



Parkland County

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Meeting Minutes Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, November 5, 2013

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Administration

Pat Vincent, Chief Administrative Officer
Rob McGowan, General Manager, Infrastructure Services
Ken Van Buul, General Manager, Community Services
Al McCully, General Manager, Development Services
Tracy Kibblewhite, General Manager, Corporate Services
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Jackie Ostashek, Manager Communications & Strategic Planning
Jewel Day-Hampton, Safety Coordinator (in-part)
Martin Frigo, Senior Planner - Long Range Planning (in-part)
Amy Mitchell, Legislative & Administrative Services Administrative Assistant
(Recording Secretary)

OPENING PRAYER

Council Member Darrell Hollands offered a short prayer.

ADOPTION OF AGENDA

A motion was made by Council Member Phyllis Kobasiuk that the November 5, 2013 Council agenda be adopted as presented with the following two additions:

1. 5.A - 2013 Canada's Safest Employee Award
2. A.3 - Reschedule December 3, 2013 ASB Meeting

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 13-034](#)

Adoption of the October 8, 2013 regular Council meeting minutes

Proposed Motion

That the October 8, 2013 regular Council meeting minutes be adopted, as presented.

A motion was made by Council Member Jackie McCuaig that the October 8, 2013 regular Council meeting be amended to include all Council members present and be adopted, as amended. The motion carried unanimously.

[MIN 13-035](#)

Adoption of the October 29, 2013 Organizational meeting minutes

Proposed Motion

That the October 29, 2013 Organizational meeting minutes be adopted, as presented.

A motion was made by Council Member Tracey Melnyk that the October 29, 2013 Organizational meeting minutes be adopted, as presented. The motion carried unanimously.

SCHEDULED MATTERS

2013 Canada's Safest Employee Award

Jewel Day-Hampton thanked Council and Parkland County staff for their support over the years to be able to receive the 2013 Canada's Safest Employee Award for Parkland County.

NEW BUSINESS

Legislative Matters

[RFD 13-190](#)

Municipal Development Plan 2013 - Terms of Reference and Public Engagement Plan.

Proposed Motion(s)

That Council approve the Terms of Reference and Public Engagement Plan for updating Municipal Development Plan Bylaw 37-2007.

A motion was made by Council Member Darrell Hollands that Council approve the Terms of Reference and Public Engagement Plan for updating the Municipal Development Plan Bylaw 37-2007. The motion carried unanimously.

SCHEDULED MATTERS

[App 13-087](#)**Public Input (9:15 a.m. - 10 mins.)**

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following members of the public came forward:

Albert Baier and Keith Adams brought forward a petition of names from taxpayers in Westbrook area with concerns regarding the safety of residents that the road is not wide enough.

BUSINESS ARISING

There were no Business Arising items presented at this meeting.

NEW BUSINESS**Legislative Matters**[RFD 13-191](#)

Request to reschedule a public hearing date regarding Bylaw No. 2013-23

Proposed Motion

That the required public hearing for Bylaw No. 2013-23 originally scheduled for November 26, 2013 be rescheduled to December 10, 2013 at 9:30 a.m. at Parkland County Centre, Council Chambers.

A motion was made by Council Member Tracey Melnyk that Council reschedule the public hearing for Bylaw No. 2013-23 to December 10, 2013. The motion carried unanimously.

[RFD 13-201](#)

ASB Meeting

Proposed Motion(s)

That Council reschedule the ASB meeting from December 3, 2013 to December 17, 2013.

A motion was made by Council Member John McNab that the ASB meeting be rescheduled on December 17, 2013 following the Governance and Priorities Committee Meeting. The motion carried unanimously.

Corporate Services Matters[RFD 13-180](#)

Cancellation of Penalties on Property Taxes

Proposed Motion(s)

That Council approve the cancellation of penalties on tax Roll Numbers 2965900 & 10050151 in the amount of \$405.61.

A motion was made by Council Member Tracey Melnyk that the tax cancellation report be tabled until later in this meeting. The motion carried unanimously.

[RFD 13-197](#)

Regional Collaboration Program Grant - Regional Research Coordinator

Proposed Motion(s)

1. That Council direct Administration to participate and submit a Regional Collaboration Program (RCP) Grant application for the development of a Regional Research Coordinator.
2. That Council direct Administration to proceed in approaching and partnering with ten (10) different municipalities and community organizations within these municipalities who will utilize this service.
3. That Council designate Administration as the project lead for the Regional Collaboration Program Grant application for the purposes of receiving, administering, allocating, reporting and accounting for the grant and funds on behalf of the partners.

