



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, December 10, 2013

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Administration:

Pat Vincent, Chief Administrative Officer
Rob McGowan, General Manager, Infrastructure Services
Ken Van Buul, General Manager, Community Services
Al McCully, General Manager, Development Services
Peter Vana, Development Services
Tracy Kibblewhite, General Manager, Corporate Services (in part)
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Jackie Ostashek, Manager Communications & Strategic Planning
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

OPENING PRAYER

Council Member AnnLisa Jensen offered a short prayer.

ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the December 10, 2013 agenda be adopted with the following amendments:

1. Remove Items Number 9.1 and 9.2, Land Acquisition Matter - Parkland Drive.
2. Amendment to Item A.5, Public Committee Member Appointments, Municipal Planning Commission.

The motion carried unanimously.

ADOPTION OF MINUTES (Mayor)[MIN 13-039](#)

Adoption of the November 5, 2013 regular Council meeting minutes

Proposed Motion

That the regular Council meeting minutes of November 5, 2013 be adopted, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the minutes of the November 5, 2013 regular Council meeting be adopted, as presented. The motion carried unanimously.

NEW BUSINESS**Legislative Matters**[RFD 13-200](#)

Revised Economic Development and Tourism Advisory Committee (EDTAC) Terms of Reference

Proposed Motion

That the EDTAC Terms of Reference be changed from having 3 members of Council and 11 total members, to 2 members of Council and 10 total members.

A motion was made by Council Member Tracey Melnyk that the revised Economic Development and Tourism Advisory Committee Terms of Reference be approved, being from three members of Council and 11 total members, to two members of Council and up to a total of 10 members. The motion carried unanimously.

[BL 13-055](#)

Proposed Bylaw 2013-26 to amend Land Use Bylaw 20-2009 to allow General Industrial Manufacturing/Processing in Acheson at Plan 9420960, Block 0, Lots 2 & 3

Proposed Motion(s)

1. That Bylaw 2013-26 receive first reading.
2. That Council schedule a Public Hearing for 9:30 a.m. on January 14, 2014.

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2013-26, item number 1. be amended by removing the word "Discretionary" and replaced with "Permitted", and to now read, "1. That Bylaw No. 20-2009 and amendments thereto being the Parkland County Land Use Bylaw amends Section 7.6(2) by allowing General Industrial Manufacturing/Processing on Plan 942 0960, Lots 2 and 3, as a Permitted Use.", and that amended Bylaw No. 2013-26 receive first reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that a public hearing be scheduled on January 14, 2014 at 9:30 a.m. in Council Chambers at Parkland County Centre to hear public comment regarding Bylaw No. 2013-26. The motion carried unanimously.

SCHEDULED MATTERS

[App 13-132](#)

Public Input (9:15 a.m. - 10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following came forward:

1. Kim Bloome, Wildlife Rehabilitation Society of Edmonton presented a brief outline of the Wildlife Rehabilitation Society of Edmonton's activity in Parkland County.
2. Floyd Young, Parkland County resident, brought concern of on-going issues with dogs at-large and barking, and showed photos of a problem dog. Mr. Young requested stronger penalties for pet owners who do not comply with the law. Furthermore, Mr. Young asked that the name of people making complaints be made public.

[BL 13-053](#)

PUBLIC HEARING - 9:30 a.m. (15 mins.)

Proposed amendments to Land Use Bylaw No. 20-2009 (Bylaw No. 2013-23)

Proposed Motions

1. That Bylaw No. 2013-23 receive second reading.
2. That Bylaw No. 2013-23 receive third and final reading.

Mayor Shaigec called the public hearing to order at 9:30 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment on proposed Bylaw No. 2013-23, and explained the procedure of the hearing.

Administration presented Bylaw No. 2013-23.

Verbal Submissions

There were no verbal submissions.

Written Submissions

There were no written submissions.

Mayor Shaigec closed the public hearing at 9:35 a.m.

A motion was made by Council Member John McNab that Bylaw No. 2013-23 receive second reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2013-23 receive third and final reading, and that it has been declared finally passed. The motion carried unanimously.

NEW BUSINESS

Legislative Matters

RFD 13-215

Revised Gravel Advisory Committee Terms of Reference

Proposed Motion

That the revised Gravel Advisory Committee Terms of Reference be approved, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the revised Gravel Advisory Committee Terms of Reference be approved, as presented. The motion carried unanimously.

