



Meeting Minutes

Council

Mayor Allan Gamble
Deputy Mayor Phyllis Kobasiuk
Council Member Kristina Kowalski
Council Member Sally Kucher-Johnson
Council Member Allan Hoefsloot
Council Member Natalie Birnie
Council Member Rob Wiedeman

Tuesday, November 28, 2023

9:00 AM

Council Chambers

CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT

Mayor Gamble called the meeting to order at 9:00 a.m.

On behalf of Council, Mayor Gamble offered the following Treaty 6 lands acknowledgement:

We recognize that we are on Treaty 6 territory, the traditional lands of the Cree, Saulteaux, Blackfoot, Dene and Nakota Sioux Nations. We acknowledge all the First Nations, Metis and Inuit, whose footsteps have marked these lands for centuries.

Present: 5 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie and Council Member Rob Wiedeman

Absent: 1 - Council Member Allan Hoefsloot

Virtual: 1 - Council Member Sally Kucher-Johnson

Administration:

Laura Swain, Chief Administrative Officer (In-part)
Dave Cross, General Manager, Agriculture, Community & Protective Services
Rob McGowan, General Manager, Operations Services
Jeff Dyck, Chief Financial Officer/General Manager, Corporate & Shared Services
Tasha Blumenthal, GM Development Services
Craig Froehlich, Director, Finance (In-part)
Brian Cornforth, Fire Chief (In-part)
Chad Moore, Deputy Fire Chief, Strategic Services and Emergency Management (In-part)
Natasha De Sandi, Senior Planner, Long Range Planning (In-part)
Dawna Woytowich, Municipal Land Specialist (In-part)
Nancy Domijan, Director, Planning and Development Services (In-part)
Julia Leduc, Senior Planner, Current Planning (In-part)
Trent Tompkins, Director, Road Maintenance and Drainage (In-part)
Barb Williams, Manager, Legislative Services
Rachel Coupal, Legislative Officer, Legislative Services (Recording Secretary)

INSPIRATIONAL REFLECTION

ADOPTION OF AGENDA

A motion was made by Council Member Sally Kucher-Johnson that the November 28, 2023 agenda be adopted as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 23-039](#)

Adoption of the October 24, 2023 Organizational Meeting Minutes

Proposed Motion

That the October 24, 2023 Organizational Meeting Minutes be adopted, as presented.

A motion was made by Council Member Birnie that the October 24, 2023 Organizational Meeting Minutes be adopted, as presented. The motion carried unanimously.

[MIN 23-040](#)

Adoption of the October 24, 2023 Council Meeting Minutes

Proposed Motion

That the October 24, 2023 Council Meeting Minutes be adopted, as presented.

A motion was made by Council Member Kobasiuk that the October 24, 2023 Council Meeting Minutes be adopted, as presented. The motion carried unanimously.

[MIN 23-042](#)

Adoption of the November 14, 2023 Budget Presentations Meeting Minutes

Proposed Motion

That the November 14, 2023 Budget Presentations Meeting Minutes be adopted, as presented.

A motion was made by Council Member Kowalski that the November 14, 2023 Budget Presentations Meeting Minutes be adopted, as presented. The motion carried unanimously.

[MIN 23-043](#)

Adoption of the November 15, 2023 Budget Presentations Meeting Minutes

Proposed Motion

That the November 15, 2023 Budget Presentations Meeting Minutes be adopted, as presented.

A motion was made by Council Member Wiedeman that the November 15, 2023 Budget Presentations Meeting Minutes be adopted, as presented. The motion carried unanimously.

DELEGATIONS

[App 23-087](#)

9:05 a.m. - Public Input (15 minutes)

Mayor Gamble asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

Chief Financial Officer

[RFD 23-306](#)

Parkland County 2024 Operating and Capital Budget

Proposed Motions

1. That Council approve the 2024 Operating Program Budget containing \$26,422,800 in revenues; \$96,888,400 in expenditures; a municipal tax requirement of \$70,465,600.
2. That Council approve the 2024 Operating Project Budget containing \$3,591,900 in revenues; \$4,527,300 in expenditures; a municipal tax requirement of \$935,400.
3. That Council approve the 2024 Capital Budget containing \$52,113,400 in revenues; \$54,259,600 in expenditures; a municipal tax requirement of \$2,146,200.
4. That Council approve the projects spanning more than one year in duration as per the attached 2024 Multi-Year Project Summary.
5. That Council approve the 2024 Statement of Operations.
6. That Council approved projects not completed in 2023 year be added to the 2024 budget after the accounting close for the fiscal year.
7. That Council direct administration to present the 2024 Tax Rate Bylaw in April 2024.

