



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes

### Governance and Priorities Committee

*Mayor Allan Gamble*  
*Deputy Mayor Rob Wiedeman*  
*Council Member Sally Kucher-Johnson*  
*Council Member Phyllis Kobasiuk*  
*Council Member Natalie Birnie*  
*Council Member Kristina Kowalski*

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Tuesday, June 17, 2025

9:00 AM

Council Chambers

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#### CALL TO ORDER

Committee Chairperson Wiedeman called the meeting to order at 9:00 a.m.

**Present:** 6 - Mayor Allan Gamble, Council Member Sally Kucher-Johnson, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie and Council Member Rob Wiedeman

#### Administration:

Laura Swain, Chief Administrative Officer  
Jeff Dyck, Chief Operating Officer  
Rob McGowan, General Manager, Operations Services  
Brian Cornforth, Interim General Manager, Community & Development Services  
Laura Godin, Senior Advisor, Strategy & Engagement, Growth & Strategy (In-part)  
Krista Quesnel, Director, Agriculture & Environment Services (In-part)  
Simon Yackulic, Director, Communications & Customer Service (In-part)  
Jody Hancock, Director, Engineering Services (In-part)  
Clarence Wong, Director, Growth & Strategy (In-part)  
April Gallays, Manager, Subdivision & Planning Coordination, Planning & Development Services (In-part)  
Ric Gibbons, Chief Information Officer, Technology & Digital Services (In-part)  
Geoff Heritage, Director, Enforcement Services (In-part)  
Sean Cunningham, Acting Fire Chief, Fire Services (In-part)  
Robert Malchow, Deputy Fire Chief, Strategic Services (In-part)  
Odessa Bartel, Manager, Legislative & Legal Services  
Deb Crowder, Legislative Officer, Legislative & Legal Services (Recording Secretary)

#### ADOPTION OF AGENDA

A motion was made by Committee Member Kowalski that the June 17, 2025 Governance and Priorities Committee meeting agenda be adopted, as presented.

The motion carried unanimously.

## ADOPTION OF MINUTES

### [MIN 25-023](#)

Adoption of May 20, 2025 Governance and Priorities Committee Meeting Minutes

#### **Proposed Motion**

That the May 20, 2025 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

**A motion was made by Committee Member Kobasiuk that the May 20, 2025 Governance and Priorities Committee meeting minutes be adopted, as presented.**

The motion carried unanimously.

## DELEGATIONS

### **Community & Development Services**

### [RFD 25-097](#)

Off-Site Levy Overview

#### **Proposed Motion**

That the Off-Site Levy Overview be received for information, as presented.

**Clarence Wong, Jessica Harnden, Prithom Talukder and John Wood presented the Off-site Levy Overview.**

**A motion was made by Committee Member Kolwalski that the Off-Site Levy Overview be received for information, as presented.**

The motion carried unanimously.

## RECESS

Chairperson Wiedeman recessed the meeting at 9:32 a.m., and reconvened the meeting at 9:39 a.m.

## DELEGATIONS

### [App 25-040](#)

9:30 a.m. Appointment - Performance & Project Update Report - May 2025

#### **Proposed Motion**

That the Performance & Project Update Report - May 2025 be received for information, as presented.

**Laura Godin, Krista Quesnel, Simon Yackulic, Jody Hancock, Clarence Wong, Sean Cunningham, April Gallays, Ric Gibbons, and Lois Tyerman presented the Performance & Project Update Report.**

Councillor Kowalski left the meeting at 9:50 a.m., and returned at 9:51 a.m.

A motion was made by Committee Member Mayor Gamble that the Performance & Project Update Report - May 2025 be received for information, as presented.

The motion carried unanimously.

## RECESS

Chairperson Wiedeman recessed the meeting at 10:17 a.m., and reconvened the meeting at 10:28 a.m.

### [App 25-046](#)

10:15 a.m. Appointment - 2025 Q1 Financial Update

#### **Proposed Motion**

That the 2025 Q1 Financial Update be received for information, as presented.

Katelyn Palmer presented the 2025 Q1 Financial Update.

A motion was made by Committee Member Kucher-Johnson that the 2025 Q1 Financial Update be received for information, as presented.

The motion carried unanimously.

## COMMUNICATIONS

### [COM 25-063](#)

Rural Municipalities of Alberta Contact Newsletter

#### **Proposed Motion**

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

A motion was made by Committee Member Kobasiuk that the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

The motion carried unanimously.

### [COM 25-064](#)

Federation of Canadian Municipalities Update

#### **Proposed Motion**

That the Federation of Canadian Municipalities Update be received for information, as presented.

A motion was made by Committee Member Birnie that the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

## RECESS

Chairperson Wiedeman recessed the meeting at 10:37 a.m., and reconvened the meeting at 10:58 a.m.

## DELEGATIONS

### [App 25-045](#)

11:00 a.m. Appointment - RCMP Update - Q4 2024  
Parkland Detachment - Inspector Kevin McGillivray

#### **Proposed Motion**

That the RCMP Quarterly Update for Q4 2024 be received for information, as presented.

Kevin McGillivray presented the RCMP Quarterly update for Q4 2024.

A motion was made by Committee Member Kobasiuk that the RCMP Quarterly update for Q4 2024 be received for information, as presented.

The motion carried unanimously.

## RECESS

Chairperson Wiedeman recessed the meeting at 11:23 a.m., and reconvened the meeting at 11:30 a.m.

### [App 25-047](#)

11:30 a.m. Appointment - Rural Municipalities of Alberta (RMA) Member Visit  
Kara Westerlund, President, Rural Municipalities of Alberta

#### **Proposed Motion**

That the Rural Municipalities of Alberta presentation be received for information, as presented.

Duane Gladden, Josh Bishop, John Burrows, and Natalie Bartlett attended on behalf of Rural Municipalities of Alberta (RMA).

A motion was made by Committee Member Kowalski that the Rural Municipalities of Alberta (RMA) presentation be received for information, as presented.

The motion carried unanimously.

## RECESS

Chairperson Wiedeman recessed the meeting at 11:58 a.m., and reconvened the meeting at 1:00 p.m.

## Community & Development Services

### [RFD 25-140](#)

2025 Fire Services Master Plan

#### **Proposed Motions**

That the 2025 Fire Services Master Plan be received for information, as

presented.

Sean Cunningham, Robert Malchow, Tim Beckett, Dale McLean, and Issac Comandante presented the 2025 Fire Services Master Plan.

A motion was made by Committee Member Birnie that the 2025 Fire Services Master Plan be received for information, as presented.

The motion carried unanimously.

## NEXT MEETING

The next Governance and Priorities Committee meeting is scheduled for September 2, 2025 at 9:00 a.m.

## CLOSE OF MEETING

Committee Chairperson Wiedeman closed the meeting at 1:40 p.m.

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Committee Chair

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Recording Secretary