



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, September 25, 2018

2:00 PM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 2:00 p.m.

Mayor Shaigec noted that members of Council and Administration attended the Pinnacle Entwistle Pellet Plant grand opening event earlier this date.

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member John McNab and Council Member Tracey Melnyk

Absent: 1 - Council Member Darrell Hollands

Administration:

Michael Heck, Chief Administrative Officer (in part)
Arlan Delisle, County Solicitor/Director, Legal Services (in part)
Tracy Kibblewhite, General Manager, Chief Financial Officer (in part)
Laura Swain, Director, Strategic Planning & Intergovernmental Affairs (in part)
Dave Cross, General Manager, Community Services (in part)
Ken Van Buul, General Manager, Corporate Services
Rob McGowan, General Manager, Infrastructure Services
Christine Beveridge, Manager, Legislative Services
Carol Bergum, Director, Planning & Development Services (in part)
Jasmine Hall, Planning Intern, Planning & Development Services (in part)
Lois Tyerman, Legislative Officer, Legislative Services (Recording Secretary) (in part)
Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)

INSPIRATIONAL REFLECTION

Council Member Phyllis Kobasiuk offered a short Inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Jackie McCuaig that the September 25, 2018 Council meeting agenda be adopted with the following additions:

Item A.1 - Notice of Motion - Council Event Budget for 2019

Item A.2 - Notice of Motion - TransAlta Lease - Wabamun Lake South Side Boat Launch

Item B. 2 - Council Compensation Policy C-AD22

Item 8 - In-Camera Session - 8.1 - Land Matter, Jurisdiction, 8.2 - Land Matter, Acheson, and 8.3 - Technology - Data Information

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 18-022](#)

Adoption of the September 11, 2018 Council Meeting Minutes

Proposed Motion

That the Council meeting minutes of September 11, 2018 be adopted, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the September 11, 2018 Council Meeting minutes be adopted, as presented. The motion carried unanimously.

NEW BUSINESS

Mayor and Council Member Matters

[NM 18-006](#)

Notice of Motion - Councillor Event Budget

Council Member AnnLisa Jensen gave notice that at the October 9, 2018 Council meeting, a motion will be presented that Council approve the modification of the individual Mayor and Councillor Event budget allocations to a general Mayor and Council Event allocation in the amount of \$8,000 to be included in the 2019 budget.

[NM 18-007](#)

Notice of Motion - Wabamun Lake South Side Boat Launch

Mayor Shaigec passed the Chair to Deputy Mayor John McNab.

Mayor Rod Shaigec gave notice that at the October 9, 2018 Council meeting, a motion will be presented that Council direct Administration to cease any further action relating to the Wabamun Lake South Side Boat Launch until such time that an alternate provincial and/or federal funding source is identified.

Deputy Mayor John McNab gave the Chair back to Mayor Shaigec.

Chief Administrative Officer**RFD 18-203**

Request to Schedule a Committee of the Whole Meeting on October 16, 2018

Proposed Motion

That a Committee of the Whole meeting be scheduled on October 16, 2018 at 9:00 a.m. at Parkland County Centre, Council Chambers.

A motion was made by Council Member AnnLisa Jensen that a Committee of the Whole meeting be scheduled on October 16, 2018 at 9:00 a.m. at Parkland County Centre, Council Chambers. The motion carried unanimously.

RFD 18-213

Council Compensation Policy C-AD22

Proposed Motion

That Council direct Administration to engage with the Chair (if available) or a member of the Council Compensation Committee to work with Administration to commence a compensation review and provide recommendations that adjust the compensation model for Council.

A motion was made by Council Member John McNab that Administration be directed to engage with the Chair (if available) or a member of the Council Compensation Committee to work with Administration to commence a compensation review and provide recommendations that adjust the compensation model for Council. The motion carried unanimously.

Chief Financial Officer**RFD 18-154**

Tax Sale Surplus Funds

Proposed Motion

That Council approve the transfer of \$2,084.06 from the tax sale surplus account into general revenue and in turn the revenue be transferred to Restricted Surplus-Contingencies.

A motion was made by Council Member Tracey Melnyk that the transfer of \$2,084.06 be approved from the tax sale surplus account into general revenue and in turn the revenue be transferred to Restricted Surplus Future Operating. The motion carried unanimously.

COMMUNICATIONS**COM 18-054**

Rural Municipalities of Alberta Contact Newsletters

Proposed Motion

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the Rural Municipalities of Alberta Contact Newsletters be received for information, as

presented. The motion carried unanimously.

