



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Agenda

Council

Mayor Allan Gamble
Deputy Mayor Phyllis Kobasiuk
Council Member Kristina Kowalski
Council Member Sally Kucher-Johnson
Council Member Allan Hoefsloot
Council Member Natalie Birnie
Council Member Rob Wiedeman

Tuesday, December 12, 2023

9:00 AM

Council Chambers

VISION

**Parkland County: gifted by nature, inspired by innovation, powerfully connected,
and home to opportunity.**

1. CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT (Mayor)

. CELEBRATING SUCCESSES

. INSPIRATIONAL REFLECTION (Kobasiuk)

2. ADOPTION OF AGENDA (Mayor)

3. ADOPTION OF MINUTES (Mayor)

3.1 [MIN 23-044](#) Adoption of the November 28, 2023 Council Meeting Minutes

Proposed Motion

That the November 28, 2023 Council Meeting Minutes be adopted, as presented.

Sponsors: Gamble

Attachments: [1. November 28, 2023-Unadopted-Council Meeting Minutes](#)

3.2 [MIN 23-045](#) Adoption of the December 5, 2023 Special Council Meeting Minutes

Proposed Motion

That the December 5, 2023 Special Council Meeting Minutes be adopted, as presented.

Sponsors: Gamble

Attachments: [1. December 5, 2023-Unadopted-Special Council Meeting Minutes](#)

4. DELEGATIONS

- 4.1 [App 23-093](#) 9:05 a.m. - Public Input (15 minutes)

Sponsors: Gamble

- 4.2 [BL 23-038](#) 9:30 a.m. - Reconvene Public Hearing
Bylaw 2023-17 - Fire Services

Proposed Motions

1. That Bylaw 2023-17 receive second reading.
2. That Bylaw 2023-17 receive third and final reading.

Sponsors: Cross

- Attachments:** [1. Bylaw 2023-17 - Fire Services](#)
[2. Bylaw 2023-17 Fire Services Reconvene Public Hearing Chair Notes](#)
[3. Bylaw 2023-17 Fire Services Presentation \(Dec 12 2023\)](#)
[4. Bylaw 2023-17 Fire Services Registered Speakers \(Dec 12 2023\)](#)
[5. Public Hearing - Chair Notes Bylaw 2023-17 \(Presented Nov 28 2023\)](#)
[6. Fire Services Bylaw Nov 28 Council Presentation \(Presented Nov 28 2023\)](#)
[7. Proposed Fire Services Fees and Penalties Amendment \(Presented Oct 24 & Nov 28 2023\)](#)
[8. Fire Services Bylaw Administrative Report 2023-10 \(Presented Oct 24 & Nov 28 2023\)](#)
[9. Parkland County, 2023 Fire Services Bylaw Review - What We Heard \(Presented Oct 24 & Nov 28 2023\)](#)
[10. Current Fire Permit Bylaw 22-2012 \(Presented Oct 24 & Nov 28 2023\)](#)
[11. Current False Alarm Bylaw 2016-24 \(Presented Oct 24 & Nov 28 2023\)](#)

- 4.3 [BL 23-034](#) 10:30 a.m. Public Hearing - Road Closure Bylaw 2023-18
Sale of Portions of Sections 20, 28, 29, and 30, 53-4-W5M

Proposed Motion

That Bylaw 2023-18 receive first reading.

Sponsors: McGowan

- Attachments:** [1. Bylaw 2023-18 - Road Closure-Sale-Portions of Sections 20 28 29 and 30 53](#)
[2. Chair's Procedural Notes Bylaw 2023-18](#)
[3. 2023-18 Road Closure Plan](#)
[4. Aerial Image - TransAlta Road Closure Area](#)
[5. Whitewood Development Concept](#)
[6. Whitewood Conceptual Scheme](#)
[7. Policy EN 009](#)

5. **BUSINESS ARISING**

6. **NEW BUSINESS**

A. **Mayor and Council Member Matters**

B. Chief Administrative Officer**6.B.1** [RFD 23-314](#) Update on Parkland County Website Refresh**Proposed Motion**

That the Parkland County website refresh update be received for information, as presented.

Sponsors: Swain

Attachments: [1. Refreshed Website Presentation](#)

C. Legislative Matters**6.C.1** [BL 23-040](#) Bylaw 2023-20 - Rescinding Waterfront Park Bylaw 2022-07**Proposed Motions**

1. That Bylaw 2023-20 receive first reading.
2. That Bylaw 2023-20 receive second reading.
3. That Bylaw 2023-20 be presented at this meeting for third reading.
4. That Bylaw 2023-20 receive third and final reading.

Sponsors: Cross

Attachments: [1. Bylaw 2023-20 - Rescind Bylaw 2022-07-Waterfront Park](#)
[2. Administrative Report - Bylaw 2023-20 - Rescind Bylaw 2022-07-Waterfront F](#)
[3. 2022-07 - Waterfront Park Bylaw](#)

6.C.2 [BL 23-037](#) Bylaw 2023-02 - Surface Drainage and Lot Grading**Proposed Motions**

1. That Bylaw 2023-02 receive first reading.
2. That a public hearing be scheduled on February 13, 2024 at 9:30 a.m. at Parkland County Center, Council Chamber to hear public comment on Bylaw 2023-02.

Sponsors: McGowan

Attachments: [1. Bylaw 2023-02-Surface Drainage and Lot Grading](#)
[2. Fees and Charges-Schedule-Penalty Amounts Surface Drainage and Lot Gra](#)
[3. Lot Grading Policy C-PD17 - Draft](#)
[4. MGA Part 2 Section 7 20230213](#)

6.C.3 [BL 23-036](#) Bylaw 2023-19 - Community Standards**Proposed Motions**

1. That Bylaw 2023-19 receive first reading.
2. That a Public Hearing be scheduled on January 23, 2024 at 9:30 a.m. at Parkland County Centre, Council Chambers to hear public comment on Bylaw 2023-19.

