



Parkland County

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Meeting Agenda Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, December 16, 2014

9:00 AM

Council Chambers

REVISION: Additions - December 11, 2014

Development Services - Item E.1, RFD 14-226, Parkland Aerodrome Development and
Airport Certification

Communications - Item 8.1, COM 14-085, AAMDC Contact Newsletter - December 10,
2014 Contact Newsletter

VISION & MISSION:

Our VISION:

The land is the tie that binds us. As innovative and responsible land stewards, we are progressive enablers of economic prosperity. We respect the distinctiveness of rural and urban populations. We are, at our core, a reflection of strong rural values.

And our MISSION:

Parkland County will be the rural community of choice for its progressive and strategic governance efforts to create one of the most competitive business environments in Alberta, and enhance the lives of our residents in pursuit of quality of life.

1. **CALL TO ORDER (Mayor)**
2. **OPENING PRAYER (Melnyk)**
3. **ADOPTION OF AGENDA (Mayor)**
4. **ADOPTION OF MINUTES (Mayor)**
- 4.1 [MIN 14-032](#) There are no regular unadopted Council meeting minutes presented at this meeting.
5. **SCHEDULED MATTERS**
- 5.1 [App 14-129](#) Public Input - 9:15 a.m. (10 mins.)

Sponsors: Vincent

5.2 [BL 14-051](#)**Public Hearing 9:30 a.m. (60 mins).**

Bylaw No. 2014-28 to Amend Municipal Development Plan Bylaw No. 37-2007 to ensure consistency with the updated Acheson Industrial Area Structure Plan.

Proposed Motion(s)

Upon closing the Public Hearing:

1. That Bylaw No. 2014-28 receive second reading.
2. That Administration be directed to forward proposed Bylaw No. 2014-28 to the Capital Region Board for its referral process.

Sponsors: Vana

Attachments: [Chair's Notes](#)

[Combined list of Speakers - Bylaw 2014-28 and 2014-29](#)

[Written submissions](#)

[2014-28 MDP Acheson ASP](#)

[Schedule A to Bylaw 2014-28 - Map 2 - Land Use Concept](#)

[Schedule B to Bylaw 2014-28 - Map 3 - Area Structure Plans](#)

[Admin Report](#)

5.3 [BL 14-052](#)**Public Hearing 9:30 a.m. (60 mins).**

Approval of the Acheson Industrial Area Structure Plan Bylaw No. 2014-29.

Proposed Motion(s)

Upon closing the Public Hearing:

1. That Bylaw No. 2014-29 receive second reading.
2. That Administration be directed to forward proposed Bylaw No. 2014-29 to the Capital Region Board for its referral process.

Sponsors: Vana

Attachments: [Chair's Notes](#)

[Written submissions](#)

[Bylaw 2014-29 Acheson Industrial ASP](#)

[Acheson ASP - NOV 25 - 2014](#)

[Admin Report](#)

[Acheson Industrial ASP FINAL Consolidation 2013](#)

[Public Open House - findings](#)

[Acheson pre Public Hearing](#)

6. BUSINESS ARISING**7. NEW BUSINESS**

A. Legislative Matters**A.1** [POL 14-032](#) Insurance Policy C-AD36**Proposed Motion(s)**

1. That Council approve revisions to Insurance Policy C-AD36, as presented.
2. That Council rescind Playschools - Insurance Policy RP 007.

Sponsors: Kibblewhite

Attachments: [Revised Insurance Policy C-AD36](#)

[C-AD36 Insurance \(Previous\)](#)

[RP 007 Playschools Insurance](#)

A.2 [POL 14-033](#) Human Resources Policies**Proposed Motion(s)**

1. That Council rescind the following Human Resources policies because there are no longer required:

- HR 001 Prohibited Discrimination Policy
- HR 015 Employee Assistance Program
- HR 017 Smoking in the Workplace.

2. That Council rescind the following Human Resources policies to allow them to be reclassified as Administrative Directives:

- HR 003 Conflict of Interest
- HR 004 Salary Administration
- HR 005 Non-Union Market Salary and Non-Market Position Evaluation
- HR 006 Position Classification (Union)
- HR 008 Employee Complement, Recruitment, and Selection
- HR 009 Recruitment Guidelines
- HR 010 Moving Allowance
- HR 011 Employee Vacation
- HR 012 Hours of Work and Overtime
- HR 013 Employee Benefits
- HR 014 Leaves of Absence
- HR-016 Disability Management
- HR 020 Employee Performance Planning and Appraisal Process
- HR 022 Discipline, Suspension and Dismissal of Staff
- HR 023 Staff Training and Development
- HR-024 Succession Planning
- HR 025 Employee Health and Wellness Allowance
- HR 026 Job Sharing.

