



# Parkland County

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## Meeting Minutes Council

*Mayor Rod Shaigec*  
*Council Member Jo Szady*  
*Council Member Dianne Allen*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member Denise Locher*  
*Council Member Tracey Melnyk*

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Tuesday, August 27, 2013

9:00 AM

Council Chambers

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### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

**Present:** 7 - Mayor Rod Shaigec, Council Member Jo Szady, Deputy Mayor Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Council Member Tracey Melnyk

#### Administration:

Al McCully, Acting Chief Administrative Officer  
Ken Van Buul, General Manager, Community Services  
Doug Tymchyshyn, Acting General Manager, Corporate Services  
Jackie Ostashek, Manager Communications & Strategic Planning  
Sara Jensen, Municipal Intern  
Paul Hanlan, Manager, Planning and Development Services (in part)  
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

### OPENING PRAYER

Council Member Phyllis Kobasiuk offered a short prayer.

### ADOPTION OF AGENDA

A motion was made by Council Member Denise Locher that the August 27, 2013 Council agenda be adopted, as presented. The motion carried unanimously.

### ADOPTION OF MINUTES

#### [MIN 13-026](#)

Adoption of the July 9, 2013 Regular Council Meeting Minutes

#### **Proposed Motion**

That the regular Council meeting minutes of July 9, 2013 be adopted, as presented.

A motion was made by Council Member Jo Szady that the July 9, 2013 regular Council meeting minutes be adopted, as presented. The motion carried unanimously.

## **BUSINESS ARISING**

*There were no Business Arising items presented at this meeting.*

## **NEW BUSINESS**

### **Legislative Matters**

#### **[AG 13-009](#)**

2014 - 2017 Shelter Agreement between Parkland County and the City of Spruce Grove.

#### **Proposed Motion(s)**

That Council approve a three year Agreement with the City of Spruce Grove for the provision of Animal Shelter Services.

**A motion was made by Council Member Phyllis Kobasiuk that the 2014-2017 Shelter Agreement between Parkland County and the City of Spruce Grove be approved, as presented. The motion carried unanimously.**

#### **[AG 13-010](#)**

Yellowhead Regional Library (YRL) Master Membership Agreement - Proposed Changes

#### **Proposed Motion(s)**

That the proposed changes to Clause 15 of the YRL Master Membership Agreement recommended by the YRL Board be approved.

**A motion was made by Council Member Tracey Melnyk that the changes to Clause 15 of the Yellowhead Regional Library Master Membership Agreement be approved, as follows:**

**15.1 Any municipality that is a Party to this Agreement may withdraw from this Agreement in accordance with the Act and the notice periods provided for in the Act. At any time after the expiration of three years from the date that the party entered into the Agreement, a Party to the Agreement may, by giving 12 months' notice, withdraw from the Agreement.**

**15.2 Any school division that is a Party to this Agreement may withdraw from this Agreement in accordance with the Act and the notice periods provided for in the Act. Any such termination will be effective as of August 31st of the applicable year. At any time after the expiration of three years from the date that the party entered into the Agreement, a Party to the Agreement may, by giving 12 months' notice, withdraw from the Agreement.**

**The motion carried unanimously.**

## SCHEDULED MATTERS

### [App 13-069](#)

#### **Public Input (9:15 a.m. - 10 mins.)**

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following came forward:

1. Bob Horton came forward on behalf of Eli Adler who read a memorandum regarding his concern to develop in the Acheson Industrial area.
2. Floyd Young came forward bringing attention to barking dogs, and confirmed his interest to comment at a public hearing regarding this matter in the future.

## NEW BUSINESS

### [BL 13-044](#)

Bylaw No. 2013-21 Boundary Changes to a portion of Environmental Reserve Parcel (36ER Block 1 Plan 8021782) in Douglas Meadows Subdivision.

#### **Proposed Motions**

1. That Bylaw No. 2013-21 receive first reading.
2. That a public hearing be scheduled for September 24, 2013 at 9:30 a.m. to hear public comment on Bylaw No. 2013-21.

