



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Agenda Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, December 10, 2013

9:00 AM

Council Chambers

VISION & MISSION:

Our VISION:

The land is the tie that binds us. As innovative and responsible land stewards, we are progressive enablers of economic prosperity. We respect the distinctiveness of rural and rural populations. We are, at our core, a reflection of strong rural values.

And our MISSION:

Parkland County will be the rural community of choice for its progressive and strategic governance efforts to create one of the most competitive business environments in Alberta, and enhance the lives of our residents in pursuit of quality of life.

1. **CALL TO ORDER (Mayor)**
2. **OPENING PRAYER (Jensen)**
3. **ADOPTION OF AGENDA (Mayor)**
4. **ADOPTION OF MINUTES (Mayor)**
- 4.1 [MIN 13-039](#) Adoption of the November 5, 2013 regular Council meeting minutes

Proposed Motion

That the regular Council meeting minutes of November 5, 2013 be adopted, as presented.

Attachments: [Minutes November 5, 2013 Unadopted](#)

5. **SCHEDULED MATTERS**
- 5.1 [App 13-132](#) Public Input (9:15 a.m. - 10 mins.)

- 5.2** [BL 13-053](#) **PUBLIC HEARING - 9:30 a.m. (15 mins.)**
Proposed amendments to Land Use Bylaw No. 20-2009 (Bylaw No. 2013-23)

Proposed Motions

1. That Bylaw No. 2013-23 receive second reading.
2. That Bylaw No. 2013-23 receive third and final reading.

Sponsors: McCully

Attachments: [Chair's Notes](#)

[Administrative Report](#)

[Bylaw 2013-23](#)

[Bylaw 2013-023 Schedule A](#)

[Bylaw 07-2012 \(AGR to AGG\)](#)

- 5.3** [RFD 13-207](#) **Appointment - 1:30 p.m. (60 mins.)**
Parkland County 2014 to 2017 Operating and Capital Budget

Proposed Motions

That Council approves the Parkland County 2014 Budget and Business Plans containing \$53,505,900 in revenues (other than taxation), \$108,727,200 in expenditures (including amortization and other levies) a municipal tax requirement of \$41,206,400, a Family Leisure Centre (TLC) tax requirement of \$1,015,200 and a Capital Region Board (CRB) tax requirement of \$200,000;

That Council accepts the 2015, 2016 and 2017 Budgets as information;

That Council approves the 2014 Fees and Charges as presented;

That Council holds a Spring Budget Review session on April 8, 2014 just prior to the approval of the Tax Rate Bylaw and;

That Council direct Administration to move the split tax rate from 53% to 52% when the 2014 Tax Rate Bylaw is brought forward for approval.

Sponsors: Kibblewhite

Attachments: [Intelligent Community 2014-2017 - Attachment 1](#)

[2014-2017 Municipal Budget Summary for Council - Attachment 2](#)

6. BUSINESS ARISING

7. NEW BUSINESS

A. Legislative Matters

- A.1** [BL 13-055](#) Proposed Bylaw 2013-26 to amend Land Use Bylaw 20-2009 to allow General Industrial Manufacturing/Processing in Acheson at Plan 9420960, Block 0, Lots 2 & 3

Proposed Motion(s)

1. That Bylaw 2013-26 receive first reading.
2. That Council schedule a Public Hearing for 9:30 a.m. on January 14, 2014.

Sponsors: McCully

Attachments: [Staff Report AB Spruce Industries](#)
 [Bylaw 2013-26](#)
 [Schedule A](#)

- A.2** [RFD 13-200](#) Revised Economic Development and Tourism Advisory Committee (EDTAC) Terms of Reference

Proposed Motion

That the EDTAC Terms of Reference be changed from having 3 members of Council and 11 total members, to 2 members of Council and 10 total members.

Sponsors: McCully

Attachments: [EDTAC Terms Of Reference - October 2013](#)

- A.3** [RFD 13-215](#) Revised Gravel Advisory Committee Terms of Reference

Proposed Motion

That the revised Gravel Advisory Committee Terms of Reference be approved, as presented.

