



Parkland County

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Meeting Minutes Council

Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member Denise Locher
Council Member Tracey Melnyk

Tuesday, June 12, 2012

9:00 AM

Council Chambers

1. CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Deputy Mayor Tracey Melnyk

Administration

Pat Vincent, Chief Administrative Officer

Rob McGowan, General Manager, Sustainable Infrastructure Services

Ken Van Buul, Acting General Manager, Sustainable Community & Protective Services

Al McCully, General Manager, Sustainable Development Services

Tracy Kibblewhite, General Manager, Corporate Services

Doug Tymchyshyn, Manager, Legislative & Administrative Services

Jackie Ostashek, Manager Communications & Strategic Planning

Dave Cross, Acting Manager, Community & Protective Services (in part)

Janna Widmer, Planning Officer, Planning & Development Services (in-part)

Christina Kortmeyer, Planning Officer, Planning & Development Services

Department (in part)

Sara Jensen, Municipal Intern

Lois Saumer, Administrative Assistant to the General Managers(Recording Secretary)

2. OPENING PRAYER

Council Member Denise Locher offered a short prayer.

3. ADOPTION OF AGENDA

A motion was made by Council Member Jo Szady that the agenda be adopted with the addition of Communication Item 8.3 Erin Estates Subdivision. The motion carried unanimously.

4. ADOPTION OF MINUTES

- 4.1 [MIN 12-015](#) Adoption of the May 22, 2012 regular Council meeting minutes.

Proposed Motion

That the May 22, 2012 regular Council meeting minutes be adopted, as presented.

A motion was made by Council Member Denise Locher that the May 22, 2012 Regular Council meeting minutes be adopted, as presented. The motion carried unanimously.

5. SCHEDULED MATTERS

- 5.1 [App 12-048](#) Staff Recognition - Kendyl Hudson, Community Peace Officer, Community & Protective Services

The Alberta Municipal Enforcement Association has selected Kendyl Hudson for the 2012 Excellence in Municipal Enforcement Award. Kendyl was selected based on her dedication to her community and law enforcement by completing the D.A.R.E. Officer training and her initiative setting up a kennel during the Slave Lake Disaster.

Council and Executive Administration congratulated Officer Hudson on her award and her excellent work in Parkland County.

- 5.2 [App 12-051](#) Staff Recognition - Ruth Sider, Assistant Development Officer, Planning & Development Services, Applied Land Use Planning Certificate

Council congratulated Ms. Sider on the completion of her certification.

- 5.3 [App 12-056](#) Staff Introduction
Carson Mills, Communications Assistant

Jackie Ostashek, Manager, Communications & Strategic Planning introduced Carson Mills, the new Communications Assistant and provided a brief background on Carson. Council welcomed Carson to his new position.

- 5.4 [App 12-055](#) **Presentation**
Partners in Compliance Certificate
(Mr. Kim Hrushenski, Partners in Compliance Coordinator and Jewel Day-Hampton, Safety Coordinator, Parkland County)

Mr. Kim Hrurshenski, Partners in Compliance Coordinator presented a certificate of acceptance to Mayor Shaigec acknowledging Parkland County's acceptance into the Partners in Compliance (PIC) Program. Parkland County is only the second municipality to achieve this high standard. Council thanked Jewel Day-Hampton, Safety Coordinator, for her leadership and hard work in completing this process.

- 5.5 [App 12-030](#) **Public Input**

Three individuals came forward regarding the Range Road 23 Gravel Pit

Rod Walker, representing Alberta Gold Prospectors Association, Edmonton Gold Prospectors Association, Long Shot Club (another prospecting club) spoke in support of the development of the Range Road 23 Gravel Pit into a Day Use Park. He commented on the limited access to the North Saskatchewan River between Drayton Valley and Fort Saskatchewan.

Larry Niblock came forward representing the Range Road 23 property owners group. He contented that a park is not possible at this location and that the proposed activities will not fit within the boundaries, or are not suitable.

Mike Mai, representing Capital Region River Boat Association, voiced his concern with lack of access to the river in Parkland County. He commented that there used to be about half a dozen access points between Devon and Genessee, but now there are only two. If this closure goes through, he requests that some other access point be considered.

- 5.8 [COM 12-038](#) Correspondence re: Range Road 23

Mr. Niblock also presented correspondence at this time.

- 5.7 [COM 12-037](#) Correspondence regarding subdivision surfacing petition in Erin Estates.

Mr. Nic Wale, resident of Erin Estates, brought forward correspondence outlining his concerns with the petition submitted for subdivision surfacing within Erin Estates. Administration will review the matter and report to Council on July 10th.

- 5.6 [BL 12-027](#) **Public Hearing**
Bylaw No. 20-2012 Licence of Occupation for a Portion of Environmental Reserve Parcel (36ER Block 1 Plan 8021782) in Douglas Meadows Subdivision.

Proposed Motion

1. That Council give Bylaw No. 20-2012 second reading.
2. That Council give Bylaw No. 20-2012 third and final reading.

Mayor Shaigec called the public hearing to order at 9:35 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw No. 20-2012 and explained the procedures of the public hearing.

