



# Parkland County

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## Meeting Minutes Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, February 25, 2014

9:00 AM

Council Chambers

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### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:08 a.m.

#### Administration:

Pat Vincent, Chief Administrative Officer  
Rob McGowan, General Manager, Infrastructure Services  
Ken Van Buul, General Manager, Community Services  
Peter Vana, General Manager, Development Services  
Tracy Kibblewhite, General Manager, Corporate Services  
Dave Cross, Manager, Community & Protective Services (in-part)  
Sara Jensen, Municipal Intern (in-part)  
Doug Tymchyshyn, Manager, Legislative & Administrative Services  
Jackie Ostashek, Manager Communications & Strategic Planning  
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

**Present:** 6 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

**Absent:** 1 - Council Member John McNab

### OPENING PRAYER

Council Member Tracey Melnyk offered a short prayer.

### ADOPTION OF AGENDA

A motion was made by Council Member Phyllis Kobasiuk that the February 25, 2014 Council agenda be adopted, as presented. The motion carried unanimously.

### ADOPTION OF MINUTES

**MIN 14-006**

Adoption of the February 11, 2014 regular Council meeting minutes

**Proposed Motion**

That the February 11, 2014 regular Council meeting minutes be adopted, as presented.

**A motion was made by Council Member Jackie McCuaig that the February 11, 2014 regular Council meeting minutes be adopted, as presented. The motion carried unanimously.**

**Legislative Matters****BL 14-06-07**

Bylaws No. 2014-06 and 2014-07

Proposed Amendments to the Entwistle Area Structure Plan (ASP) No. 23-2012 and Land Use Bylaw (LUB) No. 20-2009 to redistrict 5016 - 49th Avenue (legally known as Lot 21 & 22, Block 6, Plan 7471V) within the Hamlet of Entwistle from the PS (Public Service) District to the R-2 (Residential - Medium Density) District on ASP Map 3, Existing Land Use and Map 5, Future Land Use and within LUB Schedule 1, Entwistle Urban Village District Map respectively.

**Proposed Motion(s)**

1. That Bylaw No. 2014-06 (ASP Amendment) receive first reading;
2. That Bylaw No. 2014-07 (LUB Amendment) receive first reading; and
3. That a Public Hearing be scheduled on March 25, 2014 at 10:30 a.m. to hear public comment on Bylaws No. 2014-06 and 2014-07.

**A motion was made by Council Member Tracey Melnyk that Bylaw No. 2014-06 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Darrell Hollands that Bylaw No. 2014-07 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Tracey Melnyk that a public hearing be scheduled at 10:30 a.m. on March 25, 2014 at Parkland County Centre, Council Chambers to hear public comment on Bylaws No. 2014-06 and 2014-07. The motion carried unanimously.**

**SCHEDULED MATTERS****App 14-012**

**Public Input - 9:15 a.m. (15 minutes)**

**Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.**

**Legislative Matters****POL 14-006**

County Policy C-RP03 (Community Association Grant Funding)

**Proposed Motion**

That Council approve revised Policy C-RP03 (Community Association Grant Funding) as presented.

A motion was made by Council Member Phyllis Kobasiuk that Community Association Grant Funding Policy C-RP03 be approved, as presented. The motion carried unanimously.

## **SCHEDULED MATTERS**

### **App 14-013**

**Appointment** - 9:30 a.m. (30 minutes)

Grade Six School Tour - Parkland School Division No. 70

Ecole Meridian Heights School

(Natacha Shubert, Teacher and Marcel Turcotte, Teacher)

*Council welcomed teachers Natacha Shubert and Marcel Turcotte from Ecole Meridian Heights School, Parkland School Division No. 70 and grade six students who presented questions to Council as part of the grade six government studies curriculum.*

## **BUSINESS ARISING**

*There were no Business Arising matters presented at this meeting.*

## **NEW BUSINESS**

### **Corporate Services Matters**

#### **RFD 14-018**

2013 Final Restricted Surplus and Allowance Transfers

#### **Proposed Motions**

That Council Approves:

1. The transfer of \$1,840,748 to Restricted Surplus as per Attachment 1.
2. The transfer of \$45,800 from Protective Services Equipment Replacement Restricted Surplus to Equipment Lifecycle Restricted Surplus as per Attachment 1.
3. The transfer of \$330,000 from Future Operating Restricted Surplus to Contingency Restricted Surplus as per Attachment 1.
4. Reduction to the Allowance for Uncollectible Accounts in the amount of \$16,700 as per Attachment 1.

