



Parkland County

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Meeting Minutes Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, May 13, 2014

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 8:59 a.m.

Present: 6 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk and Council Member Tracey Melnyk

Absent: 1 - Council Member Darrell Hollands

Administration:

Pat Vincent, Chief Administrative Officer

Rob McGowan, General Manager, Infrastructure Services (in part)

Peter Vana, General Manager, Development Services

Tracy Kibblewhite, General Manager, Corporate Services

Dave Cross, Manager, Community and Protective Services (in part)

Peter Morris, Supervisor, Enforcement Services (in part)

Doug Tymchyshyn, Manager, Legislative & Administrative Services

Jackie Ostashek, Manager Communications & Strategic Planning

Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

OPENING PRAYER

Council Member John McNab offered a short prayer.

ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the May 13, 2014 Council agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

MIN 14-013

Adoption of the April 22, 2014 regular Council meeting minutes

Proposed Motion

That the regular Council meeting minutes of April 25, 2014 be adopted, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the regular Council meeting minutes of April 22, 2014 be adopted, as presented. The motion carried unanimously.

Legislative Matters

BL 14-013 Off-Highway Vehicle Bylaw 2014-13

Proposed Motion(s)

That Off-Highway Vehicle Bylaw 2014-13 receive first reading.

That Off-Highway Vehicle Bylaw 2014-13 receive second reading.

That Off-Highway Vehicle Bylaw 2014-13 be presented at this meeting for the third reading.

That Off-Highway Vehicle Bylaw 2014-13 receive third and final reading.

A motion was made by Council Member AnnLisa Jensen that Bylaw No. 2014-13 receive first reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2014-13 receive second reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2014-13 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member John McNab that Bylaw No. 2014-13 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

POL 14-013 Specialized Transportation Grants Policy C-RP21

Proposed Motion(s)

That Council approve revised Specialized Transportation Grants Policy C-RP21 (previously Policy AD-038), as presented.

A motion was made by Council Member Phyllis Kobasiuk that Specialized Transportation Grants Policy C-RP21 (previously Policy AD-038) be approved, as presented. The motion carried unanimously.

SCHEDULED MATTERS

App 14-035 Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following people came forward:

1. Elisa Brose, introduced Lakes of Parkland County, and outlined a brief description of the purpose of the group.
2. Floyd Young, Spring Lake Estates resident requested Parkland County's

consideration to include educational pamphlets of OHV's and Animal Control laws when mailing tax notices to Parkland County landowners.

App 14-031**APPOINTMENT - 9:30 a.m. (30 mins.)**

2013 Tri Municipal Leisure Facility Corporation Annual Report and Audited Financial Statements

(Deborah Larsen, General Manager, TransAlta Tri Leisure Centre
Kathy Sadek, Manager, Finance, Customer and Corporate Services
Bruce Lloy, Vice Chair, Tri Municipal Leisure Facility Corporation)

Proposed Motion

That the 2013 Tri Municipal Leisure Facility Corporation Annual Report and Audited Financial Statements be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the 2013 Tri Municipal Leisure Facility Corporation annual report and audited financial statements presented by Deborah Larsen, Kathy Sadek, and Bruce Lloy be received for information, as presented. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 10:01 a.m. and reconvened the meeting at 10:10 a.m.

Legislative Matters**BL 14-023**

Assessment Review Boards Bylaw 2014-16

Proposed Motion(s)

That Council give first reading to Bylaw No. 2014-16.

That Council give second reading to Bylaw No. 2014-16.

That Council present Bylaw No. 2014-16 for third reading at this meeting.

That Council give third reading to Bylaw No. 2014-16.

That Council authorize funding of \$14,000.00 from Contingency to fund the 2014 Assessment Review Board process.

A motion was made by Council Member AnnLisa Jensen that Bylaw No. 2014-16 receive first reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2014-16 receive second reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2014-16 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member John McNab that Bylaw No. 2014-16 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that funding in the amount of up to \$14,000.00 from Contingency to fund the 2014 Assessment Review Board process be approved, as presented. The motion carried unanimously.

BL 14-024 Assessment Complaints Manager Bylaw 2014-17**Proposed Motion(s)**

That Council give first reading to Bylaw No. 2014-17.