Administration gave a summary of the Administrative Report, as presented.

Verbal Submissions
There were no verbal submissions

Written Submissions
There were no written submissions.

Mayor Shaigec closed the public hearing at 9:43 a.m.

A motion was made by Council Member Phyllis Kobasiuk that Council give Bylaw No. 20-2012 Licence of Occupation for a Portion of Environmental Reserve Parcel (36ER Block 1 Plan 8021782) in Douglas Meadows second reading. The motion carried by the following vote:

For: 4 - Council Member Szady, Council Member Kobasiuk, Council Member Hollands and Deputy Mayor Melnyk

Against: 3 - Mayor Shaigec, Council Member Allen and Council Member Locher

A motion was made by Council Member Phyllis Kobasiuk that Council give Bylaw No. 20-2012 Licence of Occupation for a Portion of Environmental Reserve Parcel (36ER Block 1 Plan 8021782) in Douglas Meadows third and final reading. The motion carried by the following vote:

For: 4 - Council Member Szady, Council Member Kobasiuk, Council Member Hollands and Deputy Mayor Melnyk

Against: 3 - Mayor Shaigec, Council Member Allen and Council Member Locher

RECESS

Mayor Shaigec recessed the meeting at 9:55 a.m. and reconvened the meeting at 10:05 a.m.

D. Sustainable Community and Protective Services Matters

5.9 [RFD 12-120](#) Range Road 23 Gravel Pit

Proposed Motion(s)

That Council:

- a) Direct Administration to pursue a Recreational Lease with the Province of Alberta for the purposes of developing the RR23 Gravel Pit into a Day Use Park
- b) Approve \$442,000 from Restricted Surplus - Municipal Park for capital development costs of the Day Use Park.

A motion was made by Council Member Jo Szady that Council direct Administration to pursue a Recreational Lease with the Province of Alberta for the purpose of developing the RR23 Gravel Pit into a Day Use Park. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member Szady, Council Member Locher and Deputy Mayor Melnyk

Against: 3 - Council Member Allen, Council Member Kobasiuk and Council Member Hollands

A motion was made by Council Member Denise Locher that Council approve \$442,000 from Restricted Surplus - Municipal Park for capital development costs of the Day Use Park. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member Szady, Council Member Locher and Deputy Mayor Melnyk

Against: 3 - Council Member Allen, Council Member Kobasiuk and Council Member Hollands

- 5.10 [COM 12-036](#) Present to Council information that Parkland County has been selected by Alberta Venture Magazine as one of the Top 25 communities in Western Canada to do business in.

Proposed Motion(s)

That Council accept this as information.

Council commended the EDTAC Committee and the Economic Development & Tourism Department for their hard work in achieving Venture Magazine's list of one of the Top 25 communities in Western Canada in which to do business.

A motion was made by Council Member Phyllis Kobasiuk that the Venture Magazine selection of Parkland County as one of the Top 25 communities in Western Canada in which to do business be accepted for information. The motion carried unanimously.

6. BUSINESS ARISING

There were no Business Arising matters presented at this meeting.

7. NEW BUSINESS

A. Legislative Matters

- A.1 [AG 12-002](#) Tri-Municipal Region discussion forum - Memorandum of Understanding

Proposed Motion

That Council approve the Tri-Municipal Region Discussion Forum - Memorandum of Understanding as presented.

A motion was made by Council Member Dianne Allen that the Tri-Municipal Region Discussion Forum - Memorandum of Understanding be approved. The motion carried unanimously.

- A.2 [RFD 12-125](#) Lac Ste Anne County requesting to acquire an interest in land (SW 29-53-06-W5M) within Parkland County.

Proposed Motion

That Parkland County Council authorizes Lac Ste. Anne County to acquire an interest in the SW 29-53-06-W5M for the acquisition of aggregate materials over a ten year period.

A motion was made by Deputy Mayor Tracey Melnyk that the Council approve the Lac Ste Anne County request to acquire an interest in land (SW29-53-06-W5M) within Parkland County. The motion carried unanimously.

B. Corporate Services Matters

- B.1 [RFD 12-107](#) 2012 Tax Recovery Public Auction Reserve Bids and Conditions of Sale

Proposed Motion(s)

- (1) That Council establish the reserve bids as presented for properties being offered for sale at the public auction on August 15, 2012, and
- (2) That Council approve the Terms and Conditions of Sale for the 2012 Public Auction as presented.

A motion was made by Council Member Dianne Allen that Council establish the reserve bids as presented for properties being offered for sale at the public auction on August 15, 2012. The motion carried unanimously.

