



Parkland County

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Parkland County, Alberta
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Meeting Agenda

Council

Mayor Allan Gamble
Deputy Mayor Natalie Birnie
Council Member Kristina Kowalski
Council Member Sally Kucher-Johnson
Council Member Allan Hoefsloot
Council Member Phyllis Kobasiuk
Council Member Rob Wiedeman

Tuesday, June 25, 2024

9:00 AM

Council Chambers

VISION

Parkland County: gifted by nature, inspired by innovation, powerfully connected,
and home to opportunity.

1. **CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT (Mayor)**

. **CELEBRATING SUCCESSES**

. **INSPIRATIONAL REFLECTION (Birnie)**

2. **ADOPTION OF AGENDA (Mayor)**

3. **ADOPTION OF MINUTES (Mayor)**

3.1 [MIN 24-023](#) Adoption of the June 11, 2024 Council Meeting Minutes

Proposed Motion

That the June 11, 2024 Council Meeting Minutes be adopted, as presented.

Sponsors: Gamble

Attachments: [1. June 11, 2024 - Unadopted - Council Meeting Minutes](#)

4. **DELEGATIONS**

4.1 [App 24-041](#) 9:05 a.m. - Public Input (15 minutes)

Sponsors: Gamble

5. **BUSINESS ARISING**

6. **NEW BUSINESS**

A. Mayor and Council Member Matters**6.A.1 [RFD 24-196](#)** Review of Bylaws by Council**Proposed Motion**

That Administration be directed to present the Meeting Procedures Bylaw 2015-06, Code of Conduct Bylaw 2018-05 and the bylaw development process for review and amendment to ensure transparency, accountability, and procedural fairness.

Sponsors: Kowalski

B. Chief Administrative Officer**C. Legislative Matters****6.C.1 [BL 24-028](#)** Bylaw 2024-17 - Amending Bylaw 2020-08 Wastewater**Proposed Motions**

1. That Bylaw 2024-17 receive first reading.
2. That Bylaw 2024-17 receive second reading.
3. That Bylaw 2024-17 be presented at this meeting for third reading.
4. That Bylaw 2024-17 receive third and final reading.

Sponsors: McGowan

- Attachments:** [1. 2024-17- Amending Bylaw 2020-08 Wastewater](#)
[2. Redlined - Bylaw 2020-08 - Wastewater](#)
[3. Bylaw 2020-08 - Wastewater](#)

6.C.2 [RFD 24-176](#) Public Member Appointment to Agricultural Service Board**Proposed Motion**

That the following Public Member be appointed to the Agricultural Service Board effective June 25, 2024:

Agricultural Service Board
Julie Burger - 2 Year Term *

* incumbent

Sponsors: Dyck

Attachments: [1. Policy C-AD26 Public Committee Members](#)

D. Agriculture, Community and Protective Services Matters

6.D.1 [RFD 24-123](#) 2024 Wetland Replacement**Proposed Motion**

That Council approve \$250,000 for the 2024 wetland construction project, funded by the Provincial Wetland Replacement Program.

Sponsors: Cross

Attachments: [1. 2024 Wetland Construction Projects](#)
[2. Wetland Replacement Program Overview](#)

6.D.2 [RFD 24-141](#) Radio Communications System Access to RCMP Encrypted Channels**Proposed Motion**

That Council allow the Alberta First Responders Radio Communication (AFRRCS) to join encrypted RCMP Channels and authorize funding up to \$16,000 from Future Operating Restricted Surplus to upgrade in-car (mobile) radio infrastructures to meet technical requirements.

Sponsors: Cross

Attachments: [1. Public Security Division Peace Officer Program Bulletin 15-2023](#)

6.D.3 [RFD 24-177](#) Climate Change Action Projects**Proposed Motion**

1. That Council approve \$483,000 for climate change action projects to be included in the 2025 budget, subject to grant funding approval, as presented.
2. That Council fund up to \$120,000 of the climate change action projects from the Environmental Restricted Surplus account, as presented.
3. That Council direct administration to apply to the Municipal Energy Manager Program, the Community Buildings Retrofit Initiative and the Local Leadership for Climate Adaptation Initiative for the remaining project costs, as presented.

Sponsors: Cross

Attachments: [1. Climate Change Action Projects Presentation](#)
[2. Climate Change Action Projects Report](#)

6.D.4 [RFD 24-168](#) Community League Sustainability Grant - 2025 Major Capital Request**Proposed Motion**

1. That Council approve the Clymont Community League Sustainability Grant - Major Capital request in the amount of \$62,313 to be included in the 2025 budget, as presented.
2. That Council approve the Magnolia Community Club Sustainability Grant - Major Capital request in the amount of \$29,750 to be included in the 2025 budget, as presented.

Sponsors: Cross

- Attachments:** [1. Clymont Community League - Program Statement](#)
[2. Clymont Community League - Administrative Report](#)
[3. Clymont Community League - Budget](#)
[4. Magnolia Community League - Program Statement](#)
[5. Magnolia Community League - Administrative Report](#)
[6. Magnolia Community League - Budget](#)
[7. Community League Grant Funding Policy C-RP03](#)

6.D.5 [RFD 24-174](#) Jackfish Boat Launch Funding Request**Proposed Motion**

That Council approve additional funding of up to \$530,000 for the Jackfish Boat Launch repairs to be funded from County Facilities - Restricted Surplus, as presented.

Sponsors: Cross

- Attachments:** [1. Jackfish Boat Launch Request for Funding Presentation](#)

E. Chief Financial Officer**6.E.1** [RFD 24-169](#) 2023 Annual Financial Report**Proposed Motion**

That the 2023 Annual Financial Report be received for information, as presented.

