



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Deputy Mayor John McNab
Council Member Sally Kucher Johnson
Council Member Jason Doucette
Council Member Ben Jespersen
Council Member Corey Kyle
Council Member Kristine Olson

Tuesday, February 24, 2026

9:00 AM

Council Chambers

CALL TO ORDER

Present: 7 - Council Member Ben Jespersen, Council Member Kristine Olson, Council Member Corey Kyle, Council Member Sally Kucher Johnson, Council Member Jason Doucette, Council Member John McNab and Mayor Rod Shaigec

Administration:

Laura Swain, Chief Administrative Officer
Jeff Dyck, Chief Operating Officer
Trent Tompkins, General Manager, Operations Services
Lois Tyerman, Director, Governance & Engagement (In-part)
Keith Bobey, Manager, Engineering Projects (In-part)
Laura Godin, Senior Advisor, Corporate Strategy, Governance & Engagement (In-part)
Krista Quesnel, Director, Agriculture & Environment Services (In-part)
Simon Yackulic, Director, Communications & Customer Service (In-part)
Natasha De Sandi, Manager, Planning Coordination, Planning & Development Services (In-part)
Brandon Langille, Senior Planner, Liaison Services, Planning & Development Services (In-part)
Brandon Sidhu, Director Community Services (In-part)
Clarence Wong, Director, Strategic Growth (In-Part)
Dawn Jenkins, Interim Chief Information Officer (In-part)
Aimy Harris, Financial Analyst III, Budget, Finance (In-part)
Katelyn Palmer, Acting Manager, Financial Reporting & Operations (In-part)
Olu Ajayi, Senior Business Partner, Financial Reporting & Operations (In-part)
Matt Good, Director, Public Works (In-part)
Jessica Harnden, Manager, Subdivision Planning, Planning & Development Services (In-part)
Prithom Talukder, Levies & Agreement Specialist, Planning & Development Services (In-part)
Julia Leduc, Subdivision Planner II, Planning & Development Services (In-part)
Odessa Bartel, Manager, Legislative & Legal Services
Deb Crowder, Legislative Officer, Legislative & Legal Services (Recording Secretary)

INSPIRATIONAL REFLECTION

Council Member McNab offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Jespersen that the February 24, 2026 Council meeting agenda be adopted, as presented.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 26-005](#)

Adoption of the February 4, 2026 Strategic Planning Meeting Minutes

Proposed Motion

That the February 4, 2026 Strategic Planning Meeting Minutes be adopted, as presented.

A motion was made by Council Member Kyle that the February 4, 2026 Strategic Planning meeting minutes be adopted, as presented.

The motion carried unanimously.

[MIN 26-007](#)

Adoption of the February 5, 2026 Strategic Planning Meeting Minutes

Proposed Motion

That the February 5, 2026 Strategic Planning Meeting Minutes be adopted, as presented.

A motion was made by Council Member Olson that the February 5, 2026 Strategic Planning meeting minutes be adopted, as presented.

The motion carried unanimously.

[MIN 26-008](#)

Adoption of the February 10, 2026 Council Meeting Minutes

Proposed Motion

That the February 10, 2026 Council Meeting Minutes be adopted, as presented.

A motion was made by Council Member McNab that the February 10, 2026, Council meeting minutes be adopted, as presented.

The motion carried unanimously.

DELEGATIONS

[App 26-021](#)

9:05 a.m. - Public Input (10 minutes)

Mayor Shaigec asked the gallery if there were any matters that the public wishes to bring to the attention of Parkland County.

Peter Olson, not a resident of Parkland County, came forward to present concerns related to the denial of a covered deck at Wish You Were Here Eco Village Inc.

Natasha Stenzel Bourbeau, a resident of Parkland County, came forward to present concerns related a development permit for Wish You Were Here Eco Village Inc.

Richard Bourbeau, a resident of Parkland County, came forward to present concerns related a development permit for Wish You Were Here Eco Village Inc.

[App 26-018](#)

9:30 a.m. Appointment - Performance & Project Update Report - February 2026

Proposed Motion

That the Performance & Project Update Report - February 2026 be received for information, as presented.

Laura Godin, with the support of Parkland County's Directors, presented the Performance & Project Update Report - February 2026.