That Council give second reading to Bylaw No. 2014-17.

That Council present Bylaw No. 2014-17 for third reading at this meeting.

That Council give third reading to Bylaw No. 2014-17.

A motion was made by Council Member AnnLisa Jensen that Bylaw No. 2014-17 receive first reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2014-17 receive second reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2014-17 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member John McNab that Bylaw No. 2014-17 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

BUSINESS ARISING

There were no Business Arising items presented at this meeting.

NEW BUSINESS**Corporate Services Matters****RFD 14-030** Cancellation of 2014 Taxes Due to Burn Down (Roll 527004)**Proposed Motion(s)**

That Council cancel a portion of the 2014 taxes on Roll No. 527004 in the amount of \$1,149.81 due to burn down of a residence on Lot 1, Plan 9722241.

A motion was made by Council Member Tracey Melnyk that cancellation of a portion of the 2014 taxes from Allowance for Uncollectible Taxes on Roll Number 527004 in the amount of \$1,149.81 be approved, due to burn down of a residence on Lot 1, Plan 9722241. The motion carried unanimously.

RFD 14-078 Tax Cancellation on Church Manses**Proposed Motion**

That Council cancel the 2014 tax levies against church manses on the properties as per Attachment 1.

A motion was made by Council Member AnnLisa Jensen that the cancellation of the 2014 tax levies against church manses from the Grants to Organizations - 2014 Budget, be approved as follows:

1. Roll # 565002 - Parkland Congregation of Jehovah's, NW 21-52-27-W4M, \$985.46
 2. Roll # 3053003 - Immanuel Lutheran, NE 11-51-06-W5M, \$1,462.75
 3. Roll # 1153000 - Jehovah Kingdom Hall, SW 32-52-01-W5M, \$510.30
- Total Estimated Tax Levy to be Cancelled - \$2,958.51

The motion carried unanimously.

RFD 14-079

Cancellation of Leased Land Minimum Taxes on Roll Number 275001 (SE 16-53-26-W4M)

Proposed Motion

That Council cancel the minimum taxes of \$36.40 on Roll Number 275001.

A motion was made by Council Member Jackie McCuaig that cancellation of minimum taxes in the amount of \$36.40 from Reduction to Minimum Tax Levy be approved for Roll Number 275001, as presented. The motion carried unanimously.

RFD 14-080

Cancellation of Leased Land Minimum Taxes on Roll Numbers 2195001, 2196001, 2198000, and 2197000.

Proposed Motion

That Council cancel the minimum taxes on the lands leased from the Crown to the landowners as per Attachment 1.

A motion was made by Council Member Phyllis Kobasiuk that cancellation of minimum taxes on the lands leased from the Crown to the landowners (Roll Numbers 2195000, 2195001, 2196000, 2196001, 2198000, 2198001, 2197000, and 2197001) in the amount of \$168.04 from Reduction to Minimum Tax Levy be approved, as presented. The motion carried unanimously.

Infrastructure Services Matters

There were no Infrastructure Services items presented at this meeting.

Community Services Matters**RFD 14-090**

Tool Cat Capital Equipment Purchase - Pricing changes

Proposed Motion(s)

That Council approve the additional \$11,600 required for the purchase of a Tool Cat and attachments of which \$6,100 will be offset by savings in the current operating budget and the remaining \$5,500 covered through Contingency.

A motion was made by Council Member John McNab that an additional \$11,600 be approved for the purchase of a Tool Cat and attachments; and that \$6,100 be from the savings in the current operating budget, and the remaining \$5,500 be from Contingency funds. The motion carried unanimously.

Development Services Matters

RFD 14-070 Tri-Region Organics Processing Facility Feasibility Study - Phase 1 Stages 2 & 3 RCP Grant Application

Proposed Motion(s)

1. That Parkland County to participate in the application for the *Tri-Region Organics Processing Facility Feasibility Study - Phase 1, Stages 2 & 3 Project*, submitted by the Town of Stony Plain under the Municipal Affairs' Regional Collaboration Grant Program.

2. That Council supports the Town of Stony Plain to act as the project lead for the project lead for the *Tri-Region Organics Processing Facility Feasibility Study - Phase 1 Project*.

