



Meeting Minutes

Governance and Priorities Committee

Mayor Rod Shaigec
Deputy Mayor John McNab
Council Member Sally Kucher Johnson
Council Member Jason Doucette
Council Member Ben Jespersen
Council Member Corey Kyle
Council Member Kristine Olson

Tuesday, March 3, 2026

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chairperson McNab called the meeting to order at 9:00 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member Sally Kucher Johnson, Council Member Jason Doucette, Council Member Ben Jespersen, Council Member Corey Kyle, Council Member Kristine Olson and Council Member John McNab

Administration:

Laura Swain, Chief Administrative Officer
Jeff Dyck, Chief Operating Officer
Trent Tompkins, General Manager, Operations Services
Jeff Chase, General Manager, Community & Development Services
Brandon Sidhu, Director, Community Services (In-part)
Brian Cornforth, Fire Chief (In-part)
Kyle Sherman, Wildfire Mitigation Specialist (In-part)
Ian Friesen, Emergency Preparedness Program Manager, Fire Services (In-part)
Clarence Wong, Director, Strategic Growth (In-part)
Denise Carlson, Manager, Economic Growth, Strategic Growth (In-part)
Justin Young, Director, Planning & Development Services (In-part)
Braden Slemko, Manager, Development Planning & Safety Codes, Planning & Development Services (In-part)
Natasha De Sandi, Manager, Planning Coordination, Planning & Development Services (In-part)
Julia Leduc, Subdivision Planner II, Planning & Development Services (In-part)
Jim Wood, Development Coordination Specialist, Planning & Development Services (In-part via Teams)
Lois Tyerman, Director, Governance & Engagement
Odessa Bartel, Manager, Legislative & Legal Services
Deb Crowder, Legislative Officer, Legislative & Legal Services (Recording Secretary)

CELEBRATING SUCCESS

Councillor Doucette celebrated that Council has been in session four months, and what they have accomplished while focusing on residents.

Laura Swain introduced Jeff Chase, General Manager, Community & Development Services.

ADOPTION OF AGENDA

A motion was made by Committee Member Kucher Johnson that the March 3, 2026 Governance and Priorities Committee meeting agenda be adopted, as presented.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 26-010](#)

Adoption of February 17, 2026 Governance and Priorities Committee Meeting Minutes

Proposed Motion

That the February 17, 2026 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

A motion was made by Committee Member Olson that the February 17, 2026 Governance and Priorities Committee meeting minutes be adopted, as presented.

The motion carried unanimously.

DELEGATIONS

[App 26-015](#)

9:05 a.m. Public Input (10 mins.)

The Committee Chairperson McNab asked the gallery if there were any matters that the public wished to bring to the attention of Parkland County. No one came forward.

NEW BUSINESS

Community & Development Services

[RFD 26-020](#)

2025 Fire Services Wildfire Mitigation Strategy, Wildfire Hazard and Risk Assessment, and FireSmart Scorecard

Proposed Motion

That the 2025 Fire Services Wildfire Mitigation Strategy, Wildfire Hazard and Risk Assessment, and FireSmart Scorecard be received for information, as presented.

Brian Cornforth, Kyle Sherman, and Ian Friesen presented the 2025 Fire

Services Wildfire Mitigation Strategy, Wildfire Hazard and Risk Assessment, and FireSmart Scorecard presentation.

A motion was made by Committee Member Kyle that the 2025 Fire Services Wildfire Mitigation Strategy, Wildfire Hazard and Risk Assessment, and FireSmart Scorecard presentation be received for information, as presented.

The motion carried unanimously.

RECESS

Committee Chairperson McNab recessed the meeting at 9:55 a.m., and reconvened the meeting at 10:02 a.m.

- Present:** 5 - Mayor Rod Shaigec, Council Member Ben Jespersen, Council Member Corey Kyle, Council Member Kristine Olson and Council Member John McNab
- Absent:** 2 - Council Member Sally Kucher Johnson and Council Member Jason Doucette

DELEGATIONS

[App 26-019](#)

10:00 a.m. Appointment - River Valley Alliance (RVA) Shareholder Update
Kristine Archibald, Executive Director

Proposed Motion

That the River Valley Alliance presentation be received for information, as presented.

Kristine Archibald, Executive Director and Shelly Spangler, Council appointed member presented the River Valley Alliance (RVA) Shareholder Update.

Council Member Doucette joined the meeting at 10:03 a.m.

Council Member Kucher Johnson joined the meeting at 10:04 a.m.

