



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Agenda

Council

Mayor Rod Shaigec
Deputy Mayor Kristine Olson
Council Member Sally Kucher Johnson
Council Member Jason Doucette
Council Member Ben Jespersen
Council Member Corey Kyle
Committee Member John McNab

Tuesday, July 14, 2026

9:00 AM

Council Chambers

VISION

**Parkland County: gifted by nature, inspired by innovation, powerfully connected,
and home to opportunity.**

1. **CALL TO ORDER (MAYOR)**
- . **CELEBRATING SUCCESSES**
- . **INSPIRATIONAL REFLECTION (JESPERSEN)**
2. **ADOPTION OF AGENDA (MAYOR)**
- 2.1 [RFD 26-177](#) Adoption of the July 14, 2026 Council Meeting Agenda

Proposed Motion

That the July 14, 2026 Council Meeting Agenda be adopted, as presented.

Sponsors: Shaigec

3. **CONSENT AGENDA (MAYOR)**
4. **ADOPTION OF MINUTES (MAYOR)**
- 4.1 [MIN 26-028](#) Adoption of the June 23, 2026 Council Meeting Minutes

Proposed Motion

That the June 23, 2026 Council Meeting Minutes be adopted, as presented.

Sponsors: Shaigec

Attachments: [1. June 23, 2026 - Unadopted - Council Meeting Minutes](#)

5. **DELEGATIONS**

- 5.1 [App 26-058](#) 9:05 a.m. - Public Input

Sponsors: Shaigec

- 5.2 [BL 26-034](#) 9:30 a.m. Public Hearing - Bylaw 2026-26 - Road Closure - Lease - Portion of Second Street East - South Seba

Proposed Motion

That Bylaw 2026-26 receive first reading.

Sponsors: Tompkins

Attachments: [1. Bylaw 2026-26 - Road Closure - Lease - Portion of Second Street East - South Seba](#)
[2. Road Closure Area](#)
[3. Road Allowance Imagery](#)
[4. Subdivision Plan 6053HW](#)
[5. Policy EN 009 - Road Allowances and Diversions-Sale, Lease or Permitting](#)
[6. Bylaw 2026-26 Public Hearing Guide](#)
[7. Bylaw 2026-26 Registered Speakers](#)
[8. Bylaw 2026-26 Written Submissions](#)

- 5.3 [BL 26-033](#) 10:00 a.m. Public Hearing - Bylaw 2026-25 - NW-12-53-7-W5M Schedule "O" Trestle Creek Recreational Resort Sub-District Map Amendment Bylaw

Proposed Motions

1. That Bylaw 2026-25 receive first reading.
2. That Bylaw 2026-25 receive second reading.
3. That Bylaw 2026-25 be presented at this meeting for third reading.
4. That Bylaw 2026-25 receive third reading.

Sponsors: Chase

Attachments: [1. Bylaw 2026-25 - NW-12-53-7-W5M Schedule "O" Trestle Creek Recreational Resort Sub-District Map Amendment](#)
[2. Land Use Bylaw Schedule 'O' Detail Map](#)
[3. Location Map - Bylaw 2026-25](#)
[4. Presentation - Bylaw 2026-25-Schedule "O" Trestle Creek Recreational Resort Sub-District Map Amendment](#)
[5. Bylaw 2026-25 Public-Hearing-Guide](#)
[6. Bylaw 2026-25 Registered Speakers](#)
[7. Bylaw 2026-25 Written Submissions](#)

5.4 CLOSED SESSION

- 5.4.1 [RFD 26-137](#) Closed Session

Proposed Motion

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 20 and 29 of the Access to Information Act.

Sponsors: Shaigec

5.4.2 [PRE 26-038](#) 11:00 a.m. Appointment - Wabamun Initiatives and Funding Decision

ATIA Section 20 - Disclosure Harmful to Personal Privacy
ATIA Section 29 - Advice from Officials

Sponsors: Dyck

5.4.3 [RFD 26-138](#) Regular Session

Proposed Motion

That Council revert to the regular meeting session.

Sponsors: Shaigec

5.5 **BUSINESS ARISING FROM CLOSED SESSION****6.** **BUSINESS ARISING****7.** **NEW BUSINESS****7.A** **Mayor and Council Member Matters****7.A.1** [RFD 26-199](#) Year-Round Agricultural Events Centre

Proposed Motion

That administration be directed to complete a market analysis and pro forma for a Year-Round Agricultural Events Center, a community gathering space where agriculture, heritage and rural roots are preserved and continue to grow and would allow for traditional and non-traditional agricultural activities and demonstration events within Parkland County and report back to Council no later than December 8, 2026.

Sponsors: Kyle

7.B **Legislative Matters****7.B.1** [POL 26-005](#) Policy C-456 - Encroachment Policy

Proposed Motion

That Encroachment Policy C-456 be approved, as presented.