Sponsors: Froehlich

- Attachments:** [1. Parkland County 2023 Annual Financial Report](#)

F. Corporate & Shared Services Matters**G. Operations Services Matters**

- 6.G.1 [RFD 24-158](#) Wastewater Transfer Stations and Wastewater Overstrength Charges from ARROW Utilities

Proposed Motion

1. That Council approve the mandatory installation of GPS for all private wastewater haulers utilizing County Wastewater Transfer Stations.
2. That Council approve limiting the Stony Plain Wastewater Transfer Station to accept holding tank wastewater only and that all other wastewater be directed to the Villeneuve Wastewater Transfer Station.
3. That Council direct administration to present a report on the wastewater over-strength initiatives in Q4 of 2024.

Sponsors: McGowan

H. **Development Services Matters**

7. **COMMUNICATIONS**

- 7.1 [COM 24-059](#) Proclamations - August 2024

Proposed Motion

That the following proclamations for August 2024 be received for information:

National Peacekeepers' Day

Sponsors: Dyck

Attachments: [1. August 2024 Proclamations](#)

- 7.2 [COM 24-064](#) Mayor's Report

Proposed Motion

That the Mayor's Report be received for information, as presented.

Sponsors: Gamble

- 7.3 [COM 24-065](#) Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

Sponsors: Gamble

- 7.4 [COM 24-066](#) Rural Municipalities of Alberta Newsletter Update

Proposed Motion

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

Sponsors: Gamble

Attachments: [1. Rural Municipalities of Alberta](#)

7.5 [COM 24-067](#) Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

Sponsors: Gamble

Attachments: [1. Federation of Canadian Municipalities](#)

8. **CLOSED SESSION**

8.1 [RFD 24-179](#) Closed Session

Proposed Motion

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 24 and 27 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Gamble

8.2 [PRE 24-042](#) Council Code of Conduct Matter
FOIP Section 24 - Advice from officials
FOIP Section 27 - Legal Privilege

Sponsors: Gamble

8.3 [RFD 24-187](#) Regular Session

Proposed Motion

That the Council revert to regular meeting session.

Sponsors: Gamble

9. **BUSINESS ARISING FROM CLOSED SESSION**

10. **CLOSED SESSION**

10.1 [RFD 24-180](#) Closed Session

Proposed Motion

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 24 and 27 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Gamble

10.2 [PRE 24-043](#) Council Code of Conduct Matter
FOIP Section 24 - Advice from officials
FOIP Section 27 - Legal Privilege

Sponsors: Gamble

10.3 [RFD 24-188](#) Regular Session**Proposed Motion**

That the Council revert to regular meeting session.

Sponsors: Gamble

11. BUSINESS ARISING FROM CLOSED SESSION**12. CLOSED SESSION****12.1** [RFD 24-181](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 24 and 27 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Gamble

12.2 [PRE 24-044](#) Council Code of Conduct Matter
FOIP Section 24 - Advice from officials
FOIP Section 27 - Legal Privilege

Sponsors: Gamble

12.3 [RFD 24-189](#) Regular Session**Proposed Motion**

That the Council revert to regular meeting session.

Sponsors: Gamble

13. BUSINESS ARISING FROM CLOSED SESSION**14. CLOSED SESSION****14.1** [RFD 24-182](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 24 and 27 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Gamble

14.2 [PRE 24-045](#) Council Code of Conduct Matter
FOIP Section 24 - Advice from officials
FOIP Section 27 - Legal Privilege

Sponsors: Gamble

14.3 [RFD 24-190](#) Regular Session**Proposed Motion**

That the Council revert to regular meeting session.

Sponsors: Gamble

15. BUSINESS ARISING FROM CLOSED SESSION**16. CLOSED SESSION****16.1** [RFD 24-183](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 24 and 27 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Gamble

16.2 [PRE 24-046](#) Council Code of Conduct Matter
FOIP Section 24 - Advice from officials
FOIP Section 27 - Legal Privilege

Sponsors: Gamble

16.3 [RFD 24-191](#) Regular Session**Proposed Motion**

That the Council revert to regular meeting session.

Sponsors: Gamble

17. BUSINESS ARISING FROM CLOSED SESSION**18. CLOSED SESSION****18.1** [RFD 24-184](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 24 and 27 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Gamble

18.2 [PRE 24-047](#) Council Code of Conduct Matter
FOIP Section 24 - Advice from officials
FOIP Section 27 - Legal Privilege

Sponsors: Gamble

18.3 [RFD 24-192](#) Regular Session**Proposed Motion**

That the Council revert to regular meeting session.

Sponsors: Gamble

19. BUSINESS ARISING FROM CLOSED SESSION**20. CLOSED SESSION****20.1** [RFD 24-185](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 24 and 27 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Gamble

20.2 [PRE 24-048](#) Council Code of Conduct Matter
FOIP Section 24 - Advice from officials
FOIP Section 27 - Legal Privilege

Sponsors: Gamble

20.3 [RFD 24-193](#) Regular Session**Proposed Motion**

That the Council revert to regular meeting session.

Sponsors: Gamble

21. BUSINESS ARISING FROM CLOSED SESSION**22. CLOSED SESSION****22.1** [RFD 24-186](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 24 and 27 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Gamble

22.2 [PRE 24-049](#) Council Code of Conduct Matter
FOIP Section 24 - Advice from officials
FOIP Section 27 - Legal Privilege

Sponsors: Gamble

22.3 [RFD 24-194](#) Regular Session

Proposed Motion

That the Council revert to regular meeting session.

Sponsors: Gamble

23. **BUSINESS ARISING FROM CLOSED SESSION**

24. **CLOSE OF MEETING**