



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes

Council

Mayor Allan Gamble
Deputy Mayor Sally Kucher-Johnson
Council Member Natalie Birnie
Council Member Kristina Kowalski
Council Member Phyllis Kobasiuk
Council Member Rob Wiedeman

Tuesday, September 9, 2025

9:00 AM

Council Chambers

CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT

Mayor Gamble called the meeting to order at 9:00 a.m.

On behalf of Council, Mayor Gamble offered the following Treaty 6 lands acknowledgement:

We recognize that we are on Treaty 6 Territory, the traditional lands of the Cree, Saulteaux, Blackfoot, Dene and Nakota Sioux Nations. We acknowledge all the First Nations, Metis and Inuit, whose footsteps have marked these lands for centuries.

Administration:

Laura Swain, Chief Administrative Officer
Jeff Dyck, Chief Operating Officer
Rob McGowan, General Manager, Operations Services (In-part)
Brandon Sidhu, Director, Community Services (In-part)
Carilyn Bjarnason, Community Development Coordinator (In-part)
Michelle Kirchmayer, Director, Assessment & Tax (In-part)
Natasha De Sandi, Senior Planner, Planning Coordination (In-part)
Derek Macdonald, Planner II, Planning Coordination (In-part)
Katelyn Palmer, Acting Manager Financial Reporting & Operations (In-part)
Olu Ajayi, Senior Business Partner, Financial Reporting & Operations (In-part)
Stephanie Harris, Legal Services Coordinator (In-part)
Jody Hancock, Director, Engineering Services (In-part)
Lois Tyerman, Director, Governance & Engagement (In-part)
Mardy Blackburn, Corporate Strategist (In-part)
Justin Young, Director, Planning & Development Services Department (In-part)
Jared Candlish, Planner II, Planning Coordination (In-part)
Brian Cornforth, Fire Chief (In-part)
Sean Cunningham, Deputy Fire Chief (In-part)
Jessica Harnden, Senior Planner, Subdivision Planning (In-part)
Braden Slemko, Manager, Development Planning & Safety Codes (In-part)
Odessa Bartel, Manager, Legislative & Legal Services
Rachel Coupal, Legislative Officer, Legislative & Legal Services (Recording Secretary)

INSPIRATIONAL REFLECTION

Council Member Kucher-Johnson offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Kucher-Johnson that the September 9, 2025 Council meeting agenda be adopted, as presented.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 25-028](#)

Adoption of the July 8, 2025 Council Meeting Minutes

Proposed Motion

That the July 8, 2025 Council Meeting Minutes be adopted, as presented.

A motion was made by Council Member Kowalski that the July 8, 2025 Council meeting minutes be adopted, as presented.

The motion carried unanimously.

[MIN 25-029](#)

Adoption of the July 29, 2025 Special Council Meeting Minutes

Proposed Motion

That the July 29, 2025 Special Council Meeting Minutes be adopted, as presented.

A motion was made by Council Member Birnie that the July 29, 2025 Special Council meeting minutes be adopted, as presented.

The motion carried unanimously.

DELEGATIONS

App 25-052

9:05 a.m. - Public Input (15 minutes)

Mayor Gamble asked the gallery if there were any concerns that the public wishes to bring to the attention of Parkland County.

Elaine Forsyth and Scott Forsyth, Owners of Meridian Creek RV Storage, came forward to ask Council for guidance regarding building covered storage at their storage facility.

Mark Gunderson, Resident of Parkland County, came forward with a series of questions regarding the TransAlta proposal and Council's resolutions. The questions were left with administration.

Floyd Young, Resident of Parkland County, came forward to present concerns related to Bylaw 2025-21, Fees and Charges Bylaw.

NEW BUSINESS

A. Mayor and Council Member Matters

RFD 25-161

Senior Property Tax Assistance Options

Proposed Motion

That Council receive the summary of Senior Property Tax Assistance Options for information.

A motion was made by Council Member Kobasiuk that Council receive the summary of Senior Property Tax Assistance Options for information.

Council Member Kobasiuk withdrew her motion.