RFD 13-213

Capital Region Board Member Municipality Committee and Task Force Appointments

Proposed Motion

That members of Council be appointed to the Capital Region Board Member Municipality Committees, as follows:

1. Mayor Shaigec be appointed to the Land Use and Planning Committee.
2. Deputy Mayor Darrell Hollands be appointed as Alternate Member to the Land Use & Planning Committee for the term of December 10, 2013 to February 28, 2014.
3. Council Member Phyllis Kobasiuk be appointed as Alternate Member to the Land Use & Planning Committee for the term of March 1, 2014 to June 30, 2014.
4. Council Member Tracey Melnyk be appointed as Alternate Member to the Land Use & Planning Committee for the term of July 1, 2014 to the 2014 Organizational Meeting.
5. Council Member Phyllis Kobasiuk be appointed to the Governance, Priorities & Finance Committee for the term of December 10, 2013 to the 2014 Organizational Meeting.
6. Mayor Shaigec be appointed Alternate Member to the Governance, Priorities & Finance Committee for the term December 10, 2013 to the 2014 Organizational Meeting.
7. Deputy Mayor Darrell Hollands be appointed to the Regional Services Committee for the term December 10, 2013 to the 2014 Organizational Meeting.

8. Mayor Shaigec be appointed Alternate Member to the Regional Services Committee for the term December 10, 2013 to the 2014 Organizational Meeting.

A motion was made by Council Member Tracey Melnyk that members of Council be appointed to the Capital Region Board Member Municipality Committees, as follows:

1. That Mayor Shaigec be appointed to the Land Use and Planning Committee.
2. That Deputy Mayor Darrell Hollands be appointed as Alternate Member to the Land Use & Planning Committee for the term of December 10, 2013 to February 28, 2014.
3. That Council Member Phyllis Kobasiuk be appointed as Alternate Member to the Land Use & Planning Committee for the term of March 1, 2014 to June 30, 2014.
4. That Council Member Tracey Melnyk be appointed as Alternate Member to the Land Use & Planning Committee for the term of July 1, 2014 to the 2014 Organizational Meeting.
5. That Council Member Phyllis Kobasiuk be appointed to the Governance, Priorities & Finance Committee for the term of December 10, 2013 to the 2014 Organizational Meeting.
6. That Mayor Shaigec be appointed Alternate Member to the Governance, Priorities & Finance Committee for the term December 10, 2013 to the 2014 Organizational Meeting.
7. That Deputy Mayor Darrell Hollands be appointed to the Regional Services Committee for the term December 10, 2013 to the 2014 Organizational Meeting.
8. Mayor Shaigec be appointed Alternate Member to the Regional Services Committee for the term December 10, 2013 to the 2014 Organizational Meeting.

The motion carried unanimously.

[RFD 13-223](#)

Public Committee Member Appointments

Proposed Motion

That public committee members be appointed, as presented for terms effective January 1, 2014.

A motion was made by Council Member AnnLisa Jensen that public committee members be appointed, as follows:

Agricultural and Rural Life Advisory Committee:

Cheryl Ball (Division 3)* - Three-year Term, effective January 1, 2014

David Banks (Division 6)* - Three-year Term, effective January 1, 2014

Glen Schafers (Youth Member)* - One-year Term (Sept/13-June/14)

Art Advisory Committee:

John Maywood* - Two-year Term, effective January 1, 2014

Jo Szady - Two-year Term, effective January 1, 2014

Natasha Matthews (Youth Member)* - One-year Term, effective January 1, 2014

Economic Development & Tourism Advisory Committee:

Ed Toupin, Acheson Business Association* - Three-year Term, effective January 1, 2014

Cathy Dool, Acheson Business Association (Alternate)* - Three-year Term, effective January 1, 2014

Dean Whitford* - Three-year Term, effective January 1, 2014

Environmental Advisory Committee:

Tom Fath, Commercial/Industrial or Residential Developer* - Two-year Term, effective January 1, 2014

Jeremy Richards, Earth Sciences or Hydrogeology Organization* - Two-year Term, effective January 1, 2014

Philipp Roeder, General Public Member* - Two year Term, effective January 1, 2014

