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INSTRUCTIONS: This form is for applicants to the Alberta Community Partnership (ACP) program. By checking the box next to the component you wish to apply for below, the form will only show the application questions relevant to that component. Applicants should first familiarize themselves with the ACP guidelines, available [here](#).

Applicant Information

Legal Name of Entity:

Village of Wabamun

Contact Name, Title:

Shawn Patience, CAO

Mailing Address (street address, city, province, postal code):

5217 - 52nd St., Box 240, Wabamun, Alberta T0E 2K0

E-mail Address:

cao@wabamun.ca

Phone Number:

7808922699

Grant Component

Select *one* funding component for your project application. Refer to the ACP Guidelines for eligibility details.

Regional Collaboration

- ☒ Intermunicipal Collaboration
- ☐ Municipal Restructuring

Capacity Building

- ☐ Mediation and Cooperative Processes
- ☐ Municipal Internship

Project Title

Choose a concise title for your project.

(maximum 30 characters)

Boat Launch Phase 1-Expansion

Project Time Line

Project Start Date:

or



Project will commence upon receipt of ACP funding.

Project Completion Date:

Intermunicipal Collaboration

*** Note: The evaluation of your application for funding will be based on the information submitted on this form only. Supplementary documentation will not be reviewed and will not impact the application evaluation and ranking.**

Partners

All municipalities in the partnership, including the managing partner, must pass resolutions supporting their involvement in the project prior to applying for funds. See Schedule 1A of the ACP program guidelines: Component Conditions.

Use the table below to list all municipalities participating in the project.

Managing Partner
Village of Wabamun
Partner Municipality
Parkland County

☐ I certify, as the managing partner, that all participating municipalities have passed resolutions supporting participation in the project.

* An application form may still be submitted by the deadline of February 5, 2016 if council resolutions are not yet in place. In this case, the partnership has until February 29, 2016 to obtain resolutions and send a confirmation email to acp.grants@gov.ab.ca in order for the grant application to be considered for funding.

Project Overview

1. This project is for:

- ☐ A new regional municipal service.
- ☒ Expanding an existing regional municipal service.
- ☐ Continued operation, maintenance, or scheduled upgrades of an existing regional service.

2. Provide a description of the project.

- What is the purpose of the project?
- What activities will the partnership undertake to complete the project?
- What are the project's expected concrete results (e.g., a regional planning document, an asset, a shared delivery pilot)?
(Limit 4000 characters)

Lake Wabamun is a popular summer destination for boaters in the Capital region. It is situated 60 km west of Edmonton off of Highway 16 covering approximately 82 square kilometers and is one of the most heavily used lakes in the province. It had three major launch points, Wabamun, Lake Wabamun Provincial Park and Seba Beach, and several private or undeveloped access points in rural subdivisions where hand or small launching small boat is possible. Parkland County, in an effort to limit parking challenges in rural subdivisions is limiting the use of many of these access points and last year Seba Beach closed their launch facility to the public. An increase in demand by boaters for improved boat launch facilities lead to an examination of current and future boat launch facilities on the lake. A preliminary assessment was completed in 2013 by EDA Collaborative. The demand for launch opportunities and possible alternative launch locations were examined. The resulting strategy identified opportunities for upgrading existing launch facilities on the lake. As the deepest boat launch location on the Lake with the most amenities and opportunities to expand, the Village of Wabamun launch site is seen as a primary development