3. That Council approves Parkland County to enter into a Conditional Grant Agreement governing the purpose and use of the grant funds.

A motion was made by Council Member Tracey Melnyk that Parkland County participate in the application for the Tri-Region Organics Processing Facility Feasibility Study - Phase 1, Stages 2 and 3 Project, submitted by the Town of Stony Plain under the Municipal Affairs' Regional Collaboration Grant Program, as presented. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Parkland County support the Town of Stony Plain to act as the project lead for the project lead for the Tri-Region Organics Processing Facility Feasibility Study - Phase 1 Project. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Parkland County enter into a Conditional Grant Agreement governing the purpose and use of the grant funds. The motion carried unanimously.

RFD 14-085 Temporary Reclassification of the Environmental Advisory Committee's Youth Member to Non-Voting Status

Proposed Motion(s)

That Council direct administration to temporarily reclassify the Environmental Advisory Committee's existing Youth Member to a non-voting status for the term of May 13, 2014 - December 31, 2014, being the duration of the member's internship with Parkland County's Planning and Development Department.

A motion was made by Council Member AnnLisa Jensen that administration be directed to temporarily reclassify the Environmental Advisory Committees existing Youth Member to a non-voting status for the term of May 13, 2014 to December 31, 2014, being the duration of the member's internship with Parkland County's Planning and Development Services Department. The motion carried unanimously.

COMMUNICATIONS**COM 14-041** AAMDC Contact Newsletter**Proposed Motion**

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the April 23, 2014 AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.

COM 14-040 Committee Reports**Proposed Motion**

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the following Committee Reports be received for information:

1. Council Member Tracey Melnyk reported on the Economic Development and Tourism Advisory Committee tour of Acheson and Villeneuve Airport, and the Capital Region Board meeting.
2. Council Member John McNab reported on the Land Use 2014 Conference, and 4-H roadside cleanup.
3. Council Member Phyllis Kobasiuk reported on the Westview Community Physician's Network, McHappy Day event, Emergency Preparedness Planning for Elected Officials workshop, the Capital Region Board Strategic Planning Session, and the Tri Municipal Drug Strategy.
4. Council Member Jackie McCuaig reported on the Economic Development and Tourism Advisory Committee Acheson and Villeneuve Airport tour, the Meridian Foundation meeting, and the McHappy Day event.
5. Council Member AnnLisa Jensen reported on the Economic Development and Tourism Advisory Committee Acheson and Villeneuve Airport tour, the River Valley Alliance Annual General meeting, President's Form, The Clymont Community Hall meeting, and the Land Use 2014 Conference, the Building Community Connections, and the Multiculture Centre Culinary Canada event.
6. Mayor Shaigec reported on the Spring President's Forum, Parkland School Division meeting, Junior Achievement Gala event, Edmonton Regional Airport Appointers Committee meeting, and the Mother Earth's Children's Charter School meeting.

RFD 14-097 Mother Earth Pow Wow Event**Proposed Motion**

That Parkland County support the Mother Earth's 2014 Pow Wow event in the amount of \$500.00 from Contingency Funds.

A motion was made by Mayor Rod Shaigec that Parkland County support sponsorship for the May 30, 2014 Mother Earth's 2014 Pow Wow in the amount of \$500.00 from Contingency. The motion carried unanimously.

COM 14-040 Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

Mayor Shaigec called on the original motion that the Committee Reports be received for information, as presented. The motion carried unanimously.

IN-CAMERA SESSION

RFD 14-086 Land Matter

Proposed Motion

That Council go into in-camera session.

A motion was made by Council Member John McNab that Council go into in-camera session at 11:08 a.m.. The motion carried unanimously.

BUSINESS ARISING FROM IN-CAMERA SESSION

RFD 14-087 Land Matter

Proposed Motion

That Council go into regular meeting session.

A motion was made by Council Member Phyllis Kobasiuk that Council go into regular meeting session at 11:25 a.m.. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Council approve the land acquisition as presented on a cash basis. The motion carried unanimously.

ADJOURNMENT

Mayor Shaigec closed the meeting at 11:27 a.m.

Mayor

Manager, Legislative & Administrative Services