



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Allan Gamble
Council Member Kristina Kowalski
Council Member Sally Kucher-Johnson
Council Member Phyllis Kobasiuk
Council Member Natalie Birnie
Council Member Rob Wiedeman
Council Member Allan Hoefsloot

Tuesday, September 13, 2022

9:00 AM

Council Chambers

CALL TO ORDER / TERRITORIAL LAND ACKNOWLEDGEMENT

Mayor Gamble called the meeting to order at 9:00 a.m. and offered the following Treaty 6 lands acknowledgment:

We recognize that we are on Treaty 6 territory, the traditional lands of the Cree, Saulteaux, Blackfoot, Dene and Nakota Sioux Nations. We acknowledge all the First Nations, Metis and Inuit, whose footsteps have marked these lands for centuries.

Council Member Wiedeman attended the meeting virtually.

Present: 7 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

Administration:

Laura Swain, Chief Administrative Officer
Dave Cross, General Manager, Agriculture, Community & Protective Services
Rob McGowan, General Manager, Operations Services
Jeff Dyck, Chief Financial Officer/General Manager, Corporate & Shared Services
Michelle Kirchmayer, Director, Assessment, Tax & Financial Systems (In-part)
Suzanne Merrils, Interim Director, Community Services (In-part)
Nancy Domijan, Director, Planning & Development Services (In-part)
Rachelle Trovato, Senior Development Planning (In-part)
Jessica Harnden, Senior Planner, Current Planning (In-part)
Julia Buffam, Current Planner (In-part)
Nataha De Sandi, Senior Planner, Long Range Planning (In-part)
Jenn O'Brien, Manager, Customer Service (In-part)
Cherice Schribar, Supervisor, Customer Service (In-part)
Barb Williams, Manager, Legislative Services
Lois Tyerman, Legislative Officer/Recording Secretary

Statement on the passing of Her Majesty Queen Elizabeth II

Mayor Gamble provided the following statement:

On behalf of Parkland County, I'd like to express our sympathy on the passing of Her Majesty Queen Elizabeth II. Elizabeth II was strong and steadfast in her service to the Crown for 70 years. While dedicated in her duty, her affable and wise manner as Canada's Sovereign made her like a grandmother to many, and she will be dearly missed.

We offer our deepest condolences to the members of the Royal Family at this most difficult time.

A book of condolences can be signed online or at select provincial buildings and participating MLA offices.

Flags at the Parkland County offices have been lowered to half-mast for the mourning period of 10 days and will be raised to full mast for one day on the accession of the King

INSPIRATIONAL REFLECTION

Council Member Hoefsloot offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Wiedeman that the September 13, 2022 Council meeting agenda be adopted, as amended, with the following addition:

Item 6.A.2 - Notice of Public Hearings

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 22-032](#)

Adoption of the July 12, 2022 Council Meeting Minutes

Proposed Motion

That the July 12, 2022 Council meeting minutes be adopted, as presented.

A motion was made by Council Member Kowalski that the July 12, 2022 Council meeting minutes be adopted, as presented. The motion carried unanimously.

DELEGATIONS

[App 22-076](#)

9:05 a.m. - Public Input (15 mins.)

Mayor Gamble asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

NEW BUSINESS

Mayor and Council Member Matters

[COM 22-097](#) Notice of Public Hearings

Council Member Birnie requested clarification from Administration to provide Council with information on the process for advertising Public Hearings.

Chief Financial Officer

[RFD 22-211](#) 2022 Tax Recovery Public Auction Reserve Bids

Proposed Motion

That Council approve the Reserve Bids for properties being offered for sale at the public auction on Wednesday September 21st, 2022 at 2:30 p.m., as presented.

A motion was made by Council Member Birnie that Council approve the Reserve Bids for properties being offered for sale at the public auction on Wednesday September 21st, 2022 at 2:30 p.m., as presented. The motion carried unanimously.

Corporate & Shared Services Matters

[RFD 22-225](#) Mail Folding/Inserting Machine - Customer Service Office Equipment Life Cycle Replacement

Proposed Motion

That Council approve an amount of up to \$22,500 in 2022 for replacement of the mail folding/inserting equipment funded through the Office Equipment Lifecycle Plan Restricted Surplus, as presented.