opportunity to service both lake side resident users and day users from the Edmonton area as well as a wide surrounding area of central Alberta. This site offers both expansion opportunities for land based infrastructure and the opportunity for increased water access. As part of this application we intend to expand the launch ramps and lanes from two to three and add ten additional floating dock facilities, since few if any opportunities exist on the lake for public moorage. Adjacent day use facilities will be upgraded by adding benches and picnic facilities along with the addition of a boat inspection and invasive species information area. The existing 370' long former federal pier will be repaired and ice flow protection put in place. The partners on the project, being the Village of Wabamun and Parkland County, have met regularly and determined the need to enhance launch opportunities, especially in light of the closure of the Seba Beach launch site on the west end of the lake last year. This leaves only the Village launch site and the provincial park launch site for larger boats to access the lake. The Provincial launch is in moonlight Bay and is separated from the main lake by a CN train trestle which limits the size of boats that can enter the lake under the trestle, leaving the Village site as the only option for large boats and sail boats to access the main lake. The result of this project will be easier access to the lake with expanded support facilities and the long term sustainability of the Village launch site. It will result in a decrease of the use of private or undeveloped launch sites which have a negative impact on the shoreline ecosystem and will address the spread of invasive species in our lake with the addition of the boat inspection and invasive species information area. The partners will participate by sharing the financial costs along with their expertise. Twice yearly meetings will be used to evaluate the projects success and form plans to address future issues.

Project Impact

3a. How will the project impact the level of regional municipal service delivery?

- ☒ The project results in a new service that was not previously offered to the community.
- ☐ One or more municipalities will be added to an existing intermunicipal arrangement.
- ☒ The project will expand service delivery to more people or increase the capacity of an existing service.
- ☒ Reach of service will remain the same, but the project will increase efficiency of service delivery (e.g. cost savings).
- ☐ The project produces new or updated regional planning documents.
- ☐ Other. Explain:

3b. Why is the project needed? What direct benefits will be realized by the project participants? What gaps in current service delivery will the project resolve? How will communities in your region be affected if the project does not proceed? Be specific and, if available, provide facts or statistical data in support of your answer.

(Limit 4000 characters)

With the ever increasing challenge of blue green algae in many other area lakes, including Lac Ste. Anne and Lake Isle, the use of Lake Wabamun, which is essentially algae free, continues to rise. This, along with population increases and an increase of recreational boaters in the capital region has resulted in increasing pressure on local facilities. The cost of upgrading would be a substantial burden on a small municipality without support from our neighbors and the provincial government. The survey, done as part of the 2013 Boat Launch Study, commissioned by Parkland County, indicated that the majority of launch users are from communities east of Lake Wabamun: Edmonton, Spruce Grove, Stony Plain, Parkland County, Sherwood Park, etc.. Cottage development along the shoreline and the creation of summer villages resulted in a huge increase in developed lots around the lake, surpassing 1300 in 1996 which has added to the pressure. Those with sailboats commented on the inability to navigate under the bridge as a reason they did not use the launch in the Provincial Park and Wabamun is the only launch on the lake where a larger boat can launch. This upgrading project has been identified as a priority by the village, Parkland County

as well as many of the summer villages around Lake Wabamun. This project will provide enhanced regional recreational services, reduce traffic into the waterfront area by increasing launch opportunities, reduce pressure on private or undeveloped launch areas and our neighboring summer villages who also experience a large degree of rogue parking and launching in areas ill-equipped for such activity. The project would also be a positive response to reducing the risk of invasive species of plants and animals entering Lake Wabamun.

4. Explain how the project will benefit other organizations and *non-partnering* municipalities beyond the partnership. Are formal service agreements in place? Provide details of agreements, consultations, or other means, if applicable.
(Limit 2000 characters)

The expansion and upgrade will allow the facility to be able to support the growth in recreational activities among Albertans and the increasing populations being seen in the Capital region and throughout central Alberta. The expansion would take a great deal of pressure off the existing facility, which sees thousands of visitors on weekends creating lineups that extend north to Highway 16, creating traffic challenges throughout the Village. The large number of users can cause multi hour waits for boat launching or loading. The large majority of boaters do not come from Wabamun. Based on survey results from the 2013 study, the average length of all craft launched in Wabamun is approximately 18 feet. Forty percent of boaters drove from Edmonton to launch. The next most common origin for the boaters included Stony Plain, The Village of Wabamun, St. Albert, Spruce Grove, Betula Beach. Other users surveyed came from Leduc, Parkland County, Onoway, Seba Beach, Sherwood Park, Drayton Valley, Point Allison, and Fort Saskatchewan. Over three-quarters (78%) of survey respondents had launched a boat onto Lake Wabamun and almost half (49%) used the launch in the Village of Wabamun.