[COM 18-055](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member AnnLisa Jensen that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

DELEGATIONS

[App 18-061](#)

Public Input - 2:15 p.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

COMMUNICATIONS

[COM 18-056](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the following Committee Reports be received for information:

1. Council Member Tracey Melnyk reported on her attendance at the Edmonton Metropolitan Region Board with Mayor Shaigec and Deputy Mayor McNab, a meeting with Yellowhead County, the Yellowhead Regional Library Board, the Parkland Library Board, and Evergreens Foundation meeting.
2. Council Member Jackie McCuaig reported on the Parkland Library Board, the Yellowhead Regional Library Conference, the Capital Region Parkland Water Commission, and the Meridian Foundation.
3. Council Member John McNab reported on the Stony Plain and Parkland Pioneer Museum Society meeting, and the North Saskatchewan Watershed Alliance.
4. Council Member AnnLisa Jensen reported on the Tri Municipal Mayors Breakfast event, and the Federation of Canadian Municipalities meetings September 11-14th held in Nova Scotia.
5. Council Member Phyllis Kobasiuk reported on the Mayors Prayer Breakfast event, the Keephills Steering Committee, and the Capital Region Parkland Water Services Commission.
6. Mayor Shaigec reported on the Edmonton Metropolitan Region Board Executive Committee meeting and the Edmonton Metropolitan Region Board Regional Agriculture Master Plan Task Force.

The motion carried unanimously.

DELEGATIONS

[App 18-060](#)

Appointment - 2:30 p.m.
North Saskatchewan Headwaters Alliance
(Mary Ellen Shain, North Saskatchewan Watershed Alliance)

Mary Ellen Shain, North Saskatchewan Watershed Alliance and Dr. Mary Weber, Innotech Alberta presented the North Saskatchewan Headwaters Alliance.

Recess

Mayor Shaigec recessed the meeting at 3:02 p.m. and reconvened the meeting at 3:09 p.m.

[App 18-056](#)

Appointment - 3:00 p.m.
Economic Update
(James Hobson and Charet Chahal, CIBC Wood Gundy)

Proposed Motion

That the Economic Update presented by CIBC Wood Gundy be received for information, as presented.

James Hobson and Charet Chahal, CIBC Wood Gundy presented the Economic Update.

A motion was made by Council Member John McNab that the Economic Update presented by CIBC Wood Gundy be received for information, as presented. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 3:43 p.m. and reconvened the meeting at 3:47 a.m.

IN-CAMERA SESSION

[RFD 18-218](#)

In-Camera Session

Proposed Motion

That Council convene In-Camera pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Sections 16, 21, 24, and 27 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Council Member Jackie McCuaig that Council convene In-Camera at 3:47 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16, 21, 24, and 27 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

Attendance:

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member John McNab and Council Member Tracey Melnyk

Absent: 1 - Council Member Darrell Hollands

Attendance:**Administration:**

Michael Heck, Chief Administrative Officer - Administrative Advisor

Arlan Delisle, County Solicitor/Director, Legal Services - Legal Advisor

Laura Swain, Director, Strategic Planning & Intergovernmental Affairs - Intergovernmental Advisor

Ken Van Buul, General Manager, Corporate Services - Administrative Liaison

Rob McGowan, General Manager, Infrastructure Services - Infrastructure Advisor

Christine Beveridge, Manager, Legislative Services - Parliamentarian

Lois Tyerman, Legislative Officer, Legislative Services (Recording Secretary)

Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)

[PRE 18-024](#)

Land Matter - Acheson

FOIP Section 16 - Harmful to business interests of third party

FOIP Section 24 - Advice from officials

FOIP Section 27 - Legal privilege

[RFD 18-219](#)

Regular Council Meeting Session

Proposed Motion

That Council revert to regular meeting session.

A motion was made by Council Member John McNab that Council revert to regular Council meeting session at 3:59 p.m. The motion carried unanimously.

DELEGATIONS**[BL 18-041](#)**

Public Hearing - 4:00 p.m.

Legend Estates Redistricting Bylaw 2018-20

Proposed Motions

1. That Bylaw 2018-20 receive first reading.
2. That Bylaw 2018-20 receive second reading.
3. That Bylaw 2018-20 be presented at this meeting for third reading.
4. That Bylaw 2018-20 receive third and final reading.

Mayor Shaigec called the public hearing to order at 4:00 p.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2018-20, and explained the process of the hearing.