A motion was made by Council Member Kucher-Johnson that Council approve an amount of up to \$22,500 in 2022 for replacement of the mail folding/inserting equipment funded through the Office Equipment Lifecycle Plan Restricted Surplus, as presented. The motion carried unanimously.

Agriculture, Community and Protective Services Matters

[RFD 22-223](#) Magnolia Community League Sustainability Grant - Major Capital Request

Proposed Motion

That Council approve the Magnolia Community Club Sustainability Grant - Major Capital request in the amount of \$15,250 to be included in the 2023 budget, as presented.

A motion was made by Council Member Hoefsloot that Council approve the Magnolia Community Club Sustainability Grant - Major Capital request in the

amount of \$15,250 to be included in the 2023 budget, as presented. The motion carried unanimously.

RECESS

Mayor Gamble recessed the meeting at 9:25 a.m., and reconvened the meeting at 9:35 a.m.

DELEGATIONS

[BL 22-023](#)

9:30 a.m. Public Hearing - Bylaw 2022-13 - Springbank Park Estates Redistricting (Land Use Bylaw 2017-18)

Proposed Motions

1. That Bylaw 2022-13 receive second reading.
2. That Bylaw 2022-13 receive third reading.

Mayor Gamble called the Public Hearing to order at 9:36 a.m., in accordance with the provisions of Section 692 of the Municipal Government Act, as amended, to provide an opportunity for public input and comment on proposed Bylaw 2021-13 and explained the process of the public hearing.

Administration presented Bylaw 2022-13.

Written Submissions:

1. ATCO Gas, in support of Bylaw 2022-13, with conditions.
2. Alberta Health Services, in support of Bylaw 2022-13.
3. Alberta Transportation, in support of Bylaw 2022-13.
4. Gary Racich, Royal Springs resident, in opposition of Bylaw 2022-13.
5. Lorne and Sharilee Fossum, Royal Springs residents, in opposition of Bylaw 2022-13.
6. Darren Shaw, Walker Lakes resident, in opposition of Bylaw 2022-13.
7. Birgit Shaw, Walker Lakes resident, in opposition of Bylaw 2022-13.
8. Concerned Walker Lakes resident, in opposition of Bylaw 2022-13.

Verbal Submissions:

1. Greg MacKenzie, Collaborative Futures, presented in support of Bylaw 2022-13.
2. Gary Racich, Royal Springs resident, presented in opposition of Bylaw 2022-13.

Mayor Gamble closed the Public Hearing at 10:54 a.m.

A motion was made by Council Member Kobasiuk that Bylaw 2022-13 receive second reading.

The motion carried by the following vote:

For: 6 - Mayor Gamble, Council Member Kucher-Johnson, Council Member Kobasiuk, Council Member Birnie, Council Member Wiedeman and Council Member Hoefsloot

Against: 1 - Council Member Kowalski

A motion was made by Council Member Kobasiuk that Bylaw 2022-13 receive

third and final reading, and that it be declared finally passed.

The motion carried by the following vote:

For: 6 - Mayor Gamble, Council Member Kucher-Johnson, Council Member Kobasiuk, Council Member Birnie, Council Member Wiedeman and Council Member Hoefsloot

Against: 1 - Council Member Kowalski

RECESS

Mayor Gamble recessed the meeting at 11:00 a.m., and reconvened the meeting at 11:10 a.m.

DELEGATIONS

[BL 22-025](#)

10:30 a.m. Public Hearing - Bylaw 2022-12 - Amendment to Map 5 (SE1/4 15-53-27-W4M) - Municipal Services
(Atim Creek North Area Structure Plan Bylaw 26-2002)

Proposed Motions

1. That Bylaw 2022-12 receive second reading.
2. That Bylaw 2022-12 receive third reading.

Mayor Gamble called the Public Hearing to order at 11:12 a.m., in accordance with the provisions of Section 692 of the Municipal Government Act, as amended, to provide an opportunity for public input and comment on proposed Bylaw 2021-12 and explained the process of the public hearing.

Administration presented Bylaw 2022-12.

Written Submissions:

1. Alberta Transportation, in support of Bylaw 2022-12.
2. City of Spruce Grove, in opposition of Bylaw 2022-12.
3. Town of Stony Plain, in support of Bylaw 2022-12.

