



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
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Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, June 27, 2017

9:00 AM

Council Chambers

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### CALL TO ORDER

**Mayor Shaigec called the meeting to order at 9:00 a.m.**

**Present:** 6 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk and Council Member Tracey Melnyk

**Absent:** 1 - Council Member Darrell Hollands

#### Administration:

**Michael Heck, Chief Administrative Officer**  
**Arlan Delisle, County Solicitor/Director, Legal & Legislative Services (in part)**  
**Peter Vana, General Manager, Development Services (in part)**  
**Carol Bergum, Director, Planning & Development Services (in part)**  
**Rachelle Trovato, Planner (in part)**  
**Martin Frigo, Manager, Long Range Policy Planning (in part)**  
**Krista Quesnel, Manager, Community Sustainability (in part)**  
**Louise Versteeg, Biologist (in part)**  
**Rob McGowan, General Manager, Infrastructure Services (in part)**  
**Jody Hancock, Director, Engineering Services (in part)**  
**Erin Felker, Transit Coordinator (in part)**  
**Barb Williams, Acting Manager, Legislative Services/Legislative Officer**  
**Sheryl Cammidge, Recording Secretary**

### CELEBRATING SUCCESSES

Council welcomed Robynn Holstein, Commercial & Industrial Business Development Officer to Parkland County.

### INSPIRATIONAL REFLECTION

Council Member McNab offered a short inspirational reflection.

## ADOPTION OF AGENDA

A motion was made by Council Member Kobasiuk that the agenda be adopted with the addition of a staff introduction, Item B.1 July 11, 2017 Special Council meeting and Item H.2 Township Road 510, Range Road 50 to Range Road 51 Budget Approval Request. The motion carried unanimously.

## ADOPTION OF MINUTES

### [MIN 17-020](#)

Adoption of the June 13, 2017 Council Meeting Minutes

#### **Proposed Motion**

That the June 13, 2017 Council meeting minutes be adopted, as presented.

A motion was made by Council Member Jensen that the minutes of June 13, 2017 be adopted, as presented. The motion carried unanimously.

## NEW BUSINESS

### **Chief Administrative Officer**

### [RFD 17-156](#)

Special Council Meeting July 11, 2017

#### **Proposed Motion**

That Council schedule a Special Council meeting on July 11, 2017 at 5:00 p.m.

A motion was made by Council Member Kobasiuk that a Special Council meeting be scheduled on July 11, 2017 at 5:00 p.m. for first reading of proposed Bylaw 2017-19 being an amendment to the Land Use Bylaw and that Public Input be held from 5:00 p.m. to 5:45 p.m. The motion carried unanimously.

### **Legislative Matters**

### [BL 17-029](#)

Municipal Planning Commission Repeal Bylaw 2017-15

#### **Proposed Motions**

1. That Bylaw 2017-15 receive third and final reading.

A motion was made by Council Member Melnyk that Municipal Planning Commission Repeal Bylaw 2017-15 be tabled to the July 11, 2017 regular Council meeting. The motion passed by the following vote:

**For:** 4 - Council Member McCuaig, Council Member McNab, Mayor Shaigec and Council Member Melnyk

**Against:** 2 - Council Member Jensen and Council Member Kobasiuk

[BL 17-030](#)

Development Authority Bylaw 2017-13

**Proposed Motions**

1. That Bylaw 2017-13 receive third and final reading.

**A motion was made by Council Member Melnyk that Development Authority Bylaw 2017-13 be tabled to the July 11, 2017 regular Council meeting. The motion passed by the following vote:**

**For:** 4 - Council Member McCuaig, Council Member McNab, Mayor Shaigec and Council Member Melnyk

**Against:** 2 - Council Member Jensen and Council Member Kobasiuk

[BL 17-031](#)

Subdivision Authority Bylaw 2017-16

**Proposed Motions**

1. That Bylaw 2017-16 receive third and final reading.

**A motion was made by Council Member Melnyk that Subdivision Authority Bylaw 2017-16 be tabled to the July 11, 2017 regular Council meeting. The motion passed by the following vote:**

**For:** 4 - Council Member McCuaig, Council Member McNab, Mayor Shaigec and Council Member Melnyk

**Against:** 2 - Council Member Jensen and Council Member Kobasiuk

[BL 17-033](#)

Bylaw 2017-17 Redistricting Bylaw

**Proposed Motion**

1. That Bylaw 2017-17 receive first reading.  
2. That a public hearing be scheduled for August 22, 2017 at 9:30 a.m. to hear public comment on proposed Bylaw 2017-17.

**A motion was made by Council Member McCuaig that Bylaw 2017-17 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member McCuaig that a public hearing be scheduled for August 22, 2017 at 9:30 a.m. to hear public comment on proposed Bylaw 2017-17. The motion carried unanimously.**

**Development Services Matters**[POL 17-005](#)

Council Policy C-PD07 Naming of Subdivisions, Parks, and Trails

**Proposed Motions**

1. That Council approve Policy C-PD07 Naming of Subdivisions, Parks and Trails.  
2. That Council rescind Policy PD-007 Subdivision Naming or Re-Naming and Policy RP 013 Naming of Parks.

**A motion was made by Council Member Melnyk that Policy C-PD07 Naming of Subdivisions, Parks and Trails be approved. The motion carried unanimously.**

A motion was made by Council Member John McNab that Policy PD-007 Subdivision Naming or Re-Naming and Policy RP 013 Naming of Parks be rescinded. The motion carried unanimously.