A motion was made by Council Member Kobasiuk that Council support and direct the implementation of a seniors property tax assistance program within Parkland County.

Council Member Kowalski made an amending motion that Council support the production of an administrative report of options related to a senior's property tax assistance program within Parkland County, brought back to Council prior to budget presentations.

For: 5 - Council Member Kucher-Johnson, Council Member Kobasiuk, Council Member Wiedeman, Mayor Gamble and Council Member Kowalski

Against: 1 - Council Member Birnie

Mayor Gamble called on the original motion made by Council Member Kobasiuk amended by Council Member Kowalski's motion that Council support the production of an administrative report of options related to a seniors property tax assistance program within Parkland County, brought back to Council prior to budget presentations.

For: 4 - Council Member Kucher-Johnson, Council Member Kobasiuk, Council Member Wiedeman and Mayor Gamble

Against: 2 - Council Member Birnie and Council Member Kowalski

RFD 25-167

2025 Tax Recovery Public Auction Reserve Bids

Proposed Motion

That Council approve the Reserve Bids for properties being offered for sale at the public auction on Wednesday September 17th, 2025 at 2:00 p.m., as presented.

A motion was made by Council Member Wiedeman that Council approve the Reserve Bids for properties being offered for sale at the public auction on Wednesday September 17th, 2025 at 2:00 p.m., as presented.

The motion carried unanimously.

RECESS

Mayor Gamble recessed the meeting at 9:42 a.m., and reconvened the meeting at 9:59 a.m.

[RFD 25-187](#)

Prioritization of the Highvale End Land Use Area Structure Plan

Proposed Motion

That administration prioritize the Highvale End Land Use Area Structure Plan and include the feedback provided by the Wabamun Watershed Management Council and Community On Keephills Environment for consideration during the Area Structure Plan prioritization project.

A motion was made by Council Member Birnie that administration, within 90 days of the issuance by the AER of an approved Revised Plan, shall commence a public review process of Bylaw 2016-12, the Highvale End Land Use Area Structure Plan and include all persons who may express interest the review including representatives of COKE and WWMC. All costs incurred by the County of conducting the review shall be paid for by TranAlta.

The motion was defeated by the following vote:

For: 1 - Council Member Birnie

Against: 5 - Council Member Kucher-Johnson, Council Member Kobasiuk, Council Member Wiedeman, Mayor Gamble and Council Member Kowalski

Legislative Matters

[RFD 25-180](#)

Resolution to Opt-Out of an Intermunicipal Development Plan with Leduc County

Proposed Motion

That Parkland County agrees that an Intermunicipal Development Plan (IDP) is not required between Parkland County and Leduc County.

A motion was made by Council Member Kucher-Johnson that Parkland County agrees that an Intermunicipal Development Plan (IDP) is not required between Parkland County and Leduc County.

The motion carried unanimously.

[RFD 25-179](#)

Resolution to Opt-Out of an Intermunicipal Collaboration Framework with Leduc County

Proposed Motion

That Parkland County agrees not to create an Intermunicipal Collaboration Framework (ICF) with Leduc County.

A motion was made by Council Member Kowalski that Parkland County agrees not to create an Intermunicipal Collaboration Framework (ICF) with Leduc County.

The motion carried unanimously.

[BL 25-032](#)

Bylaw 2025-28 - Access to Information

Proposed Motions

1. That Bylaw 2025-28 receive first reading.
2. That Bylaw 2025-28 receive second reading.
3. That Bylaw 2025-28 be presented at this meeting for third reading.
4. That Bylaw 2025-28 receive third and final reading.

A motion was made by Council Member Kobasiuk that Bylaw 2025-28 receive first reading.

The motion carried unanimously.

A motion was made by Council Member Wiedeman that Bylaw 2025-28 receive second reading.

The motion carried unanimously.

A motion was made by Mayor Gamble that Bylaw 2025-28 be presented at this meeting for third reading.

The motion carried unanimously.

A motion was made by Council Member Kucher-Johnson that Bylaw 2025-28 receive third and final reading.

The motion carried unanimously.

