



Meeting Minutes

Governance and Priorities Committee

Mayor Allan Gamble
Deputy Mayor Natalie Birnie
Council Member Kristina Kowalski
Council Member Sally Kucher-Johnson
Council Member Allan Hoefsloot
Council Member Phyllis Kobasiuk
Council Member Rob Wiedeman

Tuesday, March 5, 2024

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chairperson Birnie called the meeting to order at 9:01 a.m.

Present: 7 - Mayor Allan Gamble, Council Member Sally Kucher-Johnson, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

On behalf of Council, Mayor Gamble acknowledged the passing of the Right Honourable Brian Mulroney who served as the 18th prime minister of Canada from 1984-1993.

DEPUTY MAYOR ACKNOWLEDGEMENT

Mayor Gamble, on behalf of Council, acknowledged the Deputy Mayor rotation. Mayor Gamble offered a sincere thank you to former Deputy Mayor Kobasiuk for her service during her four month term and welcomed Councillor Birnie to her term as Parkland County's Deputy Mayor.

TERRITORIAL LAND ACKNOWLEDGEMENT

On behalf of the Committee, Chairperson Birnie offered the following Treaty 6 lands acknowledgement:

We acknowledge that we are on the Lands of Treaty 6 which is the traditional home of the Cree, Dene, Saulteaux, Blackfoot, Nakota Sioux nations, members of the Metis nations of Alberta, Inuit and all First Nations sharing this land for generations. We recognize the long history and contributions of Indigenous peoples who've cared for this land from time immemorial to the present. We acknowledge that we are all treaty people bound to one another by the spirit and intent of treaty as long as the sun shines, the grass grows, and the river flows.

Committee Member Kowalski and Committee Member Hoefsloot attended the meeting virtually.

Administration:

Laura Swain, Chief Administrative Officer
Dave Cross, General Manager, Agriculture, Community & Protective Services
Rob McGowan, General Manager, Operations Services
Jeff Dyck, Chief Financial Officer/General Manager, Corporate & Shared Services
Nancy Domijan, General Manager, Development Services
Kara Woolsey, Director, Employee Services (In-part)
Simon Yakiluk, Director, Communications (In-part)
Suzanne Merrills, Director, Community Services (In-part)
Brian Cornforth, Fire Chief, Fire Services (In-part)
Brad Backstrom, Supervisor, Operations, Enforcement Services (In-part)
Krista Quesnel, Director, Agriculture & Environment Services, Agriculture & Environmental Services (In-part)
April Gallays, Manager, Current & Long Range Planning, Planning & Development Services (In-part)
Robynn Holstein, Acting Director, Growth & Strategy and Manager, Economic Diversification, Growth & Strategy (In-part)
Jody Hancock, Director, Engineering Services (In-part)
Trent Tompkins, Director, Road Maintenance & Drainage (In-part)
Neil Jamieson, Director, Public Works (In-part)
Michelle Kirchmayer, Director, Assessment, Tax & Financial Systems (In-part)
Craig Froehlich, Director, Finance (In-part)
Ric Gibbons, Chief Information Officer, Information Services (In-part)
Joel Wilson, Business Development Officer, Economic Diversification (In-part)
Alexandra Salame, Economic Diversification Coordinator, Economic Diversification (In-part)
Rachelle Trovato, Manager, Growth & Strategy (In-part)
Lois Tyerman, Corporate Planning & Intergovernmental Advisor, Growth & Strategy (In-part)
Barb Williams, Manager, Legislative Services
Odessa Bartel, Legislative Officer, Legislative Services (Recording Secretary)

ADOPTION OF AGENDA

A motion was made by Committee Member Mayor Gamble that the March 5, 2024 Governance and Priorities Committee meeting agenda be adopted, as presented.

The motion carried unanimously.

CELEBRATING SUCCESS

Councillor Kowalski recognized the work of Parkland County's Roads & Drainage department to clear the snow from Parkland County roads from the recent snow storm in a safe and efficient manner.

DELEGATIONS

[App 24-008](#)

9:05 a.m. Public Input (15 mins.)

Committee Chairperson Birnie asked the gallery if there were any issues that the public wished to bring to the attention of Parkland County.

Natasha Stenzel-Bourbeau, a resident of Parkland County, came forward to share information about Water Recycling specifically related to her development.

ADOPTION OF MINUTES

[MIN 24-007](#)

Adoption of February 20, 2024 Governance and Priorities Committee Meeting Minutes

Proposed Motion

That the February 20, 2024 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

A motion was made by Committee Member Kowalski that the February 20, 2024 Governance and Priorities Committee meeting minutes be adopted, as presented.

The motion carried unanimously.

NEW BUSINESS

General Manager, Development Services

[RFD 24-046](#)

Corporate Update - 2023 Year-in-Review

Proposed Motion

That the Corporate Update - 2023 Year-in-Review be received for information, as presented.

Administration presented the Corporate Update - 2023 Year-in-Review.

A motion was made by Committee Member Hoefsloot that the 2023 Year-In-Review presentation be received for information, as presented.

The motion carried unanimously.

COMMUNICATIONS

[COM 24-018](#)

Rural Municipalities of Alberta Contact Newsletter

Proposed Motion

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

A motion was made by Committee Member Wiedeman that the Rural Municipalities of Alberta Contact Newsletter be received for information, as

presented.

The motion carried unanimously.

[COM 24-019](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities Update be received for information, as presented.

A motion was made by Committee Member Kucher-Johnson that the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

CLOSED SESSION

[RFD 24-030](#)

Closed Session

Proposed Motion

That the Committee convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 17, 19, 24 and 27 of the Freedom of Information and Protection of Privacy Act.

A motion was made by Committee Member Kobasiuk that the Committee convene in closed session at 10:28 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 17, 19, 24 and 27 of the Freedom of Information and Protection of Privacy Act.

The motion carried unanimously.

RECESS

Chairperson Birnie recessed the meeting at 10:29 a.m., and reconvened the meeting at 10:45 a.m.

[PRE 24-012](#)

Economic Diversification Update
FOIP Section 17 - Harmful to personal privacy
FOIP Section 24 - Advice from officials

Administration presented Economic Diversification update.

[PRE 24-011](#)

Planning and Development Update
FOIP Section 17 - Harmful to personal privacy
FOIP Section 24 - Advice from officials

Administration presented Planning and Development update.

[PRE 24-013](#)

Chief Administrative Officer Performance Review
FOIP Section 17 - Harmful to personal privacy

FOIP Section 19 - Confidential evaluations

Chief Administrative Officer Performance Review conducted.

[PRE 24-016](#)

Council Code of Conduct Bylaw Review

FOIP Section 24 - Advice from officials

FOIP Section 27 - Legal privilege

Council Code of Conduct Bylaw was reviewed.

[RFD 24-031](#)

Regular Session

Proposed Motion

That the Committee revert to regular meeting session.

A motion was made by Committee Member Kowalski that the Committee revert to regular meeting session at 2:00 p.m.

The motion carried unanimously.

NEXT MEETING

The next Governance and Priorities Committee meeting is scheduled for April 2, 2024 at 9:00 a.m.

CLOSE OF MEETING

Committee Chairperson Birnie closed the meeting at 2:00 p.m.

Committee Chair

Recording Secretary