Verbal Submissions:

1. Brandon Ewanchyshyn, Boys with Toys, presented in support of Bylaw 2022-12.
2. Colin Ewanchyshyn, Boys with Toys, presented in support of Bylaw 2022-12.
3. Rick Stuckenberg, iLand Services, presented in support of Bylaw 2022-12.
4. Darren Marshall, Maximum Mechanical Services Ltd., presented in support of Bylaw 2022-12.

Mayor Gamble closed the Public Hearing at 11:46 a.m.

A motion was made by Council Member Birnie that Bylaw 2022-12 receive second reading. The motion carried unanimously.

A motion was made by Council Member Kowalski that Bylaw 2022-12 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

[BL 22-060](#)

11:00 a.m. Public Hearing Bylaw 2022-14 - Amendment to Map 9 Redistricting (Land Use Bylaw 2017-18)

Proposed Motions

1. That Bylaw 2022-14 receive second reading.
2. That Bylaw 2022-14 receive third reading.

Mayor Gamble called the Public Hearing to order at 11:48 a.m., in accordance with the provisions of Section 692 of the Municipal Government Act, as amended, to provide an opportunity for public input and comment on proposed Bylaw 2021-14 and explained the process of the public hearing.

Administration presented Bylaw 2022-14.

Written Submissions:

1. Alberta Transportation, in support of Bylaw 2022-14.
2. City of Spruce Grove, in opposition of Bylaw 2022-14.
3. Town of Stony Plain, in support of Bylaw 2022-14.

Verbal Submissions:

1. Brandon Ewanchyshyn, Boys with Toys, presented in support of Bylaw 2022-14.
2. Colin Ewanchyshyn, Boys with Toys, presented in support of Bylaw 2022-14.
3. Rick Stuckenberg, iLand Services, presented in support of Bylaw 2022-14.
4. Darren Marshall, Maximum Mechanical Services Ltd., presented in support of Bylaw 2022-14.

Mayor Gamble closed the Public Hearing at 11:57 a.m.

A motion was made by Council Member Wiedeman that Bylaw 2022-14 receive second reading. The motion carried unanimously.

A motion was made by Council Member Hoefsloot that Bylaw 2022-14 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

NEW BUSINESS**Mayor and Council Member Matters**[RFD 22-212](#)

Wabamun Watershed Management Council

Proposed Motion

That Parkland County participate as a member of the Wabamun Watershed Management Council; and, that a members of Council be appointed at the October 25, 2022 Council Organizational meeting.

A motion was made by Council Member Kowalski that Parkland County participate as a member of the Wabamun Watershed Management Council; and, that members of Council be appointed at the October 25, 2022 Council Organizational meeting. The motion carried unanimously.

Legislative Matters

[BL 22-024](#)

Proposed Bylaw 2022-10 Text Amendment to Land Use Bylaw 2017-18 Section 4.1.2(c) for site specific discretionary use (Storage, Warehousing and Distribution, Outdoor) within AGG-Agricultural General District

Proposed Motions

1. That Bylaw 2022-10 receive first reading.
2. That a Public Hearing be scheduled on October 11, 2022, at 9:30 a.m. in Council Chambers to hear public comment on Bylaw 2022-10.

A motion was made by Council Member Hoefsloot that Bylaw 2022-10 receive first reading. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that a Public Hearing be scheduled on October 11, 2022, at 9:30 a.m. in Council Chambers to hear public comment on Bylaw 2022-10. The motion carried unanimously.

[RFD 22-224](#)

Muir Lake Community League Sustainability Grant - Major Capital Request

Proposed Motion

That Council approve the Muir Lake Community League Sustainability Grant - Major Capital request in the amount of \$150,000 to be included in the 2023 budget, as presented.

A motion was made by Council Member Hoefsloot that Council approve the Muir Lake Community League Sustainability Grant - Major Capital request in the amount of \$150,000 to be included in the 2023 budget, as presented. The motion carried unanimously.

[RFD 22-231](#)

Clymont Community League Sustainability Grant - Major Capital Request

Proposed Motion

That Council approve the Clymont Community League Sustainability Grant - Major Capital request in the amount of \$32,843 to be included in the 2023 budget, as presented.