[BL 25-033](#)

Bylaw 2025-29 - Protection of Privacy

Proposed Motions

1. That Bylaw 2025-29 receive first reading.
2. That Bylaw 2025-29 receive second reading.
3. That Bylaw 2025-29 be presented at this meeting for third reading.
4. That Bylaw 2025-29 receive third and final reading.

A motion was made by Council Member Kowalski that Bylaw 2025-29 receive first reading.

The motion carried unanimously.

A motion was made by Council Member Birnie that Bylaw 2025-29 receive second reading.

The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Bylaw 2025-29 be presented at this meeting for third reading.

The motion carried unanimously.

A motion was made by Council Member Wiedeman that Bylaw 2025-29 receive third and final reading.

The motion carried unanimously.

[BL 25-030](#)

Bylaw 2025-21 - 2026 Fees & Charges

Proposed Motions

1. That Bylaw 2025-21 receive first reading.
2. That Bylaw 2025-21 receive second reading.
3. That Bylaw 2025-21 be presented at this meeting for third reading.
4. That Bylaw 2025-21 receive third and final reading.

A motion was made by Council Member Kucher-Johnson that Bylaw 2025-21 receive first reading.

The motion carried unanimously.

A motion was made by Council Member Kowalski that Bylaw 2025-21 receive second reading.

The motion carried unanimously.

A motion was made by Council Member Birnie that Bylaw 2025-21 be presented at this meeting for third reading.

The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Bylaw 2025-21 receive third and final reading.

The motion carried unanimously.

RECESS

Mayor Gamble recessed the meeting at 10:47 a.m., and reconvened the meeting at 11:01 a.m.

DELEGATIONS

[App 25-049](#)

11:00 a.m. Appointment - Community Sustainability Committee 2026 Not for Profit Organization Grant Funding Allocation
Julie Burger, Chairperson, Community Sustainability Committee

Proposed Motion

That the 2026 Not for Profit Organization Grant Funding Allocation in the amount of \$102,093.00 be approved for inclusion in the 2026 Budget, as presented.

A motion was made by Council Member Kowalski that the 2026 Not for Profit Organization Grant Funding Allocation in the amount of \$102,093.00 be approved for inclusion in the 2026 Budget, as presented.

The motion carried unanimously.

Legislative Matters**[BL 25-034](#)**

Bylaw 2025-07 - Road Closure - Sale (Meridian 5 Range 6 Township 52 Plan 822 1031)

Proposed Motions

1. That Bylaw 2025-07 receive second reading.
2. That Bylaw 2025-07 receive third reading.

A motion was made by Council Member Birnie that Bylaw 2025-07 receive second reading.

The motion carried unanimously.

A motion was made by Council Member Wiedeman that Bylaw 2025-07 receive third reading.

The motion carried unanimously.

Chief Operating Officer**[RFD 25-173](#)**

Request for Cancellation of the October 28, 2025 Council Meeting

Proposed Motion

That the October 28, 2025 Council meeting be cancelled, as presented.

A motion was made by Council Member Kobasiuk that the October 28, 2025 Council meeting be cancelled, as presented.

The motion carried unanimously.

Operation Services**[RFD 25-175](#)**

Highway 60 Service Road Streetlights

Proposed Motion

That Council approve \$100,000 for the installation of Service Road Streetlights as part of the Highway 60 Twinning and Rail Grade Separation Project to be reimbursed by Alberta Transportation and Economic Corridors.

A motion was made by Council Member Kucher-Johnson that Council approve \$100,000 for the installation of Service Road Streetlights as part of the Highway 60 Twinning and Rail Grade Separation Project to be reimbursed by Alberta Transportation and Economic Corridors.

The motion carried unanimously.

[RFD 25-177](#)

Funding Request - Township Road 531A (114 Avenue) Widening

Proposed Motion

That Council approve \$200,000 of funding from Long Term Sustainability Restricted Surplus for the Township Road 531A (114 Avenue) widening project.

A motion was made by Council Member Kowalski that Council approve \$200,000 of funding from Long term Sustainability Restricted Surplus for the Township Road 531A (114 Avenue) widening project.

The motion carried unanimously.

