



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, June 13, 2017

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

Administration:

Michael Heck, Chief Administrative Officer
Laura Swain, Corporate Business Planner (in part)
Arlan Delisle, County Solicitor/Director, Legal & Legislative Services
Tracy Kibblewhite, General Manager, Chief Financial Officer
Dave Cross, General Manager, Community Services
Ken Van Buul, General Manager, Corporate Services
Peter Vana, General Manager, Development Services
Rob McGowan, General Manager, Infrastructure Services
Leo Girard, Director, Public Works Services (in part)
Jason Doucette, Manager, Solid Waste Services (in part)
Sarah Mate, Manager, Communications
Doug Tymchyshyn, Manager, Legislative Services/Chief Legislative Officer
Sheryl Cammidge, Recording Secretary

INSPIRATIONAL REFLECTION

Council Member Tracey Melnyk offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Jackie McCuaig that the agenda be adopted with the addition of Item 6A - Federation of Canadian Municipalities Standing Committees. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 17-018](#)

Adoption of the May 23, 2017 Council Meeting Minutes

Proposed Motion

That the May 23, 2017 Council meeting minutes be adopted, as presented.

A motion was made by Council Member Jackie McCuaig that the minutes of the May 23, 2017 meeting be adopted, as presented. The motion carried unanimously.

NEW BUSINESS

Legislative Matters

[BL 17-027](#)

Bylaw 2017-11 Local Improvement Levy for Road Surfacing of the portion of Wendel Drive lying north of Cole Anne Drive within Wendel Heights Country Residential Subdivision.

Proposed Motions

1. That Bylaw 2017-11 receive first reading.
2. That Bylaw 2017-11 receive second reading.
3. That Bylaw 2017-11 be presented at this meeting for third reading.
4. That Bylaw 2017-11 receive third and final reading.

A motion was made by Council Member Darrell Hollands that Bylaw 2017-11 receive first reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw 2017-11 receive second reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Bylaw 2017-11 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2017-11 receive third and final reading and that it be declared finally passed. The motion carried unanimously.

[BL 17-028](#)

Bylaw 2017-12 Local Improvement Levy for Road Surfacing of Wendel Place Country Residential Subdivision.

Proposed Motions

1. That Bylaw 2017-12 receive first reading.
2. That Bylaw 2017-12 receive second reading.
3. That Bylaw 2017-12 be presented at this meeting for third reading.
4. That Bylaw 2017-12 receive third and final reading.

A motion was made by Council Member John McNab that Bylaw 2017-12 receive first reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw 2017-12 receive first reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw 2017-12 be

presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2017-12 receive third and final reading and that it be declared finally passed. The motion carried unanimously.

Peter Vana, General Manager of Development Services provided an overview of proposed Bylaws 2017-15, 2017-13 and 2017-16. Mayor Shaigec recessed the proposed Bylaws to later in this meeting.

DELEGATIONS

[App 17-038](#)

Public Input - 9:15 a.m. (10 mins.)

Neil Van Den Bussche, Parkland County resident, and Floyd Young, Parkland County resident, both came forward with concerns regarding Range Road 30 and Township Road 524A.

Carey Pawlychka provided comments on behalf of the Spruce Grove Gun Club.

[App 17-039](#)

Appointment: 9:30 a.m.
CIBC Wood Gundy
(Todd Poland and James Hobson)

Proposed Motion

That the CIBC Wood Gundy Economic Outlook be received for information, as presented.

James Hobson of CIBC Wood Gundy presented the CIBC Wood Gundy Economic Outlook.

A motion was made by Council Member Phyllis Kobasiuk that the CIBC Wood Gundy Economic Outlook be received for information, as presented. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 10:25 a.m. and reconvened the meeting at 10:36 a.m.

NEW BUSINESS

Legislative Matters

[BL 17-029](#)

Municipal Planning Commission Repeal Bylaw 2017-15

Proposed Motions

1. That Bylaw 2017-15 receive first reading.
2. That Bylaw 2017-15 receive second reading.

3. That Bylaw 2017-15 be presented at this meeting for third reading.
4. That Bylaw 2017-15 receive third and final reading.

