



# Parkland County

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## Meeting Minutes Council

*Mayor Rod Shaigec*  
*Council Member Jo Szady*  
*Council Member Dianne Allen*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member Denise Locher*  
*Council Member Tracey Melnyk*

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Tuesday, February 26, 2013

9:00 AM

Council Chambers

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### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:01 a.m.

**Present:** 7 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Deputy Mayor Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Council Member Tracey Melnyk

#### Administration

Pat Vincent, Chief Administrative Officer  
Rob McGowan, General Manager, Infrastructure Services (in part)  
Ken Van Buul, General Manager, Community Services  
Paul Hanlan, Acting General Manager, Development Services (in part)  
Rhonda Grenier, Supervisor, Financial Reporting (in part)  
Doug Tymchyshyn, Manager, Legislative & Administrative Services  
Jackie Ostashek, Manager Communications & Strategic Planning  
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

Council welcomed Honourable Ken Lemke, MLA, Stony Plain, and Jim Groulet, Past Chief, Enoch First Nation.

### OPENING PRAYER

Council Member Tracey Melnyk offered a short prayer.

### ADOPTION OF AGENDA

A motion was made by Council Member Darrell Hollands that the February 26, 2013 Council agenda be adopted with the following addition:

1. Legislative Matters - March 26, 2013 regular Council meeting start time.

The motion carried unanimously.

### ADOPTION OF MINUTES

[MIN 13-008](#)

Minutes of the February 12, 2013 regular Council meeting.

**Proposed Motion**

That the regular Council meeting minutes of February 12, 2013 be adopted, as presented.

**A motion was made by Council Member Jo Szady that the February 12, 2013 regular Council meeting minutes be adopted, as presented. The motion carried unanimously.**

**SCHEDULED MATTERS**[App 13-021](#)**Recognition**

Queen Elizabeth II Diamond Jubilee Medal  
Presentations to Arlaine Monaghan and Denny Andrews (Gloria Hill on behalf of Mr. Andrews)

**Honourable Ken Lemke, MLA, Stony Plain and Mayor Shaigec presented the Queen Elizabeth II Diamond Jubilee Medal to Denny Andrews (Gloria Hill, Executive Assistant on behalf of Denny Andrews), and Arlaine Monaghan.**

[App 13-007](#)**Public Input**

**Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.**

**Arlaine Monaghan came forward and thanked members of Council and all those associated with the Queen Elizabeth II Diamond Jubilee Medal.**

**BUSINESS ARISING**

*There were no Business Arising items presented at this meeting.*

**NEW BUSINESS****Legislative Matters**[RFD 13-031](#)

March 26, 2013 Regular Council Meeting Start Time

**Proposed Motion**

That the regular Council meeting scheduled on March 26, 2013 commence at 1:00 p.m. at Parkland County Centre, Council Chambers.

**A motion was made by Council Member Darrell Hollands that the regular Council meeting scheduled on March 26, 2013 commence at 1:00 p.m. at Parkland County Centre, Council Chambers. The motion carried unanimously.**

[BL 13-010](#)

Proposed Bylaw No. 2013-03 Off-Site Levy Bylaw

**Proposed Motions**

1. That Bylaw No. 2013-03 receive first reading.
2. That a public hearing be scheduled on March 26, 2013 at 4:00 p.m. to hear public comment on Bylaw No. 2013-03.

**A motion was made by Council Member Dianne Allen that that Bylaw No. 2013-03 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Tracey Melnyk that a public hearing be scheduled on March 26, 2013 at 4:00 p.m. to hear public comment on Bylaw No. 2013-03. The motion carried unanimously.**

**BL 13-012**

Bylaw 2013-04 to Rescind the Lake Isle Area Structure / Area Redevelopment Plan Bylaw No. 69-82

**Proposed Motions**

1. That Bylaw No. 2013-04 receive first reading.
2. That a public hearing be scheduled on March 26, 2013 at 1:30 p.m. to hear public comment on Bylaw No. 2013-04.

**A motion was made by Council Member Denise Locher that Bylaw No. 2013-04 receive first reading. The motion carried unanimously.**

**A motion was made by Deputy Mayor Phyllis Kobasiuk that a public hearing be scheduled on March 26, 2013 at 1:30 p.m. to hear public comment on Bylaw No. 2013-04. The motion carried unanimously.**

**Corporate Services Matters****RFD 13-022**

2012 Final Restricted Surplus and Allowance Transfers

**Proposed Motions**

That Council Approves:

1. The transfer of \$3,291,740 to Restricted Surplus as per Attachment 1.
2. Reduction to the Allowance for Uncollectible Accounts in the amount of \$12,300 as per Attachment 1.

**A motion was made by Council Member Denise Locher that the transfer of \$3,291,740 to Restricted Surplus be approved, as presented in Attachment 1. The motion carried unanimously.**

**A motion was made by Council Member Dianne Allen that the reduction to the Allowance for Uncollectible Accounts in the amount of \$12,300 be approved, as presented in Attachment 1. The motion carried unanimously.**

**RFD 13-028**

Council Remuneration Committee Recommendations

**Proposed Motions**

That Council approve the recommendations of the Council Remuneration Committee as follows:

**1. Mayor's Honorarium**

Recommendation: That the Mayor's position be recognized as full time (two

thousand  
and eighty hours per year) and paid accordingly. Further, the honoraria paid to the Mayor are increased by a total of 15% over four years with 1/3 continuing to be nontaxable.  
The increase would be implemented after the next municipal election beginning October 29, 2013 at 3.75% per year.