Mayor Shaigec deferred further discussion on Performance & Project Update Report - February 2026 to a time later in this meeting, in order to move to the appointment scheduled for 10:00 a.m.

RECESS

Mayor Shaigec recessed the meeting at 9:57 a.m., and reconvened the meeting at 10:01 a.m.

Present: 6 - Council Member Ben Jespersen, Council Member Kristine Olson, Council Member Corey Kyle, Council Member Jason Doucette, Council Member John McNab and Mayor Rod Shaigec

Absent: 1 - Council Member Sally Kucher Johnson

DELEGATIONS

[App 26-016](#)

10:00 a.m. Appointment - Town of Stony Plain - Stony Plain Recreation Facility Project Update

William Choy, Mayor, The Town of Stony Plain

Tom Goulden, Town Manager, The Town of Stony Plain

Proposed Motion

That the Stony Plain Recreation Facility Project Update be received for information, as presented.

William Choy, Mayor, The Town of Stony Plain and Tom Goulden, Town Manager, The Town of Stony Plain presented the Stony Plain Recreation Facility Project Update.

Committee Member Kucher Johnson returned to the meeting at 10:02 a.m.

Present: 7 - Council Member Ben Jespersen, Council Member Kristine Olson, Council Member Corey Kyle, Council Member Sally Kucher Johnson, Council Member Jason Doucette, Council Member John McNab and Mayor Rod Shaigec

[App 26-016](#)

10:00 a.m. Appointment - Town of Stony Plain - Stony Plain Recreation Facility Project Update
William Choy, Mayor, The Town of Stony Plain
Tom Goulden, Town Manager, The Town of Stony Plain

Proposed Motion

That the Stony Plain Recreation Facility Project Update be received for information, as presented.

William Choy, Mayor, The Town of Stony Plain and Tom Goulden, Town Manager, The Town of Stony Plain continued presenting the Stony Plain Recreation Facility Project Update.

A motion was made by Council Member Kucher Johnson that the Stony Plain Recreation Facility Project Update be received for information, as presented.

The motion carried unanimously.

RECESS

Mayor Shaigec recessed the meeting at 10:23 a.m., and reconvened the meeting at 10:30 a.m.

[App 26-017](#)

10:30 a.m. Appointment - STARS
Presenter: Glenda Farnden, STARS

Proposed Motion

That the STARS presentation be received for information, as presented.

Glenda Farnden, Senior Municipal Relations Liaison, STARS, presented the STARS presentation.

A motion was made by Council Member Doucette that the STARS presentation be received for information, as presented.

The motion carried unanimously.

NEW BUSINESS

Community & Development Services

RFD 26-045

Shock Trauma Air Rescue Service (STARS) Funding Request

Proposed Motion

That Council approve an additional \$16,000 funding for STARS in 2026, to be funded from the Future Operating Restricted Surplus Account; for a total contribution of \$41,000.

Brandon Sidhu and Glenda Farnden, Senior Municipal Relations Liaison, STARS, presented the Shock Trauma Air Rescue Service (STARS) Funding Request.

A motion was made by Council Member Jespersen that Council approve an additional \$16,000 funding for STARS in 2026, to be funded from the Future Operating Restricted Surplus Account; for a total contribution of \$41,000.

An amending motion was brought forth by Council Member Kyle that Council approve to fund STARS at \$2.00 per capita per year.

Council Member Kyle moved to withdraw the motion.

The motion carried unanimously.

An amending motion was brought forth by Council Member Kyle that Council approve an additional \$40,000 funding for STARS in 2026, to be funded from the Future Operating Restricted Surplus Account; for a total contribution of \$65,000.

Mayor Shaigec called on the original motion as amended by Council Member Kyle.

The motion carried unanimously.

RECESS

Mayor Shaigec recessed the meeting at 11:11 a.m., and reconvened the meeting at 11:27 a.m.

DELEGATIONS

App 26-018

9:30 a.m. Appointment - Performance & Project Update Report - February 2026

Proposed Motion

That the Performance & Project Update Report - February 2026 be received for information, as presented.

Administration continued to present the Performance & Project Update Report - February 2026.

