



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes

Governance and Priorities Committee

Mayor Rod Shaigec
Deputy Mayor John McNab
Council Member Sally Kucher Johnson
Council Member Jason Doucette
Council Member Ben Jespersen
Council Member Corey Kyle
Council Member Kristine Olson

Tuesday, May 19, 2026

9:00 AM

Council Chambers

CALL TO ORDER

- Present:** 5 - Council Member Jason Doucette, Council Member Ben Jespersen, Council Member Corey Kyle, Council Member Kristine Olson and Council Member John McNab
- Absent:** 2 - Mayor Rod Shaigec and Council Member Sally Kucher Johnson

Administration:

Jeff Dyck, Acting Chief Administrative Officer
Trent Tompkins, General Manager, Operations Services
Jeff Chase, General Manager, Community & Development Services
Simon Yackulic, Director, Communications & Customer Service (In-part)
Brett Hamm, Supervisor, Communications, Communications & Customer Service (In-part)
Chantal Meggison, Supervisor, Customer Service, Communications & Customer Service (In-part)
Justin Young, Director, Planning & Development Services (In-part)
Jessica Harnden, Manager, Subdivision Planning, Planning & Development Services (In-part)
Jim Wood, Development Coordination Specialist, Planning & Development Services (In-part)
Leah Stock, Legislative Officer, Legislative & Legal Services (In-part)
Lois Tyerman, Director, Governance & Engagement
Odessa Bartel, Manager, Legislative & Legal Services
Deb Crowder, Legislative Officer, Legislative & Legal Services (Recording Secretary)

ADOPTION OF AGENDA

[RFD 26-123](#)

Adoption of the May 19, 2026 Governance and Priorities Committee Meeting Agenda

Proposed Motion

That the May 19, 2026 Governance and Priorities Committee Meeting Agenda

be adopted, as presented.

A motion was made by Committee Member Jespersen that the May 19, 2026 Governance and Priorities Committee Meeting Agenda be adopted, as presented.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 26-021](#)

Adoption of May 5, 2026 Governance and Priorities Committee Meeting Minutes

Proposed Motion

That the May 5, 2026 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

A motion was made by Committee Member Olson that the May 5, 2026 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

The motion carried unanimously.

DELEGATIONS

[App 26-039](#)

9:05 a.m. - Public Input

Chairperson McNab asked the gallery if there were any members of the public in attendance who wished to bring any matters to the attention of Parkland County.

No one came forward.

NEW BUSINESS

Chief Operating Officer

[RFD 26-122](#)

Boards and Committees Update

Proposed Motion

That the Boards and Committees Update be received for information, as presented.

Odessa Bartel and Leah Stock presented the Boards and Committees Update presentation.

A motion was made by Committee Member Kyle that the Boards and Committees Update be received for information, as presented.

The motion carried unanimously.

Community & Development Services

[RFD 26-118](#)

Communications and Customer Service update

Recommendation

That the Communications and Customer Service update be received for information, as presented.

Simon Yackulic, Brett Hamm and Chantal Meggison presented the Communications and Customer Service update.

A motion was made by Committee Member Doucette that the Communications and Customer Service update be received for information, as presented.

The motion carried unanimously.

RECESS

The Chair recessed the meeting at 9:59 a.m., and reconvened the meeting at 10:06 a.m.

NEW BUSINESS

Community & Development Services

[RFD 26-111](#)

Overview of Draft Policy C-458 Development Agreement Security

Proposed Motion

That the Overview of Draft Policy C-458 Development Agreement Security be received for information, as presented.

Justin Young, Jessica Harnden and Jim Wood presented the Overview of Draft Policy C-458 Development Agreement Security.

A motion was made by Committee Member Olson that the Overview of Draft Policy C-458 Development Agreement Security be received for information, as presented.

The motion carried unanimously.

Mayor and Council Member Matters

NM 26-009

Notice of Motion - Councillor Olson

TAKE NOTICE THAT, at the next regular meeting of Council on May 26, 2026, Council Member Olson will move:

That Administration be directed to review the public notification requirements for major development applications under the Land Use Bylaw (Bylaw 2025-12), including the current minimum requirement of 800 metres for notification from

the boundary of the subject site, to assess whether it appropriately reflects a rural context;

Administration is further directed to provide Council with current best practices, the rationale for the existing approach, and possible options moving forward to improve transparency and increase opportunities for communication and engagement with rural residents no later than July 14, 2026.

RECESS

The Chair recessed the meeting at 10:38 a.m. and reconvened the meeting at 11:01 a.m.

DELEGATIONS

[App 26-046](#)

11:00 a.m. Appointment - CanWest Solar Presentation

Proposed Motion:

That the CanWest Solar Presentation be received for information, as presented.

Don Scantland, President, CanWest Solar Development Corp., Marc Joseph Stachiw, Starlight Energy, Senior VP of Business Development Canada and US, and Paul Smith, CanWest Solar Development Corp., Communications and Media Relations, presented the CanWest Solar Presentation.

Committee Member Jespersen left the meeting at 12:02 p.m. and returned to the meeting at 12:04 p.m.

A motion was made by Committee Member Kyle that the CanWest Solar Presentation be received for information, as presented.

The motion carried unanimously.

CLOSE OF MEETING

Committee Chairperson McNab closed the meeting at 12:11 p.m.

Committee Chair

Recording Secretary