A motion was made by Council Member AnnLisa Jensen that Bylaw 2017-15 receive first reading. The motion carried by the following vote:

For: 4 - Council Member McCuaig, Council Member McNab, Council Member Hollands and Council Member Melnyk

Against: 3 - Council Member Jensen, Mayor Shaigec and Council Member Kobasiuk

A motion was made by Council Member Tracey Melnyk that Bylaw 2017-15 receive second reading. The motion carried by the following vote:

For: 4 - Council Member McCuaig, Council Member McNab, Council Member Hollands and Council Member Melnyk

Against: 3 - Council Member Jensen, Mayor Shaigec and Council Member Kobasiuk

A motion was made by Council Member Melnyk that this Bylaw be given consent for third reading at this meeting. The motion failed by the following vote:

For: 2 - Council Member Jensen and Council Member Kobasiuk

Against: 5 - Council Member McCuaig, Council Member McNab, Mayor Shaigec, Council Member Hollands and Council Member Melnyk

[BL 17-030](#)

Development Authority Bylaw 2017-13

Proposed Motions

1. That Bylaw 2017-13 receive first reading.
2. That Bylaw 2017-13 receive second reading.
3. That Bylaw 2017-13 be presented at this meeting for third reading.
4. That Bylaw 2017-13 receive third and final reading.

A motion was made by Council Member Tracey Melnyk that Bylaw 2017-13 receive first reading. The motion passed by the following vote:

For: 4 - Council Member McCuaig, Council Member McNab, Council Member Hollands and Council Member Melnyk

Against: 3 - Council Member Jensen, Mayor Shaigec and Council Member Kobasiuk

A motion was made by Council Member John McNab that Bylaw 2017-13 receive second reading. The motion passed by the following vote:

For: 4 - Council Member McCuaig, Council Member McNab, Council Member Hollands and Council Member Melnyk

Against: 3 - Council Member Jensen, Mayor Shaigec and Council Member Kobasiuk

A motion was made by Council Member Hollands that this Bylaw be given consent for third reading at this meeting. The motion failed by the following vote:

For: 2 - Council Member Jensen and Council Member Kobasiuk

Against: 5 - Council Member McCuaig, Council Member McNab, Mayor Shaigec, Council Member Hollands and Council Member Melnyk

[BL 17-031](#)

Subdivision Authority Bylaw 2017-16

Proposed Motions

1. That Bylaw 2017-16 receive first reading.
2. That Bylaw 2017-16 receive second reading.
3. That Bylaw 2017-16 be presented at this meeting for third reading.
4. That Bylaw 2017-16 receive third and final reading.

A motion was made by Council Member Jackie McCuaig that Bylaw 2017-16 receive first reading. The motion passed by the following vote:

For: 4 - Council Member McCuaig, Council Member McNab, Council Member Hollands and Council Member Melnyk

Against: 3 - Council Member Jensen, Mayor Shaigec and Council Member Kobasiuk

A motion was made by Council Member Tracey Melnyk that Bylaw 2017-16 receive second reading. The motion passed by the following vote:

For: 4 - Council Member McCuaig, Council Member McNab, Council Member Hollands and Council Member Melnyk

Against: 3 - Council Member Jensen, Mayor Shaigec and Council Member Kobasiuk

A motion was made by Council Member John McNab that this Bylaw be given consent for third reading at this meeting. The motion failed by the following vote:

For: 2 - Council Member Jensen and Council Member Kobasiuk

Against: 5 - Council Member McCuaig, Council Member McNab, Mayor Shaigec, Council Member Hollands and Council Member Melnyk

Infrastructure Services Matters[RFD 17-140](#)

Parkland County Transfer Station Project

Proposed Motion

That Council approve the transfer of up to \$245,000 from Waste Management Restricted Surplus to fund expenditures for the Parkland County Transfer Station Project, as presented.

A motion was made by Council Member Phyllis Kobasiuk that Council approve the transfer of up to \$245,000 from Waste Management Restricted Surplus to fund expenditures for the Parkland County Transfer Station project, as presented. The motion carried unanimously.

Mayor and Council Member Matters[RFD 17-149](#)

Federation of Canadian Municipalities Standing Committees

A motion was made by Council Member Phyllis Kobasiuk that Council Member AnnLisa Jensen be authorized to apply to sit on the Federation of Canadian Municipalities Standing Committees with funding to come from the existing conference and travel budget allocation. The motion carried unanimously.

Council Member Phyllis Kobasiuk left the meeting at 11:29 a.m.

Present: 6 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Darrell Hollands and Council Member Tracey Melnyk

Absent: 1 - Council Member Phyllis Kobasiuk

Chief Administrative Officer

RFD 17-142

Long-Term Strategic Plan

Proposed Motion

That Council approve the Long-Term Strategic Plan, as presented

A motion was made by Council Member Tracey Melnyk that the Long-Term Strategic Plan be revised on page 12 by replacing "We recognize the diversity of Parkland's communities, while fostering a united and shared vision for Parkland as a whole" with "We respect the natural environment, recognizing Parkland's biodiversity and unique natural beauty, and ensuring our commitment to sustainable practices". The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Council approve the Long-Term Strategic Plan, as amended. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 11:41 a.m. and reconvened the meeting at 11:48 a.m.