A motion was made by Council Member Kucher-Johnson that Council approve the 2024 Operating Program Budget containing \$26,422,800 in revenues; \$96,888,400 in expenditures; a municipal tax requirement of \$70,465,600. The motion carried unanimously.

A motion was made by Council Member Birnie that Council approve the 2024 Operating Project Budget containing \$3,591,900 in revenues; \$4,527,300 in expenditures; a municipal tax requirement of \$935,400. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Council approve the 2024 Capital Budget containing \$52,113,400 in revenues; \$54,259,600 in expenditures; a municipal tax requirement of \$2,146,200. The motion carried unanimously.

A motion was made by Council Member Kowalski that Council approve the projects spanning more than one year in duration as per the attached 2024 Multi-Year Project Summary. The motion carried unanimously.

Council Member Hoefsloot arrived at 9:17 a.m. in person for the Council Meeting.

Present: 6 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

Virtual: 1 - Council Member Sally Kucher-Johnson

[RFD 23-306](#)

Parkland County 2024 Operating and Capital Budget

Proposed Motions

1. That Council approve the 2024 Operating Program Budget containing \$26,422,800 in revenues; \$96,888,400 in expenditures; a municipal tax requirement of \$70,465,600.
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5. That Council approve the 2024 Statement of Operations.
6. That Council approved projects not completed in 2023 year be added to the 2024 budget after the accounting close for the fiscal year.
7. That Council direct administration to present the 2024 Tax Rate Bylaw in April 2024.

A motion was made by Council Member Wiedeman that Council approve the 2024 Statement of Operations. The motion carried unanimously.

A motion was made by Council Member Kucher-Johnson that Council approved projects not completed in 2023 year be added to the 2024 budget after the accounting close for the fiscal year. The motion carried unanimously.

A motion was made by Council Member Birnie that Council direct administration to present the 2024 Tax Rate Bylaw in April 2024. The motion carried unanimously.

RECESS

Mayor Gamble recessed the meeting at 9:20 a.m., and reconvened the meeting at 9:27 a.m.

Legislative Matters

[BL 23-035](#)

Bylaw 2023-08 Land Use Bylaw 2017-18 Amendment
Trestle Creek Recreational Resort Land Use Bylaw Amendment and
Redistricting, and Conceptual Scheme

Proposed Motions

1. That Bylaw 2023-08 receive first reading.
2. That a Public Hearing be scheduled for January 9, 2024 at 9:30 a.m. at Parkland County Centre, Council Chambers to hear public comment on Bylaw 2023-08.

Administration presented Bylaw 2023-08.

Council Member Kucher-Johnson left the meeting at 9:30 a.m.

Present: 6 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

Absent: 1 - Council Member Sally Kucher-Johnson

[BL 23-035](#)

Bylaw 2023-08 Land Use Bylaw 2017-18 Amendment
Trestle Creek Recreational Resort Land Use Bylaw Amendment and
Redistricting, and Conceptual Scheme

Proposed Motions

1. That Bylaw 2023-08 receive first reading.
2. That a Public Hearing be scheduled for January 9, 2024 at 9:30 a.m. at Parkland County Centre, Council Chambers to hear public comment on Bylaw 2023-08.

A motion was made by Council Member Hoefsloot that Bylaw 2023-08 receive first reading. The motion carried by the following vote:

For: 4 - Mayor Gamble, Council Member Kobasiuk, Council Member Wiedeman and Council Member Hoefsloot

Against: 2 - Council Member Kowalski and Council Member Birnie

[BL 23-035](#)

Bylaw 2023-08 Land Use Bylaw 2017-18 Amendment
Trestle Creek Recreational Resort Land Use Bylaw Amendment and
Redistricting, and Conceptual Scheme

Proposed Motions

1. That Bylaw 2023-08 receive first reading.
2. That a Public Hearing be scheduled for January 9, 2024 at 9:30 a.m. at Parkland County Centre, Council Chambers to hear public comment on Bylaw 2023-08.

A motion was made by Council Member Hoefsloot that a Public Hearing be scheduled on January 9, 2024 at 9:30 a.m. at Parkland County Centre, Council Chambers to hear public comment on Bylaw 2023-08. The motion carried.

