



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, July 12, 2016

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

Administration:

Michael Heck, Chief Administrative Officer
Ken Van Buul, General Manager, Community Services
Peter Vana, General Manager, Development Services
Jody Hancock, Acting General Manager, Infrastructure Services (in part)
Carol Bergum, Manager, Planning & Development Services (in part)
Martin Frigo, Senior Planner, Planning & Development Services (in part)
Gabriel Clarke, Supervisor, Environment & Community Sustainability (in part)
Carson Mills, Communications Assistant
Doug Tymchyshyn, Supervisor, Legislative & Administrative Services
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

INSPIRATIONAL REFLECTION

Council Member Tracey Melnyk offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Darrell Hollands that the July 12, 2016 Council agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 16-027](#)

Adoption of the June 28, 2016 Council Meeting Minutes

Proposed Motion

That the Council meeting minutes of June 28, 2016 be adopted, as presented.

A motion was made by Council Member Tracey Melnyk that the June 28, 2016 Council meeting minutes be adopted, as presented. The motion carried unanimously.

NEW BUSINESS

Legislative Matters

[BL 16-029](#)

Bylaw 2016-16 - Landfill Business Regulation Bylaw

Proposed Motion(s)

1. That Bylaw 2016-16 receive first reading.
2. That a Public Hearing be scheduled on August 23, 2016 at 9:30 am. to hear public comment regarding Bylaw 2016-16.

A motion was made by Council Member Jackie McCuaig that Bylaw 2016-16 receive first reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that a public hearing be scheduled on August 23, 2016 at 9:30 a.m. at Parkland County Center, Council Chambers to hear public comment regarding Bylaw 2016-16. The motion carried unanimously.

[BL 16-032](#)

Bylaw 2016-17 Local Improvement Levy for Road Surfacing in Mallard Park Country Residential Subdivision

Proposed Motions

1. That Bylaw 2016-17 receive first reading.
2. That Bylaw 2016-17 receive second reading.
3. That Bylaw 2016-17 be presented at this meeting for third reading.
4. That Bylaw 2016-17 receive third and final reading.

A motion was made by Council Member AnnLisa Jensen that Bylaw 2016-17 receive first reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2016-17 receive second reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Bylaw 2016-17 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw 2016-17 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

Community Services Matters**RFD 16-121**

Yellowhead County Fire Services Agreement

Proposed Motion(s)

That Council grant Administration the authority to negotiate and execute a Fire Services Agreement with Yellowhead County within the following parameters:

1. That the capital contribution to the new Evansburg Fire Station not exceed \$3,250,000
2. That annual fire services costs in the agreement not exceed \$325,500

A motion was made by Council Member Tracey Melnyk that administration be directed to negotiate and execute a Fire Services Agreement with Yellowhead County within the following parameters:

1. That the capital contribution to the new Evansburg Fire Station not to exceed \$3,250,000.
2. That annual fire services costs in the agreement not exceed \$325,500.

The motion carried unanimously.

DELEGATION**App 16-040**

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following came forward:

1. *Walter Neilson, Mayatan Lake Management Association, came forward to advise that the North Saskatchewan Watershed Alliance report has been published, and thanked Parkland County for their commitment and Year of the Lakes initiative.*

Community Services Matters**RFD 16-131**

AAMDC Resolution - Wildland Fire Fighting Costs

Proposed Motion

That a resolution be submitted to the July 18, 2016 Pembina Zone meeting advocating for the Provincial Government to not charge municipalities outside of the Forest Protection Area for the cost of provincial wildland fire fighting expertise or resources.

A motion was made by Council Member John McNab that a resolution be submitted to the July 18, 2016 Pembina Zone meeting advocating for the Provincial Government to not charge municipalities outside of the Forest Protection Area for the cost of provincial wildland fire fighting expertise or resources. The motion carried unanimously.

DELEGATIONS

BL 16-025

PUBLIC HEARING - 9:30 a.m.

Highvale End Land Use Area Structure Plan (Bylaw 2016-12)

Proposed Motion(s)

1. That Bylaw 2016-12 be amended by adding an Executive Summary to the Area Structure Plan.
2. That Bylaw 2016-12 receive second reading.
3. That Bylaw 2016-12 receive third reading.

Mayor Shaigec called the public hearing to order at 9:39 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2016-12, and explained the process of the hearing.

Administration presented Bylaw 2016-12.

Mayor Shaigec recessed the meeting at 10:45 a.m. and reconvened the meeting at 10:54 a.m.

Verbal Submissions:

1. *Mark Vasilic, TransAlta Corporation, opposed of Bylaw 2016-12 and requests to further collaborate with Community on Keephills Environment (COKE) and Parkland County to revise the draft of the Highvale End Land Use Area Structure Plan to better meet the community's expectation.*
2. *Eric Vanderwell, Chairman, COKE, and Aaron White, opposed of Bylaw 2016-12 because the Area Structure Plan encompassed more area than initially understood, and requests that COKE collaborate further with TransAlta Corporation and Parkland County to revise the draft of the Highvale End Land Use Area Structure Plan to better meet the future needs of the community.*

Written Submissions:

