



Meeting Minutes

Council

Mayor Allan Gamble
Deputy Mayor Phyllis Kobasiuk
Council Member Kristina Kowalski
Council Member Sally Kucher-Johnson
Council Member Allan Hoefsloot
Council Member Natalie Birnie
Council Member Rob Wiedeman

Tuesday, December 12, 2023

9:00 AM

Council Chambers

CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT

Mayor Gamble called the meeting to order at 9:01 a.m.

On behalf of Council, Mayor Gamble offered the following Treaty 6 lands acknowledgement: We acknowledge the homeland of the many diverse first Nations and Metis people whose ancestors have walked this land since time immemorial. We are grateful to work, live and learn of the traditional territory of Treaty 6.

Councillor Kowalski attended the meeting virtually.

Present: 6 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie and Council Member Rob Wiedeman

Absent: 1 - Council Member Allan Hoefsloot

Administration:

Laura Swain, Chief Administrative Officer
Dave Cross, General Manager, Agriculture, Community & Protective Services
Rob McGowan, General Manager, Operations Services
Jeff Dyck, Chief Financial Officer/General Manager,
Corporate & Shared Services
Tasha Blumenthal, General Manager, Development Services
Brian Cornforth, Fire Chief (in-part)
Chad Moore, Deputy Fire Chief, Strategic Services and Emergency
Management (in-part)
Jody Hancock, Director, Engineering Services (in-part)
Simon Yackulic, Director, Communications (in-part)
Kirsten Allen, Communications Advisor (in-part)
Katie D'Haese, Communications Advisor (in-part)
Suzanne Merrills, Director, Community Services (in-part)

Matthew Good, Manager, Land Development Engineering (in-part)
Geoff Heritage, Director, Enforcement Services (in-part)
Derek MacDonald, Long Range Planner (in-part)
Natasha De Sandi, Senior Planner, Long Range Planning (in-part)
April Gallays, Manager, Current and Long Range Planning (in-part)
Neil Jamieson, Director, Public Works (in-part)
Barb Williams, Manager, Legislative Services
Rachel Coupal, Legislative Officer, Legislative Services (Recording Secretary)

CELEBRATING SUCCESSES

Mayor Gamble thanked administration for their participation with the Remington event and further commended Planning and Development Services for their prompt services and support for Parkland County.

INSPIRATIONAL REFLECTION

Council Member Kobasiuk offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Wiedeman that the December 12, 2023 Council meeting agenda be adopted, as amended, with the following additions:

Item 6.A.1 Statutory Document Alignment
Item 6.A.2 Workplace Mental Health and Wellbeing

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 23-044](#)

Adoption of the November 28, 2023 Council Meeting Minutes

Proposed Motion

That the November 28, 2023 Council Meeting Minutes be adopted, as presented.

A motion was made by Council Member Kucher-Johnson that the November 28, 2023 Council meeting minutes be adopted, as presented. The motion carried unanimously.

[MIN 23-045](#)

Adoption of the December 5, 2023 Special Council Meeting Minutes

Proposed Motion

That the December 5, 2023 Special Council Meeting Minutes be adopted, as presented.

A motion was made by Council Member Kobasiuk that the December 5, 2023 Special Council meeting minutes be adopted, as presented. The motion carried unanimously.

DELEGATIONS[App 23-093](#)

9:05 a.m. - Public Input (15 minutes)

Mayor Gamble asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.

Birgit Shaw, Walker Lake Estates Subdivision resident came forward to present concerns related to a proposed subdivision development in the area of Walker Lake Estates.

Margaret Nolan, Walker Lake Estates Subdivision resident came forward to present concerns related to the proposed subdivision development in the area of Walker Lake Estates.

B. Chief Administrative Officer[RFD 23-314](#)

Update on Parkland County Website Refresh

Proposed Motion

That the Parkland County website refresh update be received for information, as presented.

A motion was made by Council Member Birnie that the Parkland County website refresh update be received for information, as presented. The motion carried unanimously.