For: 5 - Mayor Gamble, Council Member Kobasiuk, Council Member Birnie, Council Member Wiedeman and Council Member Hoefsloot

Against: 1 - Council Member Kowalski

[BL 23-030](#)

9:30 a.m. - Public Hearing
Bylaw 2023-17 - Fire Services

Proposed Motions

1. That Bylaw 2023-17 receive second reading.
2. That Bylaw 2023-17 receive third and final reading.

Mayor Gamble called the Public Hearing to order at 9:38 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2023-17, and explained the procedure of the Public Hearing.

Administration presented proposed Bylaw 2023-17.

Verbal Submissions

1. **Michael Mostaway, Acheson Business Owner**
 - Does not support the 14 day vendor sale portion of the Bylaw 2023-17
 - Does not support the 4 hectares of land for consumer use portion of the Bylaw 2023-17
2. **Norman Leach, Executive Director, Greater Parkland Regional Chamber of Commerce**
 - Opposed to fireworks section of the Bylaw 2023-17
3. **Floyd Young, Parkland County Resident**
 - Opposed to the fees, charges and debris portion of the Bylaw 2023-17
4. **Wade Ulmer, Parkland County Resident**
 - Opposed to fireworks section of the Bylaw 2023-17

Written Submissions

1. No written submissions

Council Member Kucher-Johnson returned to the meeting virtually at 9:41 a.m.

Present: 6 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

Virtual: 1 - Council Member Sally Kucher-Johnson

Council Member Kucher-Johnson left the meeting at 9:52 a.m.

Present: 6 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

Absent: 1 - Council Member Sally Kucher-Johnson

Council Member Kucher-Johnson returned to the meeting virtually at 10:35 a.m.

Present: 6 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

Virtual: 1 - Council Member Sally Kucher-Johnson

[BL 23-030](#)

9:30 a.m. - Public Hearing
Bylaw 2023-17 - Fire Services

Proposed Motions

1. That Bylaw 2023-17 receive second reading.
2. That Bylaw 2023-17 receive third and final reading.

A motion was made by Council Member Wiedeman that the public hearing for Bylaw 2023-17 be recessed and that it reconvene on December 12, 2023. The motion carried by the following vote:

For: 5 - Council Member Kowalski, Council Member Kucher-Johnson, Council Member Birnie, Council Member Wiedeman and Council Member Hoefsloot

Against: 2 - Mayor Gamble and Council Member Kobasiuk

Mayor Gamble recessed the meeting at 10:48 a.m., and reconvened the meeting at 11:06 a.m.

[RFD 23-298](#)

10:30 a.m. - Public Hearing
Bylaw 2023-10 Wabamun Hamlet Area Redevelopment Plan

Proposed Motions

1. That Bylaw 2023-10 receive second reading.
2. That Council direct Administration to prepare and submit Bylaw 2023-10 to the Edmonton Metropolitan Regional Board to be reviewed for recommended approval under the Regional Evaluation Framework.

Mayor Gamble called the Public Hearing to order at 11:06 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2023-10, and explained the procedure of the Public Hearing.

Administration presented proposed Bylaw 2023-10

Verbal Submissions

1. **Bill Purdy, Parkland County Resident**
- Supports the proposed Bylaw 2023-10

Written Submissions

1. No written submissions

Mayor Gamble closed the Public Hearing at 11:49 a.m.

A motion was made by Council Member Wiedeman that Bylaw 2023-10 receive second reading. The motion carried unanimously.

A motion was made by Council Member Wiedeman that Council direct Administration to prepare and submit Bylaw 2023-10 to the Edmonton Metropolitan Regional Board to be reviewed for recommended approval under the Regional Evaluation Framework. The motion carried unanimously.

RECESS

Mayor Gamble recessed the meeting at 11:54 a.m., and reconvened the meeting at 12:36 p.m.

[BL 23-033](#)

11:30 a.m. Reconvene Public Hearing
Bylaw 2023-15 Unauthorized Use of County Land

Proposed Motions

1. That Bylaw 2023-15 receive second reading.
2. That Bylaw 2023-15 receive third and final reading.

Mayor Gamble reconvened the Public Hearing to order at 12:37 p.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2023-15, and explained the procedure of the Public Hearing.

Administration presented proposed Bylaw 2023-15.

Verbal Submissions

1. Tina Bichel, Parkland County Resident

- Requested that the word "Unauthorized" be removed from the name of Bylaw 2023-15

- Requested that the word "Malicious Intent" be added to Section 2 of the Bylaw 2023-15

2. Floyd Young, Parkland County Resident

- Supports Bylaw 2023-15 with proposed amendments stated by Tina Bichel

Written Submissions

1. No written submissions

Mayor Gamble closed the Public Hearing at 1:11 p.m.

