



Parkland County

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Meeting Minutes Council

Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member Denise Locher
Council Member Tracey Melnyk

Tuesday, June 26, 2012

9:00 AM

Council Chambers

1. CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Deputy Mayor Tracey Melnyk

Administration

Pat Vincent, Chief Administrative Officer

Rob McGowan, General Manager, Sustainable Infrastructure Services

Ken Van Buul, Acting General Manager, Sustainable Community & Protective Services

Al McCully, General Manager, Sustainable Development Services

Tracy Kibblewhite, General Manager, Corporate Services

Doug Tymchyshyn, Manager, Legislative & Administrative Services

Jackie Ostashek, Manager Communications & Strategic Planning

Dave Cross, Acting Manager, Community and Protective Services (in part)

Brad Backstrom, Community Peace Officer, Patrol Services (in part)

Peter Morris, Supervisor, Enforcement Services (in part)

Lisa Awid-Goltz, Alberta Municipal Affairs

Barb Williams, Legislative & Administrative Services Assistant (Recording Secretary)

2. OPENING PRAYER

Deputy Mayor Tracey Melnyk offered a short prayer.

3. ADOPTION OF AGENDA

A motion was made by Council Member Dianne Allen that the June 26, 2012 Council agenda be adopted with the following amendments:
Item A.2 and A.3 move to Item 9. In-Camera Session and to Item 10. Business Arising from In-Camera Session; and,
add Schedule Matters, Introduction, Lisa Awid-Goltz, Alberta Municipal Affairs.
The motion carried unanimously.

4. ADOPTION OF MINUTES

- 4.1 [MIN 12-017](#) Adoption of the June 12, 2012 regular Council meeting minutes

Proposed Motion

That Council adopt the June 12, 2012 regular Council meeting minutes, as presented.

A motion was made by Council Member Jo Szady that the June 12, 2012 regular Council meeting minutes be adopted, as presented. The motion carried unanimously.

5. SCHEDULED MATTERS

Pat Vincent introduced Lisa Awid-Goltz from Alberta Municipal Affairs, who will be visiting Parkland County for the next two weeks. Council welcomed Ms. Awid-Goltz to Parkland County.

7. NEW BUSINESS

A. Legislative Matters

- [BL 12-031](#) Animal Control Bylaw 02-2012

Proposed Motion

That Council give Bylaw 02-2012 first reading.
That Council give Bylaw 02-2012 second reading.
That Council give Bylaw 02-2012 third and final reading.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 02-2012 be tabled. The motion carried unanimously.

SCHEDULED MATTERS

- 5.1 [App 12-030](#) Public Input

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.

Larry Niblock provided comment regarding Council's decision made on June 12, 2012 to establish a day use park adjacent to Range Road 23. Mr. Niblock stated that Council made a decision based on information that was inaccurate. Further, Mr. Niblock spoke of an event this past weekend regarding a truck accessing the Range Road 23 road, proceeding to drive into the river and back onto the road. Mr. Niblock asked if Parkland County is responsible for protecting the land environmentally. Mr. Niblock wishes to have Council review this matter again.

- 5.2 [AH 12-001](#) Keephills Aggregate Company Ltd, is appealing the Suspension of their Haul Agreement, 2012-H-08.

Proposed Motion(s)

Council uphold the suspension issued under the authority of Parkland County Haul Agreements

- May 26, 2012 Failure to provide adequate dust control within a reasonable time - five day suspension
- May 26, 2012 Truck movements before approved times - one week suspension
- May 29, 2012 Failure to provide adequate dust control within reasonable time - one month suspension

Mayor Shaigec called the Appeal Hearing to order at 9:34 a.m. to provide an opportunity for public input and comment.

Administration provided a summary of the Haul Agreement infractions leading to this appeal.

Verbal Submissions

Brad Backstrom, Community Peace Officer, Patrol Services reviewed provisions of the haul agreement.

John Whissell, owner of Keephills Aggregate Company Ltd., referred to his written submission distributed at the meeting outlining dates and times of truck hauls and dust control activities in support of his appeal for the three suspensions, as presented.

Mayor Shaigec closed the appeal hearing at 10:33 a.m.