1. *Alberta Transportation, opposed to Bylaw 2016-12 as presented, and requested clarity for legal requirement regarding road access.*
2. *Committee of Keephills Enviornment and TransAlta Corporation, opposed to Bylaw 2016-12 because the bylaw contains errors and omissions, and requested to collaborate with Parkland County to meet the needs of the community.*
3. *Wabamun Watershed Management Council, opposed to Bylaw 2016-12 because the bylaw does not address a reclamation plan to manage runoff and ground water to develop sustainability and health of the lake.*
4. *Alberta Environment and Parks, supports Bylaw 2016-12 and presented comments from Alberta Indigenous Relations.*
4. *Area resident supports that the land identified in Bylaw 2016-12 be reclaimed for agriculture use.*
5. *Area resident supports that the land identified in Bylaw 2016-12 be reclaimed for agriculture use.*

Mayor Shaigec recessed the public hearing at 11:07 a.m. and scheduled the public hearing to reconvene on September 27, 2016 at 9:30 a.m. at Parkland County Centre, Council Chambers.

[App 16-038](#)

APPOINTMENT - 11:00 a.m.
Village of Wabamun - Arena Assessment Cost Sharing
(Shawn Patience, CAO)

Proposed Motion

That the Village of Wabamun's presentation be received for information.

Village of Wabamun Mayor Charlene Smylie, Deputy Mayor Art Erickson, and Council Member Jake Little presented the Village of Wabamun arena assessment cost sharing request.

A motion was made by Council Member John McNab that the Village of Wabamun presentation requesting the arena assessment cost share request be received for information. The motion carried unanimously.

[App 16-039](#)

APPOINTMENT - 11:15 a.m.
Village of Wabamun - Boat Launch Expansion and Enhancement
(Shawn Patience, CAO)

Proposed Motion(s)

That the Village of Wabamun's presentation be received as information.

Village of Wabamun Mayor Charlene Smylie, Deputy Mayor Art Erickson, and Council Member Jake Little presented the Village of Wabamun boat launch expansion and enhancement cost sharing request.

A motion was made by Council Member Tracey Melnyk that the Village of Wabamun presentation requesting the boat launch expansion and enhancement cost share be received for information. The motion carried unanimously.

NEW BUSINESS**Community Services Matters**[RFD 16-126](#)

Village of Wabamun Arena Assessment - Cost Share Request

Proposed Motion

That Council approve up to \$25,000 from Restricted Surplus - Recreation Facilities for the Village of Wabamun's Arena Assessment.

A motion was made by Council Member John McNab that an amount up to \$25,000 from Restricted Surplus - Recreation Facilities be approved for the Village of Wabamun's arena assessment, as presented. The motion carried unanimously.

[RFD 16-127](#)

Village of Wabamun Boat Launch Expansion and Enhancement

Proposed Motion

That Council approve up to \$165,000 for upgrades to the Wabamun boat launch, with funding coming from the Gas Tax Fund.

A motion was made by Council Member AnnLisa Jensen that an amount up to \$165,000 from Gas Tax Fund be approved for upgrades to the Wabamun boat

launch, as presented. The motion carried unanimously.

Infrastructure Services Matters

RFD 16-136

Jackfish Lake Management Association Temporary Water Diversion Project

Proposed Motion

That Council support the Jackfish Lake Management Association's application to the Alberta Environment and Parks for a temporary water diversion license from the North Saskatchewan River to Jackfish Lake.

A motion was made by Council Member John McNab that Parkland County support the Jackfish Lake Management Association's application to Alberta Environment and Parks for a temporary water diversion license from the North Saskatchewan River to Jackfish Lake, as presented. The motion carried unanimously.

Corporate Services Matters

RFD 16-111

Council Compensation Committee

Proposed Motion

That Council approve the Terms of Reference for the Council Compensation Committee, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the Council Compensation Committee Terms of Reference be approved, as presented. The motion carried unanimously.

Development Services Matters

RFD 16-106

Contract Biologist Position and Funding Approval

Proposed Motion(s)

That Council approve the work scope for a 1 year contract Biologist position with costs up to \$120,000 funded from environmental restricted surplus.

A motion was made by Council Member Jensen that the work scope for a one-year contract biologist position in the amount of up to \$120,000 from Environmental Restricted Surplus be approved, as presented. The motion carried by the following vote:

For: 4 - Council Member Jensen, Council Member McCuaig, Mayor Shaigec and Council Member Kobasiuk

Against: 3 - Council Member McNab, Council Member Hollands and Council Member Melnyk

COMMUNICATIONS

[COM 16-041](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletters be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the June 30, 2016 AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.

[COM 16-042](#)

Federation of Canadian Municipalities (FCM) Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

[COM 16-043](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member John McNab that the following Committee Reports be received for information:

1. Council Member John McNab reported on the Tomahawk and Entwistle parade events.
2. Council Member AnnLisa Jensen extended congratulations to the Enoch Cree Nation and the Alexis Nakota Sioux Nation for their Pow Wow events.
3. Council Member Phyllis Kobasiuk reported on the Capital Region Board Governance, Priorities and Finance Committee, the Stony Plain Library Reader Program, and the Sturgeon County collaboration event.
4. Council Member Tracey Melnyk reported on the Tomahawk and Entwistle parade events.
5. Council Member Jackie McCuaig extended an invitation to the upcoming Flap Jacks at the Tracks event in Spruce Grove.
6. Mayor Shaigec reported on the West Inter Lake District Water Commission.

The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 12:51 p.m.

Mayor

Supervisor, Legislative & Administrative Services