



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Allan Gamble*  
*Deputy Mayor Rob Wiedeman*  
*Council Member Kristina Kowalski*  
*Council Member Sally Kucher-Johnson*  
*Council Member Phyllis Kobasiuk*  
*Council Member Natalie Birnie*  
*Council Member Allan Hoefsloot*

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Tuesday, March 28, 2023

9:00 AM

Council Chambers

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### CALL TO ORDER

Deputy Mayor Wiedeman called the meeting to order at 9:01 a.m., and provided an acknowledgement of the RCMP, Edmonton Police and Peace Officers who protect our communities.

**Present:** 6 - Council Member Kristina Kowalski, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

**Absent:** 1 - Mayor Allan Gamble

#### Administration:

Laura Swain, Chief Administrative Officer  
Dave Cross, General Manager, Agriculture, Community & Protective Services  
Rob McGowan, General Manager, Operations Services - in-part  
Suzanne Merrills, Interim Director, Community Services - in-part  
Robynn Holstein, Economic Diversification - in-part  
Krista Quesnel, Manager, Community Sustainability - in-part  
Chad Ritter, ALUS Coordinator - in-part  
Barb Williams, Manager, Legislative Services  
Lois Tyerman, Legislative Officer

### INSPIRATIONAL REFLECTION

Council Member Kucher-Johnson offered a short inspirational reflection.

### ADOPTION OF AGENDA

A motion was made by Council Member Kowalski that the March 28, 2023 Council meeting agenda be approved, as amended with the following addition:

6.A.1 - Notice of Motion - Community Policing Advisory Committee (CPAC)  
Terms of Reference

The motion carried unanimously.

## ADOPTION OF MINUTES

### [MIN 23-011](#)

Adoption of the March 14, 2023 Council Meeting Minutes

#### **Proposed Motion**

That the March 14, 2023 Council meeting minutes be adopted, as presented.

**A motion was made by Council Member Birnie that the March 14, 2023 Council meeting minutes be adopted, as presented. The motion carried unanimously.**

### [MIN 23-012](#)

Adoption of the March 8, 2023 Council Strategic Planning Meeting Minutes

#### **Proposed Motion**

That the March 8, 2023 Council Strategic Planning meeting minutes be adopted, as presented.

**A motion was made by Council Member Kowalski that the March 8, 2023 Council Strategic Planning meeting minutes be adopted, as presented. The motion carried unanimously.**

### [MIN 23-013](#)

Adoption of the March 9, 2023 Council Strategic Planning Meeting Minutes

#### **Proposed Motion**

That the March 9, 2023 Council Strategic Planning meeting minutes be adopted, as presented.

**A motion was made by Council Member Hoefsloot that the March 8, 2023 Council Strategic Planning meeting minutes be adopted, as presented. The motion carried unanimously.**

## DELEGATIONS

### [App 23-028](#)

9:05 a.m. - Public Input (15 mins.)

**Deputy Mayor Wiedeman asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.**

**Sheldon Reuthers, Lac St. Anne resident, presented concerns regarding policy development in Parkland County.**

**Trish Oakes came forward to thank administration for providing answers to previously asked questions at the March 14, 2023 Public Input session.**

## Chief Administrative Officer

### [RFD 23-106](#)

Northern and Regional Economic Development (NRED) Program

#### **Proposed Motion**

That Council approve up to \$200,000 for tourism and film industry development within the County; with funding coming equally from the Northern

Regional Economic Development Grant; and, Future Operating Restricted Surplus to a maximum of \$100,000 from each source.

**A motion was made by Council Member Kobasiuk that Council approve up to \$200,000 for tourism and film industry development within the County; and that funding be equally from the Northern Regional Economic Development Grant and Future Operating Restricted Surplus to a maximum of \$100,000 from each source. The motion carried unanimously.**

## NEW BUSINESS

### Corporate & Shared Services Matters

#### [RFD 23-093](#)

Request for Cancellation of May 2, 2023 Governance and Priorities Committee Meeting

#### **Proposed Motion**

That the May 2, 2023 Governance and Priorities Committee meeting be cancelled, as presented.

**A motion was made by Council Member Kucher-Johnson that the May 2, 2023 Governance and Priorities Committee meeting be cancelled, as presented. The motion carried unanimously.**

#### [RFD 23-092](#)

Council Strategic Initiatives and Project Charters

#### **Proposed Motion**

That the Council strategic initiatives and project charters discussion be further tabled to the April 11, 2023 Council meeting, as presented.

**A motion was made by Council Member Kowalski that the Council strategic initiatives and project charters discussion be further tabled to the May 23, 2023 Council meeting, as presented. The motion carried unanimously.**

## RECESS

Deputy Mayor Wiedeman recessed the meeting at 9:40 a.m., and reconvened the meeting at 9:48 a.m.

## BUSINESS ARISING

#### [RFD 23-086](#)

Request for Website Redesign for Council Actions

#### **Proposed Motion**

That all Request for Decisions approved by Council meetings will be included on the County website in a separate tab under the category "Mayor and Council"; and, the information will indicate the date that Council approved the action, the stage of the initiative, the anticipated completion date, and whether the initiative is on budget; and, any Council direction provided to administration at a Council meeting should also be included on the website and tracked in a similar manner.

**A motion was made by Council Member Birnie that Council direct administration to enhance public notice of Council meeting recaps on the website and social media, and that administration provide a guide to access decisions of Council for Parkland County through meeting management software by April 25, 2023.**

**The motion failed by the following vote:**

**For:** 3 - Council Member Kowalski, Council Member Birnie and Council Member Wiedeman

**Against:** 3 - Council Member Kucher-Johnson, Council Member Kobasiuk and Council Member Hoefsloot

## **DELEGATIONS**

### [App 23-029](#)

9:30 a.m. Appointment - ALUS Partnership Advisory Committee (PAC) Annual Update

#### **Proposed Motion**

That the ALUS Partnership Advisory Committee annual update be received for information, as presented.