DELEGATIONS[BL 23-038](#)9:30 a.m. - Reconvene Public Hearing
Bylaw 2023-17 - Fire Services**Proposed Motions**

1. That Bylaw 2023-17 receive second reading.
2. That Bylaw 2023-17 receive third and final reading.

Mayor Gamble reconvened the public hearing at 9:30 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2023-17, and explained the procedure of the public hearing.

Administration presented proposed Bylaw 2023-17.

Verbal Submissions:

1. Aleem Kanji, Canadian National Fireworks Association, requested that a lot size restriction be removed from Bylaw 2023-17; and, opposed to the wind speed of 15 km included in Bylaw 2023-17.
2. Brian Charles Smith, Hamlet of Wabamun resident, opposed to the fireworks and fire pit sections of Bylaw 2023-17, stating they are too restrictive.

3. Tina Bichel, Star Lake Estates resident, referred to her written submission to request that Section 50 of Bylaw 2023-17 be amended, as follows: "A permit will be issued to any resident who applies for a fireworks permit at least 30 days before the activity date. Neighboring residents shall be notified and have 10 days to appeal the permit to Fire Services. Fire Services will be authorized, at his/her sole discretion, to give a ruling on the appeal."

4. Michael Mostaway, Acheson business owner, opposed to the 4 hectares of land size regarding fireworks in Bylaw 2023-17, and suggested that 4 acres be replaced with at least 1 acre of land size; and, opposed to restrictions on specific days to use fireworks as people celebrate all kinds of holidays and special events of Bylaw 2023-17. Mr. Mastaway supports the idea of notifying neighbors neighbors within 72 hours of setting off a fireworks display.

5. Floyd Young, Star Lake Estates resident, opposed to the fireworks section of Bylaw 2023-17.

Written Submissions

1. Tina Bichel, Star Lake Estates resident, presented a handout and read into the record her written submission.

Mayor Gamble closed the public hearing at 10:50 a.m.

RECESS

Mayor Gamble recessed the meeting at 10:51 a.m., and reconvened the meeting at 11:05 a.m.

Present: 5 - Mayor Allan Gamble, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie and Council Member Rob Wiedeman

Absent: 2 - Council Member Kristina Kowalski and Council Member Allan Hoefsloot

Council Member Kowalski returned to the meeting at 11:06 a.m.

Present: 6 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie and Council Member Rob Wiedeman

Absent: 1 - Council Member Allan Hoefsloot

[BL 23-038](#)

9:30 a.m. - Reconvene Public Hearing
Bylaw 2023-17 - Fire Services

Proposed Motions

1. That Bylaw 2023-17 receive second reading.
2. That Bylaw 2023-17 receive third and final reading.

A motion was made by Council Member Kowalski that Bylaw 2023-17 receive second reading.

A motion was made by Mayor Gamble that Bylaw 2023-17, Section 50 be amended by deleting "4 hectares" and adding "0.8 hectares" and that Section 50 now read: "No Fireworks shall be used or discharged within Restricted Burn Areas having a lot size less than 0.8 hectares." The motion carried unanimously.

A motion was made by Council Member Wiedeman that Bylaw 2023-17 be amended by deleting Section 53 in its entirety and to renumber subsequent sections of Bylaw 2023-17. The motion carried unanimously.

A motion was made by Council Member Birnie that Bylaw 2023-17 be amended by deleting Section 52 in its entirety and to renumber subsequent sections of Bylaw 2023-17. The motion carried unanimously.

Mayor Gamble called on the original motion made by Council Member Kowalski that Bylaw 2023-17 receive second reading, as amended. The motion carried unanimously.

A motion was made by Council Member Wiedeman that Bylaw 2023-17 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

[BL 23-034](#)

10:30 a.m. Public Hearing - Road Closure Bylaw 2023-18
Sale of Portions of Sections 20, 28, 29, and 30, 53-4-W5M

Proposed Motion

That Bylaw 2023-18 receive first reading.

Mayor Gamble called the public hearing to order at 11:47 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2023-18, and explained the process of the public hearing.

Administration presented proposed Bylaw 2023-18.

