



# Parkland County

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## Meeting Minutes

### Council

*Mayor Allan Gamble*  
*Council Member Kristina Kowalski*  
*Council Member Sally Kucher-Johnson*  
*Council Member Phyllis Kobasiuk*  
*Council Member Natalie Birnie*  
*Council Member Rob Wiedeman*  
*Council Member Allan Hoefsloot*

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Tuesday, March 8, 2022

9:00 AM

Council Chambers

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### CALL TO ORDER / TERRITORIAL LAND ACKNOWLEDGEMENT

**We recognize that we are on Treaty 6 territory, the traditional lands of the Cree, Saulteaux, Blackfoot, Dene and Nakota Sioux Nations. We acknowledge all the First Nations, Metis and Inuit, whose footsteps have marked these lands for centuries.**

Mayor Gamble called the March 8, 2022 Council meeting to order at 9:00 a.m. and acknowledged March 8, 2022 as International Women's Day.

On behalf of Council, Mayor Gamble offered the following Treaty 6 lands acknowledgment:

**We recognize that we are on Treaty 6 territory, the traditional lands of the Cree, Saulteaux, Blackfoot, Dene and Nakota Sioux Nations. We acknowledge all the First Nations, Metis and Inuit, whose footsteps have marked these lands for centuries.**

**Present:** 7 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

#### Administration:

##### In-person Attendees:

Laura Swain, Chief Administrative Officer  
Lauren Aebig, Director, Strategic Services (in-part)  
Barb Shackel-Hardman, Director Agricultural Services (in-part)  
Krista Quesnel, Manager, Community Sustainability (in-part)  
James Leskiw, Program Manager, Agronomics (in-part)  
Carolyn Zenko, Manager, Financial Reporting (in-part)  
Barb Williams, Manager, Legislative Services  
Lois Tyerman, Legislative Officer/Recording Secretary  
Odessa Bartel, Legislative Officer/Recording Secretary (in-part)

**Virtual Attendees:**

Dave Cross, General Manager, Agriculture, Community & Protective Services

Jeff Dyck, Chief Financial Officer

Jody Hancock, Director, Engineering Services

**INSPIRATIONAL REFLECTION**

Council Member Kowalski offered a short inspirational reflection in acknowledgement of International Women's Day.

**ADOPTION OF AGENDA**

A motion was made by Council Member Kucher-Johnson that the March 8, 2022 Council meeting agenda be adopted, as presented. The motion carried unanimously.

**ADOPTION OF MINUTES**[MIN 22-011](#)

Adoption of the February 22, 2022 Council Meeting Minutes

**Proposed Motion**

That the February 22, 2022 Council meeting minutes be adopted, as presented.

A motion was made by Council Member Hoefsloot that the February 22, 2022 Council meeting minutes be adopted, as presented. The motion carried unanimously.

**DELEGATIONS**[App 22-023](#)

9:05 a.m. - Public Input (15 mins.)

Mayor Gamble asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

**BUSINESS ARISING****Mayor and Council Member Matters**[RFD 22-059](#)

Lois Hole Provincial Park Interpretive Centre and Linear Park

**Proposed Motion**

That administration be directed to resurrect the plans for the Lois Hole Provincial Park Interpretive Centre and Linear Park to be located in the nationally significant area bordering Big Lake in Parkland County. Engagement and partnerships with Alberta Environment and Parks, Sturgeon County, City of St. Albert, City of Edmonton, BLESS (Big Lake Environment Support Society), and the Big Lake Community Association to commence in March 2022.

A motion was made by Council Member Kowalski that administration be directed to engage and explore plans for the Lois Hole Provincial Park Interpretive Centre and Linear Park to be located in the nationally significant area bordering Big Lake in Parkland County. Engagement and partnerships with Alberta Environment and Parks, Sturgeon County, City of St. Albert, City of Edmonton, BLESS (Big Lake Environment Support Society), and the Big Lake Community Association to commence in March 2022. The motion carried unanimously.

### **Agriculture, Community and Protective Services Matters**

#### **RFD 22-012**

Mayatan Lake Management Association (MLMA) - Additional Named Insured Application Request

#### **Proposed Motion**

That the Mayatan Lake Management Association (MLMA) be approved to be added as an Additional Named Insured on the County's insurance policy.

A motion was made by Council Member Kobasiuk that Mayatan Lake Management Association (MLMA) be approved to be added as an Additional Named Insured on the County's insurance policy. The motion carried unanimously.

### **DELEGATIONS**

#### **App 22-025**

9:30 a.m. Appointment - TransAlta Tri Leisure Centre - 2021 Operational Deficit Presentation  
Lenny Richer, General Manager  
Brenda Buchko, Vice Chair and Parkland County Public Member

#### **Proposed Motion**

That the TransAlta Tri Leisure Centre 2021 Operational Deficit presentation be received for information, as presented.

Lenny Richer, General Manager and Brenda Buchko, Vice Chair and Parkland County Public Member representative presented the TransAlta Tri Leisure Centre - 2021 Operational Deficit Presentation.

A motion was made by Council Member Kucher-Johnson that the TransAlta Tri Leisure Centre 2021 Operational Deficit presentation be received for information, as presented. The motion carried unanimously.

### **NEW BUSINESS**

### **Agriculture, Community and Protective Services Matters**

#### **RFD 22-058**

TransAlta Tri Leisure Centre 2021 Budget Deficit

#### **Proposed Motion**

That Council approve the Tri Municipal Leisure Facility Corporation request to utilize \$113,147 from their Deferred Revenue, \$98,471 from their Operations

Reserve and \$140,573 from their Restricted Reserve to fund their 2021 Operating Deficit.