Horizon Stage Theatre Advisory Board:

Arlaine Monaghan* - Three-year Term, effective January 1, 2014

Municipal Library Board:

Cheryl Budzinski* - Two-year Term, effective January 1, 2014

Sharon McGuire* - Two-year Term, effective January 1, 2014

Lisa Smith - Two-year Term, effective January 1, 2014

Municipal Planning Commission:

Ruth Yannor* - Two-year Term, effective January 1, 2014

Allan Gamble - Three-year Term, effective December 10, 2013

Garry MacDougall - Three-year Term, effective December 10, 2013

Larry Niblock - Two-year Term, effective January 1, 2014

River Valley Alliance:

Valerie Turner* - Three-year Term, effective January 1, 2014

Lisa Smith - Three-year Term, effective January 1, 2014

Subdivision and Development Appeal Board:

Mark Gunderson* - Three-year Term, effective January 1, 2014

Tri-Municipal Leisure Facility Board of Directors:

Sharon Cornelius* - Three-year Term, effective January 1, 2014

*=Incumbent

The motion carried unanimously.

BUSINESS ARISING

There were no Business Arising items presented at this meeting.

Corporate Services Matters

There were no Corporate Services items presented at this meeting.

Infrastructure Services Matters

RFD 13-217

Access Road Construction Application

Proposed Motion

That Council approve \$287,000 from Future Transportation Restricted Surplus to construct a road along Range Road 54 to access property located in the in the South 1/2 of 21-50-05 W5M in accordance with Policy EN-017 and attached Baumann Farms Ltd. Agreement to Construct a Portion of the County's Undeveloped Road Allowance.

A motion was made by Council Member McNab that \$287,000 from Future Transportation Restricted Surplus to construct a road along Range Road 54 to access property located in the in the South 1/2 of 21-50-05 W5M in accordance with Policy EN-017 be approved; and, that the Baumann Farms Ltd. Agreement to Construct a Portion of the County's Undeveloped Road Allowance be amended by deleting "...within 10 years from the date of final acceptance of the access road construction." in item 22., and that item 22 now read, "Baumann Farms Ltd. shall be required to repay County's contribution in full if Baumann Farms Ltd. or any other company he is affiliated with applies to change the existing land use to a commercial or industrial land use including such use as gravel extraction."

The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member Hollands, Council Member McNab and Council Member Melnyk

Against: 3 - Council Member Jensen, Council Member McCuaig and Council Member Kobasiuk

RFD 13-206

Westbrook Crescent

Proposed Motion

That Council approve the temporary funding of \$89,785 for the Local Improvement subdivision surfacing work at Westbrook Crescent Subdivision until December 1, 2014 and that the temporary funding come from Future Transportation Restricted Surplus.

A motion was made by Council Member Phyllis Kobasiuk that temporary funding of \$89,785 be approved for the Local Improvement subdivision surfacing work at Westbrook Crescent Subdivision until December 1, 2014; and, that the temporary funding come from Future Transportation Restricted Surplus, as presented. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 10:29 a.m. and reconvened the meeting at 10:41 a.m.

Community Services Matters

AG 13-012

2014 - 2017 Enforcement Services Agreement between the Village of Spring Lake and Parkland County

Proposed Motion

That Council approve a four year Agreement between the Village of Spring Lake and Parkland County for the provision of Enforcement Services.

A motion was made by Council Member Darrell Hollands that administration be directed to enter into a four-year agreement (2014 - 2017) between the Village of Spring Lake and Parkland County for the provision of Enforcement Services. The motion carried unanimously.

AG 13-014

Stony Plain Shelter Agreement 2014 - 2016

Proposed Motion(s)

That Council approve a three year Agreement with the Town of Stony Plain for the provision of Animal Shelter Services.

A motion was made by Council Member Tracey Melnyk that administration be directed to enter into a three-year agreement (2014 - 2016) with the Town of Stony Plain for the provision of Animal Shelter Services. The motion carried unanimously.

Development Services Matters

RFD 13-218

Communications Tower Utility Building

Proposed Motion

That Council approve funding of \$46,455 from Internal Financing Restricted Surplus for a 10' x 12' utility building required to support communications tower operation.