Verbal Submissions:

No verbal submissions.

Written Submissions:

No written submissions.

A motion was made by Council Member Kowalski that the public hearing for Bylaw 2023-18 be tabled to January 9, 2024 regular Council meeting. The motion was defeated by the following vote:

For: 3 - Council Member Kowalski, Council Member Kucher-Johnson and Council Member Wiedeman

Against: 3 - Mayor Gamble, Council Member Kobasiuk and Council Member Birnie

Mayor Gamble closed the public hearing at 11:54 a.m.

A motion was made by Council Member Kobasiuk that Bylaw 2023-18 receive first reading. The motion carried by the following vote:

- For:** 5 - Mayor Gamble, Council Member Kowalski, Council Member Kucher-Johnson, Council Member Kobasiuk and Council Member Birnie
- Against:** 1 - Council Member Wiedeman

RECESS

Mayor Gamble recessed the meeting at 11:57 a.m., and reconvened the meeting at 12:32 p.m.

- Present:** 5 - Mayor Allan Gamble, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie and Council Member Rob Wiedeman
- Absent:** 2 - Council Member Kristina Kowalski and Council Member Allan Hoefsloot

Legislative Matters

[BL 23-040](#)

Bylaw 2023-20 - Rescinding Waterfront Park Bylaw 2022-07

Proposed Motions

1. That Bylaw 2023-20 receive first reading.
2. That Bylaw 2023-20 receive second reading.
3. That Bylaw 2023-20 be presented at this meeting for third reading.
4. That Bylaw 2023-20 receive third and final reading.

A motion was made by Council Member Kucher-Johnson that Bylaw 2023-20 receive first reading. The motion carried unanimously.

A motion was made by Council Member Wiedeman that Bylaw 2023-20 receive second reading. The motion carried unanimously.

Council Member Kowalski returned to the meeting at 12:35 p.m.

- Present:** 6 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie and Council Member Rob Wiedeman
- Absent:** 1 - Council Member Allan Hoefsloot

[BL 23-040](#)

Bylaw 2023-20 - Rescinding Waterfront Park Bylaw 2022-07

Proposed Motions

1. That Bylaw 2023-20 receive first reading.
2. That Bylaw 2023-20 receive second reading.
3. That Bylaw 2023-20 be presented at this meeting for third reading.
4. That Bylaw 2023-20 receive third and final reading.

A motion was made by Council Member Birnie that Bylaw 2023-20 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Bylaw 2023-20 receive third and final reading, and that it be declared finally passed. The motion

carried unanimously.

[BL 23-037](#)

Bylaw 2023-02 - Surface Drainage and Lot Grading

Proposed Motions

1. That Bylaw 2023-02 receive first reading.
2. That a public hearing be scheduled on February 13, 2024 at 9:30 a.m. at Parkland County Center, Council Chamber to hear public comment on Bylaw 2023-02.

A motion was made by Council Member Kowalski that Bylaw 2023-02 receive first reading. The motion carried unanimously.

A motion was made by Council Member Kucher-Johnson that a public hearing be scheduled on February 13, 2024 at 9:30 a.m. at Parkland County Center, Council Chambers to hear public comment on Bylaw 2023-02. The motion carried unanimously.

[BL 23-036](#)

Bylaw 2023-19 - Community Standards

Proposed Motions

1. That Bylaw 2023-19 receive first reading.
2. That a Public Hearing be scheduled on January 23, 2024 at 9:30 a.m. at Parkland County Centre, Council Chambers to hear public comment on Bylaw 2023-19.

A motion was made by Council Member Wiedeman that Bylaw 2023-19 receive first reading. The motion carried unanimously.

A motion was made by Council Member Birnie that a public hearing be scheduled on January 23, 2024 at 9:30 a.m. at Parkland County Centre, Council Chambers to hear public comment on Bylaw 2023-19. The motion carried unanimously.