A motion was made by Council Member Szady that the May 26, 2012 - Failure to provide adequate dust control within a reasonable time - five day suspension be upheld. The motion failed by the following vote:

For: 2 - Council Member Szady and Council Member Kobasiuk

Against: 5 - Mayor Shaigec, Council Member Allen, Council Member Hollands, Council Member Locher and Deputy Mayor Melnyk

A motion was made by Council Member Darrell Hollands that the May 26, 2012 - Truck movements before approved times - one week suspension be upheld. The motion carried by the following vote:

For: 6 - Mayor Shaigec, Council Member Szady, Council Member Kobasiuk, Council Member Hollands, Council Member Locher and Deputy Mayor Melnyk

Against: 1 - Council Member Allen

A motion was made by Council Member Denise Locher that the May 29, 2012 - Failure to provide adequate dust control within reasonable time - one month suspension be upheld. The motion failed by the following vote:

For: 1 - Council Member Szady

Against: 6 - Mayor Shaigec, Council Member Allen, Council Member Kobasiuk, Council Member Hollands, Council Member Locher and Deputy Mayor Melnyk

Recess

Mayor Shaigec recessed the meeting at 10:48 a.m. and reconvened the meeting at 10:59 a.m.

6. BUSINESS ARISING

There were no Business Arising items presented at this meeting.

NEW BUSINESS

Legislative Matters

- A.4 [BL 12-037](#) Bylaw 17-2012 Local Improvement Levy for Surfacing in Paramac Point Country Residential Subdivision

Proposed Motion(s)

That Bylaw 17-2012 receive first reading.
That Bylaw 17-2012 receive second reading.
That Bylaw 17-2012 be presented at this meeting for third reading.
That Bylaw 17-2012 receive third and final reading.

A motion was made by Council Member Dianne Allen that Bylaw No. 17-2012 receive first reading. The motion carried unanimously.

A motion was made by Deputy Mayor Tracey Melnyk that Bylaw No. 17-2012 receive second reading. The motion carried unanimously.

A motion was made by Council Member Denise Locher that Bylaw No. 17-2012 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 17-2012 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

- A.5 [BL 12-038](#) Bylaw 18-2012 Local Improvement Levy for Surfacing in Cottage Lake Heights 1 Country Residential Subdivision

Proposed Motion(s)

That Bylaw 18-2012 receive first reading.
That Bylaw 18-2012 receive second reading.
That Bylaw 18-2012 be presented at this meeting for third reading.
That Bylaw 18-2012 receive third and final reading.

A motion was made by Council Member Dianne Allen that Bylaw No. 18-2012 receive first reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 18-2012 receive second reading. The motion carried unanimously.

A motion was made by Council Member Jo Szady that Bylaw No. 18-2012 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw No. 18-2012 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

- A.6** [BL 12-039](#) Bylaw 19-2012 Local Improvement Levy for Surfacing in Hycrest Place 2 Country Residential Subdivision

Proposed Motion(s)

That Bylaw 19-2012 receive first reading.

That Bylaw 19-2012 receive second reading.

That Bylaw 19-2012 be presented at this meeting for third reading.

That Bylaw 19-2012 receive third and final reading.

A motion was made by Council Member Denise Locher that Bylaw No. 19-2012 receive first reading. The motion carried unanimously.

A motion was made by Deputy Mayor Tracey Melnyk that Bylaw No. 19-2012 receive second reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw No. 19-2012 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 19-2012 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

- A.7** [POL 12-006](#) Council Policy C-PD01: Development Agreement Security Requirements

Proposed Motion

Council approve proposed Policy C-PD01 and repeal existing Policy PD 001, dated March 13, 2007.

A motion was made by Council Member Dianne Allen that Development Agreement Security Requirements Policy C-PD01 Section 6. (a) be amended by removing the word "sole" before "authority of approving certified construction costs."; and, that Policy PD 001 be rescinded. The motion carried by the following vote:

For: 6 - Mayor Shaigec, Council Member Szady, Council Member Allen, Council Member Kobasiuk, Council Member Hollands and Council Member Locher

Against: 1 - Deputy Mayor Melnyk

B. Corporate Services Matters

- B.1** [RFD 12-121](#) 2013 to 2015 Operating and Capital Budget Philosophy and Budget Calendar

Proposed Motion

That Council approve the 2013 to 2015 Operating and Capital Budget Philosophy and Budget Calendar as presented and;

that Administration prepare the 2013 Budget on the basis of a 1.5% tax rate increase.

A motion was made by Council Member Denise Locher that the 2013 to 2015 Operating and Capital Budget Philosophy and Budget Calendar be approved as presented; and, that administration be directed to prepare the 2013 Budget on the basis of a 1.5% tax rate increase. The motion carried unanimously.

C. Sustainable Infrastructure Services Matters

There were no Sustainable Infrastructure Services items presented at this meeting.

D. Sustainable Community and Protective Services Matters

D.1 [RFD 12-114](#) Community Beautification Program

Proposed Motion(s)

That Council approve the following Beautification Projects and funding levels as per Council Policy C-RP20:

- Carvel to a maximum of \$10,000.00
- Tomahawk to a maximum of \$20,000.00.

