



Meeting Minutes

Council

Mayor Allan Gamble
Deputy Mayor Natalie Birnie
Council Member Kristina Kowalski
Council Member Sally Kucher-Johnson
Council Member Allan Hoefsloot
Council Member Phyllis Kobasiuk
Council Member Rob Wiedeman

Tuesday, April 23, 2024

9:00 AM

Council Chambers

CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT

Mayor Gamble called the meeting to order at 9:00 a.m.

On behalf of Council, Mayor Gamble offered the following Treaty 6 lands acknowledgement:

We acknowledge that our meeting today convenes on the lands of Treaty 6 which is the traditional home of the Cree, Dene, Saulteaux, Blackfoot, Nakota Sioux Nations and members of the Metis Nation of Alberta, Inuit and all first Nations sharing in this land for generations. We recognize the long history and contributions of Indigenous peoples who have cared for this land from time immemorial to the present. We acknowledge that we are all Treaty people, bound to one another by the spirit and intent of Treaty “as long as the sun shines, the grass grows and the river flows”.

Present: 7 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

Administration:

Jeff Dyck, Interim Chief Administrative Officer, Chief Financial Officer
Dave Cross, General Manager, Agriculture, Community & Protective Services
Rob McGowan, General Manager, Operations Services
Craig Froehlich, Interim General Manager, Corporate & Shared Services
Nancy Domijan, Interim General Manager, Development Services
Michelle Kirchmayer, Director, Assessment, Tax and Financial Systems
(In-part)
April Gallays, Acting Director, Planning and Development Services (In-part)
Sharif Ibrahim, Planning and Off-Site Levy Coordinator (In-part)
Jared Candlish, Development Planner II - Land Use Bylaw (In-part)
Nick Zazula, Development Planner I (In-part)
Aman Jhaver, Senior Planner, Development Planning (In-part)
Carolyn Zenko, Interim Director, Finance (In-part)
Dayna Morris, Manager, Financial Planning and Analysis (In-part)
Rachelle Trovato, Manager, Growth and Strategy (In-part)

Lois Tyerman, Corporate Planning and Intergovernmental Advisor (In-part)
Barb Williams, Manager, Legislative and Legal Services
Rachel Coupal, Legislative Officer, Legislative and Legal Services (Recording Secretary)

INSPIRATIONAL REFLECTION

Council Member Hoefsloot offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Birnie that the April 23, 2024 Council meeting agenda be adopted, as amended to add Consent Agenda with the following items to be included on the Consent Agenda:

- 6.C.3 - Municipal 2024 Tax Cancellation on Leased Land Minimum Taxes
- 6.C.6 - Request for Cancellation of May 7, 2024, Governance and Priorities Committee Meeting
- 6.D.1 - Appointment of 2024 Weed and Pest Inspectors
- 7.1 - Proclamations - May 2024
- 7.2 - Proclamations - Murdered and Missing Indigenous Peoples
- 7.3 - Proclamations - Hydrogen Week
- 7.4 - Mayor's Report - to be submitted
- 7.5 - Committee Report - to be submitted
- 7.6 - Rural Municipalities of Alberta Newsletter Update
- 7.7 - Federation of Canadian Municipalities Update

The motion failed by the following vote:

For: 2 - Council Member Kowalski and Council Member Birnie

Against: 5 - Mayor Gamble, Council Member Kucher-Johnson, Council Member Kobasiuk, Council Member Wiedeman and Council Member Hoefsloot

ADOPTION OF AGENDA

Council Member Wiedeman moved that the April 23, 2024, Council Meeting Agenda be adopted as presented. The motion carried with the following vote:

For: 5 - Mayor Gamble, Council Member Kucher-Johnson, Council Member Kobasiuk, Council Member Wiedeman and Council Member Hoefsloot

Against: 2 - Council Member Kowalski and Council Member Birnie

ADOPTION OF MINUTES

[MIN 24-015](#)

Adoption of the April 9, 2024 Council Meeting Minutes

Proposed Motion

That the April 9, 2024 Council Meeting Minutes be adopted, as presented.

