



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
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Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, April 25, 2017

9:00 AM

Council Chambers

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### CALL TO ORDER

**Mayor Shaigec called the meeting to order at 9:00 a.m.**

**Present:** 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

#### **Administration:**

**Michael Heck, Chief Administrative Officer**  
**Tracy Kibblewhite, General Manager, Chief Financial Officer**  
**Lenny Richer, Acting General Manager, Community Services**  
**Ken Van Buul, General Manager, Corporate Services**  
**Peter Vana, General Manager, Development Services**  
**Leo Girard, Acting General Manager, Infrastructure Services**  
**Sarah Mate, Manager, Communications**  
**Doug Tymchyshyn, Manager, Legislative Services/Chief Legislative Officer**  
**Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)**

### CELEBRATING SUCCESSES

Mayor Shaigec gave recognition to the Women Building Futures first graduating class, and the John Knapp, former Deputy Minister of Agriculture event hosted by Parkland County, presenting Growing for the Future: The Importance of Farming for Urban Life held on April 19, 2017.

### INSPIRATIONAL REFLECTION

Council Member Phyllis Kobasiuk offered a short inspirational inspiration.

### ADOPTION OF AGENDA

A motion was made by Council Member Phyllis Kobasiuk that the April 25, 2017 Council agenda be adopted with the following addition:

**Item 6. A : Notice of Motion - Amendments to Exclude Outdoor Gun Ranges**

The motion carried unanimously.

**ADOPTION OF MINUTES**[MIN 17-014](#)

Adoption of the April 11, 2017 Council Meeting Minutes

**Proposed Motion**

That the April 11, 2017 Council meeting minutes be adopted, as presented.

**A motion was made by Council Member Darrell Hollands that the April 11, 2017 Council meeting minutes be adopted, as presented. The motion carried unanimously.**

**DELEGATIONS**[App 17-003](#)

Appointment - 9:05 a.m.  
2016 Audited Financial Statements  
(KPMG - John Stelter, Partner, Audit and Justin Kinal, Audit Manager)

**Proposed Motion**

That the 2016 Audited Financial Statements be approved, as presented.

*John Stelter, KPMG presented the 2016 Parkland County Audited Financial Statements.*

**A motion was made by Council Member Tracey Melnyk that the 2016 Audited Financial Statements be approved, as presented. The motion carried unanimously.**

[App 16-109](#)

Appointment: 9:10 a.m.  
Government Finance Officers Association - Canadian Award for Financial Reporting

**Council recognized Parkland County's Finance staff for their contribution in achieving the Government Finance Officers Association Canadian Award for Financial Reporting.**

[App 17-028](#)

Public Input - 9:15 a.m. (10 mins.)

*Jody Singer, Parkland County resident came forward with concern that the Spruce Grove Gun Club may be requesting from Parkland County a permit to operate a gun club. Mr. Singer requested that Parkland County consider an environmental assessment of the proposed area as there would be lead deposit in the ground over several years affecting the water supply in the area.*

## NEW BUSINESS

### Mayor and Council Member Matters

Mayor Shaigec advised that a Notice of Motion will be presented at the May 9, 2017 regular Council meeting, requesting that Council direct administration to prepare an amendment to the Land Use Bylaw and the accompanying definition section of the Bylaw to exclude outdoor gun ranges from the definition of Outdoor Participant Recreation Services.

### Legislative Matters

#### [BL 17-023](#)

2017 Tax Rate Bylaw 2017-10

#### **Proposed Motions**

1. That Bylaw 2017-10 receive first reading.
2. That Bylaw 2017-10 receive second reading.
3. That Bylaw 2017-10 be presented for third reading at this meeting.
4. That Bylaw 2017-10 receive third and final reading.

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2017-10 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Jackie McCuaig that Bylaw 2017-10 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member AnnLisa Jensen that Bylaw 2017-10 be presented at this meeting for third reading. The motion carried unanimously.**

**A motion was made by Council Member John McNab that Bylaw 2017-10 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

#### [BL 17-021](#)

2017 Special Tax for the Repair, Maintenance and Upgrading of the Water Supply and Distribution System in the Acheson Industrial Area (Bylaw 2017-09)

#### **Proposed Motions**

1. That Bylaw 2017-09 receive first reading.
2. That Bylaw 2017-09 receive second reading.
3. That Bylaw 2017-09 be presented at this meeting for third reading.
4. That Bylaw 2017-09 receive third and final reading.

**A motion was made by Council Member Darrell Hollands that Bylaw 2017-09 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Jackie McCuaig that Bylaw 2017-09 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2017-09 be presented at this meeting for third reading. The motion carried unanimously.**

**A motion was made by Council Member Tracey Melnyk that Bylaw 2017-09 receive third and final reading, and that it be declared finally passed. The**

motion carried unanimously.

[RFD 17-093](#)

Off-Site Levy Annual Report (as per Bylaw 2015-07)

**Proposed Motion**

That Council table the Off-Site Levy Annual Report and Updated Schedules, for Bylaw 2015-07, to the May 23, 2017 Council Meeting for presentation.

