



Parkland County

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Meeting Minutes Governance and Priorities Committee

*Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member Denise Locher
Council Member Tracey Melnyk*

Tuesday, October 2, 2012

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair Denise Locher called the meeting to order at 9:00 a.m.

Present: 6 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Denise Locher and Deputy Mayor Tracey Melnyk

Absent: 1 - Council Member Darrell Hollands

Administration

Pat Vincent, Chief Administrative Officer

Al McCully, General Manager, Development Services

Ken Van Buul, Acting General Manager, Community & Protective Services

Tracy Kibblewhite, General Manager, Corporate Services

Doug Tymchyshyn, Manager, Legislative & Administrative Services

Jackie Ostashek, Manager, Communications & Strategic Planning Services

Lois Saumer, Administrative Assistant to the General Managers (Recording Secretary)

ADOPTION OF AGENDA

A motion was made by Council Member Phyllis Kobasiuk that the agenda be adopted with the addition of item 7.1.A: Rural Routes magazine. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 12-026](#)

Adoption of the September 18, 2012 Governance & Priorities Committee meeting minutes

Proposed Motion(s)

That the Committee adopt the minutes of the September 18, 2012 Governance & Priorities Committee meeting as presented.

A motion was made by Council Member Dianne Allen that the minutes of September 18, 2012 be adopted as presented. The motion carried

unanimously.

SCHEDULED MATTERS

[App 12-072](#)

Staff Recognition - 9:05 a.m. (5 mins)

Korrine McKeage, Purchasing Coordinator - Diploma in Supply Management

The Committee congratulated Ms. McKeage on her accomplishment.

NEW BUSINESS

Legislative Matters

[POL 12-014](#)

Council Code of Conduct Policy C-AD21

Proposed Motion(s)

That the Governance and Priorities Committee recommend that Council approve revised Code of Conduct Policy C-AD21, as presented.

A motion was made by Council Member Jo Szady that the Governance & Priorities Committee recommend that Council approve revised Code of Conduct Policy C-AD21 as presented.

A motion was made by Council Member Phyllis Kobasiuk that the revised Code of Conduct Policy C-AD21 be amended with the addition of "The administrative responsibilities are handled under the direction of the Mayor on behalf of Council" under the Management Responsibilities section. The motion carried unanimously.

The Chair called on the amended motion.

A motion was made by Committee Member Jo Szady that the Governance and Priorities Committee recommend that Council approve revised Code of Conduct Policy C-AD21 as amended. The motion carried unanimously.

[POL 12-015](#)

Norms and Values Policy C-AD20

Proposed Motion(s)

That the Governance and Priorities Committee recommend that Council approve new Norms and Values Policy C-AD20, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the Governance & Priorities Committee recommend that Council approve new Norms and Values Policy C-AD20 as amended with the addition of "The administrative responsibilities are handled under the direction of the Mayor on behalf of Council" under Management Responsibilities section. The motion carried unanimously.

SCHEDULED MATTERS

[App 12-023](#)

Public Input - **9:15 a.m. (10 mins)**

Joanne Vanderwell brought forward area residents' concerns with gravel pit hours on Range Rd 43. The Committee thanked Ms. Vanderwell for bringing her concerns to their attention.

[App 12-069](#)

Overlanders ATV Society - **9:30 (30 mins)**

Miles Stewart

Proposed Motion(s)

That the Governance & Priorities Committee accept the presentation by the Overlanders ATV Society as information.

*Mr. Miles Stewart - Yellowhead Overlanders ATV Society made a presentation regarding the development of an OHV staging area.
The Committee thanked Mr. Stewart for his presentation.*

A motion was made by Mayor Rod Shaigec that the presentation by Overlanders OHV Society be accepted for information. The motion carried unanimously.

[App 12-070](#)

The Carbon Farmer presentation - **10:00 a.m. (30 mins)**

Brad Rabiey, Co-Founder

Proposed Motion(s)

That the Governance & Priorities Committee accept the presentation by The Carbon Farmer as information.

The Committee thanked Mr. Raibey for his informative presentation.

A motion was made by Deputy Mayor Tracey Melnyk that the Carbon Farmer presentation be accepted for information. The motion carried unanimously.

[App 12-071](#)

Green Hectares presentation - **10:30 (30 mins)**

Wendy Schneider, Barb Scully and Dana Penrice

Proposed Motion(s)

That the Governance & Priorities Committee accept the presentation by Green Hectares as information.

The Committee thanked the Green Hectares group for their presentation and update.

A motion was made by Council Member Phyllis Kobasiuk that the Green Hectares Community Connector report be accepted for information. The motion carried unanimously.

OLD BUSINESS

There were no Old Business items presented at this meeting.

NEW BUSINESS continued

Corporate Services Matters

There were no Corporate Services items presented at this meeting.

Infrastructure Services Matters

There were no Infrastructure Services items presented at this meeting.

Community Services Matters

[RFD 12-207](#) OHV Staging Area - Public Engagement Plan

Proposed Motion(s)

That the Governance and Priorities Committee approve implementation of the Off Highway Vehicle (OHV) Staging Area Public Engagement Plan

A motion was made by Council Member Jo Szady that the Governance and Priorities Committee approve implementation of the Off Highway Vehicle Staging Area Public Engagement Plan. The motion carried unanimously.

E. Development Services Matters

There were no Development Services items presented at this meeting.

COMMUNICATIONS

[COM 12-056](#) AAMDC Newsletter

Proposed Motion(s)

That the Committee accept the September 26/12 Contact Newsletter as information.

CAO Vincent noted the release of the AAMDC advocacy report card as well as the deadlines for tributes at the Fall 2012 convention.

A motion was made by Council Member Dianne Allen that the Communication items be accepted for information. The motion carried unanimously.

[COM 12-058](#) Rural Routes magazine

Proposed Motion(s)

That the Governance and Priorities Committee accept the Rural Routes magazine - Summer 2012 issue as information.

CAO Vincent noted the two articles featuring Parkland County in this edition.

A motion was made by Council Member Jo Szady that the Rural Routes Summer 2012 edition be accepted for information. The motion carried unanimously.

[COM 12-057](#)

Committee Reports

Proposed Motion(s)

That the Governance & Priorities Committee accept the committee reports as information.

A motion was made by Council Member Dianne Allen that the committee reports be accepted for information. The motion carried unanimously.

IN-CAMERA SESSION

BUSINESS ARISING FROM IN-CAMERA SESSION

NEXT MEETING

The next meeting is scheduled for Tuesday, October 16th, 2012 at 10:00 a.m. following the Council Organizational Meeting.

ADJOURNMENT

Committee Chair Locher adjourned the meeting at 11:35 a.m.

Committee Chair

Recording Secretary