

# **ADMINISTRATIVE REPORT**

Topic: Westland Park Community League – Major Capital Grant Request

#### Introduction:

As per Policy C-RP03, Westland Parks Community League's request for \$42,000 under the Sustainability Grant – Major Capital Project for facility repairs and upgrades is being presented to Council for consideration.

## **Background Information:**

Westland Park is an active community association serving the community in and around the Westland Park subdivision. Each year they continue to open their hall to community groups and re occurring rentals. As the facility ages, components are beginning to reach the end of their lifespan. The roof has begun to leak and requires replacement. They are seeking support to install a pitched roof and small (720sqft) addition. A pitched roof would eliminate the water issues and that of trespassers on the roof and the addition would improve the usability of the hall for current and future renters and programs by adding a small storage room. By completing the addition at the same time as the roof, they hope to see a slight cost savings on the overall renovation. A structural engineer has completed a preliminary report indicating that a pitched roof is feasible on the current structure and initial quotes have indicated that the cost difference between a pitched roof and flat roof is minimal. The total value of the entire project is estimated at \$168,000. The community association has committed some \$42,000 of their previously raised funds, including working multiple casinos and they will be applying to the Community Facility Enhancement Program for the remaining \$84,000.

## **Analysis:**

Administration has been involved with the Westland Park Community League through the provision of information and referrals, and other assistance as required. The Community Development Coordinator assigned to them has been in regular contact to this point and will continue to provide any assistance required until project completion.

Should Council approve the funding being requested, this project would be completed in 2018.

### **Alternatives:**

- 1. Council could approve funding at a different value.
- 2. Council could choose to not approve funding for this initiative.

#### Conclusion/Summary:

Administration is recommending approval of the funding request. Westland Park Community League is committed to securing a variety of funds to ensure this project is able to proceed which is essential in the long term viability of the hall. The project meets all requirements under the Sustainability Grant – Major Capital and Administration will continue to work with the Community Association until the project reaches completion.

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