A motion was made by Council Member Kyle that the Performance & Project Update Report - February 2026 be received for information, as presented.

The motion carried unanimously.

NEW BUSINESS

Operation Services

RFD 26-041

Entwistle Water Loop West Highway 16 Interchange Project - 2026 Funding Request

Proposed Motion

1. That Council approve a \$750,000 increase to the 2026 Entwistle Water Loop West Highway 16 Interchange Project funded by debt borrowing.
2. That Council approve a \$750,000 decrease to the Entwistle Reservoir project and associated debt funding.

Keith Bobey presented the Entwistle Water Loop West Highway 16 Interchange Project - 2026 Funding Request presentation.

A motion was made by Council Member Olson that Council approve a \$750,000 increase to the 2026 Entwistle Water Loop West Highway 16 Interchange Project funded by debt borrowing.

The motion carried unanimously.

A motion was made by Council Member McNab that Council approve a \$750,000 decrease to the Entwistle Reservoir project and associated debt funding.

The motion carried unanimously.

RFD 26-046

Acheson Zone 3 Wastewater Rehabilitation Multi-Year Approval

Proposed Motion

That Council approve additional debt-funded capital of \$1,000,000 in 2027 and \$1,000,000 in 2028 to support the completion of the Acheson Zone 3 Wastewater Rehabilitation project as a multi-year initiative, bringing the total approved funding for the project to \$3,000,000 over the 2026-2028 period.

Keith Bobey presented the Acheson Zone 3 Wastewater Rehabilitation Multi-Year Approval presentation.

A motion was made by Council Member Kucher Johnson that Council approve additional debt-funded capital of \$1,000,000 in 2027 and \$1,000,000 in 2028 to support the completion of the Acheson Zone 3 Wastewater Rehabilitation project as a multi-year initiative, bringing the total approved funding for the project to \$3,000,000 over the 2026-2028 period.

The motion carried unanimously.

RECESS

Mayor Shaigec recessed the meeting at 12:04 a.m., and reconvened the meeting at 12:46p.m.

- Present:** 6 - Council Member Ben Jespersen, Council Member Kristine Olson, Council Member Corey Kyle, Council Member Sally Kucher Johnson, Council Member Jason Doucette and Mayor Rod Shaigec
- Absent:** 1 - Council Member John McNab

NEW BUSINESS

Legislative Matters

[BL 26-003](#) Bylaw 2026-08 - Infrastructure Borrowing - Entwistle Water Loop West Highway 16 Interchange

Proposed Motion

That Bylaw 2026-08 - receive first reading.

Aimy Harris presented Bylaw 2026-08 - Infrastructure Borrowing - Entwistle Water Loop West Highway 16 Interchange.

Council Member McNab joined the meeting at 12:47 p.m.

- Present:** 7 - Council Member Ben Jespersen, Council Member Kristine Olson, Council Member Corey Kyle, Council Member Sally Kucher Johnson, Council Member Jason Doucette, Council Member John McNab and Mayor Rod Shaigec

NEW BUSINESS

Legislative Matters

[BL 26-003](#) Bylaw 2026-08 - Infrastructure Borrowing - Entwistle Water Loop West Highway 16 Interchange

Proposed Motion

That Bylaw 2026-08 - receive first reading.

Aimy Harris continued to present Bylaw 2026-08 - Infrastructure Borrowing - Entwistle Water Loop West Highway 16 Interchange.

A motion was made by Council Member Doucette that Bylaw 2026-08 receive first reading.

The motion carried unanimously.

[BL 26-004](#)

Bylaw 2026-09 - Infrastructure Borrowing - Entwistle Wastewater Rehabilitation Highway 16 Forecmain Replacement

Proposed Motion

That Bylaw 2026-09 - receive first reading.

Aimy Harris presented Bylaw 2026-09 Infrastructure Borrowing - Entwistle Wastewater Rehabilitation Highway 16 Forecmain Replacement.

A motion was made by Council Member Jespersen that Bylaw 2026-09 receive first reading.

The motion carried unanimously.

[BL 26-005](#)

Bylaw 2026-10 - Infrastructure Borrowing - Acheson Zone 3 Wastewater Rehabilitation

Proposed Motion

That Bylaw 2026-10 - receive first reading.