**A motion was made by Council Member Hoefsloot that the ALUS Partnership Advisory Committee annual update be received for information, as presented. The motion carried unanimously.**

## **RECESS**

Deputy Mayor Wiedeman recessed the meeting at 10:14 a.m., and reconvened the meeting at 10:31 a.m.

## **NEW BUSINESS**

### **Legislative Matters**

#### [RFD 23-088](#)

Revised ALUS Partnership Advisory Committee (PAC) Terms of Reference

#### **Proposed Motion**

That revised ALUS Partnership Advisory Committee (PAC) Terms of Reference be approved, as presented.

**A motion was made by Council Member Kobasiuk that revised ALUS Partnership Advisory Committee (PAC) Terms of Reference be approved, as presented. The motion carried unanimously.**

#### [RFD 23-101](#)

Rural Municipalities of Alberta (RMA) Committee on Quasi-Judicial Agencies

#### **Proposed Motion**

That Council nominate a Council member in support of an application for consideration to be appointed to the Rural Municipalities of Alberta (RMA) Committee on Quasi-Judicial Agencies.

A motion was made by Council Member Birnie that Council Member Kowalski be appointed to submit an application for consideration to be appointed to the Rural Municipalities of Alberta Committee on Quasi-Judicial Agencies. The motion carried unanimously.

### **Mayor and Council Member Matters**

**NM 23-008** Notice of Motion - Community Policing Advisory Committee (CPAC)

Take notice that at a regular meeting of Council on April 11, 2023, Councillor Wiedeman will move that Council discuss a Community Policing Advisory Committee (CPAC).

Council Member Wiedeman presented notice that at a regular meeting of Council on April 11, 2023, Councillor Wiedeman will move that Council discuss a Community Policing Advisory Committee (CPAC).

### **Agriculture, Community and Protective Services Matters**

[RFD 23-104](#) Graminia Community League Sustainability Grant - Major Capital Request

#### **Proposed Motion**

That Council approve the Graminia Community League Sustainability Grant - Major Capital request in the amount of \$15,000 to be funded from Recreation Restricted Surplus, as presented.

**A motion was made by Council Member Kucher-Johnson that Council approve the Graminia Community League Sustainability Grant - Major Capital request in the amount of up to \$15,000 to be funded from Recreation Restricted Surplus, as presented. The motion carried unanimously.**

### **COMMUNICATIONS**

[COM 23-031](#) Rural Municipalities of Alberta Newsletter Update

#### **Proposed Motion**

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

**A motion was made by Council Member Kowalski that the Rural Municipalities of Alberta newsletter be received for information, as presented. The motion carried unanimously.**

[COM 23-032](#) Federation of Canadian Municipalities Update

#### **Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

**A motion was made by Council Member Kobasiuk that the Federation of**

Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

[COM 23-033](#)

Mayor's Report

**Proposed Motion**

That the Mayor's Report be received for information, as presented.

A motion was made by Council Member Birnie that the Mayor's Report be received for information, as presented. The motion carried unanimously.

[COM 23-034](#)

Committee Reports

**Proposed Motion**

That the Council Committee Reports be received for information, as presented.

Councillor Birnie reported on the State of the Region dinner and Rural Municipalities of Alberta (RMA) conference.

Councillor Kowalski reported on the Sturgeon River Watershed Alliance Committee meeting, State of the Region dinner, Watershed video, Greater Parkland Region Chamber (GPRC) job fair, Keephills Nerf ball festival and Economic Development Committee interviews.

Councillor Hoefsloot reported on the progress at the Gainford hotel, RMA conference, and the Magnolia Hall Annual General Meeting.

Councillor Kobasiuk reported on the Evergreens Foundation.

Councillor Kucher-Johnson reported on the Civic Centre project, RMA conference, Yellowhead Regional Library meeting, Clymont Hall public engagement night, Pioneer Museum, and a River Valley Alliance advocacy meeting.

Deputy Mayor Wiedeman reported on a Capital Power meeting, Wabamun public engagement session, and the Wabamun Library.

A motion was made by Council Member Hoefsloot that the Committee Reports be received for information, as presented. The motion carried unanimously.

[COM 23-037](#)

Proclamations - April 2023

**Proposed Motion**

That the following proclamations for April 2023 be received for information, as presented.

Pitch-In Canada Week - April 16-22

Earth Day - April 22

National Volunteer Week - April 16-22

International Day of Mourning - April 28

A motion was made by Deputy Mayor Wiedeman that the following proclamations for April 2023 be received for information, as presented.

Pitch-In Canada Week - April 16-22  
Earth Day - April 22  
National Volunteer Week - April 16-22  
International Day of Mourning - April 28

The motion carried unanimously.

**CLOSED SESSION**

[RFD 23-094](#) Closed Session

**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16 and 24 of the Freedom of Information and Protection of Privacy Act.

**A motion was made by Council Member Birnie that Council convene in closed session at 11:21 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16 and 24 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.**

[PRE 23-022](#) Land Matter  
FOIP Section 16 - Harmful to business interests of third party  
FOIP Section 24 - Advice from officials

[RFD 23-096](#) Regular Session

**Proposed Motion**

That Council revert to regular meeting session.

**A motion was made by Council Member Kowalski that Council revert to regular meeting session at 11:59 a.m.**

**CLOSE OF MEETING**

Deputy Mayor Wiedeman closed the meeting at 11:59 a.m.

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Mayor

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Manager, Legislative Services