Sponsors: Cross

- Attachments:** [1. Bylaw 2023-19-Community Standards](#)
[2. Community Standards Bylaw Administrative Report](#)
[3. Community Standards Bylaw Presentation](#)
[4. Community Standards Bylaw Summary of Changes Chart](#)
[5. Survey Comments](#)
[6. Bylaw 2023-19-Community Standards - Fees and Charges](#)
[7. Bylaw 03-2012-Community Standards](#)

6.C.4 [BL 23-032](#) Amending Bylaw 2023-21 - 2024 Fees and Charges Bylaw 2023-11**Proposed Motions**

1. That Bylaw 2023-21 receive first reading.
2. That Bylaw 2023-21 receive second reading.
3. That Bylaw 2023-21 be presented at this meeting for third reading.
4. That Bylaw 2023-21 receive third and final reading.

Sponsors: Cross

- Attachments:** [1. Bylaw 2023-21- Amending Bylaw 2023-11- 2024 Fees and Charges](#)
[2. Bylaw 2023-11-2024 Fees and Charges](#)
[3. Schedule H.5](#)
[4. Schedule L.1](#)
[5. Schedule L.2](#)
[6. Schedule M.1](#)
[7. Schedule M.2](#)

6.C.5 [POL 23-006](#) Request to Rescind Policies C-RP011 Chickakoo Lake Recreation Area, and C-RP012 Meridian Sports Park**Proposed Motions**

1. That Policy C-RP011 Chickakoo Lake Recreation Area be rescinded, as presented.
2. That Policy C-RP012 Meridian Sports Parks, be rescinded, as presented.

Sponsors: Cross

- Attachments:** [1. Policy RP 011 Chickakoo Lake Recreation Area](#)
[2. Policy RP 012 Meridian Sports Park](#)
[3. Administration Report](#)

- 6.C.6 [RFD 23-311](#) Regional Agriculture Master Plan Regional Context Statement (RAMP RCS) Project

Proposed Motions

1. That the Regional Agriculture Master Plan Regional Context Statement be received for information, as presented.
2. That Administration be directed to submit the Regional Agriculture Master Plan Regional Context Statement to the Edmonton Metropolitan Region Board.

Sponsors: Blumenthal

Attachments: [1. Administration Report EMRB RAMP RCS Project](#)

[2. RCS Council Presentation 2023-12-12](#)

[3. Regional Agriculture Master Plan Regional Context Statement Response - Fi](#)

- 6.C.7 [RFD 23-308](#) Public Member Appointments to Boards and Committees

Proposed Motion

That the following public member appointments to Boards and Committees be approved effective January 1, 2024:

Parkland County Library Board

Amanda Bird - 3 Year Term

Sharon Cornelius - 3 Year Term *

Vicki Leder - 2 Year Term *

Cheryl Budzinski - 2 Year Term *

Alternate Land Use Services (ALUS) Partnership Advisory Committee (PAC)

Wayne Pukalo - 4 Year Term *

Tri-Municipal Leisure Facility Board of Directors

Bryan Rabik - 3 Year Term

* *incumbent*

Sponsors: Dyck

Attachments: [1. Policy C-AD26 Public Committee Members](#)

D. Agriculture, Community and Protective Services Matters

E. Chief Financial Officer

F. Corporate & Shared Services Matters

6.F.1 [RFD 23-299](#) Property Fraud Prevention**Proposed Motion**

That the Property Fraud Prevention report be received for information, as presented.

Sponsors: Dyck

Attachments: [1. Property Fraud Prevention](#)

G. Operations Services Matters**6.G.1** [RFD 23-304](#) Request for Reallocation of Budget Amounts and Corresponding Alberta Community Partnership (ACP) Grant Funding Between Infrastructure Projects in Wabamun**Proposed Motion**

That the reallocation of budget amounts and corresponding Alberta Community Partnership grant funding between infrastructure projects in Wabamun be approved, as presented.

Sponsors: McGowan

Attachments: [1. Funding Reallocation Breakdown](#)

7. COMMUNICATIONS**7.1** [COM 23-115](#) Rural Municipalities of Alberta Newsletter Update**Proposed Motion**

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

Sponsors: Gamble

Attachments: [1. Rural Municipalities of Alberta](#)

7.2 [COM 23-116](#) Federation of Canadian Municipalities Update**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

Sponsors: Gamble

Attachments: [1. Federation of Canadian Municipalities](#)

7.3 [COM 23-117](#) Mayor's Report**Proposed Motion**

That the Mayor's Report be received for information, as presented.

Sponsors: Gamble

7.4 [COM 23-118](#) Committee Reports**Proposed Motion**

That the Committee Reports be received for information, as presented.

Sponsors: Gamble

7.5 [COM 23-119](#) Proclamations - January 2024**Proposed Motion**

That the following proclamation for January 2024 be received for information, as presented.

Family Literacy Day - January 27, 2024

Sponsors: Gamble

Attachments: [1. January Proclamations](#)

8. **CLOSED SESSION**8.1 [RFD 23-317](#) Closed Session**Proposed Motion**

That Council convene in Closed Session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16 and 24 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Gamble

8.2 [PRE 23-078](#) Engineering Services Matter
FOIP Section 16 - Harmful to business interests of third party
FOIP Section 24 - Advice from officials

Sponsors: McGowan

8.3 [RFD 23-318](#) Regular Session**Proposed Motion**

That Council revert to regular meeting session.

Sponsors: Gamble

9. **BUSINESS ARISING FROM CLOSED SESSION**10. **CLOSE OF MEETING**