Parkland County and our neighboring summer villages of Betula Beach, Seba Beach, Kapasiwin, Lakeview, Point Allison would benefit from expanded facilities and moorage by the reducing the need and use of private or undeveloped launch areas in their communities and around the lake itself.

Project Priority

5. Was the project established as a priority under a formal strategic plan (e.g. a regional service delivery plan)? If so, explain.
(Limit 1500 characters)

An increase in demand by boaters for improved boat launch facilities warranted an examination of current and future boat launch facilities on the lake. A preliminary assessment of the existing launch facilities was completed by EDA in 2013. It examined water and land based conditions and the demand for launch opportunities and possible alternative launch locations elsewhere on the lake. The resulting strategy identified opportunities and constraints for upgrading both existing and alternative launch facilities on the lake. The study was sponsored by Parkland County in cooperation with the Village of Wabamun, Summer Village of Betula Beach, Summer Village of Kapasiwin, Summer Village of Lakeview, Summer Village of Point Allison, Summer Village of Seba Beach, Paul First Nation, Trans Alta and Wabamun Provincial Park.

The community consultation for the study included a resident survey, a group use or organization survey, as well as an intercept survey of launch users at the Village of Wabamun and the Provincial Park. Residents of the various summer villages and the Village of Wabamun were surveyed. A questionnaire was developed by the consulting team and distributed to residents of the summer villages (Betula Beach, Seba Beach, Kapasiwin, Lakeview, Point Allison), the Village of Wabamun, and

to some residents in Parkland County in close proximity to the Lake.

<http://www.parklandcounty.com/Assets/Recreation/Parks+and+Natural+Areas/Lake+Wabamun+Boat+Launch+Study.pdf>

6a. Does the project address a significant public health and safety concern?

- ☐ No / not applicable.
- ☐ The project has an indirect or minor impact on health and safety.
- ☒ The project's activities are directly required to resolve a health and safety concern.
- ☐ The project addresses an immediate, life threatening situation (e.g., providing safe drinking water).

6b. Explain how the project addresses a significant health and safety concern (e.g. the project will help the municipalities meet safety codes or compliance requirements). Provide supporting facts or statistics if available.

(Limit 2000 characters)

This project will improve launch times which will have a very positive impact on traffic congestion along 50th street entering the village from highway 16. This traffic causes a hazard for motorists and pedestrians alike. A number of cases of road rage are reported each year and last year a boater got blocked in across the railway tracks with a train oncoming. The launch facility is also the entry point for water rescue on Lake Wabamun. An additional lane will increase the speed of access for emergency vehicles. The boat inspection and information area will play a large role in reducing the spread of invasive species of plants and the spread of zebra and quagga mussels by improving awareness and detection of issues before they enter the lake. The project will also include barrier free playground access and pier lighting to promote the safety of users and provide warning for boaters along with upgraded washroom facilities to support public health.

Partnership Readiness

7. How will each participating municipality be involved in the project planning and administration?

Provide a brief description of the project roles and responsibilities for each partner.

(Limit 2000 characters)

Parkland County sponsored the 2013 Lake Wabamun Boat Launch Study, completed by EDA Collaborative Inc. in cooperation with the Village of Wabamun, Summer Village of Betula Beach, Summer Village of Kapasiwin, Summer Village of Lakeview, Summer Village of Point Alison, Summer Village of Seba Beach, Paul First Nation, Trans Alta and Wabamun Provincial Park. The resulting strategy identified opportunities and constraints for upgrading both existing and alternative launch facilities on the lake including an identification of best practices, estimated capital costs, management approaches and implementation guidelines. The document presented a summary of the background inventory and analysis that has been completed and the strategy recommendations to move forward with the improvements. The Village of Wabamun operates the facility in question and oversees its maintenance and enforcement and has invested almost \$300,000 in upgrades over the past three years. However, limited financial resources and ever increasing demand for the facility has been recognized by our partners and as such The Village of Wabamun and Parkland County will be financial contributors to the matching funds for this application, totaling \$350,000.