Sponsors: Van Buul

Attachments: [GAC Terms of Reference](#)
 [Gravel Advisory Committee proposed revised Terms of Reference Dec 2013](#)

A.4 [RFD 13-213](#) Capital Region Board Member Municipality Committee and Task Force Appointments

Proposed Motion

That members of Council be appointed to the Capital Region Board Member Municipality Committees, as follows:

1. Mayor Shaigec be appointed to the Land Use and Planning Committee.
2. Deputy Mayor Darrell Hollands be appointed as Alternate Member to the Land Use & Planning Committee for the term of December 10, 2013 to February 28, 2014.
3. Council Member Phyllis Kobasiuk be appointed as Alternate Member to the Land Use & Planning Committee for the term of March 1, 2014 to June 30, 2014.
4. Council Member Tracey Melnyk be appointed as Alternate Member to the Land Use & Planning Committee for the term of July 1, 2014 to the 2014 Organizational Meeting.
5. Council Member Phyllis Kobasiuk be appointed to the Governance, Priorities & Finance Committee for the term of December 10, 2013 to the 2014 Organizational Meeting.
6. Mayor Shaigec be appointed Alternate Member to the Governance, Priorities & Finance Committee for the term December 10, 2013 to the 2014 Organizational Meeting.
7. Deputy Mayor Darrell Hollands be appointed to the Regional Services Committee for the term December 10, 2013 to the 2014 Organizational Meeting.
8. Mayor Shaigec be appointed Alternate Member to the Regional Services Committee for the term December 10, 2013 to the 2014 Organizational Meeting.

Sponsors: Vincent

A.5 [RFD 13-223](#) Public Committee Member Appointments

Proposed Motion

That public committee members be appointed, as presented for terms effective January 1, 2014.

Sponsors: Kibblewhite

Attachments: [Policy C-AD26](#)

B. Corporate Services Matters**C. Infrastructure Services Matters****C.1 [RFD 13-217](#) Access Road Construction Application****Proposed Motion**

That Council approve \$287,000 from Future Transportation Restricted Surplus to construct a road along Range Road 54 to access property located in the in the South 1/2 of 21-50-05 W5M in accordance with Policy EN-017 and attached Baumann Farms Ltd. Agreement to Construct a Portion of the County's Undeveloped Road Allowance.

Sponsors: McGowan

Attachments: [Conditions to the agreement](#)
[Policy EN-017](#)
[Baumann Farms Ltd Request](#)

C.2 [RFD 13-206](#) Westbrook Crescent**Proposed Motion**

That Council approve the temporary funding of \$89,785 for the Local Improvement subdivision surfacing work at Westbrook Crescent Subdivision until December 1, 2014 and that the temporary funding come from Future Transportation Restricted Surplus.

Sponsors: McGowan

D. Community Services Matters**D.1 [AG 13-012](#) 2014 - 2017 Enforcement Services Agreement between the Village of Spring Lake and Parkland County****Proposed Motion**

That Council approve a four year Agreement between the Village of Spring Lake and Parkland County for the provision of Enforcement Services.

Sponsors: Van Buul

Attachments: [2014 2017 Agreement Administrative Report Oct 30 2013.docx](#)
[Spring Lake Agreement Signed by SPLK.pdf](#)

D.2 [AG 13-014](#) Stony Plain Shelter Agreement 2014 - 2016**Proposed Motion(s)**

That Council approve a three year Agreement with the Town of Stony Plain for the provision of Animal Shelter Services.

Sponsors: Van Buul

Attachments: [Animal Shelter Admin Report Nov 25 2013](#)
 [2014 - 2016 Shelter Agreement Nov 25 2013](#)

E. Development Services Matters**E.1** [RFD 13-218](#) Communications Tower Utility Building**Proposed Motion**

That Council approve funding of \$46,455 from Internal Financing Restricted Surplus for a 10' x 12' utility building required to support communications tower operation.

Sponsors: McCully

8. COMMUNICATIONS**8.1** [COM 13-092](#) Alberta Capital Region Wastewater Commission, November 15, 2013
Unadopted Board Meeting Minutes and Highlights**Proposed Motion**

That the Unadopted Alberta Capital Region Wastewater Commission Board minutes of November 15, 2013 and Board Highlights be received for information, as presented.

Sponsors: Vincent

Attachments: [Alberta Capital Region Wastewater Commission - Unadopted November 15, 2013 Board Meeting Minutes](#)
 [Alberta Capital Region Wastewater Commission - November 15, 2013 Board Meeting Highlights](#)

8.2 [COM 13-105](#) AAMDC Contact Newsletter**Proposed Motion**

That the AAMDC Contact Newsletter be received for information, as presented.

Sponsors: Vincent

Attachments: [AAMDC Contact Newsletter - December 4 2013](#)
 [AAMDC Contact Newsletter - Website Link](#)

8.3 [COM 13-106](#) Committee Reports**Proposed Motion**

That the Committee Reports be received for information, as presented.

Sponsors: Vincent

9. IN-CAMERA SESSION**9.1** [RFD 13-222](#) **IN-CAMERA**
Land Acquisition Matter - Parkland Drive

Sponsors: McGowan

10. BUSINESS ARISING FROM IN-CAMERA SESSION**10.1** [RFD 13-225](#) Land Acquisition Matter - Parkland Drive

Sponsors: McGowan

11. ADJOURNMENT