Sponsors: Kibblewhite

Attachments: [C-AD01 Policy Development \(2014-10-14\)](#)[HR 001 Prohibited Discrimination](#)[HR 015 Employee Assistance Program](#)[HR 017 Smoking in the Workplace](#)[HR 003 Conflict of Interest](#)[HR 004 Salary Administration](#)[HR 005 Non-Union Market Salary Evaluation 2007](#)[HR 006 Position Classification \(Union\)](#)[HR 008 Employee Complement, Recruitment, and Selection](#)[HR 009 Recruitment Guidelines](#)[HR 010 Moving Allowance](#)[HR 011 Employee Vacation](#)[HR 012 Hours of Work and Overtime](#)[HR 013 Employee Benefits](#)[HR 014 Leaves of Absence](#)[HR-016 Disability Management](#)[HR 020 Employee Performance Planning and Appraisal Process](#)[HR 022 Discipline, Suspension, and Dismissal of Staff](#)[HR 023 Staff Training and Development](#)[HR-024 Succession Planning](#)[HR 025 Employee Health and Wellness Allowance](#)[HR 026 Job Sharing](#)**A.3** [POL 14-034](#) Indemnification of County Officials and Employees Policy AD 051**Proposed Motion(s)**

That Council rescind Indemnification of County Officials and Employees Policy AD 051.

Sponsors: Kibblewhite**Attachments:** [Policy AD 051](#)**B. Corporate Services Matters**

B.1 [RFD 14-156](#) November 30, 2014 Financial Statements**Proposed Motion(s)**

That Council receive the November 30, 2014 Financial Statements as information.

Sponsors: Kibblewhite

Attachments: [November 2014 Financial Statements](#)

B.2 [RFD 14-221](#) Public Committee Member Appointments**Proposed Motion**

That public committee members be appointed, as presented for terms effective January 1, 2015.

Sponsors: Kibblewhite

Attachments: [Policy C-AD26](#)

C. Infrastructure Services Matters**C.1** [RFD 14-225](#) Acheson Industrial Area Transit Implementation Committee - Transit Implementation Plan**Proposed Motion**

That Council direct Administration to prepare a detailed transit plan and a draft agreement with the City of Spruce Grove to implement a transit service for the Acheson Industrial Area as presented and to prepare a transportation public utility bylaw to pay for the cost of providing that service.

Sponsors: McGowan

Attachments: [Acheson Transit Implementation Committee Terms of Reference](#)
[SGCTS Transit Service to Acheson proposal](#)
[REPORT July 2012 Acheson Transit Draft Final Report Entire](#)
[Acheson Bus Service Proposal ABA November 2011](#)
[Acheson Transportation Strategy January 2008](#)
[CRB Integrated Regional Transportation Master Plan 2011](#)

D. Community Services Matters**E. Development Services Matters**

E.1 [RFD 14-226](#) Parkland Aerodrome Development and Airport Certification**Proposed Motion**

That Council direct Administration to communicate with Transport Canada advising that Parkland County withholds local authority consent for the certification of the Parkland Aerodrome Development and Airport until such time as Parkland County:

1. Commences and negotiates a Memorandum of Agreement (between Parkland County and the Parkland Aerodrome Development Corporation) regarding those activities falling under the Aeronautic Act and those under municipal jurisdiction;
2. Enters into an agreement with Transport Canada to retain zoning and land use regulation authority over the lands adjacent to the Aerodrome (Airport Vicinity Protection Area);
3. Consults with Canadian Environmental Assessment Agency (CEAA) and secures participant status in the required CEAA Environmental Assessment for the Aerodrome; and
4. Retains expert analysis to determine the environmental, transportation and adjacent land use impacts of the airport operations.

Sponsors: Vana

8. COMMUNICATIONS**8.1** [COM 14-085](#) AAMDC Contact Newsletter**Proposed Motion**

That the AAMDC Contact Newsletter be received for information, as presented.

Sponsors: Vincent

Attachments: [AAMDC Contact Newsletter - December 4, 2014](#)

[AAMDC Contact Newsletter - December 10, 2014](#)

[AAMDC - Website](#)

8.2 [COM 14-086](#) Committee Reports**Proposed Motion**

That the Committee Reports be received for information, as presented.

Sponsors: Vincent

9. IN-CAMERA SESSION**10. BUSINESS ARISING FROM IN-CAMERA SESSION**

11. ADJOURNMENT