- Present:** 7 - Mayor Rod Shaigec, Council Member Sally Kucher Johnson, Council Member Jason Doucette, Council Member Ben Jespersen, Council Member Corey Kyle, Council Member Kristine Olson and Council Member John McNab

DELEGATIONS

[App 26-019](#)

10:00 a.m. Appointment - River Valley Alliance (RVA) Shareholder Update
Kristine Archibald, Executive Director

Proposed Motion

That the River Valley Alliance presentation be received for information, as presented.

Kristine Archibald, Executive Director and Shelly Spangler, Council appointed

member, continued presenting the River Valley Alliance (RVA) Shareholder Update.

A motion was made by Committee Member Kucher Johnson that the River Valley Alliance (RVA) Shareholder Update be received for information, as presented.

The motion carried unanimously.

CLOSED SESSION

[RFD 26-022](#)

Closed Session

Proposed Motion

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 19 and 29 of the Access to Information Act.

A motion was made by Committee Member Jespersen that the Committee convene in closed session at 10:27 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 19 and 29 of the Access to Information Act.

The motion carried unanimously.

[PRE 26-010](#)

10:30 a.m. Appointment - Parkland Airport Update
ATIA Section 19 - Disclosure harmful to business interest of a third party
ATIA Section 29 - Advice from Officials

Steven Froese, Director, Edmonton Parkland Executive Airport, and Eric Hansen, Edmonton Parkland Executive Airport presented the Edmonton Parkland Executive Airport Update presentation.

[RFD 26-023](#)

Regular Session

Proposed Motion

That Council revert to the regular meeting session.

A motion was made by Committee Member Doucette that the Committee revert to regular meeting session at 11:20 a.m.

The motion carried unanimously.

RECESS

Committee Chairperson McNab recessed the meeting at 11:22 a.m., and reconvened the meeting at 11:30 a.m.

Committee Member Jespersen left the meeting at 11:22 a.m.

Present: 6 - Mayor Rod Shaigec, Council Member Sally Kucher Johnson, Council Member Jason Doucette, Council Member Corey Kyle, Council Member Kristine Olson and Council Member John McNab

Absent: 1 - Council Member Ben Jespersen

DELEGATIONS

[App 26-020](#)

11:30 a.m. Appointment - West Parkland Gas Co-op
Brock Polasek, General Manager
Dan Tompkins, Chairperson, Board of Directors

Proposed Motion

That the West Parkland Gas Co-op presentation be received for information, as presented.

Brock Polasek, General Manager, Dan Tompkins, Chairperson Board of Directors, and Keith Bobey, Board of Directors, presented the West Parkland Gas Co-op presentation.

A motion was made by Committee Member Olson that the West Parkland Gas Co-op presentation be received for information, as presented.

The motion carried unanimously.

RECESS

Committee Chairperson McNab recessed the meeting at 11:50 a.m., and reconvened the meeting at 12:30 p.m.

NEW BUSINESS

Community & Development Services

[RFD 26-050](#)

Community Services Department Update

Proposed Motion

That the Community Services update be received for information, as presented.

Brandon Sidhu presented the Community Services Department Update.

A motion was made by Mayor Shaigec that the Community Services Department Update be received for information, as presented.

The motion carried unanimously.

COMMUNICATIONS

[COM 26-003](#)

Mayor's Report

Proposed Motion

That the Mayor's Report be received for information, as presented.

A motion was made by Mayor Shaigec that the Mayor's Report be received for information, as follows:

- February 4-5 Strategic Planning
- Brownlee Emerging Trends
- Valentine's tea
- RMA webinar
- Inaugural ARROW Utilities Advocacy Committee meeting
- Parkland School Division/joint Councils meeting (Parkland County, Stony Plain and Spruce Grove)
- Acheson Business Association meeting
- West Inter-Lake District Water Commission meeting
- Edmonton Metropolitan Area Municipalities

The motion carried unanimously.

[COM 26-004](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Committee Member McNab that the Committee Reports be received for information, as follows:

1. Councillor Kucher Johnson
 - Twin Arena plaque unveiling in Devon
 - February 4-5 Strategic Planning
 - Pembina Zone meeting
 - Emerging Trends in Municipal Law
 - Parkland School Division
 - Parkland County Library Board meeting
 - February 25 - 26 Strategic Planning
2. Councillor Olson
 - Council meetings and CAO Briefing
 - Edinburgh Residents meeting follow up
 - February 4-5 Strategic Planning
 - YRL Executive meeting
 - Library Systems Board Orientation with GOA
 - Emerging Trends in Municipal Law
 - Governance and Priorities meeting and Briefing
 - Tri Municipal luncheon with Parkland School Division
 - Meeting with Servus Credit Union
 - Rural Crimewatch meeting at Holborn Hall
 - PCLB meeting
 - February 25-26 Strategic Planning
3. Councillor Kyle
 - Emerging Trends in Municipal Law
 - Parkland School Division Tri-Municipal luncheon
 - Rural Crimewatch meeting at Holborn Hall
 - Tri Municipal Centre Board meeting
 - February 25-26 Strategic Planning

