



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Agenda

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, April 28, 2020

9:00 AM

Council Chambers

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### VISION:

**One Parkland: Powerfully Connected**

### Teleconferencing Details

*This meeting will be conducted by telephone conferencing. To virtually participate, call the number below on the day of the meeting, type in the access code and a moderator will add you to the meeting queue.*

*For Public Input, call at 9:00 a.m.:*

- Phone number: 780-429-5820 or toll free: 1-855-353-9183
- Access code: 81418#

*Please contact Legislative Services at [governanceagendas@parklandcounty.com](mailto:governanceagendas@parklandcounty.com) for more information.*

1. **CALL TO ORDER (Mayor)**
- . **CELEBRATING SUCCESSES**
- . **INSPIRATIONAL REFLECTION (McCuaig)**
2. **ADOPTION OF AGENDA (Mayor)**
3. **CONSENT AGENDA (Mayor)**
4. **ADOPTION OF MINUTES (Mayor)**

- 4.1 [MIN 20-011](#) Adoption of April 14, 2020 Council Meeting Minutes

**Proposed Motions**

1. That the April 14, 2020 Council meeting minutes be adopted, as presented.
2. That Council approve authorization of electronic signature for the April 14, 2020 Council meeting minutes in accordance with Section 213 of the Municipal Government Act.

**Sponsors:** Shaigec

**Attachments:** [1. Unadopted April 14, 2020 Council Meeting Minutes](#)

**5. DELEGATIONS**

- 5.1 [App 20-013](#) 9:15 a.m. - Public Input (10 minutes)

**Sponsors:** Shaigec

- 5.2 [App 20-015](#) 9:25 a.m. Appointment - COVID-19 Update  
(Brian Cornforth, Fire Chief)

**Proposed Motion**

That Council receive the COVID-19 Update for information, as presented.

**Sponsors:** Heck

- 5.3 [App 20-012](#)

10:00 a.m. Appointment - KPMG  
2019 Audited Financial Statements  
(John Stelter, Partner, Audit and Tasha Olivieri, Senior Accountant, Audit)

**Proposed Motion**

That the 2019 Audited Consolidated Financial Statements be approved, as presented.

**Sponsors:** Dyck

**Attachments:** [1. 2019 KPMG Council Presentation](#)

[2. 2019 KPMG Audit Findings Report](#)

[3. 2019 Management Response to Audit Observations](#)

[4. 2019 Consolidated Financial Statements](#)

**6. BUSINESS ARISING**

**7. NEW BUSINESS**

**A. Mayor and Council Member Matters**

**B. Chief Administrative Officer**

**C. Legislative Matters****C.1**     [BL 20-013](#)     Bylaw 2020-06 - 2020 Tax Rate**Proposed Motions**

1. That Bylaw 2020-06 receive first reading.
2. That Bylaw 2020-06 receive second reading.
3. That Bylaw 2020-06 be presented at this meeting for third reading.
4. That Bylaw 2020-06 receive third and final reading.
5. That Council approve authorization of electronic signature for Bylaw 2020-06 in accordance with Section 213 of the Municipal Government Act.

**Sponsors:** Dyck

**Attachments:** [1. Bylaw 2020-06 Tax Rate](#)  
[2. 2019 to 2020 Tax Comparison for Tax Rate Bylaw](#)

**C.2**     [BL 20-014](#)     Bylaw 2020-07 - Acheson Water Special Tax**Proposed Motions**

1. That Bylaw 2020-07 receive first reading.
2. That Bylaw 2020-07 receive second reading.
3. That Bylaw 2020-07 be presented at this meeting for third reading.
4. That Bylaw 2020-07 receive third and final reading.
5. That Council approve authorization of electronic signature for Bylaw 2020-07 in accordance with Section 213 of the Municipal Government Act.

**Sponsors:** Dyck

**Attachments:** [1. Bylaw 2020-07 Acheson Water Special Tax](#)  
[2. Schedule A](#)

**C.3**     [BL 20-011](#)     2020 Off-Site Levy Rates and Annual Report  
Approval of Updated Schedules "C" through "G" under Bylaw 2015-07**Proposed Motions**

1. That the Off-Site Levy Report for the year ending December 31, 2019 be received for information, as presented.
2. That the 2020 Water, Sanitary, Storm and Transportation Off-Site Levy Projects & Estimated Costs (Schedules "C", "D", "E" and "F") and Off-Site Levy Rates (Schedule "G") for Bylaw 2015-07 be approved, as presented.

**Sponsors:** McGowan

**Attachments:** [1. Off-Site Levy Report Ending December 31, 2019](#)  
[2. Bylaw 2015-07 with Updated Schedules C-F](#)  
[3. Administrative Report](#)  
[4. Off-Site Levy Rate Comparison 2019 - 2020](#)  
[5. 2020 Off-Site Levy Rates and Annual Report Presentation](#)

**D. Agriculture, Community and Protective Services Matters**

**E. Chief Financial Officer****E.1 [RFD 20-056](#) Municipal 2020 Tax Cancellation on Leased Land Minimum Taxes****Proposed Motion**

1. That Council cancel the 2020 minimum taxes on the lands leased from the Crown to the landowners on Roll Numbers 2195001, 2196001, 2198001, and 2197001 in the amount of \$164.07.
2. That Council cancel the 2020 minimum taxes on Roll Number 275001 in the amount of \$34.72.

**Sponsors:** Dyck

**Attachments:** [1. 2020 Cancel Leased Land Minimum Taxes](#)  
[2. 2020 Cancel Leased Land Minimum Taxes Roll #275001](#)

**F. Corporate & Shared Services Matters****G. Operations Services Matters****H. Strategic Initiatives Matters****8. COMMUNICATIONS****8.1 [COM 20-024](#) Rural Municipalities of Alberta Contact Newsletter****Proposed Motion**

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

**Sponsors:** Shaigec

**Attachments:** [1. April 17, 2020 Contact Newsletter](#)

**8.2 [COM 20-025](#) Federation of Canadian Municipalities Update****Proposed Motion**

That the Federation of Canadian Municipalities Update be received for information, as presented.

**Sponsors:** Shaigec

**Attachments:** [1. Federation of Canadian Municipalities Update](#)

**8.3 [COM 20-026](#) Committee Reports****Proposed Motion**

That the Committee Reports be received for information, as presented.

**Sponsors:** Shaigec

**9. CLOSED SESSION**

**9.1**     [RFD 20-061](#)     Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 23 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Heck

**9.2**     [PRE 20-016](#)     KPMG - 2019 Audited Financial Statements  
(John Stelter, Partner, Audit and Tasha Oliveri, Senior Accountant, Audit)

FOIP Section 24 - Advice from officials

FOIP Section 26 - Testing procedures, tests and audits

**9.3**     [RFD 20-062](#)     Regular Council Meeting Session**Proposed Motion**

That Council revert to regular Council meeting session.

Sponsors: Heck

**10.     BUSINESS ARISING FROM CLOSED SESSION****11.     CLOSE OF MEETING**