Chief Financial Officer

RFD 17-143

2017 Linear Tax Appeal Budget Plan

Proposed Motion

That Council approve the 2017 Linear Tax Appeal Budget Plan as presented.

A motion was made by Council Member Jackie McCuaig that Council approve the 2017 Linear Tax Appeal Budget Plan, as presented. The motion passed by the following votes:

For: 5 - Council Member Jensen, Council Member McCuaig, Council Member McNab, Mayor Shaigec and Council Member Hollands

Against: 1 - Council Member Melnyk

RFD 17-130

2018 Budget Philosophy, Calendar and Tax Rate Analysis

Proposed Motions

1. That Council receive the Tax Rate Analysis as information; and,
2. That Council approve the 2018 Budget Philosophy and the 2018 Budget

Calendar as presented.

A motion was made by Council Member Darrell Hollands that Council receive the Tax Rate Analysis as information. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Council approve the 2018 Budget Philosophy and the 2018 Budget Calendar as presented. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 12:10 p.m. and reconvened the meeting at 1:00 p.m.

[RFD 17-136](#)

Cancellation of 2017 Municipal Property Taxes Due to Burn Down (Roll Numbers 1567011 and 115000)

Proposed Motions

1. That Council cancel a portion of the 2017 taxes on Roll No. 1567011 in the amount of \$217.37 due to burn down of a residence on 52324 Range Road 225 as per Attachment 2.
2. That Council cancel a portion of the 2017 taxes on Roll No. 115000 in the amount of \$986.50 due to burn down of a residence and garage on 51316 Range Road 261 as per Attachment 3.

A motion was made by Council Member Tracey Melnyk that Council cancel a portion of the 2017 taxes on Roll No. 1567011 in the amount of \$217.37 due to burn down of a residence on 52324 Range Road 225. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Council cancel a portion of the 2017 taxes on Roll No. 115000 in the amount of \$986.50 due to burn down of a residence and garage on 51316 Range Road 261. The motion carried unanimously.

[RFD 17-135](#)

2017 Tax Recovery Public Auction Reserve Bids and Conditions of Sale

Proposed Motions

- (1) That Council approve the Terms and Conditions of Sale for the 2017 Public Auction as presented in Attachment 1, and
- (2) That Council approve the Reserve Bids included in Attachment 2 for properties being offered for sale at the public auction on September 20, 2017 at 1:30 p.m.

A motion was made by Council Member Darrell Hollands that Council approve the Terms and Conditions of Sale for the 2017 Public Auction as presented. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Council approve the Reserve Bids for properties being offered for sale at the public auction on September 20, 2017 at 1:30 p.m. The motion carried unanimously.

COMMUNICATIONS

[COM 17-041](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member AnnLisa Jensen that the AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.

[COM 17-042](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member John McNab that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

[COM 17-043](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

Council Member Jackie McCuaig commented on her attendance at the Federation of Canadian Municipalities Conference, the Parkland County Health & Safety Barbecue and the Keephills Library. Council Member Tracey Melnyk commented on the Yellowhead Regional Library. Council Member John McNab commented on his attendance at a Canada 150 event at Keephills and Stony Plain Farmers Days. Council Member AnnLisa Jensen commented on her attendance at River Day at Prospectors Point, the Federation of Canadian Municipalities Conference and the Enoch Cree Nation 911 press conference. Mayor Rod Shaigec commented on his attendance at Stony Plain Farmers Days, the Enoch Cree Nation 911 press conference and the Capital Region Board.

A motion was made by Council Member Jackie McCuaig that the Committee Reports be received for information, as presented. The motion carried unanimously.

IN-CAMERA SESSION[RFD 17-145](#)

In-Camera Session

Proposed Motion

That Council convene In-Camera pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Council Member Tracey Melnyk that Council convene In-Camera at 1:39 p.m. pursuant to Section 197 of the Municipal Government

Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

[PRE 17-014](#)

Land Matter
FOIP Section 24

[RFD 17-147](#)

Regular Council Meeting Session

Proposed Motion

That Council revert to regular session.

A motion was made by Council Member Tracey Melnyk that Council revert to regular session at 2:02 p.m. The motion carried unanimously.

BUSINESS ARISING FROM IN-CAMERA SESSION

A motion was made by Council Member Jackie McCuaig that Council direct Administration to proceed with the lands matters as discussed. The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 2:03 p.m.

Mayor

Manager, Legislative Services/Chief Legislative Officer