Council Member Birnie left the meeting at 11:28 a.m.

Present: 5 - Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Rob Wiedeman, Mayor Allan Gamble and Council Member Kristina Kowalski

Absent: 1 - Council Member Natalie Birnie

Community & Development Services[RFD 25-181](#)

Stretcher Mule Purchase

Proposed Motions

That Council approve \$8,700 to purchase a Stretcher Mule funded by the AHS MFR Training and Equipment Fund 2025-2026.

A motion was made by Council Member Kobasiuk that Council approve \$8,700 to purchase a Stretcher Mule funded by the AHS MFR Training and Equipment Fund 2025-2026.

The motion carried unanimously.

COMMUNICATIONS[COM 25-080](#)

Proclamations - October 2025

Proposed Motion

That the following proclamations for October 2025 be received for information:

National Seniors Day
Fire Prevention Week
Circular Economy Month
Conflict Resolution Day

A motion was made by Council Member Wiedeman that the following proclamations for October 2025 be received for information:

- National Seniors Day
- Fire Prevention Week
- Circular Economy Month
- Conflict Resolution Day

The motion carried unanimously.

[COM 25-081](#)

Proclamations - November 2025

Proposed Motion

That the following proclamations for November 2025 be received for information:

Family Violence Prevention Month
Seniors' Fall Prevention Month
Restorative Justice Week
GIS Day
World Pancreatic Cancer Day

A motion was made by Mayor Gamble that the following proclamations for November 2025 be received for information:

- Family Violence Prevention Month
- Senior's Fall Prevention Month
- Restorative Justice Week
- GIS Day
- World Pancreatic Cancer Day

The motion carried unanimously.

[COM 25-076](#)

Rural Municipalities of Alberta Newsletter Update

Proposed Motion

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

A motion was made by Council Member Kucher-Johnson that the Rural Municipalities of Alberta newsletter be received for information, as presented.

The motion carried unanimously.

[COM 25-077](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Kowalski that the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

RECESS

Mayor Gamble recessed the meeting at 11:33 a.m., and reconvened the meeting at 11:39 a.m.

[COM 25-078](#)

Mayor's Report

Proposed Motion

That the Mayor's Report be received for information, as presented.

A motion was made by Council Member Kobasiuk that the Mayor's Report be received for information, as follows:

- Greater Parkland Regional Chamber on Tap - Anohka Distillery
- Myshak Pancake Breakfast
- Paul First Nation Powwow
- Spruce Grove Agra Fair
- Blackhawk Expansion Open House
- LeVasseur Street Naming Ceremony
- Fallis Show and Shine
- Lakemere 4H Beef Club 75th Anniversary - Muir Lake Hall

The motion carried unanimously.

[COM 25-079](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Mayor Gamble that the Committee Reports be received for information, as follows:

1. Council Member Kowalski
 - 2025 Agricultural Services Board Farm Tour - Sturgeon County
 - North Saskatchewan Watershed Alliance Float and Film
 - ALUS PAC Meeting
 - Community Sustainability Committee Meeting
 - Parkland Farm Tour - ALUS
 - Yellowhead Regional Library Executive Committee Meeting - Budget Prep
 - Yellowhead Regional Library Executive Committee Meeting - Budget Approval

2. Council Member Kucher-Johnson
 - Alberta Baseball Provincial opening ceremony at Henry Singer Ball Park in Spruce Grove
 - Parkland Farm Tour - ALUS

3. Council Member Wiedeman
 - Fallis Show and Shine
 - Smithfield Hall Event
 - Met with Residents from Keephills

4. Council Member Kobasiuk
- Pembina Agricultural & Recreational Society Meeting
 - Spruce Grove Agra Fair and Stony Plain Art Walk
 - Blackhawk Expansion Open House
 - Lakemere 4-H 75th Anniversary
 - Rotary Run for Life

The motion carried unanimously.

RECESS

Mayor Gamble recessed the meeting at 11:50 a.m., and reconvened the meeting at 12:46 p.m.

CLOSED SESSION

[RFD 25-169](#)

Closed Session

Proposed Motion

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 19 and 29 of the Access to Information Act.

