



# Parkland County

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## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, January 10, 2017

9:00 AM

Council Chambers

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### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

**Present:** 5 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec and Council Member Darrell Hollands

**Absent:** 2 - Council Member Phyllis Kobasiuk and Council Member Tracey Melnyk

#### Administration:

Michael Heck, Chief Administrative Officer  
Arlan Delisle, County Solicitor/Director, Legal & Legislative Services (in part)  
Dave Cross, General Manager, Community Services (in part)  
Ken Van Buul, General Manager, Corporate Services (in part)  
Peter Vana, General Manager, Development Services  
Jody Hancock, Acting General Manager, Infrastructure Services  
Duncan Martin, Planner, Planning & Development Services (in part)  
Kristin Quesnel, Manager, Community Sustainability (in part)  
Scott Kovatch, Economic Development Officer, Economic Diversification (in part)  
James Leskiw, Acting Manager, Agricultural Services  
Martin Frigo, Manager, Long Range Policy Planning, Planning & Development Services (in part)  
Doug Tymchyshyn, Manager, Legislative Services/Chief Legislative Officer  
Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)

### INSPIRATIONAL REFLECTION

Council Member Jackie McCuaig offered a short inspirational reflection.

### ADOPTION OF AGENDA

A motion was made by Council Member Jackie McCuaig that the January 10, 2017 Council agenda be adopted with the following additions:

1. Item A.1 - Request to schedule a regular Council meeting on February 14,

2017.

2. Item A.2 - AAMDC Climate Change Advisory Committee Nomination.

The motion carried unanimously.

## **ADOPTION OF MINUTES**

[MIN 17-001](#)

Adoption of the December 13, 2016 Council Meeting Minutes

### **Proposed Motion**

That the December 13, 2016 Council meeting minutes be adopted, as presented.

**A motion was made by Council Member John McNab that the December 13, 2016 Council meeting minutes be adopted, as presented. The motion carried unanimously.**

## **NEW BUSINESS**

### **Mayor and Council Member Matters**

[RFD 17-007](#)

To Schedule a Regular Council Meeting on February 14, 2017

### **Proposed Motion**

That Council conduct a regular meeting on Tuesday, February 14, 2017.

**A motion was made by Council Member John McNab that Council conduct a regular meeting on February 14, 2017, as presented. The motion carried unanimously.**

[RFD 17-009](#)

AAMDC Climate Change Advisory Committee Nomination

**A motion was made by Council Member Jensen that Council Member AnnLisa Jensen be nominated to the AAMDC Climate Change Advisory Committee. The motion carried by the following vote:**

**For:** 4 - Council Member Jensen, Council Member McCuaig, Council Member McNab and Mayor Shaigec

**Against:** 1 - Council Member Hollands

### **Corporate Services Matters**

[RFD 16-299](#)

Public Member Committee Appointments

### **Proposed Motion**

That the following public committee member appointments be approved effective January 1, 2017:

Horizon Stage Theatre Advisory Board

Arlaine Monaghan (three-year term)

Yvonne Kuchta (three-year term)

Municipal Library Board

Sarah Leteta (two-year term)

Barb Shackel-Hardman (two-year term)

River Valley Alliance

Valerie Turner (three-year term)

Subdivision and Development Appeal Board

Jim Philpott (three-year term)

Dylan Smith (three-year term)

Sam Whitehouse (three-year term)

Marlene Chambers (three-year term)

Tri-Municipal Leisure Facility Board of Directors

Brenda McKinnon (three-year term)

**A motion was made by Council Member Darrell Hollands that the following public committee member appointments be approved effective January 1, 2017:**

**Horizon Stage Theatre Advisory Board****Arlaine Monaghan (three-year term)****Yvonne Kuchta (three-year term)****Municipal Library Board****Sarah Leteta (two-year term)****Barb Shackel-Hardman (two-year term)****River Valley Alliance****Valerie Turner (three-year term)****Subdivision and Development Appeal Board****Jim Philpott (three-year term)****Dylan Smith (three-year term)****Sam Whitehouse (three-year term)****Marlene Chambers (three-year term)****Tri-Municipal Leisure Facility Board of Directors****Brenda McKinnon (three-year term)**

**The motion carried unanimously.**

**Legislative Matters**[BL 16-047](#)

Train Whistle Cessation Bylaw 2016-27

**Proposed Motion**

That Bylaw 2016-27 receive first reading.