## **2. Deputy Mayor's Supplemental Honorarium**

Recommendation: That the Deputy Mayor's supplemental honoraria will be equal to 15% of the Mayor's current honoraria. As of November 2013, the supplemental honoraria amount would be \$10,246 per annum.

## **3. Councillor's Honorarium**

Recommendation: That the Councillor's position is deemed to be part-time and there is no increase in their honoraria.

## **4. Travel Allowance**

Recommendations: That the Council members who live over 40KM from the Parkland County offices may receive an optional \$100 per month travel allowance. The Mayor would be entitled to an optional \$150 per month travel allowance.

## **5. Per Diem Rate**

Recommendation: That the Per Diem rate currently being used, stay the same.

## **6. Conferences and Conventions**

Recommendation: That the existing budget amounts for conferences and conventions stay the same.

## **7. Training and Development**

Recommendations: That the current general and professional development training budget include a provision for mandatory Council training (i.e. - Elected Officials Education Program (EOEP) if the Councillor has not already had such training.  
Further, that the existing training budget remain the same but Council members receive their four-year allotment in the first year and any remaining budget is carried forward to future years until the budget is spent or their term ends.

## **8. Benefits**

Recommendation: That the Council members be provided with the same benefits they are currently receiving.

#### **9. Internet Allowances**

Recommendation: That the internet allowance stay the same.

#### **10. Automobile Allowance Rate**

Recommendation: That the Council members be provided with the same mileage they are currently receiving.

**A motion was made by Council Member Denise Locher that the recommendations of the Council Remuneration Committee be approved, as presented.**

**A motion was made by Council Member Jo Szady that recommendation number 7, Training and Development be amended by removing the word "mandatory" and that it read, "That the current general and professional development training budget include a provision for Council training (i.e. - Elected Officials Education Program (EOEP) if the Councillor has not already had such training..." The motion carried by the following vote:**

**For:** 5 - Mayor Shaigec, Council Member Szady, Deputy Mayor Kobasiuk, Council Member Hollands and Council Member Melnyk

**Against:** 2 - Council Member Allen and Council Member Locher

**Mayor Shaigec called on the original motion with the amendment.**

**The motion carried by the following vote:**

**For:** 4 - Mayor Shaigec, Deputy Mayor Kobasiuk, Council Member Hollands and Council Member Melnyk

**Against:** 3 - Council Member Szady, Council Member Allen and Council Member Locher

### **Recess**

*Mayor Shaigec recessed the meeting at 10:42 a.m. and reconvened the meeting at 10:50 a.m.*

### **Infrastructure Services Matters**

*There were no Infrastructure Services items presented at this meeting.*

### **Community Services Matters**

#### **[RFD 13-024](#)**

Gravel Advisory Committee Terms of Reference

#### **Proposed Motion(s)**

Governance & Priorities Committee recommends to Council that the Terms of Reference for the Gravel Advisory Committee be adopted as presented.

A motion was made by Council Member Darrell Hollands that the Terms of Reference for the Gravel Advisory Committee be approved. The motion carried unanimously.

[RFD 13-026](#)

Spruce Grove - 2012 Capital Cost Share Request for additional funding.

**Proposed Motion**

That Council approve funding in the amount of \$14,115 from Restricted Surplus - Recreation Facilities to cover cost overruns associated with two previously approved City of Spruce Grove 2012 Capital Cost Share projects.

A motion was made by Council Member Darrell Hollands that funding in the amount of \$14,115 from Restricted Surplus - Recreation Facilities be approved to cover cost overruns associated with two previously approved City of Spruce Grove 2012 Capital Cost Share projects, as presented. The motion carried unanimously.

**Development Services Matters**

*There were no Development Services items presented at this meeting.*

**COMMUNICATIONS**

[COM 13-015](#)

AAMDC Newsletter

**Proposed Motion**

That the AAMDC Newsletter be received for information, as presented.

*The AAMDC website was not viewable at this meeting.*

[COM 13-016](#)

Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Jo Szady that the following Committee Reports be accepted for information:

1. Council Member Darrell Hollands reported on the Strategic Planning session.
2. Council Member Denise Locher reported on the Strategic Planning session and Stony Plain and District Crime Prevention Association.
3. Council Member Melnyk reported on the the Strategic Planning Session and the upcoming Earth Day event scheduled on April 21st in Evansburg.
4. Council Member Phyllis Kobasiuk reported on the Strategic Planning session, and Tri-Leisure meeting.
5. Council Member Dianne Allen reported on the Environmental Advisory Committee and the Strategic Planning session.

**Present:** 6 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Deputy Mayor Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Denise Locher

**Absent:** 1 - Council Member Tracey Melnyk

[COM 13-016](#)

Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

6. Council Member Jo Szady reported on a community hall meeting she attended, Environmental Advisory Committee, Capital Region Board Governance Committee, and a City of Edmonton area structure plan meeting.

7. Mayor Shaigec reported on a meeting with the Minister of Service Alberta regarding the "Final Mile" and the Strategic Planning session. Mayor Shaigec extended gratitude to administration on behalf of Council for the excellent Strategic Planning session and the coordination and preparation of the Council Remuneration Report.

The motion carried unanimously.

**IN-CAMERA SESSION**

*There were no In-Camera items presented at this meeting.*

**ADJOURNMENT**

*Mayor Shaigec closed the meeting at 11:21 a.m.*

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Mayor

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Manager, Legislative & Administrative Services