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2013-21 receive first reading. The motion carried unanimously.**

**A motion was made by Deputy Mayor Dianne Allen that a public hearing be scheduled on September 24, 2013 at 9:30 a.m. in Council Chambers at Parkland County Centre to hear public comment on Bylaw No. 2013-21. The motion carried unanimously.**

## Legislative Matters

### [BL 13-042](#)

#### **PUBLIC HEARING - 9:30 a.m. (30 mins.)**

Proposed amendments to Land Use Bylaw No. 20-2009 (Bylaw No. 2013-18)

#### **Proposed Motions**

1. That Bylaw No. 2013-18 receive second reading.
2. That Bylaw No. 2013-18 receive third and final reading.

*Mayor Shaigec called the Public Hearing to order at 9:33 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment on proposed Bylaw No. 2013-18.*

*Administration presented a summary of Bylaw No. 2013-18.*

#### *Verbal Submissions*

*There were no verbal submissions presented.*

*Written Submissions**There were no written submissions presented.**Mayor Shaigec closed the public hearing at 9:39 a.m.*

**A motion was made by Council Member Jo Szady that Bylaw No. 2013-18 receive second reading. The motion carried unanimously.**

**A motion was made by Deputy Mayor Dianne Allen that Bylaw No. 2013-18 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

## **NEW BUSINESS**

### **Legislative Matters**

#### **BL 13-045**

Bylaw No. 2013-20: Proposed amendment to Land Use Bylaw No. 20-2009 to re-district a portion of NW 11-53-26-W4M from the IRD - Industrial Reserve District to the BI - Business Industrial District on Land Use District Map 9 and 9A.

**Proposed Motion(s)**

1. That Council provide first reading to Bylaw No. 2013-20; and
2. That Council schedule a public hearing for 10:30 a.m. on October 8, 2013 to hear public comment on proposed Bylaw No 2013-20.

**A motion was made by Deputy Mayor Dianne Allen that Bylaw No. 2013-20 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Denise Locher that a public hearing be scheduled on October 8, 2013 at 10:30 a.m. in Council Chambers at Parkland County Centre to hear public comment on Bylaw No. 2013-20. The motion carried unanimously.**

#### **POL 13-006**

Early Retirement Incentive

**Proposed Motions**

1. That Council rescind Early Retirement Incentives for Non-Union Employees Policy HR 018.
2. That Council rescind Early Retirement Incentives for Union Employees Policy HR 019.

**A motion was made by Council Member Denise Locher that Early Retirement Incentives for Non-Union Employees Policy HR 018 and Early Retirement Incentives for Union Employees Policy HR 019 be rescinded, as presented.**

**A motion was made by Council Member Phyllis Kobasiuk Early Retirement Incentives for Non-Union Employees Policy HR 018 and Early Retirement Incentives for Union Employees Policy HR 019 be tabled. The motion carried unanimously.**

**Corporate Services Matters****[RFD 13-128](#)**

Specialized Transportation Grants for Seniors and Disabled Persons

**Proposed Motion**

That the 2013 Specialized Transportation Grant allocations be approved as presented.

A motion was made by Council Member Darrell Hollands that the Specialized Transportation Grants for Seniors and Disabled Persons be approved as follows:

Beehive Support Services - \$3,000.00  
Tomahawk & District Silver Tops Senior Citizens Society - \$4,500.00  
Royal Canadian Legion - Wildwood Branch #149 - \$9,000.00  
Spruce Grove Specialized Transit Service - \$11,000.00

The motion carried unanimously.

**Infrastructure Services Matters**

*There were no Infrastructure Services matters presented at this meeting.*

**Community Services Matters**

*There were no Community Services matters presented at this meeting.*

**Development Services Matters****[RFD 13-131](#)**

Spectrum Analyzer Purchase

**Proposed Motion**

That the purchase of the spectrum analyzer in the amount of up to \$27,000.00 from 2013 MSI Operating funding be approved, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the purchase of the spectrum analyzer in the amount of up to \$27,000.00 from 2013 MSI Operating funding be approved, as presented. The motion carried unanimously.