A motion was made by Council Member Denise Locher that the following beautification projects and funding levels be approved as per Council Policy C-RP20:

**Hamlet of Carvel to a maximum of \$10,000.00
Hamlet of Tomahawk to a maximum of \$20,000.00
The motion carried unanimously.**

D.2 [RFD 12-129](#) Acheson Fire Station Tender Award

Proposed Motion(s)

- 1) That Council approve the awarding of the tender for the Acheson Fire Station to Delnor Construction.
- 2) That council approve additional funding for the construction of the Acheson Fire Station in the amount of \$440,000 from the Fire Facilities Restricted Surplus
- 3) That Council approve additional funding for the construction of the Acheson Fire Station in the amount of \$2,917,776 from MSI Capital

A motion was made by Deputy Mayor Tracey Melnyk that administration be directed to redesign the Acheson Fire Station utilizing a smaller overall building as well as utilizing an alternative building structure. The motion failed by the following vote:

For: 2 - Mayor Shaigec and Deputy Mayor Melnyk

Against: 5 - Council Member Szady, Council Member Allen, Council Member Kobasiuk, Council Member Hollands and Council Member Locher

A motion was made by Council Member Dianne Allen that the Acheson Fire Station building project be awarded to Delnor Construction at a cost of \$6,598,888, and that an overall budget cost of \$7,857,776 be approved. The motion carried by the following vote:

For: 5 - Council Member Szady, Council Member Allen, Council Member Kobasiuk, Council Member Hollands and Council Member Locher

Against: 2 - Mayor Shaigec and Deputy Mayor Melnyk

A motion was made by Council Member Denise Locher that additional funding for the construction of the Acheson Fire Station in the amount of \$440,000 from the Fire Facilities Restricted Surplus be approved, as presented. The motion carried unanimously.

A motion was made by Council Member Dianne Allen that additional funding for the construction of the Acheson Fire Station in the amount of \$2,917,776 from MSI Capital be approved, as presented. The motion carried by the following vote:

For: 5 - Council Member Szady, Council Member Allen, Council Member Kobasiuk, Council Member Hollands and Council Member Locher

Against: 2 - Mayor Shaigec and Deputy Mayor Melnyk

D.3 [RFD 12-134](#) TLC Governance Review Terms of Reference

Proposed Motion:

That Council approve the Terms of Reference for the TLC Governance Review

A motion was made by Council Member Darrell Hollands that the Tri-Municipal Leisure Centre Governance Review Terms of Reference be approved, as presented. The motion carried unanimously.

E. Sustainable Development Services Matters

E.1 [RFD 12-130](#) Tri-Municipal Region Memorandum of Understanding (MOU) on Environmental Sustainability Initiatives and Planning

Proposed Motion(s)

That Council adopt the Tri-Municipal Memorandum of Understanding on Environmental Sustainability Initiatives and Planning for exploring an increased level of cooperation between Parkland County, the Town of Stony Plain, and the City of Spruce Grove with respect to environmental initiatives and planning.

A motion was made by Council Member Dianne Allen that the Tri-Municipal Region Memorandum of Understanding on Environmental Sustainability Initiatives and Planning be approved; and, that the Tri-Municipal Region Environmental Sustainability Working Group Terms of Reference be approved with an amendment that the wording in Item 4, Composition of the Group, "City Managers" be replaced with "Chief Administration Officers". The motion carried unanimously.

- E.2** [App 12-057](#) Proposed Development Permit 12-D-228 to operate the Pembina River Tubing business on Plan 7471V, Block 20, Lot 16

Recommendation

That Council approve the proposed Development Permit 12-D-228 as presented.

A motion was made by Deputy Mayor Tracey Melnyk that Development Permit 12-D-228 to operate the Pembina River Tubing business on Plan 7471V, Block 20, Lot 16 be approved subject to the following conditions:

- 1. This approval is valid for a period up to and including December 31, 2012. Should the applicant wish to re-apply for subsequent use of the site, a permanent building(s) with full municipal servicing and all associated improvements to the access and parking areas would be required.**
- 2. The proposed development shall be sited, oriented and conform to all building setbacks as shown on the submitted site plan and shall not be moved or enlarged except where authorized or directed through this permit approval.**
- 3. Access to the lands shall be in a location and to the satisfaction of Parkland County Engineering Services. A new site plan shall be submitted for review and approval with the following revisions:
 - a. Parking shall be directed to one access from the street, and one egress from the lane. Street access should be located opposite the existing cul de sac. The Applicant shall install barriers to control access to lane and streets.****
- 4. The developer shall remove all garbage and waste at his/her own expense and keep the site in a neat and orderly manner.**
- 5. The applicant shall be responsible for the repairing and landscaping of any portion of the County road allowances disturbed during the development of the lands.**
- 6. Any signage shall be to the satisfaction of Alberta Transportation and Parkland County.**
- 7. Any grading shall be completed in a manner to prevent any surface run-off onto adjacent properties.**
- 8. The applicant shall obtain the necessary Alberta Fire Code approvals from Parkland County's Fire Chief.**

The motion carried unanimously.

