



**parkland**  
county

## **Wabamun Lake Ad Hoc Committee**

### **PURPOSE**

To review options for a temporary boat launch and make recommendations for: undeveloped access points around Wabamun Lake, proposing nutrient loading bylaw opportunities, and education for residents on Council supported recommendations.

### **LEGISLATIVE AUTHORITY**

Municipal Government Act.

### **REPORTS TO**

The Chief Administrative Officer and makes recommendations to Council.

### **MEMBERSHIP**

The Committee will be comprised of:

- Three Parkland County representatives: Chief Administrative Officer, General Manager of Community Services, and the Supervisor of Long Range Planning
- One Alberta Environment and Parks (AEP) representative
- One Wabamun Watershed Management Council representatives
- One TransAlta representative
- The CAO/Administrator from each of the municipalities surrounding Wabamun Lake (Village of Wabamun, Summer Villages of Betula Beach, Kapasiwin, Lakeview, Point Alison, and Seba Beach).

### **TERM OF OFFICE**

The Committee will provide their report and recommendations to Council on or before December 13, 2016.

### **CHAIRMANSHIP**

Parkland County's Chief Administrative Officer, or if absent, the General Manager of Community Services.

### **MEETINGS**

It is anticipated that only two or three meetings will be required and determined by Parkland County.

### **TERMS OF REFERENCE**

Attached.

### **ADMINISTRATIVE RESPONSIBILITY**

General Manager of Community Services.



**Parkland County  
Wabamun Lake Ad Hoc Committee  
Terms of Reference**

### **Purpose**

The Wabamun Lake Ad Hoc Committee is responsible for reviewing and making recommendations for:

- establishing a temporary/removable boat launch
- options for undeveloped access points around Wabamun Lake
- proposing nutrient loading bylaw opportunities
- educating residents on Council supported committee recommendations.

### **Membership**

The Committee will be comprised of:

- Three Parkland County representatives: Chief Administrative Officer, General Manager of Community Services, and the Supervisor of Long Range Planning
- One Alberta Environment and Parks (AEP) representative
- One Wabamun Watershed Management Council representatives
- One TransAlta representative
- The CAO/Administrator from each of the municipalities surrounding Wabamun Lake (Village of Wabamun, Summer Villages of Betula Beach, Kapasiwin, Lakeview, Point Alison, and Seba Beach)
- Parkland County's Chief Administrative Officer is the Chairperson, or if absent, the General Manager of Community Services.

### **Administrative Resources**

- The General Manager of Community Services will provide the administrative resources for the Committee
- The Committee will meet and liaise directly with the General Manager of Community Services for any required resource materials.

### **Decision and Quorum**

- Committee meetings must have a quorum consisting of at least three (3) members
- Decisions of the Committee will require a majority of the members present and conduct business by consensus. In the case when committee consensus cannot be obtained then a vote may be called. In the case of a tie vote, the vote is lost
- The chairperson will be considered a member and will be entitled to vote on all motions. The administrative resource person provided by the County will have no vote
- Committee meetings will not be open to the public
- The report and recommendations of the Committee will be submitted to Council on or before December 13<sup>th</sup> for final approval
- Implementation of recommendations, if approved, to occur in the spring of 2017.