**[RFD 13-143](#)**

Partners for Climate Protection Program - Milestone 1 Completed

**Proposed Motions**

That Council accepts this presentation as information.

A motion was made by Deputy Mayor Dianne Allen that the Partners for Climate Protection Program - Milestone 1, be received for information, as presented. The motion carried unanimously.

[RFD 13-142](#)

Sustainability Summer Student - 2013 Summer in Review

**Proposed Motion**

That Council accepts the presentation as information.

**A motion was made by Council Member Tracey Melnyk that the 2013 Sustainability Summer Student review be received for information, as presented. The motion carried unanimously.**

**COMMUNICATIONS**[COM 13-062](#)

U of A Centre for Health Promotion Studies

**Proposed Motion**

That the U of A Centre for Health Promotion Studies correspondence be received for information.

**A motion was made by Deputy Mayor Dianne Allen that the U. of A. Centre for Health Promotion Studies correspondence be received for information, as presented. The motion carried unanimously.**

[COM 13-060](#)

2013 Special Olympics Alberta Summer Games

**Proposed Motion**

That the letter of acknowledgement from the Special Olympic Alberta Board of Directors regarding Parkland County's support for the 2013 Special Olympics Alberta Summer Games be received for information.

**A motion was made by Council Member Phyllis Kobasiuk that the letter of acknowledgement from the Special Olympic Alberta Board of Directors regarding Parkland County's support for the 2013 Special Olympics Alberta Summer Games be received for information, as presented. The motion carried unanimously.**

[COM 13-061](#)

Alberta Capital Region Wastewater Commission - July 19, 2013  
Unadopted Meeting Minutes and Highlights

**Proposed Motion**

That the unadopted July 19, 2013 meeting minutes and highlights of the Alberta Capital Region Wastewater Commission be received for information, as presented.

**A motion was made by Council Member Darrell Hollands that the July 19, 2013 Alberta Capital Region Wastewater Commission meeting minutes and highlights be received for information. The motion carried unanimously.**

[COM 13-063](#)

## Becoming a Community Builder Program

**Proposed Motion**

That the information received from The Changing Point organization regarding their "Becoming a Community Builder Program" be received for information.

A motion was made by Deputy Mayor Dianne Allen that the "Becoming a Community Builder Program" correspondence from The Changing Point be received for information, as presented. The motion carried unanimously.

[COM 13-057](#)

## AAMDC Contact Newsletters

**Proposed Motion**

That the AAMDC Contact Newsletters be received for information, as presented.

A motion was made by Council Member Denise Locher that the July 11, July 17, July 24, July 31, August 14, August 21, 2013 AAMDC Contact Newsletters be received for information, as presented. The motion carried unanimously.

[COM 13-058](#)

## Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Jo Szady that the following Committee Reports be received for information:

1. Council Member Jo Szady reported on the status of the resolution presented at the Pembina zone meeting regarding Bill 201, the Municipal Government Act review, and the River Valley Alliance meeting.
2. Council Member Tracey Melnyk reported on a Library meeting, Wabamun Watershed meeting, and the Gravel Committee meeting.
3. Deputy Mayor Diannne Allen reported on the Environmental Advisory Committee meeting.
4. Council Member Phyllis Kobasiuk reported on the Agriculture Service Board Tour hosted by Bonnyville County, St. Micheal's 10th Anniversary event, a Culinary event, and the Tri-Municipal Board meeting.
5. Council Member Denise Locher reported on the Agriculture Service Board Tour, Const. Barb Roy's retirement event, Parkland County's public meeting event, Wabamun Watershed Committee meeting, and the Parkland School Division's bus safety launch event.
6. Council Member Darrell Hollands reported on Capital Region Board, ALUS Committee, Golden Spike Crime Watch event, and the Rosenthal Hall event.

The motion carried unanimously.

## **IN-CAMERA SESSION**

*There were no In-Camera items presented at this meeting.*

## **ADJOURNMENT**

Mayor Shaigec closed the meeting at 11:15 a.m.

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**Mayor**

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**Manager, Legislative & Administrative Services**