A motion was made by Council Member Kobasiuk that Bylaw 2023-15 receive second reading. The motion carried unanimously.

A motion was made by Council Member Birnie that Bylaw 2023-15 be amended by deleting the word "Unauthorized" from the title of the Bylaw and that Bylaw 2023-15 now be known as the "Use of County Land Bylaw."

The motion carried unanimously.

A motion was made by Council Member Birnie that Bylaw 2023-15 be amended by adding the word "respectfully" that section 4 now read, "Any person accessing County Lands shall do so respectfully so in compliance with legislated regulations, permits and pursuant to this Bylaw." The motion carried unanimously.

Mayor Gamble called on the original motion made by Council Member Kobasiuk, that Bylaw 2023-15 receive second reading, as amended.

A motion was made by Council Member Kobasiuk that Bylaw 2023-15 receive second reading, as amended.

The motion carried unanimously.

A motion was made by Council Member Kowalski that Bylaw 2023-15 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

RECESS

Mayor Gamble recessed the meeting at 1:23 p.m., and reconvened the meeting at 1:37 p.m.

BUSINESS ARISING[BL 23-031](#)

Bylaw 2023-13 - Infrastructure Borrowing - Acheson Zone 5 Wastewater Trunk Upgrade

Proposed Motion

1. That Bylaw 2023-13 receive second reading.
2. That Bylaw 2023-13 receive third and final reading.

A motion was made by Council Member Wiedeman that Bylaw 2023-13 receive second reading. The motion carried unanimously.

A motion was made by Council Member Kucher-Johnson that Bylaw 2023-13 receive third and final reading. The motion carried unanimously.

NEW BUSINESS[RFD 23-294](#)

Request for Additional Funding - Parkland County Transfer Station Project

Proposed Motion

That Council approve an additional \$75,000 in funding from the Canada Community Building Fund, for the Parkland County Transfer Station Project, as presented.

A motion was made by Council Member Birnie that Council approve an additional \$75,000 in funding from the Canada Community Building Fund, for the Parkland County Transfer Station Project. The motion carried unanimously.

Legislative Matters[POL 23-005](#)

Request to Rescind Subdivision Signs Policy PW-005

Proposed Motion

That Subdivision Signs Policy PW-005 be rescinded, as presented.

A motion was made by Council Member Hoefsloot that Subdivision Signs Policy PW-005 be rescinded, as presented. The motion carried unanimously.

[RFD 23-309](#)

Revised Deputy Mayor Appointments

Proposed Motion

That members of Council be appointed as Deputy Mayor pursuant to Section 152(1) of the Municipal Government Act, as follows:

Council Member Kobasiuk - October 24, 2023 to February 29, 2024

Council Member Birnie - March 1, 2024 to June 30, 2024

Council Member Kucher-Johnson - July 1, 2024 to October 21, 2024

Council Member Kowalski - October 22, 2024 to February 28, 2025

Council Member Wiedeman - March 1, 2025 to June 30, 2025

Council Member Hoefsloot - July 1, 2025 - October 28, 2025

A motion was made by Council Member Kowalski that members of Council be appointed as Deputy Mayor pursuant to Section 152(1) of the Municipal Government Act, as follows:

Council Member Kobasiuk - October 24, 2023 to February 29, 2024
Council Member Birnie - March 1, 2024 to June 30, 2024
Council Member Kucher-Johnson - July 1, 2024 to October 21, 2024
Council Member Kowalski - October 22, 2024 to February 28, 2025
Council Member Wiedeman - March 1, 2025 to June 30, 2025
Council Member Hoefsloot - July 1, 2025 - October 28, 2025

The motion carried unanimously.

[RFD 23-307](#)

Request for Authorized Absence for Council Member Allan Hoefsloot - Section 174(2) Municipal Government Act

Proposed Motion

That Council authorize Council Member Allan Hoefsloot to be absent effective December 12, 2023 in accordance with the Municipal Government Act, Section 174(2), as presented.

A motion was made by Council Member Kobasiuk that Council authorize Council Member Allan Hoefsloot to be absent effective December 12, 2023 in accordance with the Municipal Government Act, Section 174(2), as presented. The motion carried unanimously.

COMMUNICATIONS

[COM 23-109](#)

Rural Municipalities of Alberta Newsletter Update

Proposed Motion

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

A motion was made by Council Member Wiedeman that the Rural Municipalities of Alberta newsletter be received for information, as presented. The motion carried unanimously.

[COM 23-110](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Kucher-Johnson that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

[COM 23-111](#)

Mayor's Report

Proposed Motion

That the Mayor's Report be received for information, as presented.