A motion was made by Council Member Jackie McCuaig that Council approve:

1. the transfer of \$1,840,748 to Restricted Surplus as per Attachment 1.
2. the transfer of \$45,800 from Protective Services Equipment Replacement Restricted Surplus to Equipment Lifecycle Restricted Surplus as per Attachment 1.
3. the transfer of \$330,000 from Future Operating Restricted Surplus to Contingency Restricted Surplus as per Attachment 1.
4. the reduction to the Allowance for Uncollectible Accounts in the amount of \$16,700 as per Attachment 1.

The motion carried unanimously.

### **Infrastructure Services Matters**

**RFD 14-034**      Revised February 24, 2014  
West Inter-Lake District (WILD) Water Commission Capital Project Payment

#### **Proposed Motion**

That Council approve up to \$350,000 from the Long Term Sustainability Restricted Surplus to fund the West Inter Lake District (WILD) Water Commission Phase 1 Capital Construction Project.

**A motion was made by Council Member Tracey Melnyk that up to \$350,000 from the Long Term Sustainability Restricted Surplus be approved to fund the West Inter Lake District (WILD) Water Commission Phase 1 Capital Construction Project, as presented. The motion carried unanimously.**

### **Community Services Matters**

**RFD 14-029**      Parkland Big Lake Community Association - Major Capital Grant Request

#### **Proposed Motion(s)**

That Council approve up to \$100,000 in funding from Restricted Surplus - Municipal Park towards Parkland Big Lake Community Association's Major Capital Grant request, contingent on their securing of the remaining funding required.

**A motion was made by Council Member Jackie McCuaig that funding up to \$100,000 from Restricted Surplus - Municipal Park be approved towards Parkland Big Lake Community Association's Major Capital Grant request, contingent on Parkland Big Lake Community Association securing the remaining funding required, as presented. The motion carried unanimously.**

### **Development Services Matters**

*There were no Development Services matters presented at this meeting.*

## **COMMUNICATIONS**

**COM 14-018**      AAMDC Contact Newsletter

#### **Proposed Motion**

That the AAMDC Contact Newsletters be received for information, as presented.

**A motion was made by Council Member AnnLisa Jensen that the February 12, 2014 AAMDC Contact Newsletter be received for information. The motion carried unanimously.**

**COM 14-017**

## Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the following Committee Reports be received for information:**

**Council Member AnnLisa Jensen reported on the Environmental Advisory Committee.**

**Council Member Jackie McCuaig reported on the Economic Development Tourism and Advisory Committee's TransAlta's K-3 power project tour.**

**Council Member Phyllis Kobasiuk reported on her attendance at the Assessment Review Board refresher training and the Reynolds Mirth Richards & Farmer law seminar.**

**Council Member Darrell Hollands reported on the Capital Region Board's Regional Services Committee meeting.**

**Council Member Tracey Melnyk reported on the TransAlta K-3 tour.**

**Mayor Shaigec reported on the Capital Region Board's Land Use Committee meeting and the West Inter Lake District (WILD) Regional Water Services Commission meeting.**

**Pat Vincent, CAO welcomed Sara Jensen to her extended Municipal Intern position with Parkland County.**

**The motion carried unanimously.**

**IN-CAMERA SESSION**

*There were no In-Camera matters presented at this meeting.*

**ADJOURNMENT**

*Mayor Shaigec closed the meeting at 10:28 a.m.*

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**Mayor**

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**Manager, Legislative & Administrative Services**