A motion was made by Council Member Jackie McCuaig that:

1. Administration be directed to participate and submit a Regional Collaboration Program (RCP) Grant application for the development of a Regional Research Coordinator.
2. Administration be directed to proceed in approaching and partnering with ten (10) different municipalities and community organizations with these municipalities who will utilize this service and to include Lac St. Anne County and Yellowhead County additionally.
3. That Council designate Administration as the project lead for the Regional Collaboration Program Grant application for the purposes of receiving administering, allocating, reporting and accounting for the grant and funds on behalf of the partners.

The motion carried unanimously.

[RFD 13-180](#)

Cancellation of Penalties on Property Taxes

Proposed Motion(s)

That Council approve the cancellation of penalties on tax Roll Numbers 2965900 & 10050151 in the amount of \$405.61.

A motion was made by Council Member AnnLisa Jensen that Council approve the cancellation of penalties on tax roll numbers 2965900 & 10050151 in the amount of \$405.61. The motion carried unanimously.

Infrastructure Services Matters

[RFD 13-198](#)

Acheson Industrial Park Transit Implementation Committee Public Member appointments

Proposed Motion

That Council appoint the following Public Members to the Acheson Industrial Park Transit Implementation Committee effective November 5, 2013:
Acheson Business Association representative: Cathy Dool
Acheson Business representatives: Jason Welter, Sysco Edmonton, Brad Hoffman, Panattoni Development Company and Roger Ward, Morgan Construction and Environmental Limited.

A motion was made by Council Member AnnLisa Jensen that the following public members be appointed to the Acheson Industrial Park Transit Implementation Committee effective November 5, 2013:

**Acheson Business Association representative: Cathy Dool
Acheson Business representatives: Jason Welter, Sysco Edmonton, Brad Hoffman, Panattoni Development Company and Roger Ward, Morgan Construction and Environmental Limited.**

The motion carried unanimously.

Community Services Matters

[RFD 13-193](#)

Muir Lake Community League - Ball Diamond Renovations

Proposed Motion(s)

That funding in the amount of \$25,000 be approved from Restricted Surplus - Municipal Park to support Muir Lake Community Leagues Ball Diamond renovations.

A motion was made by Council Member Phyllis Kobasiuk that funding in the amount of \$25,000.00 from Restricted Surplus - Municipal Park be approved to support Muir Lake Community League Ball Diamond renovations. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that administration be directed to collaborate with community leagues to assist with developing a strategic plan. The motion carried unanimously.

[RFD 13-196](#)

Municipal Agreement with the River Valley Alliance (RVA)

Proposed Motion(s)

That Council authorize Administration to execute the Municipal Funding Agreement with the River Valley Alliance.

A motion was made by Council Member AnnLisa Jensen that administration be directed to execute the Municipal Funding Agreement with the River Valley Alliance (RVA), as presented. The motion carried unanimously.

Development Services Matters

[RFD 13-192](#)

Regional Collaboration Program Grant - Lake Management Planning

Proposed Motion(s)

That Parkland County pursue a Regional Collaboration Program Grant for lake management planning.

A motion was made by Council Member John McNab that Parkland County pursue a Regional Collaboration Program Grant for lake management planning, as presented. The motion carried unanimously.

[RFD 13-194](#)

A motion was made by Council Member Darrell Hollands that funding in the amount of \$16,000.00 from Restricted Surplus - Future Capital be approved for the required upgrade and retensioning of guy wires on the Acheson tower be approved, as presented. The motion carried unanimously.

COMMUNICATIONS

[COM 13-085](#)

AAMDC Contact Newsletters

Proposed Motion

That the AAMDC Contact Newsletters be received for information, as presented.

A motion was made by Council Member Tracey Melnyk that the October 10, October 17, October 25, and November 5, 2013 AAMDC Contact Newsletters be received for information, as presented. The motion carried unanimously.

[COM 13-086](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the following Committee Reports be received for information:

1. Council Member Tracey Melnyk reported on her attendance at the EDTAC meeting and Library meeting.
2. Council Member John McNab commented on his attendance at the Agriculture for Life event.
3. Council Member Phyllis Kobasiuk reported on her attendance at the Tri Leasure Centre Board meeting, Alberta Parks and Recreation Conference and Annual General Meeting.
4. Council Member Jackie McCuaig reported on her attendance at the EDTAC meeting.

The motion carried unanimously.

IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

ADJOURNMENT

Mayor Shaigec closed the meeting at 10:39 a.m.

Mayor

Manager, Legislative & Administrative Services