A motion was made by Council Member Birnie that the Mayor's Report be received for information, as follows:

- Premier's State of the Province - Edmonton Convention Centre
- Economic Diversification Committee Meeting - PC
- Edmonton Global Shareholder Update (zoom)
- Transalta Update Meeting – SunHills Mine
- RMA 2023 Wildfire Season Update (zoom)
- EMRB Housing Symposium – Edmonton Convention Centre
- Edmonton Global Forward Slash – Edmonton Convention Centre
- RMA Convention – Edmonton Convention Centre
- Mayor/Reeves, Waste to Resource, Mayor CAO Transit, MLA Kasawski, Growth Management Rural Caucus, RCMP Commanding Officer, Fire Resolution PC
- Remembrance Day – Stony Plain, Spruce Grove
- Budget Presentations – PC
- Citizens on Patrol – Wabamun
- EMRB Committee of the Whole – Royal Glenora
- UDI Metro Matters – Royal Glenora
- MADD Light up Red Campaign – PC
- Collision Reporting Centre Opening – Spruce Grove
- EMRB Governance and HR Committee Meeting (zoom)
- EMRB Minister Neudorf – AB Legislature
- Governance and Priorities – PC
- Public Safety RCMP – PC
- LUB ReDesign Information Session – PC
- EMRB Minister Glubish – AB Legislature
- Mink Lake Road Ribbon Cutting – PC Mink Lake

The motion carried unanimously.

[COM 23-112](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Hoefsloot that the Committee Reports be received for information, as follows:

1. Council Member Kucher-Johnson
 - Finished the last session from RMA “Council Role in Public Engagement”
 - Regional Housing Symposium
 - 5 pm producers dinner at KeepHills Community Hall
 - RMA Convention
 - Devon Remembrance Day Ceremony
 - Interviews for the Parkland County Rep Board Member for the Tri-Leisure.
 - Budget Presentations
 - Truth and Reconciliation
 - New goals and strategies
 - Parkland Library Board interviews
 - Parkland Library Board Meeting
2. Council Member Kowalski
 - ARROW Utilities Meeting

3. Council Member Kobasiuk

- ALUS Meeting with Councillor Hoefsloot to review program applications
- EIA/Downtown Edmonton hosted Heritage Classic kickoff
- MDP Open House at County
- Stony Legion Poppy Presentation
- Division 3 road review with staff
- TAU Stacey Lauder SunHills update
- State of Nation Council filming at Chickakoo
- EMRB Housing Symposium - summary submitted for Council information
- Ag Producers' Dinner at Keephills
- RMA, Mayors/Reeves meeting, Waste to Resource Update hosted by Sturgeon County and Tetratex
- RMA, RCMP/Mayor/CA0 re: improving collaboration amongst RCMP, Sheriffs, Peace Officer agencies and more formalized connection with RCMP detachments that serve Parkland County; ND Heather Sweet/Kyle Kasawski, Energy Critic; hosted Municipal Allyship Networking lunch table; Rocky View South Regional Board dinner
- RMA Convention
- Stony Plain Remembrance Day
- Light up your Life/Council photo
- County Budget Presentations
- EMRB/UDI Mayor Gamble speaker
- MADD Launch at County
- Parkland Library Board interview for Mayor
- LUB Open house, and Community Sustainability Committee Orientation
- EG update for Mayor
- MLMA Carvel Pitted Delta, small lakes of Parkland presentations Dave Trew
- PSD Westview School opening

4. Council Member Birnie

- Rural Economic Diversification Conference – Camrose
- Economic Diversification Committee Meeting
- Agriculture Services Board Committee Meeting
- Poppy Pinning – Royal Canadian Legion – Stony Plain
- TransAlta Update Meeting – SunHills Mine Office
- State of the Region Filming
- Whitewood Recreation Area Meeting - Alberta Legislature
- Parkland County Producer's Dinner
- RMA Convention – Edmonton
- Light Up Your Life Campaign Kick Off
- Budget Presentations
- Truth & Reconciliation Committee Meeting
- ASB Committee Meeting
- Westview School Grand Opening – Stony Plain

5. Council Member Wiedeman

- Attended West Inter Lake District (WILD) Regional Water Services Commission Meeting

6. Council Member Hoefsloot

- Attended West Inter Lake District (WILD) Regional Water Services Commission Meeting

The motion carried unanimously.

CLOSE OF MEETING

Mayor Gamble closed the meeting at 2:08 p.m.

Mayor

Manager, Legislative Services