NEW BUSINESS

Mayor and Council Member Matters

RFD 24-325

Notice of Motion - Council Application Approvals for Subdivision and Development Permits

Take notice that at a regular meeting of Council on January 9, 2024, Councillor Kowalski will move that Council consider and approve all subdivision and development applications that conflicts and require unusual variances or discrepancies between the County's statutory documents: Municipal Development Plan, Area Structure Plans, Land Use Bylaw, and Edmonton Metropolitan Regional Board."

Notice of Motion - Council Application Approvals for Subdivision and Development Permits

Take notice that at a regular meeting of Council on January 9, 2024, Councillor Kowalski will move that Council consider and approve all subdivision and development applications that conflicts and require unusual variances or

discrepancies between the County's statutory documents: Municipal Development Plan, Area Structure Plans, Land Use Bylaw, and Edmonton Metropolitan Regional Board.

[RFD 24-324](#)

Notice of Motion - Workplace Mental Health and Wellbeing

Take notice that at a regular meeting of Council on January 9, 2024, Deputy Mayor Kobasiuk will move that Council direct Administration to develop framework and policy to support workplace mental health and wellbeing for Parkland County employees.

Notice of Motion - Workplace Mental Health and Wellbeing

Take notice that at a regular meeting of Council on January 9, 2024, Deputy Mayor Kobasiuk will move that Council direct Administration to develop framework and policy to support workplace mental health and wellbeing for Parkland County employees.

Legislative Matters

[BL 23-032](#)

Amending Bylaw 2023-21 - 2024 Fees and Charges Bylaw 2023-11

Proposed Motions

1. That Bylaw 2023-21 receive first reading.
2. That Bylaw 2023-21 receive second reading.
3. That Bylaw 2023-21 be presented at this meeting for third reading.
4. That Bylaw 2023-21 receive third and final reading.

A motion was made by Council Member Kobasiuk that Bylaw 2023-21 receive first reading.

A motion was made by Council Member Kobasiuk that Bylaw 2023-21, Schedule L.2 be amended by deleting Section 53; and, renumbering 58 to 56 Failure to Immediately Report a Release of Dangerous Goods to Fire Services on public or private lands; and, that Section 84 be renumbered to now be Section 82, Interference or Obstruction of a Peace Officer in the exercise of their powers and duties pursuant to this bylaw. The motion carried unanimously.

Mayor Gamble called on the original motion made by Council Member Kobasiuk that Bylaw 2023-21 receive first reading, as amended. The motion carried unanimously.

A motion was made by Council Member Kucher-Johnson that Bylaw 2023-21 receive second reading. The motion carried unanimously.

A motion was made by Council Member Wiedeman that Bylaw 2023-21 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Kowalski that Bylaw 2023-21 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

[POL 23-006](#)

Request to Rescind Policies C-RP011 Chickakoo Lake Recreation Area, and C-RP012 Meridian Sports Park

Proposed Motions

1. That Policy C-RP011 Chickakoo Lake Recreation Area be rescinded, as presented.
2. That Policy C-RP012 Meridian Sports Parks, be rescinded, as presented.

A motion was made by Council Member Birnie that Policy C-RP011 Chickakoo Lake Recreation Area be rescinded, as presented. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Policy C-RP012 Meridian Sports Parks, be rescinded, as presented. The motion carried unanimously.

[RFD 23-311](#)

Regional Agriculture Master Plan Regional Context Statement (RAMP RCS) Project

Proposed Motions

1. That the Regional Agriculture Master Plan Regional Context Statement be received for information, as presented.
2. That Administration be directed to submit the Regional Agriculture Master Plan Regional Context Statement to the Edmonton Metropolitan Region Board.

A motion was made by Council Member Kucher-Johnson that the Regional Agriculture Master Plan Regional Context Statement be received for information, as presented. The motion carried unanimously.

A motion was made by Council Member Wiedeman that administration be directed to submit the Regional Agriculture Master Plan Regional Context Statement to the Edmonton Metropolitan Region Board. The motion carried unanimously.