**A motion was made by Council Member John McNab that Bylaw 2016-27 receive first reading. The motion carried unanimously.**

## DELEGATIONS

[App 17-001](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

## NEW BUSINESS

### Development Services Matters

[RFD 16-275](#)

Future of Agriculture Study and Action Plan

#### **Proposed Motions**

1. That the Future of Agriculture Study be accepted by Council as information.
2. That Administration be directed to use the Future of Agriculture Study Map to guide future policy development.
3. That Administration be directed to incorporate the Agriculture Action Plan into future departmental workplans.

**A motion was made by Council Member Darrell Hollands that the Future of Agriculture Study be accepted by Council as information. The motion carried unanimously.**

**A motion was made by Council Member Jackie McCuaig that administration be directed to use the Future of Agriculture Study Map to guide future policy development. The motion carried unanimously.**

**A motion was made by Council Member McNab that administration be directed to incorporate the Agriculture Action Plan into future departmental workplans. The motion carried by the following vote:**

**For:** 4 - Council Member Jensen, Council Member McCuaig, Mayor Shaigec and Council Member Hollands

**Against:** 1 - Council Member McNab

## Recess

Mayor Shaigec recessed the meeting at 9:59 a.m. and reconvened the meeting at 10:05 a.m.

## DELEGATIONS

*Council Member Phyllis Kobasiuk attended the meeting at 10:13 a.m.*

**Present:** 6 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk and Council Member Darrell Hollands

**Absent:** 1 - Council Member Tracey Melnyk

[App 17-002](#)

APPOINTMENT - 10:00 a.m.  
Petroleum Services Association of Canada  
(Mark Salkeld, President/CEO)

**Proposed Motion**

That the Petroleum Services Association of Canada presentation be received for information, as presented.

*Mark Salkeld, President/CEO, Petroleum Services Association of Canada presented an update regarding industry.*

**A motion was made by Council Member Jackie McCuaig that the Petroleum Services Association of Canada presentation be received for information. The motion carried unanimously.**

**Recess**

Mayor Schaigec recessed the meeting at 10:59 a.m. and reconvened the meeting at 11:12 a.m.

**NEW BUSINESS**

**Development Services Matters**

[RFD 17-004](#)

Collaborative Governance Initiative Grant - Boundary Interface Protocols and Strategy Project

**Proposed Motion**

That Council authorizes Administration to support a Collaborative Governance Initiative Grant application to assist with completion of the Boundary Interface Protocols and Strategy Project.

**A motion was made by Council Member AnnLisa Jensen that Council authorize administration to support a Collaborative Governance Initiative Grant application to assist with completion of the Boundary Interface Protocols and Strategy Project, as presented. The motion carried unanimously.**

**Infrastructure Services Matters**

[RFD 17-005](#)

Infrastructure Services Update Q1 - 2017

**Proposed Motion**

That Council receive the report for information, as presented.

*Jody Hancock, Acting General Manager, Infrastructure Services presented the Infrastructure Services Update Q1 - 2017.*

**A motion was made by Council Member Darrell Hollands that the Infrastructure Services Update Q1 - 2017 presentation be received for information, as presented. The motion carried unanimously.**

## COMMUNICATIONS

### COM 17-001

AAMDC Contact Newsletter

**Proposed Motion**

That the AAMDC Contact Newsletter be received for information, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the December 15, 2016 AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.**

### COM 17-002

Federation of Canadian Municipalities Update

**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

**A motion was made by Council Member Jackie McCuaig that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.**

### COM 17-003

Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member John McNab that the following Committee Reports be received for information:**

- 1. Council Member Jackie McCuaig reported on the Horizon Stage Theatre Advisory Board.**
- 2. Council Member Phyllis Kobasiuk reported on the Capital Region Parkland Water Services Commission, and the recent Federation of Canadian Municipalities (FCM) recognition for the need of rural broadband.**
- 3. Mayor Shaigec reported on the December 16, 2016 Hemp Facility Tour in Drayton Valley with Council Member Tracey Melnyk.**

**The motion carried unanimously.**

## **CLOSE OF MEETING**

Mayor Shaigec closed the meeting at 12:09 p.m.

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Mayor

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Manager, Legislative Services/Chief Legislative Officer