Aimy Harris presented Bylaw 2026-10 - Infrastructure Borrowing - Acheson Zone 3 Wastewater Rehabilitation.

A motion was made by Council Member Kyle that Bylaw 2026-10 receive first reading.

The motion carried unanimously.

[RFD 26-004](#)

2026 Assessment Review Board Appointments

Proposed Motions

1. That Council appoint Gerryl Amorin, Capital Region Assessment Services Commission, as Certified Assessment Review Board Clerk for 2026.
2. That Council appoint Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc, and Roland Merkosky as certified panelists to the 2026 Assessment Review Board.
3. That Council appoint Raymond Ralph as Chair of the Assessment Review Board for 2026.

Lois Tyerman presented the 2026 Assessment Review Board Appointments.

A motion was made by Council Member Olson that Council appoint Gerryl Amorin, Capital Region Assessment Services Commission, as Certified Assessment Review Board Clerk for 2026.

The motion carried unanimously.

A motion was made by Council Member McNab that Council appoint Darlene

Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc, and Roland Merkosky as certified panelists to the 2026 Assessment Review Board.

The motion carried unanimously.

A motion was made by Council Member Kucher Johnson that Council appoint Raymond Ralph as Chair of the Assessment Review Board for 2026.

The motion carried unanimously.

[RFD 26-047](#)

Request for Cancellation of the June 16, 2026 Governance and Priorities Committee Meeting

Proposed Motion

That the June 16, 2026 Governance and Priorities Committee meeting be cancelled, as presented.

Lois Tyerman presented the request for cancellation of the June 16, 2026 Governance and Priorities Committee meeting.

A motion was made by Council Member Doucette that the June 16, 2026 Governance and Priorities Committee meeting be cancelled, as presented.

The motion carried unanimously.

Chief Operating Officer

[RFD 26-001](#)

2025 Draft Q4 Financial Statements, Carryforward Approval, Restricted Surplus Transfers, and Allowance Transfers

Proposed Motions

1. That the 2025 Q4 Financial Update be received for information, as presented.
2. That the Draft December 31, 2025 Financial Statements be received for information, as presented.
3. That Council direct Administration to carryforward incomplete programs and tax-funded projects in the amount of \$1,656,751 to 2026 as presented.
4. That Council direct Administration to transfer \$6,609,785 of 2025 tax surplus to restricted surplus, including \$1,489,679 of tax-funded incomplete programs and projects, as presented.
5. That Council direct Administration to decrease the Allowance for Uncollectible Accounts by \$4,060.

6. That Council direct Administration to reallocate \$20,000 from Parks Lifecycle to Future Operating in 2025.

7. That Administration be directed to transfer the remaining 2025 surplus to Long Term Sustainability.

Katelyn Palmer and Olu Ajayi presented the 2025 Draft Q4 Financial Statements, Carryforward Approval, Restricted Surplus Transfers, and Allowance Transfers presentation.

A motion was made by Council Member Jespersen that the 2025 Q4 Financial Update be received for information, as presented.

The motion carried unanimously.

A motion was made by Council Member Kyle that the Draft December 31, 2025 Financial Statements be received for information, as presented.

The motion carried unanimously.

A motion was made by Council Member Olson that Council direct Administration to carryforward incomplete programs and tax-funded projects in the amount of \$1,656,751 to 2026, as presented.

The motion carried unanimously.

A motion was made by Council Member McNab that Council direct Administration to transfer \$6,609,785 of 2025 tax surplus to restricted surplus, including \$1,489,679 of tax-funded incomplete programs and projects, as presented.

The motion carried unanimously.

A motion was made by Council Member Kucher Johnson that Council direct Administration to decrease the Allowance for Uncollectible Accounts by \$4,060.

The motion carried unanimously.

A motion was made by Council Member Doucette that Council direct Administration to reallocate \$20,000 from Parks Lifecycle to Future Operating in 2025.

The motion was carried unanimously.

A motion was made by Council Member Jespersen that Administration be directed to transfer the remaining 2025 surplus to Long Term Sustainability.

The motion was carried unanimously.