A motion was made by Council Member Kobasiuk that Council approve the Clymont Community League Sustainability Grant - Major Capital request in the amount of \$32,843 to be included in the 2023 budget, as presented. The motion carried unanimously.

COMMUNICATIONS

[COM 22-087](#)

Rural Municipalities of Alberta Newsletter Update

Proposed Motion

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

A motion was made by Council Member Birnie that the Rural Municipalities of Alberta newsletter be received for information, as presented. The motion carried unanimously.

[COM 22-088](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Kowalski that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

[COM 22-089](#)

Mayor's Report

Proposed Motion

That the Mayor's Report be received for information, as presented.

Mayor Gamble reported on the following items:

**West Inter Lake District Regional Water Services Commission
Seba Beach Seniors Centre
West Central Fire Hall Grand Opening
Paul First Nation Pow Wow
Edmonton Metropolitan Region Board Golf Tournament
Spruce Grove Agri Fair Anniversary Parade and Pancake Breakfast
Foreign Investment and Attraction Into Alberta event
Emergency Operations Simulation Exercise
Stony Plain Flyers 50th Anniversary Golf Tournament
Duffield Community Hall 75th Anniversary Barbecue
Stony Plain Rotary Run for Life event**

A motion was made by Council Member Wiedeman that the Mayor's Report be received for information, as presented. The motion carried unanimously.

[COM 22-090](#)

Council and Committee Reports

Proposed Motion

That the Council and Committee Reports be received for information, as presented.

A motion was made by Council Member Hoefsloot that the following Committee Reports be received for information, as follows:

Council Member Hoefsloot reported on the Stony Plain Seed Cleaning Plant and a trip to Chester Nova Scotia.

Council Member Kobasiuk reported on the West Central Fire Hall Grand Opening event, the watershed tour of Wabamun Lake shoreline, the Foreign Investment and Attraction Into Alberta event, the Emergency Operations Simulation Exercise and the Evergreens Foundation.

Council Member Kucher-Johnson reported on the Pioneer Museum meeting and the Yellowhead Regional Library Board meeting.

Council Member Birnie reported on the Foreign Investment and Attraction Into Alberta event, the Emergency Operations Simulation Exercise, the Agricultural

Service Board meeting and provided an avian flu update.

Council Member Kowalski reported on the Agricultural Services Board Tour, the invasive aquatic species demo at Wabamun, the Light Up Your Life 30th Anniversary Garden Party event, the Rural Municipalities of Alberta meeting, the Myshak Pancake Breakfast event, the Wabamun Watershed Management Council meeting, a tour of the Walker property, the North Saskatchewan Watershed Alliance meetings, the West Inter Lake District Regional Water Services Commission, the Chief Administrative Officer's performance appraisal, the West Central Fire Hall Grand Opening event, the watershed tour of Wabamun Lake shoreline, the Foreign Investment and Attraction Into Alberta event, the Helenslea Road Rehabilitation Project and concerns about cats.

Council Member Wiedeman reported on visits to the Wabamun area, a Chelsea Robinson Park visit, and a Wabamun outlet canal tour.

The motion carried unanimously.

CLOSED SESSION

[RFD 22-228](#)

Closed Session

Proposed Motion

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16 and 24 of the Freedom of Information and Protection of Privacy Act.

A motion was made by Council Member Kowalski that Council convene in closed session at 12:42 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16 and 24 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

[PRE 22-030](#)

Finance Matter - External Auditor
FOIP Section 16 - Harmful to business of third party
FOIP Section 24 - Advice from officials

[RFD 22-230](#)

Regular Session

Proposed Motion

That Council revert to regular meeting session.

A motion was made by Council Member Kucher-Johnson that Council revert to regular meeting session at 12:56 p.m.. The motion carried unanimously.

Present: 7 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

BUSINESS ARISING FROM CLOSED SESSION

[PRE 22-030](#)

Finance Matter - External Auditor
FOIP Section 16 - Harmful to business of third party
FOIP Section 24 - Advice from officials

A motion was made by Council Member Kobasiuk that Council appoint Metrix Group LLP as auditors for Parkland County for up to a five-year term commencing September 15, 2022. The motion carried unanimously.

CLOSE OF MEETING

Mayor Gamble closed the meeting at 12:56 p.m.

Mayor

Manager, Legislative Services