8a. Is the project operationally sustainable beyond the term of grant funding?

- ☐ N/A. Project scope does not exceed the term of funding.

- ☐ The partnership has not yet completed business plans for the project beyond the grant funding term.
- ☐ Business plans are in place to address the immediate (e.g., 2 years) operational needs of the project after the grant term has ended.
- ☐ Business plans are in place which address costs and considerations associated with the project's future sustainability.
- ☒ This project contributes to the development of a regional plan or study. Next steps will be identified based on project results.

8b. Explain the partnership's plans to ensure operational sustainability of the project beyond the term of grant funding. If the project is a plan or study, how will the guiding document be used?

(Limit 2000 characters)

The expansion and enhancement is based largely on the findings of the 2013 study. Parking fees have been initiated to help defray ongoing maintenance and supervision of the waterfront area. The partners meet twice yearly to discuss issues of common interest, specifically the lake, boating access and environmental protection of the ecosystem. The village also belongs to the Wabamun Watershed Management Council which works to oversee development and environmental issues involving Lake Wabamun. The success of the project will be monitored by all partners and adjustments will be made to ensure the sites long term viability.

9a. Have project risks been identified and is a strategy in place to mitigate the risks?

- ☐ The partnership has not yet completed a project risk assessment.
- ☒ The partnership has identified some project risks and is currently planning a mitigation strategy.
- ☐ A project risk assessment has been completed and mitigation plans are in place.

9b. Describe the project risks and related mitigation strategies.

(Limit 2000 characters)

The risks involved with this project are related to the need for parking facilities with expanded opportunities for boat launching. There are environmental concerns with expanding parking areas in the waterfront area and the Village has recognized this fact and is currently planning expansion of offsite parking facilities a block and half away from the waterfront, which will limit the effect on the natural waterfront environment. There are also some risks with pier protection and we are currently working with ISL engineering to mitigate those risks.

10. If the project involves acquisition/purchase of capital assets, who will own and maintain the resulting capital assets?

All capital assets acquired as a result of this project will remain property of the Village of Wabamun but will be available for use by residents of partnering municipalities and those outside the scope of our partnering communities, including all Albertans and visitors to our area. The Village of Wabamun will oversee and provide maintenance for the area and the capital assets acquired through this grant application.

Intermunicipal Collaboration - Budget

11. List all estimated project costs in the table below. If you are applying for funding for a distinct portion or phase of a multi-phase, long-term project, then only list the project cost information associated with the activities relevant to the phase being carried out. Refer to the ACP Guidelines for information on eligible expenses.

Description	Capital Expenses	Operating Expenses	Total Line Item Expenses
SITE WORKS - GRAVEL EAST LOT	\$20,000		\$20,000
BOAT INSPECTION AND INVASIVE SPECIES INFORMATION AREA	\$10,000		\$10,000
PIER PROTECTION	\$300,000		\$300,000
ADD BOAT LAUNCH LANE AND PADS	\$30,000		\$30,000
STRUCTURAL REPAIRS TO PIER	\$60,000		\$60,000
ADDITIONAL FLOATING DOCKS	\$40,000		\$40,000
BARRIERS AND FENCING	\$10,000		\$10,000
SITE IDENTIFICATION AND SIGNAGE	\$10,000		\$10,000
LANDSCAPING/ACCESSIBILITY UPGRADES	\$15,000		\$15,000
ENVIRONMENTAL ASSESSMENTS AND PERMITTING	\$20,000		\$20,000
TICKET MACHINE UPGRADES	\$18,000		\$18,000
DESIGN AND ENGINEERING	\$60,000		\$60,000
PUBLIC WASHROOM UPGRADES	\$16,000		\$16,000
PIER LIGHTING	\$10,000		\$10,000
PAVING BY LAUNCH AREA	\$15,000		\$15,000
SITE FURNISHINGS - BENCHES, PICNIC TABLES, GARBAGE RECEPTACLES	\$26,000		\$26,000
CONTINGENCY	\$40,000		\$40,000