A motion was made by Council Member Kucher-Johnson that the April 9, 2024 Council meeting minutes be adopted, as presented. The motion carried unanimously.

DELEGATIONS

[App 24-022](#)

9:05 a.m. - Public Input (15 minutes)

Mayor Gamble asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.

Pastor Brian Coldwell and Becky Wandio, Independent Baptist Christian Education Society of Parkland County, wanted to thank the County for the progress on matters related to the Independent Baptist Church.

Tina Bichel, Parkland County resident, came forward requesting clarity to the Council Code of Conduct Bylaw and if the complainant's name is released to Councillors when a complaint is made, and timeline for Bylaw review.

Davina Daly, Parkland County resident, came forward stating that she had attended an event where there was government and governance issues highlighting that municipal government need to run as a business. Ms. Daly also requested that documents provided to residence be in layman's terms; and, to hold an evening Council Meeting once per month, or consider quarterly town hall meetings.

Carmen Ramstead, Parkland County resident, requests more signage along Highway 16 to advise the public of any fires and/or fire bans occurring in Parkland County.

Rod Shaigec, Parkland County resident, presented concerns regarding the Mayor and Council Members expense claims. Rod Shaigec presented three Code of Conduct complaints.

RECESS

Mayor Gamble recessed the meeting at 9:43 a.m., and reconvened the meeting at 10:02 a.m.

NEW BUSINESS

Mayor and Council Member Matters

[RFD 24-085](#)

Meeting Procedures Bylaw and Bylaw Development Process Review

Proposed Motion

That administration be directed to present the Meeting Procedures Bylaw 2015-06 and the bylaw development process for review and amendment to ensure transparency, accountability, and procedural fairness.

A motion was made by Council Member Kowalski that administration be directed to present the Meeting Procedures Bylaw 2015-06 and the bylaw development process for review and amendment to ensure transparency, accountability, and procedural fairness.

The motion failed by the following vote:

For: 2 - Council Member Kowalski and Council Member Birnie

Against: 5 - Mayor Gamble, Council Member Kucher-Johnson, Council Member Kobasiuk, Council Member Wiedeman and Council Member Hoefsloot

[RFD 24-088](#)

County Website Search Engine Revamp

Proposed Motion

That administration be directed to improve the search engine on the County website.

A motion was made by Council Member Birnie that administration be directed to improve the search engine on the County website. The motion carried unanimously.

[RFD 24-089](#)

Tax Impact on Properties Affected by Wildfire

Proposed Motion

That administration be directed to present the tax impact on affected properties due to wildfire.

A motion was made by Council Member Wiedeman to withdraw the motion to direct administration to present the tax impact on affected properties due to wildfire. The motion carried unanimously.

[RFD 24-093](#)

Request for Elected Official Remuneration Policy C-AD22 Revision

Proposed Motion

That administration be directed to revise Elected Official Remuneration Policy C-AD 22 to add a new section: Memberships/Professional Fees/Dues to define allowable expenses and establish budget parameters.

A motion was made by Council Member Birnie that administration be directed to revise Elected Official Remuneration Policy C-AD22 to add a new section: Memberships/Professional Fees/Dues to define allowable expenses and establish budget parameters.

An amending motion was made by Council Member Kowalski that administration be directed to revise Elected Official Remuneration Policy C-AD22 to add a new section: Memberships/Professional Fees/Dues to define allowable expenses and establish budget parameters to the Remunerations Committee for review and recommendation. The motion failed by the following vote:

For: 2 - Council Member Kowalski and Council Member Kucher-Johnson

Against: 4 - Mayor Gamble, Council Member Kobasiuk, Council Member Birnie and Council Member Wiedeman

Mayor Gamble called on the original motion made by Council Member Birnie that administration be directed to revise Elected Official Remuneration Policy C-AD22 to add a new section: Memberships/Professional Fees/Dues to define allowable expenses and establish budget parameters. The motion failed by the following vote:

For: 2 - Council Member Kowalski and Council Member Birnie

Against: 4 - Mayor Gamble, Council Member Kucher-Johnson, Council Member Kobasiuk and Council Member Wiedeman

[RFD 24-103](#)

Notice of Motion

Take notice that at the Council Meeting on May 14, 2024, Mayor Gamble will move that the Mayor's expense report approval be assigned to the responsibility of the Acting Chief Administrative Officer.

