



# Parkland County

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## Meeting Minutes Council

*Mayor Rod Shaigec*  
*Council Member Jo Szady*  
*Council Member Dianne Allen*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member Denise Locher*  
*Council Member Tracey Melnyk*

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Tuesday, November 20, 2012

9:00 AM

Council Chambers

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### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

**Present:** 7 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Deputy Mayor Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Council Member Tracey Melnyk

#### Administration

Pat Vincent, Chief Administrative Officer  
Ken Van Buul, Acting General Manager, Community & Protective Services  
Al McCully, General Manager, Development Services  
Tracy Kibblewhite, General Manager, Corporate Services  
Rob McGowan, General Manager, Infrastructure Services (in part)  
Doug Tymchyshyn, Manager, Legislative & Administrative Services  
Jackie Ostashek, Manager Communications & Strategic Planning  
Paul Hanlan, Manager, Planning and Development Services (in part)  
Martin Frigo, Senior Planner, Planning and Development Services (in part)  
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

### OPENING PRAYER

Council Member Jo Szady offered a short prayer.

### ADOPTION OF AGENDA

A motion was made by Council Member Denise Locher that agenda be adopted with the following amendments:

1. Introduction of Ben Thompson
2. That Item D.1 be presented prior to Item B.3

The motion carried unanimously.

### ADOPTION OF MINUTES

**MIN 12-033** Minutes of the October 23, 2012 Regular Council Meeting Minutes

**Proposed Motion**

That the minutes of the October 23, 2012 regular Council meeting be adopted, as presented.

**A motion was made by Council Member Jo Szady that the October 23, 2012 regular Council meeting minutes be adopted, as presented. The motion carried unanimously.**

**MIN 12-034**

Minutes of the November 6, 2012 Special Council Meeting Minutes

**Proposed Motion**

That the minutes of the November 6, 2012 Special Council Meeting be adopted, as presented.

**A motion was made by Deputy Mayor Phyllis Kobasiuk that the special Council meeting minutes of November 6, 2012 be adopted, as presented. The motion carried unanimously.**

**SCHEDULED MATTERS**

*Mayor Shaigec presented recognition to Council Member Phyllis Kobasiuk and Chief Administrator, Pat Vincent as being recipients of the Queen's Diamond Jubilee Award presented at the AAMDC Fall Convention. Council gave accolades to Council Member Phyllis Kobasiuk and Chief Administration Officer Pat Vincent.*

*Pat Vincent, Chief Administrative Officer introduced Ben Thompson, Dispute Resolution Advisor from Municipal Affairs. Council welcomed Mr. Thompson to Parkland County.*

**NEW BUSINESS****Legislative Matters****AG 12-005**

Tower Land Leases - Brightbank and Holborn tower sites

**Proposed Motions**

That Council authorize Administration to enter into a land lease agreement for the Brightbank tower site on the SE28-51-2-W5; and

That Council authorize Administration to enter into a land lease agreement for the Holborn tower site on the NW21-51-1-W5.

**A motion was made by Council Member Tracey Melnyk that administration be authorized to enter into a land lease agreement for the Brightbank tower site on the SE 28-51-02-W5M, as presented. The motion carried unanimously.**

**A motion was made by Council Member Darrell Hollands that administration be authorized to enter into a land lease agreement for the Holborn tower site on the NW 21-51-01-W5M, as presented. The motion carried unanimously.**

**Corporate Services Matters**

**RFD 12-236** Tax Cancellation Request for Roll 386008**Proposed Motion(s)**

That Council approve the cancellation of taxes on Roll 386008 in the amount of \$2,081.24.

**A motion was made by Council Member Jo Szady that the cancellation of taxes on Roll 386008 in the amount of \$2,081.24 from Allowance for Uncollectible Taxes be approved, as presented. The motion carried unanimously.**

**RFD 12-240** Council Member Appointments to Capital Region Board Committees.**Proposed Motion**

That members of Council be authorized to attend Capital Region Board Committees effective October 16, 2012, as follows:

Capital Region Board Advocacy Committee - Council Member Tracey Melnyk, Council Member Darrell Hollands (Alternate)  
Capital Region Board Governance Committee - Council Member Jo Szady, Council Member Darrell Hollands (Alternate)  
Capital Region Board Housing Committee - Council Member Denise Locher, Council Member Darrell Hollands (Alternate)  
Capital Region Board Transit Committee - Council Member Dianne Allen, Council Member Darrell Hollands (Alternate)  
Capital Region Board Land Use Committee - Mayor Rod Shaigec and Deputy Mayor Phyllis Kobasiuk (Term of October 16, 2012 - April 30, 2013), and Deputy Mayor Dianne Allen (Term of May 1, 2013 - October 29, 2013)

**A motion was made by Council Member Dianne Allen that members of Council be authorized to attend Capital Region Board Committees, effective October 16, 2012, as presented. The motion carried unanimously.**

**SCHEDULED MATTERS****App 12-082** Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

**BUSINESS ARISING****BL 12-050** Approval of the Acheson Industrial Area Structure Plan Bylaw No. 32-2012.**Proposed Motions:**

- a) That Bylaw No. 32-2012, as revised, receive second reading.
- b) That Administration be directed to forward proposed Bylaw 32-2012 to the Capital Region Board for approval.

