



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes Governance and Priorities Committee

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, February 17, 2015

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair Jackie McCuaig called the meeting to order at 9:00 a.m.

Present: 5 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Council Member Darrell Hollands and Council Member Tracey Melnyk

Absent: 2 - Mayor Rod Shaigec and Council Member Phyllis Kobasiuk

Administration:

Rob McGowan, Interim CAO
Peter Vana, General Manager, Development Services (in part)
Ken Van Buul, General Manager, Community Services
Tracy Kibblewhite, General Manager, Corporate Services
Jim Phelan, Fire Chief (in part)
Shawn McKerry, Deputy Fire Chief (in part)
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Carson Mills, Communications Assistant
Darlene Bezeau, Municipal Intern
Amy Mitchell, Administrative Assistant, Legislative & Administrative Services (Recording Secretary)
Helene Sommer, Administrative Assistant, Legislative & Administrative Services (Recording Secretary)

ADOPTION OF AGENDA

A motion was made by Council Member Darrell Hollands that the agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 15-004](#)

Adoption of the February 3, 2015 regular Governance and Priorities Committee meeting minutes

Proposed Motion

That the February 3, 2015 regular Governance and Priorities Committee meeting minutes be adopted, as presented.

A motion was made by Council Member Tracey Melnyk that the the Governance and Priorities Committee meeting minutes of February 3, 2015 be adopted, with the amendment of adding Council Members attendance to the minutes. The motion carried unanimously.

Legislative Matters

POL 15-001

Sale of Properties Policy AD 003

Proposed Motion(s)

That the Committee recommend that Council rescind Sale of Properties Policy AD 003 to allow it to be reclassified as Administrative Directive A-AD03.

A motion was made by Council Member Darrell Hollands that the Sale of Properties Policy AD 003 be tabled until the April 7, 2015 Governance and Priorities Committee meeting. The motion carried unanimously.

SCHEDULED MATTERS

App 15-013

Public Input - 9:15 a.m. (10 mins.)

Committee Chair Jackie McCuaig asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

Legislative Matters

RFD 15-029

Legal Action Commenced by the County Policy AD 007

Proposed Motion

The Governance and Priorities Committee recommend that Council rescind Policy AD 007 - Legal Action Commenced By the County.

A motion was made by Council Member Tracey Melnyk that the Policy AD 007 Legal Action Commenced by the County be recommended for approval by Council. The motion carried unanimously.

BL 14-047

Meeting Procedures Bylaw No. 2015-06

Proposed Motion

The Governance and Priorities Committee recommend that Council give three readings to the Meeting Procedures Bylaw No. 2015-06.

A motion was made by Council Member AnnLisa Jensen that the Meeting Procedures Bylaw No. 2015-06 recommended for approval by Council. The motion carried unanimously.

OLD BUSINESS

There were no Old Business matters presented at this meeting.

NEW BUSINESS

Corporate Services Matters

[RFD 15-017](#)

2014 Draft Year End Financial Report and Final Restricted Surplus and Allowance Transfers

Proposed Motions

1. That the Governance and Priorities Committee recommend that Council approve the transfer of \$2,832,710 to Restricted Surplus as per Attachment 1 and the increase to the Allowance for Uncollectible Accounts in the amount of \$10,800 as per Attachment 1.
2. That the Governance and Priorities Committee accept the Draft 2014 Year End Financial Reports for information.

A motion was made by Council Member Darrell Hollands that Council recommend approval the transfer of \$2,832,710 to Restricted Surplus as per Attachment 1 and the increase to the Allowance for Uncollectible Accounts in the amount of \$10,800 as per Attachment 1. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that the Governance and Priorities Committee accept the draft 2014 Year End Financial Reports accepted for information, as presented. The motion carried unanimously.

SCHEDULED MATTERS

[App 15-014](#)

Appointment - 9:30 a.m. (30 minutes)
Fire Services Presentation

Proposed Motion

That the Fire Services Presentation be received by the Governance and Priorities Committee as information.

A motion was made by Council Member John McNab that the Fire Services presentation be accepted for information, as presented. The motion carried unanimously.

Infrastructure Services Matters

There were no Infrastructure Services matters presented at this meeting.

Community Services Matters

There were no Community Services matters presented at this meeting.

Development Services Matters

There were no Development Services matters presented at this meeting.

COMMUNICATIONS

[COM 15-007](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member Darrell Hollands that the February 5, 2015 AAMDC Newsletter be accepted for information, as presented. The motion carried unanimously.

[COM 15-008](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member John McNab that the Committee Reports be accepted for information, as follows:

Council Member Darrell Hollands attended the Farewell for Debra Larsen, GM at Tri-Leisure Centre.

Council Member AnnLisa Jensen attended the Annual Sustainable Community Conference.

The motion carried unanimously.

IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

NEXT MEETING

The next meeting is scheduled for Tuesday, April 7, 2015 at 9:00 a.m.

ADJOURNMENT

Committee Chair Jackie McCuaig adjourned the meeting at 10:34 a.m.

Committee Chair

Recording Secretary