**A motion was made by Council Member Birnie that Council approve the Tri Municipal Leisure Facility Corporation request to utilize \$113,147 from their Deferred Revenue, \$98,471 from their Operations Reserve and \$140,573 from their Restricted Reserve to fund their 2021 Operating Deficit. The motion carried unanimously.**

[RFD 22-057](#)

Agriculture and Community Sustainability Update

**Proposed Motion**

That the Agriculture and Community Sustainability Update presentation be received for information, as presented.

*Barb Shackel-Hardman, Director, Agricultural Services introduced the following staff members to Council:*

*Krista Quesnel, Manager, Community Sustainability*

*James Leskiw, Program Manager, Agronomics*

*Stephanie Over, Monitoring Technician*

*Chad Ritter, Agriculture and Environment Technician*

*Jamie Hollands, Administrative Assistant*

*Laura Duncan, Supervisor, Agronomics*

**A motion was made by Council Member Hoefsloot that the Agriculture and Community Sustainability Update presentation be received for information, as presented. The motion carried unanimously.**

**RECESS**

**Mayor Gamble recessed the meeting at 10:37 a.m., and reconvened the meeting at 10:44 a.m., with all Council Members present.**

**CLOSED SESSION**

**Present:** 7 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

**Administration:**

**Laura Swain, Chief Administrative Officer**

**In addition to members of Council and Administration, the following were present for Closed Session - Edmonton Regional Airports Authority - Board of Directors Appointment:**

**Joan Hertz, Board Chair, Edmonton Regional Airports Authority**

[RFD 22-051](#)

Closed Session

**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the

Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 19 and 24 of the Freedom of Information and Protection of Privacy Act.

**A motion was made by Council Member Wiedeman that Council convene in closed session at 10:45 a.m., pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 19 and 24 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.**

[PRE 22-008](#)

10:30 a.m. Appointment - Edmonton Regional Airports Authority - Board of Directors Appointment

FOIP Section 19 - Confidential evaluations  
FOIP Section 24 - Advice from officials

[RFD 22-052](#)

Regular Session

**Proposed Motion**

That Council revert to regular meeting session.

**A motion was made by Council Member Kobasiuk that Council revert to regular meeting session at 11:02 a.m. The motion carried unanimously.**

## COMMUNICATIONS

[COM 22-025](#)

Rural Municipalities of Alberta Newsletter Update

**Proposed Motion**

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

**A motion was made by Council Member Birnie that the Rural Municipalities of Alberta newsletter be received for information, as presented. The motion carried unanimously.**

[COM 22-026](#)

Federation of Canadian Municipalities Update

**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

**A motion was made by Council Member Kowalski that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.**

[COM 22-027](#)

Mayor's Report

**Proposed Motion**

That the Mayor's Report be received for information, as presented.

**Mayor Gamble reported on the following items:**

**- Provincial Budget Summary**

- Edmonton Metropolitan Region Board (EMRB) Committee of the Whole (CoW) Strategic Planning session
- The Coldest Night of the Year walk fundraiser
- The West Inter Lake District (WILD)
- Meeting with Parkland School Division (PSD)
- Council Strategic Planning meetings
- Raising of the Ukrainian flag at Parkland County Centre

A motion was made by Council Member Kowalski that the Mayor's Report be received for information, as presented. The motion carried unanimously.

#### [COM 22-028](#)

#### Committee Reports

##### **Proposed Motion**

That the Committee Reports be received for information, as presented.

- Council Member Wiedeman reported on Meridian Housing Foundation
- Council Member Kobasiuk reported on a meeting with Parkland School Division, and the Alternative Land Use Services (ALUS) workshop
- Council Member Kowalski reported on the Government of Alberta RCMP workshop, Alternative Land Use Services (ALUS), and the Sturgeon River Watershed Alliance, where she was elected Chairperson
- Council Member Kucher-Johnson reported on the Parkland County Library Board
- Council Member Birnie reported on a Holborn Community Hall meeting, and the Edmonton Global shareholder briefing
- Council Member Hoefsloot reported on a meeting with the Tomahawk and District Sports Agra Society, Moon Lake Community Association, and that he will be attending a meeting with President Gene Campbell of the Magnolia Community Club

A motion was made by Council Member Kobasiuk that the Committee Reports be received for information, as presented. The motion carried unanimously.

#### **RECESS**

Mayor Gamble recessed the meeting at 11:17 a.m., and reconvened the meeting at 1:23 p.m., with all Council Members present.

#### **Chief Financial Officer**

#### [RFD 22-041](#)

2021 Draft Corporate and Year End Update, Final Restricted Surplus and Allowance Transfers

##### **Proposed Motions**

1. That the Q4 Corporate and Year End Update be received for information, as presented.

2. That the December 31, 2021 Financial Statements be received for information, as presented.
3. That the transfer of \$19,090,000 to Restricted Surplus and decrease to the Allowance for Uncollectible Accounts be approved in the amount of \$8,100 as presented.
4. That the remaining 2021 surplus be transferred to the Long Term Sustainability Restricted Surplus.

**A motion was made by Council Member Kucher-Johnson that the Q4 Corporate and Year End Update be received for information, as presented. The motion carried unanimously.**

**A motion was made by Council Member Wiedeman that the December 31, 2021 Financial Statements be received for information, as presented. The motion carried unanimously.**

**A motion was made by Council Member Kobasiuk that the transfer of \$19,090,000 to Restricted Surplus and decrease to the Allowance for Uncollectible Accounts be approved in the amount of \$8,100 as presented. The motion carried unanimously.**

**A motion was made by Council Member Kowalski that the remaining 2021 surplus be transferred to the Long Term Sustainability Restricted Surplus. The motion carried unanimously.**

## **CLOSE OF MEETING**

**Mayor Gamble closed the meeting at 2:10 p.m.**

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**Mayor**

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**Manager, Legislative Services**