[RFD 26-053](#)

Prairies Canada Coal Transition Initiative - Infrastructure Fund (CCTI-IF)
Use of Funds

Proposed Motions

1. That Council direct administration to repurpose \$213,972 in Prairies

Canada Coal Transition Initiative - Infrastructure Fund (CCTI-IF) and \$12,214 in Long-Term Sustainability Restricted Surplus to the new proposed purchases and existing projects identified.

2. That Council direct administration to complete a branding and signage strategy for the Wabamun area, which was previously approved as funding for signage, in the amount of \$100,000.

Clarence Wong and Matt Good presented the Prairies Canada Coal Transition Initiative - Infrastructure Fund (CCTI-IF) Use of Funds presentation.

A motion was made by Council Member Kyle that Council direct administration to repurpose \$213,972 in Prairies Canada Coal Transition Initiative - Infrastructure Fund (CCTI-IF) and \$12,214 in Long-Term Sustainability Restricted Surplus to the new proposed purchases and existing projects identified.

The motion carried unanimously.

A motion was made by Council Member Olson that Council direct administration to complete a branding and signage strategy for the Wabamun area, which was previously approved as funding for signage, in the amount of \$100,000.

The motion carried unanimously.

COMMUNICATIONS

[COM 26-001](#)

Proclamation - March 2026

Proposed Motion

That the following proclamation for March 2026 be received for information, as presented:

Fraud Prevention Month

A motion was made by Council Member McNab that the following proclamation for March 2026 be received for information, as presented.

The motion carried unanimously.

CLOSED SESSION

[RFD 26-051](#)

Closed Session

Proposed Motion

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 29 of the Access to Information Act.

A motion was made by Council Member Kucher Johnson that Council convene in closed session at 1:48 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 29 of the Access to Information Act.

The motion carried unanimously.

RECESS

Mayor Shaigec recessed the meeting at 1:48 p.m., and reconvened the meeting at 1:56 p.m.

Present: 6 - Council Member Ben Jespersen, Council Member Kristine Olson, Council Member Sally Kucher Johnson, Council Member Jason Doucette, Council Member John McNab and Mayor Rod Shaigec

Absent: 1 - Council Member Corey Kyle

[PRE 26-022](#)

Variance Request to Policy C-PD01

ATIA Section 29 - Advice from Officials

Administration presented the Variance Request to Policy C-PD01.

Council Member Kyle joined the meeting at 1:58 p.m.

Present: 7 - Council Member Ben Jespersen, Council Member Kristine Olson, Council Member Corey Kyle, Council Member Sally Kucher Johnson, Council Member Jason Doucette, Council Member John McNab and Mayor Rod Shaigec

[PRE 26-022](#)

Variance Request to Policy C-PD01

ATIA Section 29 - Advice from Officials

Administration continued with the Variance Request to Policy C-PD01 presentation.

RECESS

Mayor Shaigec recessed the meeting at 2:49 p.m., and reconvened the meeting at 2:58 p.m.

[RFD 26-052](#)

Regular Session

Proposed Motion

That Council revert to the regular meeting session.

A motion was made by Council Member Doucette that Council revert to regular meeting session at 2:58 p.m.

The motion carried unanimously.

BUSINESS ARISING FROM CLOSED SESSION

A motion was made by Council Member Jespersen that Council approves the variances to Development Agreement Security Policy C-PD01, as presented for file PLSP20250744.

An amending motion was made by Council Member Doucette that the variances to Development Agreement Security Policy C-PD01, for file PLSP20250744, be tabled to a subsequent Council meeting.

The motion was defeated.

For: 2 - Council Member Kucher Johnson and Council Member Doucette

Against: 5 - Council Member Jespersen, Council Member Olson, Council Member Kyle, Council Member McNab and Mayor Shaigec

Mayor Shaigec called on the original motion made by Council Member Jespersen, that Council approve the variances to Development Agreement Security Policy C-PD01, as presented for file PLSP20250744.

The motion carried.

For: 6 - Council Member Jespersen, Council Member Olson, Council Member Kyle, Council Member Kucher Johnson, Council Member McNab and Mayor Shaigec

Against: 1 - Council Member Doucette

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 3:01 p.m.

Mayor

Manager, Legislative Services