*Council Member Jo Szady and Council Member Tracey Melnyk were excused from the meeting at 9:15 a.m. as they were not in attendance at the November 6, 2012 Special Council meeting to hear public comment regarding proposed Bylaws No. 32-2012 and 33-2012.*

**A motion was made by Council Member Dianne Allen that revised Bylaw No. 32-2012 receive second reading. The motion carried by the following vote:**

**For:** 4 - Mayor Shaigec, Deputy Mayor Kobasiuk, Council Member Hollands and Council Member Locher

**Against:** 1 - Council Member Allen

**Abstain:** 2 - Council Member Szady and Council Member Melnyk

**A motion was made by Council Member Hollands that administration be directed to forward revised Bylaw No. 32-2012 to the Capital Region Board for approval. The motion carried by the following vote:**

**For:** 4 - Mayor Shaigec, Deputy Mayor Kobasiuk, Council Member Hollands and Council Member Locher

**Against:** 1 - Council Member Allen

**Abstain:** 2 - Council Member Szady and Council Member Melnyk

#### **BL 12-013**

Bylaw No. 33-2012 to Amend Municipal Development Plan Bylaw No. 37-2007 to ensure consistency with the updated Acheson Industrial Area Structure Plan.

#### **Proposed Motions:**

- a) That Bylaw No. 33-2012, as revised, receive second reading.
- b) That Administration be directed to forward proposed Bylaw 33-2012 to the Capital Region Board for approval.

**A motion was made by Deputy Mayor Kobasiuk that revised Bylaw No. 33-2012 receive second reading. The motion carried by the following vote:**

**For:** 5 - Mayor Shaigec, Council Member Allen, Deputy Mayor Kobasiuk, Council Member Hollands and Council Member Locher

**Abstain:** 2 - Council Member Szady and Council Member Melnyk

**A motion was made by Council Member Hollands that administration be directed to forward revised Bylaw No. 33-2012 to the Capital Region Board for approval. The motion carried by the following vote:**

**For:** 5 - Mayor Shaigec, Council Member Allen, Deputy Mayor Kobasiuk, Council Member Hollands and Council Member Locher

**Abstain:** 2 - Council Member Szady and Council Member Melnyk

#### **Recess**

*Mayor Shaigec recessed the meeting at 10:13 a.m. and reconvened the meeting at*

10:23 a.m. with Council Member Jo Szady and Council Member Tracey Melnyk in attendance.

### **Community Services Matters**

**RFD 12-250** Proposed Revised Agricultural and Rural Life Advisory Committee Terms of Reference.

**Proposed Motion**

That the revised Agricultural and Rural Life Advisory Committee Terms of Reference be adopted, as presented.

A motion was made by Council Member Darrell Hollands that the revised Agricultural and Rural Life Advisory Committee Terms of Reference be approved with an amendment to delete "... a valid Alberta Operators Drivers License, access to a vehicle, as well as" from Section 2, (iii). The motion carried unanimously.

### **Corporate Services Matters**

**RFD 12-260** Public Committee Member Appointments

**Proposed Motion**

That Council appoint the following public committee members, for terms effective January 1, 2013:

**Agricultural and Rural Life Advisory Committee**

Les Trautman (Division 1)\* - Three-year Term

Eldon Greanya (Division 5) - Three-year Term

Glen Schafers (Youth Member) - One-year Term

Crystal Ponewozik (Youth Member) - One-year Term

**Art Advisory Committee**

Jacqueline McCuaig\* - Two-year Term

Sandy Gunderson - Two-year Term

**Horizon Stage Theatre Advisory Board**

Cory Gilbert\* - Three-year Term

**Municipal Library Board**

Mary Sullivan - Two-year Term

Lorraine Stewart - Two-year Term

Sonia Poulin - Two-year Term

\*=Incumbent

A motion was made by Council Member Tracey Melnyk that the appointment of youth members of the Agricultural and Rural Life Advisory Committee be approved effective November 20, 2012; and, that effective January 1, 2013 the public committee member appointments be approved, as presented. The

motion carried unanimously.

### **Infrastructure Services Matters**

*There were no Infrastructure Services items presented at this meeting.*

### **Development Services Matters**

**RFD 12-258**      Alternative Land Use Services (ALUS) Partnership Advisory Committee  
(PAC) Terms of Reference Amendment

**Proposed Motion(s)**

That Council approve the amendments contained in the Partnership Advisory Committee Terms of Reference

**A motion was made by Council Member Dianne Allen that the revised Alternative Land Use Services (ALUS) Partnership Advisory Committee (PAC) Terms of Reference be approved, as presented. The motion carried unanimously.**

### **COMMUNICATIONS**

*There were no Communication items presented at this meeting.*

### **IN-CAMERA SESSION**

*There were no In-Camera items presented at this meeting.*

### **BUSINESS ARISING FROM IN-CAMERA SESSION**

### **ADJOURNMENT**

*Mayor Shaigec closed the meeting at 10:34 a.m.*

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**Mayor**

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**Manager, Legislative & Administrative Services**