A motion was made by Council Member Wiedeman that Council convene in closed session at 12:46 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 19 and 29 of the Freedom of Information and Protection of Privacy Act.

The motion carried unanimously.

[PRE 25-062](#)

The Evergreens Foundation Agreement
ATIA Section 19 - Disclosure harmful to business interests of a third party
ATIA Section 29 - Advice from Officials

[RFD 25-170](#)

Regular Session

Proposed Motion

That Council revert to the regular meeting session.

A motion was made by Council Member Kucher-Johnson that Council revert to regular meeting session at 1:14 p.m.

The motion carried unanimously.

BUSINESS ARISING FROM CLOSED SESSION

[PRE 25-062](#)

The Evergreens Foundation Agreement
ATIA Section 19 - Disclosure harmful to business interests of a third party
ATIA Section 29 - Advice from Officials

A motion was made by Council Member Kobasiuk that Council direct administration to formally request to withdraw Parkland County from the

Evergreens Foundation.

The motion carried unanimously.

CLOSED SESSION

[RFD 25-171](#)

Closed Session

Proposed Motion

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 20 and 29 of the Access to Information Act.

A motion was made by Council Member Kowalski that Council convene in closed session at 1:16 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 20 and 29 of the Freedom of Information and Protection of Privacy Act.

The motion carried unanimously.

[PRE 25-063](#)

Planning and Development Enforcement Matter
ATIA Section 20 - Disclosure harmful to personal privacy
ATIA Section 29 - Advice from officials

[RFD 25-172](#)

Regular Session

Proposed Motion

That Council revert to the regular meeting session.

A motion was made by Council Member Kobasiuk that Council revert to regular meeting session at 1:19 p.m.

The motion carried unanimously.

BUSINESS ARISING FROM CLOSED SESSION

[PRE 25-063](#)

Planning and Development Enforcement Matter
ATIA Section 20 - Disclosure harmful to personal privacy
ATIA Section 29 - Advice from officials

A motion was made by Council Member Wiedeman that the costs incurred for the municipality to remedy the contraventions of the property identified by Tax Roll #549021 be applied to the same Tax Roll number.

The motion carried unanimously.

CLOSED SESSION

[RFD 25-182](#)

Closed Session

Proposed Motion

That Council convene in closed session pursuant to Section 197 of the

Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 26 and 29 of the Access to Information Act.

A motion was made by Council Member Kucher-Johnson that Council convene in closed session at 1:21 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 26 and 29 of the Freedom of Information and Protection of Privacy Act.

The motion carried unanimously.

[PRE 25-064](#)

Planning and Development Update

ATIA Section 26 - Disclosure harmful to intergovernmental relations

ATIA Section 29 - Advice from officials

Mayor Gamble left the meeting at 1:21 p.m.

Present: 4 - Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Rob Wiedeman and Council Member Kristina Kowalski

Absent: 2 - Council Member Natalie Birnie and Mayor Allan Gamble

Mayor Gamble returned to the meeting at 1:23 p.m.

Present: 5 - Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Rob Wiedeman, Mayor Allan Gamble and Council Member Kristina Kowalski

Absent: 1 - Council Member Natalie Birnie

[PRE 25-065](#)

Planning and Development Matter

ATIA Section 26 - Disclosure harmful to intergovernmental relations

ATIA Section 29 - Advice from officials

[RFD 25-185](#)

Regular Session

Proposed Motion

That Council revert to the regular meeting session.

A motion was made by Council Member Wiedeman that Council revert to regular meeting session at 1:57 p.m.

The motion carried unanimously.

BUSINESS ARISING FROM CLOSED SESSION

[PRE 25-065](#)

Planning and Development Matter

ATIA Section 26 - Disclosure harmful to intergovernmental relations

ATIA Section 29 - Advice from officials

A motion was made by Mayor Gamble that Council approve a client liaison position within the Planning and Development Services Department.

The motion carried unanimously.

CLOSE OF MEETING

Mayor Gamble closed the meeting at 1:59 p.m.

Mayor

Manager, Legislative Services