Administration presented Legend Estates Redistricting Bylaw 2018-20.

Verbal Submissions:

- 1. Dick Haldane, Dentons Canada, Legal Counsel representing 1330397 Alberta Ltd. opposed to Bylaw 2018-20 and requests that this public hearing be adjourned so that the matter can be referred back to Administration to resolve outstanding items for the past ten years. The proposed Bylaw is for the purpose to ensure that no development occurs anywhere in the subdivision plan until such time that all deficiencies in the subdivision plan are met. Each lot in the subdivision plan should be considered individually as to the impact of the deficiencies and the risk for development for such issues as drainage.*
- 2. Administration gave an overview of the engineering recommendations, studies, and reports that include stormwater and soil reports.*
- 3. Morgan Russell, landowner and resident of Lot 14, Legend Estates, and owner of Lot 17, is opposed to Bylaw 2018-20 as it is unfair to all the landowners because the Bylaw prohibits development of all lots, including selling their property for another two-year period. There are no water issues where he lives. Fix the storm water problem to the north, but don't affect all the lots. Structural integrity has been checked and there were no issues. Soil samples have been taken, and there have been no issues.*
- 4. Pat Munch, area resident from Legend Estates for 52 years advised that there is a drainage issue in Legend Estates that backs up onto their land. Ms. Munch further stated that the stormwater pond is above ground and water will not flow into it.*
- 5. Jasmine Matias, landowner and resident of Lot 14, Legend Estates, and owner of Lot 17, is opposed to Bylaw 2018-20 and requested that not all of the lots in the subdivision be considered under the proposed Bylaw as not all of the lots are affected and that the issue is with Parkland County and Alberta Transportation related to the drainage.*
- 6. Moe Farhat, owner of 16 lots in Legend Estates is opposed to Bylaw 2018-20 as it would further delay opportunity for development on all of the lots in the subdivision and requested that an exemption of the lots not affected by drainage issues be considered.*
- 7. Morgan Russell, opposed to Bylaw 2018-20 as the caveat still prevents landowners from selling their property.*

Written Submissions:

- 1. Subdivision lot owner, opposed to Bylaw 2018-20 for the purpose of Direct Control.*
- 2. Subdivision lot owner, opposed to Bylaw 2018-20 as there are no safety issues.*

A motion was made by Council Member Tracey Melnyk that the public hearing to hear public comment be recessed at 5:40 p.m. and to reconvene on October 9, 2018 at 10:00 a.m. at Parkland County Centre, Council Chambers. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 5:41 p.m.

Council Member AnnLisa Jensen left the meeting at 5:41 p.m.

Mayor Shaigec reconvened the meeting at 5:48 p.m.

IN-CAMERA SESSION

[RFD 18-218](#)

In-Camera Session

Proposed Motion

That Council convene In-Camera pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Sections 16, 21, 24, and 27 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Council Member John McNab that Council convene In-Camera at 5:48 p.m. pursuant to Section 197 of the *Municipal Government Act* to meeting in private to discuss matters protected from disclosure by Sections 16, 21, 24, and 27 of the *Freedom of Information and Protection of Privacy Act*. The motion carried unanimously.

Attendance:

Present: 5 - Mayor Rod Shaigec, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member John McNab and Council Member Tracey Melnyk

Absent: 2 - Council Member AnnLisa Jensen and Council Member Darrell Hollands

Attendance:

Administration:

Michael Heck, Chief Administrative Officer - Administrative Advisor

Arlan Delisle, County Solicitor/Director, Legal Services - Legal Advisor

Laura Swain, Director, Strategic Planning & Intergovernmental Affairs - Intergovernmental Advisor

Rob McGowan, General Manager, Infrastructure Services - Infrastructure Advisor

Christine Beveridge, Manager, Legislative Services - Parliamentarian

Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)

[PRE 18-025](#)

Land Matter - Jurisdiction

FOIP Section 21 - Harmful to intergovernmental relations

FOIP Section 24 - Advice from officials

FOIP Section 27 - Legal privilege

[PRE 18-026](#)

Technology - Data Information

FOIP Section 16 - Harmful to business interests of third party

FOIP Section 24 - Advice from officials

FOIP Section 27 - Legal privilege

[RFD 18-219](#)

Regular Council Meeting Session

Proposed Motion

That Council revert to regular meeting session.

A motion was made by Council Member Phyllis Kobasiuk that Council revert to regular Council meeting session at 6:37 p.m. The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 6:37 p.m.

Mayor

Manager, Legislative Services