



COUNCIL POLICY C-AD50

Recognition Farewell Gifts for of Council Members

Prepared By: Legislative and Administrative Services

Council Approval Date:

Effective Date: _____

Council Resolution No.: N/A

References: N/A

Previous Revision Date: June 10, 2014

Function: Personnel

LAS Review Date: August 14, 2014

PURPOSE

The purpose of this policy is to establish consistent methods to formally show appreciation to Council members for their service to Parkland County of bidding farewell and showing appreciation to Council members who leave Parkland County Council after serving a minimum of one complete term.

POLICY STATEMENT

Parkland County shall recognize and honour members of Council who are leaving Council after serving a minimum of one complete term.

SCOPE

This policy applies to all members of Council.

MANAGEMENT RESPONSIBILITIES

The Office of the Chief Administrative Officer (CAO) shall be responsible for overseeing this policy, along with the Office of the Mayor.

STANDARDS

1. Council members who are leaving Council after serving complete terms will be presented farewell gifts as follows:
 - a. after one completed term, a gift valued up to \$200.
 - b. after two consecutive completed terms, a gift valued up to \$400.
 - c. after three or more consecutive completed terms, a gift valued up to \$600.
2. Parkland County may host a dinner to honour Council members who are leaving Council after serving a minimum of one complete term, to include previous Council members and the CAO, along with spouses or guests.
3. Council members are also eligible to receive gifts and recognition for years of service as provided in Long Service Recognition Directive A-HR21.