson and Council Member Corey Kyle

[RFD 26-113](#)

Economic Growth Update

**Proposed Motion**

That the Committee receive the Economic Growth Update for information.

**A motion was made by Committee Member Jespersen that the Economic Growth Council Update be received for information, as presented.**

**The motion carried.**

**For:** 5 - Mayor Shaigec, Council Member Doucette, Council Member Jespersen, Council Member Olson and Council Member McNab

**Committee Member Kucher Johnson returned to the meeting at 2:36 p.m.**

**Present:** 6 - Mayor Rod Shaigec, Council Member Sally Kucher Johnson, Council Member Jason Doucette, Council Member Ben Jespersen, Council Member Kristine Olson and Council Member John McNab

**Absent:** 1 - Council Member Corey Kyle

**CLOSED SESSION**

[RFD 26-092](#)

Closed Session

**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 19 and 29 of the Access to Information Act.

**A motion was made by Committee Member Kucher Johnson that the Committee convene in closed session at 2:36 p.m. pursuant to Section 197 of**

**the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 19 and 29 of the Access to Information Act.**

**The motion carried.**

**For:** 6 - Mayor Shaigec, Council Member Kucher Johnson, Council Member Doucette, Council Member Jespersen, Council Member Olson and Council Member McNab

## **RECESS**

**The Chair recessed the meeting at 2:36 p.m., and reconvened the meeting at 2:42 p.m.**

**Committee Member Kyle returned to the meeting at 2:42 p.m.**

**Present:** 5 - Mayor Rod Shaigec, Council Member Sally Kucher Johnson, Council Member Ben Jespersen, Council Member Corey Kyle and Council Member John McNab

**Absent:** 2 - Council Member Jason Doucette and Council Member Kristine Olson

## **CLOSED SESSION**

### [PRE 26-033](#)

CLOSED SESSION - Economic Growth Update  
ATIA Section 19 - Disclosure harmful to business interests of a third party  
ATIA Section 29 - Advice from officials

**Committee Member Olson returned to the meeting at 2:43 p.m.**

**Committee Member Doucette returned to the meeting at 2:44 p.m.**

**Present:** 7 - Mayor Rod Shaigec, Council Member Sally Kucher Johnson, Council Member Jason Doucette, Council Member Ben Jespersen, Council Member Corey Kyle, Council Member Kristine Olson and Council Member John McNab

### [PRE 26-033](#)

CLOSED SESSION - Economic Growth Update  
ATIA Section 19 - Disclosure harmful to business interests of a third party  
ATIA Section 29 - Advice from officials

**The Economic Growth Update was presented.**

### [RFD 26-125](#)

Regular Session

#### **Proposed Motion**

That Council revert to the regular meeting session.

**A motion was made by Committee Member Jespersen that the Committee revert to regular meeting session at 3:22 p.m.**

**The motion carried unanimously.**

## CLOSED SESSION

[RFD 26-115](#)

Closed Session

### **Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 20 of the Access to Information Act.

**A motion was made by Committee Member Kyle that the Committee convene in closed session at 3:23 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 20 of the Access to Information Act.**

The motion carried unanimously.

[PRE 26-037](#)

CLOSED SESSION - 2:30 p.m. Appointment - Personnel Matter  
ATIA Section 20 - Disclosure Harmful to Personal Privacy

**The 2:30 Appointment - Personnel Matter was presented.**

[RFD 26-116](#)

Regular Session

### **Proposed Motion**

That Council revert to the regular meeting session.

**A motion was made by Committee Member Olson that the Committee revert to regular meeting session at 4:24 p.m.**

The motion carried unanimously.

## NEXT MEETING

The next Governance and Priorities Committee meeting is scheduled for May 19, 2026 at 9:00 a.m.

## CLOSE OF MEETING

Chairperson McNab closed the meeting at 4:25 p.m.

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Committee Chair

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Recording Secretary