## DELEGATIONS

### [App 17-042](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. Cheryl Ball, Parkland County resident, came forward regarding a proposed amendment to the Land Use Bylaw.

## NEW BUSINESS

### Infrastructure Services Matters

### [RFD 17-154](#)

Township Road 510, Range Road 50 to Range Road 51 - Budget Approval Request

#### **Proposed Motions**

1) That Council approve an additional amount of \$383,244.22 of MSI funding, to an upset limit of \$1,433,344.22, for Township Road 510, Range Road 50 to Range Road 51 (1.71Km).

2) That Council approve an additional amount of \$569,600.94 of MSI funding to extend the current project limits identified in Motion 1) by 0.81Km for Township Road 510, Range Road 45 to Range Road 50. Assuming the additional funding identified within Motion 1) is approved, the new upset limit would be \$2,002,945.16.

**A motion was made by Council Member Melnyk that an additional amount of \$383,244.22 of MSI funding, to an upset limit of \$1,433,344.22, for Township Road 510, Range Road 50 to Range Road 51 (1.71 km) be approved. The motion carried unanimously.**

**A motion was made by Council Member Melynk that an additional amount of \$569,600.94 of MSI funding to extend the current project limits by 0.81 km for Township Road 510, Range Road 45 to Range Road 50 to an upset limit of \$2,002,945.16 be approved. The motion carried by the following vote:**

**For:** 5 - Council Member Jensen, Council Member McCuaig, Council Member McNab, Mayor Shaigec and Council Member Melnyk

**Against:** 1 - Council Member Kobasiuk

## DELEGATIONS

### [App 17-043](#)

Appointment: 9:30 a.m. (30 mins.)  
Spruce Grove Gun Club

Carey Pawlychka, President, Greg Heinrichs, Director, and Greg Greschuk, Director, provided a presentation on behalf of the Spruce Grove Gun Club.

## Recess

Mayor Shaigec recessed the meeting at 10:27 a.m. and reconvened the meeting at 10:34 a.m.

## NEW BUSINESS

### Legislative Matters

#### [BL 17-032](#)

Municipal Development Plan Bylaw 2017-14

#### **Proposed Motion(s)**

1. That Municipal Development Plan Bylaw 2017-14 receive first reading.
2. That a public hearing be scheduled for July 11, 2017 at 9:30 a.m. to hear public comment on Bylaw 2017-14.

**A motion was made by Council Member Jensen that Municipal Development Plan Bylaw 2017-14 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member McNab that a public hearing be scheduled on July 11, 2017 at 9:30 a.m. to hear public comment on Bylaw 2017-14. The motion carried unanimously.**

### Development Services Matters

#### [POL 17-006](#)

Biophysical Assessment Policy C-CS01

#### **Proposed Motion(s)**

That Council approve the Biophysical Assessment Policy C-CS01, as presented.

**A motion was made by Council Member Jensen that Policy C-CS01 Biophysical Assessment be approved.**

**A motion was made by Mayor Shaigec that:**

**Section Standards, subsection 4(c) be replaced to now read "Be undertaken by a qualified ecologist, biologist, or other environmental specialist recognized and identified by higher levels of government. Proof of qualification shall be required by Parkland County prior to submission of the assessment.". The motion carried unanimously.**

**A motion was made by Mayor Shaigec that:**

**Section Standards, subsection 5 be replaced to now read "Development that has proceeded without a biophysical assessment where required by the Development Authority or that is not compliant with the results of a biophysical assessment for the site, shall be issued a development stop order notification, and may be subject to additional enforcement actions taken by Parkland County.". The motion was defeated.**

**For:** 3 - Council Member Jensen, Mayor Shaigec and Council Member Kobasiuk

**Against:** 3 - Council Member McCuaig, Council Member McNab and Council Member Melnyk

**Mayor Shaigec called on the main motion that Policy C-CS01 Biophysical Assessment be approved, as amended. The motion carried unanimously.**

### **Infrastructure Services Matters**

[PRE 17-015](#) Acheson Transit Service Update

**Proposed Motion**

That Council accept the transit presentation for information, as presented.

**A motion was made by Council Member McCuaig that the Acheson Transit Service Update be received for information, as presented. The motion carried unanimously.**

### **COMMUNICATIONS**

[COM 17-046](#) AAMDC Contact Newsletter

**Proposed Motion**

That the AAMDC Contact Newsletter be received for information, as presented.

**A motion was made by Council Member Jensen that the AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.**

[COM 17-047](#) Federation of Canadian Municipalities Update

**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

**A motion was made by Council Member McCuaig that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.**

[COM 17-048](#) Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member Kobasiuk that the Committee Reports be received for information as follows:**

- 1. Council Member Jensen attended the Connecting Communities Networking Breakfast, Aboriginal Days celebration and Sturgeon River Watershed Alliance.**
- 2. Council Member McNab attended the Sturgeon River Watershed Alliance and the Stony Plain Seed Cleaning Association meeting.**
- 3. Council Member Melnyk attended Parkland County Municipal Library Board events and the Wabamun parade.**
- 4. Council Member Kobasiuk attended an economic development training**

session and the Western Star grand opening.

5. Council Member McCuaig attended the KidSport golf tournament, Chamber of Commerce golf tournament, Tomahawk Library anniversary, Western Star grand opening, Acheson Business Association golf tournament and Connecting Communities Networking breakfast.

6. Mayor Shaigec attended an economic development training session.

The motion carried unanimously.

## **CLOSE OF MEETING**

Mayor Shaigec closed the meeting at 11:46 a.m.

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**Mayor**

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**Manager, Legislative Services/Chief Legislative Officer**