



# Parkland County

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## Meeting Minutes Governance and Priorities Committee

*Mayor Rod Shaigec*  
*Council Member Jo Szady*  
*Council Member Dianne Allen*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member Denise Locher*  
*Council Member Tracey Melnyk*

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Tuesday, September 3, 2013

9:00 AM

Council Chambers

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### CALL TO ORDER (Chair Allen)

Committee Chair Dianne Allen called the meeting to order at 9:00. a.m.

**Present:** 7 - Mayor Rod Shaigec, Council Member Jo Szady, Deputy Mayor Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Council Member Tracey Melnyk

#### Administration

Pat Vincent, Chief Administrative Officer  
Rob McGowan, General Manager, Infrastructure Services  
Al McCully, General Manager, Development Services  
Ken Van Buul, General Manager, Community Services  
Doug Tymchyshyn, Manager, Legislative & Administrative Services  
Jackie Ostashek, Manager, Communications & Strategic Planning Services  
Lois Saumer, Administrative Assistant to the General Managers (Recording Secretary)

### ADOPTION OF AGENDA (Chair Allen)

A motion was made by Council Member Phyllis Kobasiuk that the agenda be adopted with the addition of Item 8.1 In-Camera: Organizational Review Request for Proposal evaluation. The motion carried unanimously.

### ADOPTION OF MINUTES (Chair Allen)

#### [MIN 13-027](#)

Adoption of the July 2, 2013 Governance and Priorities Committee Meeting Minutes

#### **Proposed Motion**

That the Governance and Priorities Committee meeting minutes of July 2, 2013 be adopted, as presented.

A motion was made by Council Member Tracey Melnyk that the Governance and Priorities Committee meeting minutes of July 2, 2013 be adopted, as presented. The motion carried unanimously.

## SCHEDULED MATTERS

### [App 13-073](#)

September 2013 Featured Business of the Month presentation.  
Cycle Works West - Joe Zaik, General Manager

The Committee congratulated Joe Zaik, General Manager, Cycle Works West on receipt of the September Featured Business of the Month award.

## **Corporate Services Matters**

*There were no Corporate Services items presented at this meeting.*

### [RFD 13-147](#)

Strategic Plan Quarterly Progress Report Q2 2013

#### **Proposed Motion(s)**

That Governance and Priorities Committee receive the Strategic Plan Quarterly Progress Report Q2 as information.

**A motion was made by Council Member Jo Szady that the Governance and Priorities Committee receive the Strategic Plan Quarterly Progress Report Q2 for information. The motion carried unanimously.**

### [RFD 13-146](#)

Public Information Portal (Bylaw Search) Launch

#### **Proposed Motion(s)**

The Governance and Priorities Committee accept the Public Information Portal (Bylaw Search) presentation as information.

**A motion was made by Council Member Tracey Melnyk that the Governance and Priorities Committee accept the Public Information Portal (Bylaw Search) presentation as information. The motion carried unanimously.**

## SCHEDULED MATTERS

### [App 13-074](#)

**Public Input - 9:15 a.m. (10 mins.)**

Committee Chair Allen asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

### [App 13-072](#)

Camp He Ho Ha - 9:30 a.m. (15 minutes)  
Ellen Green - Grant Coordinator

#### **Proposed Motion(s)**

That the Committee accept the presentation by Camp He Ho Ha for information.

**A motion was made by Council Member Phyllis Kobasiuk that the Committee**

accept the presentation by Camp He Ho Ha for information. The motion carried unanimously.

## OLD BUSINESS

*There were no Old Business items presented at this meeting.*

## NEW BUSINESS

### Legislative Matters

*There were no Legislative Services items presented at this meeting.*

### Infrastructure Services Matters

*There were no Infrastructure Services items presented at this meeting.*

### Community Services Matters

*There were no Community Services items presented at this meeting.*

### Development Services Matters

#### [RFD 13-127](#)

Land Exchange of a portion of Parkland County Municipal Reserve (R-1) for Lot 2 in Duffield Downs Subdivision (NW 02-53-3-W5W)

#### **Proposed Motion(s):**

That the Governance Priorities Committee (GPC) instructs Administration to move forward with consideration of the Applicant's request to dispose of a portion of Parkland County's Municipal Reserve for the purpose of acquiring the Applicant's Lot 2 of undevelopable environmentally sensitive property within the Duffield Downs subdivision.

**A motion was made by Council Member Denise Locher that the Governance Priorities Committee (GPC) instruct Administration to move forward with consideration of the Applicant's request to dispose of a portion of Parkland County's Municipal Reserve for the purpose of acquiring the Applicant's Lot 2 of undevelopable environmentally sensitive property within the Duffield Downs subdivision. The motion carried unanimously.**

## COMMUNICATIONS

#### [COM 13-066](#)

Road Surfacing Petition for Green Acre Estates country residential subdivision.

#### **Proposed Motion(s)**

That the Governance & Priorities Committee accept as information the notice of receipt of a successful petition for Green Acre Estates subdivision under Policy EN001 Road Surfacing - Country Residential.

A motion was made by Council Member Phyllis Kobasiuk that the Governance & Priorities Committee accept for information the notice of receipt of a successful petition for Green Acre Estates subdivision under Policy EN001 Road Surfacing - Country Residential. The motion carried unanimously.

[COM 13-065](#)

AAMDC Newsletter

**Proposed Motion(s)**

That the Governance & Priorities Committee accept the AAMDC newsletter of August 28, 2013 as information.

A motion was made by Mayor Rod Shaigec that the Governance & Priorities Committee accept the AAMDC newsletter of August 28, 2013 for information. The motion carried unanimously.

[COM 13-064](#)

Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Darrell Hollands that the following Committee Reports be received for information:

1. Committee Member Tracy Melnyk reported on the display of the STARS helicopter in Tomahawk,
2. Committee Member Jo Szady reported on the retirement event for the CAO of the Meridian Foundation
3. Committee Member Phyllis Kobasiuk reported on the Ste Anne Natural Gas Co-op Annual Meeting.

The motion carried unanimously.

**IN-CAMERA SESSION**

A motion was made by Council Member Tracey Melnyk that the Committee go into In-Camera Session at 10:31 a.m. The motion carried unanimously.

[RFD 13-149](#)

Organizational Review Request for Proposal evaluation

A motion was made by Council Member Darrell Hollands that the Committee go into regular session at 10:44 a.m. The motion carried unanimously.

**BUSINESS ARISING FROM IN-CAMERA SESSION**

There were no In-Camera items presented at this meeting.

**NEXT MEETING**

The next meeting is scheduled for Tuesday, September 17th, 2013 at 9:00 a.m.

## ADJOURNMENT

Committee Chair Allen adjourned the meeting at 10:47 a.m.

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Committee Chair

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Recording Secretary