4. Councillor Doucette

- GFL Plaque unveiling Devon Twin Arena
- February 4-5 Strategic Planning
- Wabamun Watershed Council - Winter Water Sampling Event
- RMA Zone 3 Update meeting
- Emerging Trends in Municipal Law
- RMA Webinar #3
- Meeting Acheson Business Association
- Nature Canada Bird Friendly Communities Development
- February 25-26 Strategic Planning

5. Councillor McNab

- February 4-5 Strategic Planning
- Pembina Zone meeting
- Evergreen Seniors Foundation meeting
- Emerging Trends in Municipal Law
- Parkland Agricultural Service Board meeting
- Service Credit Union meeting
- Seba Beach IDP meeting
- Parkland School Division meeting
- Pembina Agriculture and Recreation Society meeting
- Evansburg Entwistle Chamber meeting

The motion carried unanimously.

CLOSED SESSION

[RFD 26-056](#)

Closed Session

Proposed Motion

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 29 of the Access to Information Act.

A motion was made by Committee Member Kyle that the Committee convene in closed session at 1:18 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 29 of the Access to Information Act.

The motion carried unanimously.

RECESS

Committee Chairperson McNab recessed the meeting at 1:18 p.m., and reconvened the meeting at 1:22 p.m.

Present: 4 - Mayor Rod Shaigec, Council Member Corey Kyle, Council Member Kristine Olson and Council Member John McNab

Absent: 3 - Council Member Sally Kucher Johnson, Council Member Jason Doucette and Council Member Ben Jespersen

CLOSED SESSION

[PRE 26-018](#)

Planning and Development Update
ATIA Section 29 - Advice from officials

Justin Young, Natasha De Sandi, Braden Slemko, and Julia Leduc presented the Planning & Development Update.

Councillor Kucher Johnson and Councillor Doucette joined the meeting at 1:24 p.m.

Present: 6 - Mayor Rod Shaigec, Council Member Sally Kucher Johnson, Council Member Jason Doucette, Council Member Corey Kyle, Council Member Kristine Olson and Council Member John McNab

Absent: 1 - Council Member Ben Jespersen

[PRE 26-018](#)

Planning and Development Update
ATIA Section 29 - Advice from officials

Justin Young, Natasha De Sandi, Braden Slemko, and Julia Leduc continued presenting the Planning & Development Update.

Councillor Jespersen joined the meeting at 1:36 p.m.

Present: 7 - Mayor Rod Shaigec, Council Member Sally Kucher Johnson, Council Member Jason Doucette, Council Member Ben Jespersen, Council Member Corey Kyle, Council Member Kristine Olson and Council Member John McNab

[PRE 26-018](#)

Planning and Development Update
ATIA Section 29 - Advice from officials

Justin Young, Natasha De Sandi, Braden Slemko, and Julia Leduc continued presenting the Planning & Development Update.

Mayor Shaigec and Councillor member Kyle left the meeting at 2:14 p.m.

Present: 5 - Council Member Sally Kucher Johnson, Council Member Jason Doucette, Council Member Ben Jespersen, Council Member Kristine Olson and Council Member John McNab

Absent: 2 - Mayor Rod Shaigec and Council Member Corey Kyle

Councillor Member Kyle returned to the meeting at 2:16 p.m.

Present: 6 - Council Member Sally Kucher Johnson, Council Member Jason Doucette, Council Member Ben Jespersen, Council Member Corey Kyle, Council Member Kristine Olson and Council Member John McNab

Absent: 1 - Mayor Rod Shaigec

[RFD 26-057](#)

Regular Session

Proposed Motion

That Council revert to the regular meeting session.

A motion was made by Committee Member Doucette that the Committee revert to regular meeting session at 2:16 p.m.

The motion carried unanimously.

NEXT MEETING

The next Governance and Priorities Committee meeting is scheduled for April 7, 2026 at 9:00 a.m.

CLOSE OF MEETING

Committee Chairperson McNab closed the meeting at 2:17 p.m.

Committee Chair

Recording Secretary