**A motion was made by Council Member John McNab that the Off-Site Levy Annual Report and Updated Schedules for Bylaw 2015-07 be tabled to the May 23, 2017 Council meeting. The motion carried unanimously.**

## DELEGATIONS

[App 17-029](#)

Appointment - 9:30 a.m.  
Ecole Meridian Heights School  
(Natacha LeNorgant, Teacher)

**Council welcomed Natacha LeNorgant, Teacher from Ecole Meridian Heights School, Parkland School Division No. 70 and grade six students who presented questions to Council as part of the grade six government studies curriculum.**

## NEW BUSINESS

### Community Services Matters

[RFD 17-072](#)

Appointment of 2017 Crop Inspector

**Proposed Motion**

That the appointment of Kaylee Chizawsky as Inspector under the Weed Control Act as per Part 2 7(1) and the Agricultural Pests Act as per Section 10(1), of Alberta for 2017 be approved.

**A motion was made by Council Member Darrell Hollands that Kaylee Chizawsky be appointed as Crop Inspector for 2017 under the Alberta Weed Control Act Part 2 7(1), and the Alberta Agricultural Pests Act Section 10(1), as presented. The motion carried unanimously.**

[RFD 17-073](#)

Appointment of 2017 Weed Inspectors

**Proposed Motion**

That the appointment of Lisa Chomyn, Sarah Johnson, Sarah Loosley, Jo-Anne Maw, Alana Regier, and Alexandra Rondeau as Inspectors under the Weed Control Act as per Part 2, 7(1) and the Agricultural Pests Act as per Section 10 (1), of Alberta for 2017 be approved.

**A motion was made by Council Member Darrell Hollands that Lisa Chomyn, Sarah Johnson, Sarah Loosley, Jo-Anne Maw, Alana Regier, and Alexandra Rondeau be appointed as Weed Inspectors for 2017 under the Alberta Weed Control Act Part 2, 7(1), and the Alberta Agricultural Pests Act Section 10 (1). The motion carried unanimously.**

**Corporate Services Matters****RFD 17-086**

## Public Member Committee Appointments

**Proposed Motion**

That the following public committee member appointments be approved effective April 25, 2017:

Agriculture Service Board

Shelley Spangler - one-year term  
Chett Wild - one-year term  
Raymond Johnson - two-year term  
Brianna Fraser - two-year term  
Susan Schafers - two-year term  
Sarah Leteta - one-year term

Community Sustainability Committee

Brad Hoffman - two-year term  
Julienne Morissette - two-year term  
Adrian Vanderwell - one-year term  
Barb Shackel-Hardman - two-year term  
John Buchko - one-year term  
Helen Lomas - two-year term  
Jeff Richardson - one-year term

Economic Diversification Committee

Ken Cameron - two-year term  
Darren Haarsma - two-year term  
Kristie Wanchuk - one-year term  
Jo-Ann Hall - two-year term  
John Gilchrist - two-year term  
Tim Townsend - one-year term  
Chris Konelsky - one-year term

**A motion was made by Council Member Tracey Melnyk that the following public committee members be appointed effective April 25, 2017:**

**Agriculture Service Board**

- Shelley Spangler - one-year term  
- Chett Wild - one-year term  
- Raymond Johnson - two-year term  
- Brianna Fraser - two-year term  
- Susan Schafers - two-year term  
- Sarah Leteta - one-year term

**Community Sustainability Committee**

- Brad Hoffman - two-year term  
- Julienne Morissette - two-year term  
- Adrian Vanderwell - one-year term  
- Barb Shackel-Hardman - two-year term  
- John Buchko - one-year term  
- Helen Lomas - two-year term

- Jeff Richardson - one-year term

**Economic Diversification Committee**

- Ken Cameron - two-year term
- Darren Haarsma - two-year term
- Kristie Wanchuk - one-year term
- Jo-Ann Hall - two-year term
- John Gilchrist - two-year term
- Tim Townsend - one-year term
- Chris Konelsky - one-year term

The motion carried unanimously.

## COMMUNICATIONS

### [COM 17-029](#)

AAMDC Contact Newsletter

**Proposed Motion**

That the AAMDC Contact Newsletter be received for information, as presented.

**A motion was made by Council Member Jackie McCuaig that the April 12, 2017 AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.**

### [COM 17-030](#)

Federation of Canadian Municipalities Update

**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

**A motion was made by Council Member AnnLisa Jensen that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.**

### [COM 17-031](#)

Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the following Committee Reports be received for information:**

1. Council Member Jackie McCuaig reported on the John Knapp presentation and the Capital Region Ladies Forum.
2. Council Member Phyllis Kobasiuk reported on the Capital Region Ladies Forum.
3. Council Member Tracey Melnyk reported on the Pembina Agricultural and Recreational Society, the John Knapp presentation, Parkland County's Staff Workshop, and residents expressing concern regarding spring drainage and road issues.
4. Council Member AnnLisa Jensen reported on the River Valley Alliance and the North Saskatchewan Headwaters Alliance.
5. Mayor Shaigec reported on the West Inter Lake District Regional Water

Services Commission, and a meeting with area municipalities regarding the impact of the coal phase out.

The motion carried unanimously.

## **CLOSE OF MEETING**

Mayor Shaigec closed the meeting at 10:13 a.m.

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Mayor

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Manager, Legislative Services/Chief Legislative Officer