Sponsors: Dyck

Attachments: [1.Policy C-PD02 - Encroachment Agreements](#)
[2. Policy C-456 - Encroachment Policy](#)

7.B.2 [BL 26-031](#) Bylaw 2026-13 - Road Closure - Sale - Plan 1620765**Proposed Motions**

1. That Bylaw 2026-13 receive second reading.
2. That Bylaw 2026-13 receive third and final reading.

Sponsors: Tompkins

Attachments: [1. Bylaw 2026-13 Road Closure - Sale - Plan 1620765](#)
[2. Plan 1620765](#)
[3. Road Closure Area - Aerial Image](#)
[4. Whitewood Development Concept](#)
[5. Whitewood Conceptual Scheme](#)
[6. Policy EN 009 - Road Allowances and Diversions - Sale, Lease or Permitting](#)

7.B.3 [BL 26-035](#) Bylaw 2026-27 - Amending 2026 Fees and Charges Fees and Charges Bylaw 2025-21**Proposed Motions**

1. That Bylaw 2026-27 receive first reading.
2. That Bylaw 2026-27 receive second reading.
3. That Bylaw 2026-27 be presented at this meeting for third reading.
4. That Bylaw 2026-27 receive third and final reading.

Sponsors: Tompkins

Attachments: [1. Presentation - 2026 Fees and Charges Amendment](#)
[2. Bylaw 2026-27 - Amending 2026 Fees and Charges Bylaw 2025-21 - Schedu](#)
[3. Bylaw 2025-21 - 2026 Fees and Charges](#)
[4. Schedule D.1 - With Tracked Changes](#)
[5. Strychnine Vendor Information Brief](#)

7.B.4 [BL 26-037](#) Bylaw 2026-28 - Acheson Zone 5 Highway 16A and Spruce Valley Road Wastewater Infrastructure Borrowing Bylaw**Proposed Motion**

That Bylaw 2026-28 receive first reading.

Sponsors: Dyck

Attachments: [1. Bylaw 2026-28 - Acheson Zone 5 Highway 16A and Spruce Valley Road Was](#)

7.C **Chief Administrative Officer****7.D** **Chief Operating Officer****7.E** **Operations Services**

7.E.1 [RFD 26-166](#) Kapasiwin Solid Waste Transfer Station Site Trailer**Proposed Motion**

That Council approve up to \$100,000 from the County Facilities Restricted Surplus to fund the replacement of the Kapasiwin Solid Waste Site Trailer, as presented.

Sponsors: Tompkins

Attachments: [1. Pictures - Kapasiwin & Seba](#)

7.E.2 [RFD 26-184](#) Biophysical Assessment Policy Requirements**Proposed Motion**

That the Biophysical Assessment Policy Requirements presentation be accepted for information, as presented.

Sponsors: Tompkins

Attachments: [1. Biophysical Assessment Policy Presentation](#)

[2. Administrative Report - Biophysical Assessment Requirements](#)

7.E.3 [RFD 26-198](#) Funding Request - Acheson Zone 6 Infrastructure Construction**Proposed Motion**

That Council approve \$4,500,000 to complete construction of infrastructure within Acheson Zone 6, funded from Debenture Borrowing.

Sponsors: Tompkins

Attachments: [Bylaw 2025-20 - Acheson Zone 6 Infrastructure Construction Borrowing Bylaw](#)

7.F **Community & Development Services****7.F.1** [RFD 26-168](#) Planning and Development Services - Red Tape Reduction Project**Proposed Motion**

That Council directs Administration to initiate the Red Tape Reduction Project and return with a progress update and public engagement plan on October 27, 2026.

Sponsors: Chase

Attachments: [1. Presentation - Red Tape Reduction Initiative](#)

- 7.F.2 [RFD 26-189](#) Review of Public Notification Requirements for Development Applications and Land Use Bylaw Amendments

Proposed Motion

That the Public Notification Requirements for Development Applications and Land Use Bylaw Amendments be tabled to the September 8, 2026 Council Meeting.

Sponsors: Chase

- 7.F.3 [RFD 26-190](#) Review of Littering and Illegal Dumping in Parkland County - Administrative Findings

Proposed Motion

That Council receive the report regarding the Review of Littering and Illegal Dumping in Parkland County for information; and that Administration be directed to proceed with the recommended bylaw amendments and communication initiatives, as presented.

Sponsors: Chase

Attachments: [1. Presentation - Review of Littering and Illegal Dumping](#)

8. COMMUNICATIONS

- 8.1 [COM 26-022](#) Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

Sponsors: Shaigec

Attachments: [1. Federation of Canadian Municipalities](#)

- 8.2 [COM 26-023](#) Rural Municipalities of Alberta Newsletter Update

Proposed Motion

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

Sponsors: Shaigec

Attachments: [1. Rural Municipalities of Alberta](#)

9. CLOSED SESSION

9.1 [RFD 26-185](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 19 and 29 of the Access to Information Act.

Sponsors: Shaigec

9.2 [PRE 26-048](#) Development Matter
ATIA Section 19 - Disclosure Harmful to Business Interests of a Third Party
ATIA Section 29 - Advice from Officials

Sponsors: Dyck

9.3 [RFD 26-186](#) Regular Session**Proposed Motion**

That Council revert to the regular meeting session.

Sponsors: Shaigec

10. BUSINESS ARISING FROM CLOSED SESSION**11. CLOSED SESSION****11.1** [RFD 26-187](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 19, 26 and 29 of the Access to Information Act.

Sponsors: Shaigec

11.2 [PRE 26-049](#) Land Matter
ATIA Section 19 - Disclosure Harmful to Business Interests of a Third Party
ATIA Section 26 - Disclosure Harmful to Intergovernmental Relations
ATIA Section 29 - Advice from Officials

Sponsors: Tompkins

11.3 [RFD 26-188](#) Regular Session**Proposed Motion**

That Council revert to the regular meeting session.

Sponsors: Shaigec

12. BUSINESS ARISING FROM CLOSED SESSION**13. CLOSE OF MEETING**