RECESS

Mayor Gamble recessed the meeting at 10:42 a.m., and reconvened the meeting at 10:55 p.m.

CLOSED SESSION

[RFD 24-011](#)

Closed Session

Proposed Motion

That Council convene in Closed Session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 21 and 24 of the Freedom of Information and Protection of Privacy Act.

A motion was made by Council Member Kobasiuk that Council convene in closed session at 10:55 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 21 and 24 of the Freedom of Information and Protection of Privacy Act.

The motion carried unanimously.

[RFD 24-100](#)

10:30 a.m. Appointment - 2023 Audited Financial Statements
Noel Chin, Audit Partner, Metrix Group LLP
Richard Zhao, Senior Manager, Metrix Group LLP
FOIP Section 21 - Harmful to intergovernmental relations
FOIP Section 24 - Advice from officials

[RFD 24-012](#)

Regular Session

Proposed Motion

That Council revert to regular meeting session.

A motion was made by Council Member Kowalski that Council revert to regular meeting session at 12:15 p.m. The motion carried unanimously.

Chief Financial Officer

[RFD 24-099](#)

2023 Audited Financial Statements
Noel Chin, Audit Partner, Metrix Group LLP
Richard Zhao, Senior Manager, Metrix Group LLP

Proposed Motions

1. That the 2023 Audited Consolidated Financial Statements presented by Metrix Group LLP be received for information, as presented.
2. That the 2023 Audited Consolidated Financial Statements be approved, as presented.

A motion was made by Council Member Birnie that the 2023 Audited Consolidated Financial Statements presented by Metrix Group LLP be received for information, as presented. The motion carried unanimously.

A motion was made by Council Member Kowalski that the 2023 Audited Consolidated Financial Statements be approved, as presented. The motion carried unanimously.

RECESS

Mayor Gamble recessed the meeting at 12:31 p.m., and reconvened the meeting at 1:16 p.m.

Council Member Hoefsloot left the meeting at 12:31 p.m.

Present: 6 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie and Council Member Rob Wiedeman

Absent: 1 - Council Member Allan Hoefsloot

Legislative Matters[BL 24-020](#)

Tax Rate Bylaw 2024-14

Proposed Motions

1. That Bylaw 2024-14 receive first reading.
2. That Bylaw 2024-14 receive second reading.
3. That Bylaw 2024-14 be presented at this meeting for third reading.
4. That Bylaw 2024-14 receive third and final reading.

A motion was made by Council Member Wiedeman that Bylaw 2024-14 receive first reading. The motion carried unanimously.

A motion was made by Council Member Kucher-Johnson that Bylaw 2024-14 receive second reading. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Bylaw 2024-14 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Birnie that Bylaw 2024-14 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

[BL 24-019](#)

Acheson Water Special Tax Bylaw 2024-11

Proposed Motions

1. That Bylaw 2024-11 receive first reading.
2. That Bylaw 2024-11 receive second reading.
3. That Bylaw 2024-11 be presented at this meeting for third reading.
4. That Bylaw 2024-11 receive third and final reading.

A motion was made by Council Member Kowalski that Bylaw 2024-11 receive first reading. The motion carried unanimously.

A motion was made by Council Member Wiedeman that Bylaw 2024-11 receive second reading. The motion carried unanimously.

A motion was made by Council Member Kucher-Johnson that Bylaw 2024-11 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Bylaw 2024-11 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

[RFD 24-086](#)

Municipal 2024 Tax Cancellation on Leased Land Minimum Taxes

Proposed Motion

1. That Council cancel the 2024 minimum taxes on the lands leased from the Crown to the landowners on Roll Numbers 2195001, 2196001, 2198001, and 2197001 in the amount of \$161.10.
2. That Council cancel the 2023 minimum taxes on Roll Number 275001 in the amount of \$33.46.