A motion was made by Council Member Jackie McCuaig that funding of \$46,455 from Internal Financing Restricted Surplus be approved for a 10' x 12' utility building required to support communications tower operation, as presented. The motion carried unanimously.

COMMUNICATIONS

COM 13-092

Alberta Capital Region Wastewater Commission, November 15, 2013
Unadopted Board Meeting Minutes and Highlights

Proposed Motion

That the Unadopted Alberta Capital Region Wastewater Commission Board minutes of November 15, 2013 and Board Highlights be received

for information, as presented.

A motion was made by Council Member Darrell Hollands that the Unadopted Alberta Capital Region Wastewater Commission Board Minutes of November 15, 2013 and Board Highlights be received for information, as presented. The motion carried unanimously.

[COM 13-105](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the December 4, 2013 AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.

[COM 13-106](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the following Committee Reports be received for information:

1. Council Member Jackie McCuaig reported on the Meridian Foundation.
2. Council Member Phyllis Kobasiuk reported on the First Nation's Aboriginal Awards of Recognition event, and extended gratitude to staff who coordinated the staff family Christmas event.
3. Council Member Darrell Hollands reported on the Gravel Committee attended on behalf of Council Member Melnyk, the Intelligent Communities event with Robert Bell, and the Capital Region caucus meeting.
4. Council Member John McNab reported on the Evergreens Foundation meeting, and the Carvel Tech Fest.
5. Council Member Tracey Melnyk reported on the Evergreens Foundation meeting, Capital Region caucus, and wish to extend congratulations to Provincial Ministers of their new appointments.
6. Mayor Shaigec reported on the West Inter Lake District meeting,

The motion carried unanimously.

IN-CAMERA SESSION

[RFD 13-222](#)

IN-CAMERA

Land Acquisition Matter - Parkland Drive

Item 9.1, Land Acquisition Matter - Parkland Drive was removed from this agenda.

BUSINESS ARISING FROM IN-CAMERA SESSION

[RFD 13-225](#)

Land Acquisition Matter - Parkland Drive

Item 9.2 Land Acquisition Matter - Parkland Drive was removed from this agenda.

Recess

Mayor Shaigec recessed the meeting at 11:13 a.m. and reconvened the meeting at 1:29 p.m.

SCHEDULED MATTERS

[RFD 13-207](#)

Appointment - 1:30 p.m. (60 mins.)

Parkland County 2014 to 2017 Operating and Capital Budget

Proposed Motions

That Council approves the Parkland County 2014 Budget and Business Plans containing \$53,505,900 in revenues (other than taxation), \$108,727,200 in expenditures (including amortization and other levies) a municipal tax requirement of \$41,206,400, a Family Leisure Centre (TLC) tax requirement of \$1,015,200 and a Capital Region Board (CRB) tax requirement of \$200,000;

That Council accepts the 2015, 2016 and 2017 Budgets as information;

That Council approves the 2014 Fees and Charges as presented;

That Council holds a Spring Budget Review session on April 8, 2014 just prior to the approval of the Tax Rate Bylaw and;

That Council direct Administration to move the split tax rate from 53% to 52% when the 2014 Tax Rate Bylaw is brought forward for approval.

A motion was made by Council Member Darrell Hollands that the Parkland County 2014 Budget and Business Plans containing \$53,505,900 in revenues (other than taxation), \$108,727,200 in expenditures (including amortization and other levies) a municipal tax requirement of \$41,206,400, a Family Leisure Centre (TLC) tax requirement of \$1,015,200 and a Capital Region Board (CRB) tax requirement of \$200,000 be approved subject to no additions to staffing levels or change in employment status, with the exception of the Engineering Department component and, that the new municipal software not proceed until the Organizational Review is completed and presented to Council. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that the 2015, 2016, and 2017 Budgets be received for information, as presented. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Council approve the Water and Wastewater fee increases, as presented; and, that all other fees to be reviewed during Spring Budget Adjustments. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that the Spring Budget Adjustments be scheduled on April 8, 2014 just prior to the approval of the Tax Rate Bylaw. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that administration be directed to move the split tax rate from 53% to 52% when the 2014 Tax Rate Bylaw is presented for approval. The motion carried unanimously.

ADJOURNMENT

Mayor Shaigec closed the meeting at 1:58 p.m.

Mayor

Manager, Legislative & Administrative Services