Intermunicipal Collaboration - Budget

		Total Capital Expenses	Total Operating Expenses	Total Project Expenses
a	Section A totals	\$700,000		\$700,000

		Capital	Operating	Total
b	Total ineligible project costs (refer to section 7.4 of the ACP Guidelines)			
c	ACP eligible costs (a - b)	\$700,000		\$700,000
d	Other grant program funding applied towards eligible costs			
e	Municipal cash contribution towards eligible costs	\$350,000		\$350,000
f	Value of municipal asset contribution (identify asset(s))			
g	Total ACP funding request [c - (d + e + f)]	\$350,000	\$0	\$350,000
h	Municipal cost share [(d + e + f) / c] x 100	50%		

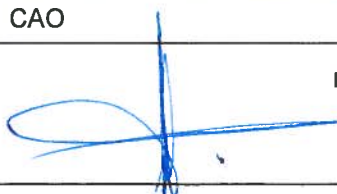
* Municipal cost share is not a requirement for project eligibility. However, projects which involve partnership cost share will be awarded points under criterion 8 of the ACP Intermunicipal Collaboration Ranking Criteria: "Regional partners are committing monetary or capital asset contributions to the project". See the ACP Program Guidelines for further information.

Application Certification

- ☒ I certify that all information contained within this application to the Alberta Community Partnership program is true and correct and that all program funds will be used in accordance with the program guidelines. I certify that the grant will be applied in the year(s) and manner described within this application should it be accepted by the Minister of Alberta Municipal Affairs.

Shawn Patience, CAO

Print Name, Title
Duly-Authorized Signing Officer



Jan 26, 2016

Signature
Duly-Authorized Signing Officer

Date

Application Checklist

I confirm that I have:

- ☒ Provided all partnership information and confirmed that council resolutions supporting the project are in place. If resolutions are not yet passed but are obtained by February 29, 2016, I will send a confirmation email to acp.grants@gov.ab.ca;
- ☒ Provided responses to all questions on the application form; and
- ☒ Provided a certification signature from a duly-authorized signing officer.

* Incomplete Intermunicipal Collaboration applications will not be reviewed.

Submission

Submit the completed grant application via mail, fax or email to one of the coordinates below. Please save a copy for your records.

Mailing Address:

Municipal Affairs
Grants and Education Property Tax
Grant Program Delivery Unit
17th Floor, 10155 - 102 Street
Edmonton AB T5J 4L4

Fax:

780-422-9133

E-mail:

acp.grants@gov.ab.ca

Print a Copy to Mail or Fax

Submit by Email

Save a Working Copy

Reset All Fields

Useful Resources

Alberta Community Partnership guidelines and application form:

Municipal Internship:

Collaborative Governance Initiative:

Mediation Services for Municipalities:

Municipal Grants Web Portal:

<http://www.municipalaffairs.alberta.ca/alberta-community-partnership>

<http://www.municipalaffairs.gov.ab.ca/ms/internship/>

http://www.municipalaffairs.alberta.ca/mdrs_collaboration

<http://www.municipalaffairs.alberta.ca/mdrs>

<http://www.municipalaffairs.alberta.ca/municipalgrants>

E-mail:

acp.grants@gov.ab.ca

Contact Phone:

780-427-2225 (dial 310-0000 first for toll-free calling).