A motion was made by Council Member Birnie that Council cancel the 2024 minimum taxes on the lands leased from the Crown to the landowners on Roll Numbers 2195001, 2196001, 2198001 and 2197001 in the amount of \$161.10. The motion carried unanimously.

A motion was made by Council Member Kowalski that Council cancel the 2024 minimum taxes on Roll Number 275001 in the amount of \$33.46. The motion carried unanimously.

[BL 24-013](#)

Off-Site Levy Report and Schedules (Bylaw 2015-07)

Proposed Motions

1. That the Off-Site Levy Annual Report for the year ending December 31, 2023 be received for information, as presented.
2. That the 2024 Water, Sanitary, Storm and Transportation Off-Site Levy Projects & Estimated Costs (Schedules "C", "D", "E" and "F") and Off-Site Levy Rates (Schedule "G") for Bylaw 2015-07 be approved, as presented.

A motion was made by Council Member Wiedeman that the Off-Site Levy Annual Report for the year ending December 31, 2023 be received for information, as presented. The motion carried unanimously.

A motion was made by Council Member Kucher-Johnson that the 2024 Water, Sanitary, Storm and Transportation Off-Site Levy Projects & Estimated Costs (Schedules "C", "D", "E" and "F") and Off-Site Levy Rates (Schedules "G") for

Bylaw 2015-07 be approved, as presented. The motion carried unanimously.

[BL 24-021](#)

Bylaw 2024-13 Land Use Bylaw 2017-18 Amendment to BRR - Bareland Recreational Resort District

Proposed Motions

1. That Bylaw 2024-13 receive first reading.
2. That a public hearing be scheduled on May 14, 2024 at 9:30 a.m. at Parkland County Center, Council Chambers to hear public comment on Bylaw 2024-13.

A motion was made by Council Member Kobasiuk that Bylaw 2024-13 receive first reading. The motion carried unanimously.

A motion was made by Council Member Birnie that a public hearing be scheduled on May 14, 2024 at 9:30 a.m. at Parkland County Center, Council Chambers to hear public comment on Bylaw 2024-13. The motion carried unanimously.

[RFD 24-057](#)

Request for Cancellation of May 7, 2024 Governance and Priorities Committee Meeting

Proposed Motion

That the May 7, 2024 Governance and Priorities Committee meeting be cancelled, as presented.

A motion was made by Council Member Kowalski that the May 7, 2024 Governance and Priorities Committee meeting be cancelled, as presented. The motion carried unanimously.

Agriculture, Community and Protective Services Matters

[RFD 24-083](#)

Appointment of 2024 Weed and Pest Inspectors

Proposed Motion

That Council appoint inspectors for the year 2024 pursuant to Section 7(1) of the Weed Control Act and Section 10(1) of the Agricultural Pests Act.

A motion was made by Council Member Wiedeman that Council appoint inspectors for the year 2024 pursuant to Section 7(1) of the Weed Control Act and Section 10(1) of the Agricultural Pests Act. The motion carried unanimously.

Development Services

[RFD 24-079](#)

Revised Parkland County Strategic Plan 2022-2025

Proposed Motion

That the revised 2022-2025 Strategic Plan be approved, as presented.

A motion was made by Council Member Kucher-Johnson that the revised 2022-2025 Strategic Plan be approved, as presented. The motion carried unanimously.

Chief Financial Officer

[RFD 24-090](#) 2025 Budget Philosophy, Tax Increase Target and Five-Year Financial Plan

Proposed Motions

1. That the 2025 Budget Philosophy be approved, as presented.
2. That the Five-Year Financial Plan be received as information, as presented.

