



parkland
county

Wabamun Lake Ad Hoc Committee

PURPOSE

To review options for a temporary boat launch and make recommendations for: undeveloped access points around Wabamun Lake, proposing nutrient loading bylaw opportunities, and education for residents on Council supported recommendations.

LEGISLATIVE AUTHORITY

Municipal Government Act.

REPORTS TO

The Chief Administrative Officer and makes recommendations to Council.

MEMBERSHIP

The Committee will be comprised of:

- Three Parkland County representatives: Chief Administrative Officer, General Manager of Community Services, and the Supervisor of Long Range Planning
- One Alberta Environment and Parks (AEP) representative
- One Wabamun Watershed Management Council representatives
- One TransAlta representative
- The CAO/Administrator from each of the municipalities surrounding Wabamun Lake (Village of Wabamun, Summer Villages of Betula Beach, Kapasiwin, Lakeview, Point Alison, and Seba Beach).

TERM OF OFFICE

The Committee will provide their report and recommendations to Council on or before December 13, 2016.

CHAIRMANSHIP

Parkland County's Chief Administrative Officer, or if absent, the General Manager of Community Services.

MEETINGS

It is anticipated that only two or three meetings will be required and determined by Parkland County.

TERMS OF REFERENCE

Attached.

ADMINISTRATIVE RESPONSIBILITY

General Manager of Community Services.



**Parkland County
Wabamun Lake Ad Hoc Committee
Terms of Reference**

Purpose

The Wabamun Lake Ad Hoc Committee is responsible for reviewing and making recommendations for:

- establishing a temporary/removable boat launch
- options for undeveloped access points around Wabamun Lake
- proposing nutrient loading bylaw opportunities
- educating residents on Council supported committee recommendations.

Membership

The Committee will be comprised of:

- Three Parkland County representatives: Chief Administrative Officer, General Manager of Community Services, and the Supervisor of Long Range Planning
- One Alberta Environment and Parks (AEP) representative
- One Wabamun Watershed Management Council representatives
- One TransAlta representative
- The CAO/Administrator from each of the municipalities surrounding Wabamun Lake (Village of Wabamun, Summer Villages of Betula Beach, Kapasiwin, Lakeview, Point Alison, and Seba Beach)
- Parkland County's Chief Administrative Officer is the Chairperson, or if absent, the General Manager of Community Services.

Administrative Resources

- The General Manager of Community Services will provide the administrative resources for the Committee
- The Committee will meet and liaise directly with the General Manager of Community Services for any required resource materials.

Decision and Quorum

- Committee meetings must have a quorum consisting of at least three (3) members
- Decisions of the Committee will require a majority of the members present and conduct business by consensus. In the case when committee consensus cannot be obtained then a vote may be called. In the case of a tie vote, the vote is lost
- The chairperson will be considered a member and will be entitled to vote on all motions. The administrative resource person provided by the County will have no vote
- Committee meetings will not be open to the public
- The report and recommendations of the Committee will be submitted to Council on or before December 13th for final approval
- Implementation of recommendations, if approved, to occur in the spring of 2017.