A motion was made by Council Member Denise Locher that Council approve the following Terms and Conditions of Sale for the 2012 Public Auction as listed: Conditions of Sale for 2012 Public Auction (for Tax Recovery)

1. Each parcel of land offered for sale at public auction will be subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.
2. Redemption of a parcel of land offered for sale may be affected by certified payment of all arrears of taxes, penalties and costs at any time prior to 10:00 a.m. on August 15, 2012.
3. Sales are cash only, with a 10% non-refundable deposit upon acceptance of an offer at the public auction, with the balance of the purchase price due within thirty (30) days.
4. GST will apply to all applicable lands sold at the auction.
5. The lands are being offered for sale on an "as is, where is" basis, and Parkland County makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, vacant possession, or the developability of the lands for any intended use by the successful bidder.
6. No bid will be accepted where the bidder attempts to attach conditions to the sale of any parcel of land.
7. No terms and conditions of sale will be considered other than those specified by Parkland County.
8. The successful bidder will be required to execute a Sale Agreement in a form and substance acceptable to Parkland County at the close of the public auction.
9. No further information is available at the Auction regarding the lands to be sold.
10. Parkland County may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.

The motion carried unanimously.

B.2 [RFD 12-124](#)

2012 Tax Cancellation Due to Burn Down - Block 16, Plan 4688 RS

Proposed Motion(s)

That Council cancel a portion of the unpaid 2012 improvement taxes against Roll No. 156015 in the amount of \$1,078.63, due to burn down.

A motion was made by Council Member Jo Szady that Council cancel a portion of the unpaid 2012 improvement taxes against Roll No. 156015 in the amount of \$1,078.63 due to burn down. The motion carried unanimously.

C. Sustainable Infrastructure Services Matters

There were no Sustainable Infrastructure Services items presented at this meeting.

E. Sustainable Development Services Matters

- E.1** [BL 12-007](#) Entwistle Area Structure Plan Bylaw No. 23-2012.

Proposed Motions

- a) That Council give Bylaw 23-2012 first reading.
- b) That Council schedule a Public Hearing for July 10, 2012 at 9:30 am to hear public comment on proposed Bylaw 23-2012.

A motion was made by Deputy Mayor Melnyk that Council give Bylaw 23-2012 first reading. The motion carried by the following vote:

For: 6 - Mayor Shaigec, Council Member Szady, Council Member Allen, Council Member Kobasiuk, Council Member Hollands and Council Member Locher

Against: 1 - Deputy Mayor Melnyk

A motion was made by Council Member Denise Locher that Council schedule a Public Hearing for July 10, 2012 at 9:30 a.m. to hear public comment on proposed Bylaw 23-2012. The motion carried unanimously.

- E.2** [App 12-046](#) Development Permit application within the Direct Control District of Entwistle.

Proposed Motion

That Council conditionally approve Development Permit #12-D-190 to construct a residence with an attached garage on Plan 9223029, Block 0, Lot 3, Entwistle, W5-07-53-20-SW.

A motion was made by Deputy Mayor Tracey Melnyk that Council conditionally approve Development Permit #12-D-190 to construct a residence with an attached garage on Plan 9223029, Block 0, Lot 3, Entwistle, W5-07-53-20-SW, with the following conditions:

- 1. The exterior of the single detached dwelling shall be finished in the manner shown on the submitted drawings.
- 2. The proposed development shall be sited, oriented and conform to all building setbacks as shown on the submitted site plan and shall not be moved or enlarged except where authorized or directed through this permit approval.
- 3. Prior to construction or commencement of any development, owner/developer or contractor is responsible to obtain building, electric, plumbing and gas permits required. Permits must be obtained from Parkland County.
- 4. All development shall be graded and landscaped in a manner to prevent any surface run-off onto adjacent properties, as shown on the submitted documentation.
- 5. The developer shall remove all garbage and waste at his/her own expense and keep the site in a neat and orderly manner.
- 6. Any changes or additions to this permit shall require a new development permit application.

7. Failure to comply with the conditions of this permit may result in the permit being cancelled, suspended or modified.

The motion carried by unanimously.

8. COMMUNICATIONS

8.1 [COM 12-024](#) Committee Reports

Proposed Motion

That the Committee Reports be received as information.

A motion was made by Council Member Jo Szady that the following Committee Reports be received as information.

Councillor Szady reported on River Valley Alliance - River Day and Council's meeting with Alberta Transportation.

Councillor Allen reported on the FCM Conference.

Councillor Melnyk reported on being invited to judge farm safety videos as part of a 4H program.

Councillor Locher reported attending the Keephills Power Project Steering Committee meeting, Burnco's 100 Anniversary, the Seniors Strawberry Tea in Spruce Grove, and the Recreation for Life golf tournament.

Councillor Kobasiuk reported on the elections at the 75th annual FCM, Edmonton Councillor, Karen Lebovici is the newly elected Chair and a Rural Communities workshop regarding engagement with First Nations.

The motion carried unanimously.

8.2 [COM 12-030](#) AAMDC Newsletter

Proposed Motion

That the AAMDC Newsletter be received as information.

A motion was made by Council Member Dianne Allen that the AAMDC Newsletter be received as information. The motion carried unanimously.

9. IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

10. BUSINESS ARISING FROM IN-CAMERA SESSION

11. ADJOURNMENT

Mayor Shaigec closed the meeting at 12:13 a.m.

Mayor

Manager, Legislative & Administrative Services