A motion was made by Council Member Kobasiuk that the 2025 Budget Philosophy be approved, as presented. The motion carried by the following vote:

For: 5 - Mayor Gamble, Council Member Kowalski, Council Member Kucher-Johnson, Council Member Kobasiuk and Council Member Birnie

Against: 1 - Council Member Wiedeman

A motion was made by Council Member Birnie that the Five-Year Financial Plan be received as information, as presented. The motion carried unanimously.

COMMUNICATIONS

[COM 24-041](#) Proclamations - May 2024

Proposed Motion

That the following proclamations for May 2024 be received for information:

- Emergency Preparedness Week
- National Hospice Palliative Care Week
- Goodwill Week
- National Nursing Week
- National Public Works Week
- World Bee Day
- Paramedic Services Week

A motion was made by Council Member Kowalski that the following proclamations for May 2024 be received for information:

- Emergency Preparedness Week**
- National Hospice Palliative Care Week**
- Goodwill Week**
- National Nursing Week**
- National Public Works Week**
- World Bee Day**
- Paramedic Services Week**

The motion carried unanimously.

[RFD 24-084](#) Proclamations - Murdered and Missing Indigenous Peoples

Proposed Motions

1. That Council approve the proclamation to declare May 5th as Murdered

and Missing Indigenous Peoples Day.

A motion was made by Council Member Wiedeman that Council approve the proclamation to declare May 5th as Murdered and Missing Indigenous Peoples Day. The motion carried unanimously.

[RFD 24-087](#)

Proclamations - Hydrogen Week

Proposed Motion

That Council approve the proclamation to declare April 22 - 26, 2024 as Hydrogen Week.

A motion was made by Council Member Kucher-Johnson that Council approve the proclamation to declare April 22-26, 2024 as Hydrogen Week. The motion carried unanimously.

[COM 24-037](#)

Mayor's Report

Proposed Motion

That the Mayor's Report be received for information, as presented.

A motion was made by Council Member Birnie that the Mayor's Report be received for information, as follows:

- Edmonton Metropolitan Regional Board (EMRB) Meeting - Edmonton
- Edmonton Metropolitan Regional Board Governance and Human Resources Committee Meeting - Beaumont
- Volunteer of the Year Event - Wabamun
- Parkland Food Bank - Regional Mayors and CAO's
- 2024 Acheson Business Breakfast
- State of the Region - Strathcona County
- Lois Saumer Retirement Event
- Edmonton Global Shareholder Annual General Meeting - Stony Plain
- Pembina River District 3 Meeting - Edmonton

The motion carried unanimously.

[COM 24-038](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Kowalski that the Committee Reports be received for information, as follows:

1. Council Member Kowalski
 - Economic Diversification Meeting
 - Volunteer of the Year Event
 - Royal Canadian Air Force Anniversary Event
 - Acheson Business Breakfast
 - Wetlands Information Session
 - Pembina River District 3 Meeting
2. Council Member Birnie
 - Seed Cleaning Plant Meeting
 - Economic Diversification Meeting

- Royal Canadian Air Force Anniversary Event
- Pembina River District 3 Meeting

3. Council Member Kobasiuk

- Economic Development Conference - Kananaskis
- Community Sustainability Meeting
- Tri Region Volunteer Appreciation
- Pembina Agricultural and Recreational Society Meeting
- Acheson Business Breakfast

4. Council Member Kucher-Johnson

- Pioneer Museum Meeting
- Business Breakfast in Acheson
- Volunteer Appreciation Night
- Tri Leisure Centre Board of Directors Meeting
- Pembina River District 3 Meeting

5. Council Member Wiedeman

- Economic Development Conference - Kananaskis
- Social Club Event
- West Parkland Gas Meeting

The motion carried unanimously.

[COM 24-039](#)

Rural Municipalities of Alberta Newsletter Update

Proposed Motion

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

A motion was made by Council Member Wiedeman that the Rural Municipalities of Alberta newsletter be received for information, as presented. The motion carried unanimously.

[COM 24-040](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Kucher-Johnson that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

CLOSE OF MEETING

Mayor Gamble closed the meeting at 2:50 p.m.

Mayor

Manager, Legislative Services