8. COMMUNICATIONS

- 8.1** [COM 12-032](#) AAMDC Newsletter

Proposed Motion

That the AAMDC Newsletter be received as information.

A motion was made by Council Member Dianne Allen that the AAMDC

Newsletter be received as information. The motion carried unanimously.

8.2 [COM 12-033](#) Committee Reports

Proposed Motion

That Council receive the Committee Reports as information.

A motion was made by Council Member Dianne Allen that the following Committee Reports be received as information:

Councillor Szady reported on the Stony Plain & District Crime Prevention Association and the County of Camrose tour.

Councillor Allen reported on the BREI Training and Conference, Environmental Advisory Committee, Spruce Grove/Stony Plain Community Policing Advisory Committee.

Councillor Melnyk reported on the George VanderBurg Golf Classic and Charity Fundraiser event, Municipal Library Board, the Strongco Ribbon Cutting event, Carl Lake Workshop.

Councillor Locher reported on the BREI Training and Conference.

Councillor Kobasiuk reported on the BREI Training and Conference and the Aboriginal Days event.

Councillor Hollands reported on the Parkland County Health and Safety Bar-b-que, the Good Samaritan Society Golf Tournament, Parkland County's Employee Service Awards, George VanderBurg Golf Classic and Charity Fundraiser event, and the Tri-Municipal Leisure Facility Board.

The motion carried unanimously.

NEW BUSINESS

Legislative Matters

[RFD 12-142](#) Animal Control Bylaw 27-2012

Proposed Motion(s)

1. That Council give first reading to Animal Control Bylaw 27-2012
2. That Council give second reading to Animal Control Bylaw 27-2012
3. That Council give third and final reading to Animal Control Bylaw 27-2012.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 27-2012 receive first reading. The motion carried unanimously.

A motion was made by Council Member Dianne Allen that Bylaw No. 27-2012 receive second reading. The motion carried unanimously.

A motion was made by Council Member Denise Locher that Bylaw No. 27-2012 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Jo Szady that Bylaw No. 27-2012 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

A motion was made by Council Member Dianne Allen that Council go into In-Camera session at 1:07 p.m. The motion carried unanimously.

9. IN-CAMERA SESSION

Capital Budget Approval for Construction of an Emergency Medical Services (EMS) Ambulance Facility

First Reading of Debenture Borrowing Bylaw No. 25-2012 - Emergency Medical Services (EMS) Ambulance Station

A motion was made by Council Member Dianne Allen that Council go into regular meeting at 1:48 p.m. The motion carried unanimously.

10. BUSINESS ARISING FROM IN-CAMERA SESSION

[BL 12-033](#)

Capital Budget Approval for Construction of an Emergency Medical Services (EMS) Ambulance Facility

Proposed Motion(s)

That Council approve the Capital Budget in the amount of \$5,794,200 for the construction of an EMS Ambulance Station to be leased to Alberta Health Services (AHS) for a twenty-year period, and that the project be funded through debenture borrowing.

A motion was made by Council Member Darrell Hollands that the Capital Budget be approved in the amount of \$5,794,200 for the construction of an EMS Ambulance Station to be leased to Alberta Health Services, subject to a signed agreement for a twenty-year period and that that the project be funded through debenture borrowing be approved, as presented. The motion carried unanimously.

[BL 12-035](#)

First Reading of Debenture Borrowing Bylaw No. 25-2012 - Emergency Medical Services (EMS) Ambulance Station

Proposed Motion(s)

That Debenture Borrowing Bylaw No. 25-2012, for the purpose of constructing an EMS Ambulance Station, receive first reading.

A motion was made by Council Member Dianne Allen that Bylaw No. 25-2012 be amended to remove paragraph 4, and that amended Bylaw No. 25-2012 receive first reading. The motion carried unanimously.

11. ADJOURNMENT

Mayor Shaigec closed the meeting at 1:50 p.m.

Mayor

Manager, Legislative & Administrative Services