[RFD 23-308](#)

Public Member Appointments to Boards and Committees

Proposed Motion

That the following public member appointments to Boards and Committees be approved effective January 1, 2024:

Parkland County Library Board

Amanda Bird - 3 Year Term

Sharon Cornelius - 3 Year Term *

Vicki Leder - 2 Year Term *

Cheryl Budzinski - 2 Year Term *

Alternate Land Use Services (ALUS) Partnership Advisory Committee (PAC)

Wayne Pukalo - 4 Year Term *

Tri-Municipal Leisure Facility Board of Directors

Bryan Rabik - 3 Year Term

** incumbent*

A motion was made by Council Member Kowalski that public member appointments to Boards and Committees be approved effective January 1, 2024, as follows:

Parkland County Library Board:
Amanda Bird - three-year term
Sharon Cornelius - three-year term
Vicki Leder - two-year term
Cheryl Budzinski - two-year term

Alternate Land Use Services (ALUS) Partnership Advisory Committee (PAC):
Wayne Pukalo - four-year term

Tri-Municipal Leisure Facility Board of Directors:
Bryan Rabik - three-year term

The motion carried unanimously.

Corporate & Shared Services Matters

[RFD 23-299](#)

Property Fraud Prevention

Proposed Motion

That the Property Fraud Prevention report be received for information, as presented.

A motion was made by Council Member Birnie that the Property Fraud Prevention report be received for information, as presented. The motion carried unanimously.

Operations Services Matters

[RFD 23-304](#)

Request for Reallocation of Budget Amounts and Corresponding Alberta Community Partnership (ACP) Grant Funding Between Infrastructure Projects in Wabamun

Proposed Motion

That the reallocation of budget amounts and corresponding Alberta Community Partnership grant funding between infrastructure projects in Wabamun be approved, as presented.

A motion was made by Council Member Kobasiuk that reallocation of budget amounts and corresponding Alberta Community Partnership grant funding between infrastructure projects in Wabamun be approved, as presented. The motion carried unanimously.

COMMUNICATIONS

[COM 23-115](#)

Rural Municipalities of Alberta Newsletter Update

Proposed Motion

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

A motion was made by Council Member Kucher-Johnson that the Rural Municipalities of Alberta Newsletter update be received for information, as presented. The motion carried unanimously.

[COM 23-116](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Wiedeman that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

[COM 23-117](#)

Mayor's Report

Proposed Motion

That the Mayor's Report be received for information, as presented.

A motion was made by Council Member Kowalski that the Mayor's Report be received for information, as presented. The motion carried unanimously.

[COM 23-118](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Birnie that the Council Committee Reports be received for information, as presented. The motion carried unanimously.

[COM 23-119](#)

Proclamations - January 2024

Proposed Motion

That the following proclamation for January 2024 be received for information, as presented.

Family Literacy Day - January 27, 2024

A motion was made by Council Member Kobasiuk that the January 27, 2024, Family Literacy Day proclamation be received for information, as presented. The motion carried unanimously.

CLOSED SESSION

[RFD 23-317](#) Closed Session

Proposed Motion

That Council convene in Closed Session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16 and 24 of the Freedom of Information and Protection of Privacy Act.

A motion was made by Council Member Kucher-Johnson that Council convene in Closed Session at 1:39 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16 and 24 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

[PRE 23-078](#) Engineering Services Matter
FOIP Section 16 - Harmful to business interests of third party
FOIP Section 24 - Advice from officials

[RFD 23-318](#) Regular Session

Proposed Motion

That Council revert to regular meeting session.

A motion was made by Council Member Kucher-Johnson that Council revert to regular session at 1:47 p.m. The motion carried unanimously.

BUSINESS ARISING FROM CLOSED SESSION

[PRE 23-078](#) Engineering Services Matter
FOIP Section 16 - Harmful to business interests of third party
FOIP Section 24 - Advice from officials

A motion was made by Council Member Wiedeman that up to \$125,000 from Future Capital Restricted Surplus be approved for 2024 Rail Crossing Improvements in Parkland County. The motion carried unanimously.

CLOSE OF MEETING

Mayor Gamble closed the meeting at 1:48 p.m.

Mayor

Manager, Legislative Services