



COUNCIL POLICY C-AD46

Safety Policy

Prepared By: Safety Coordinator

Council Approval Date:

Effective Date:

Council Resolution No.: N/A

References:

Previous Revision Date: July 14, 2009

Alberta Certification of Recognition Program Audit Tool

Personal Protective Equipment Procedures AD46-P1

LAS Review Date: September 11, 2015

Serious Incident Follow-up Procedures AD46-P2

OHSAS 18002:2008

Function: Occupational Health and Safety

CAN/CSAZ1000-06 (reaffirmed 2011)

PURPOSE

Parkland County recognizes that the health and safety of each employee is of primary importance. Parkland County shall ensure, as far as is reasonably practical, the health and safety of its employees and contractors. The purpose of this policy is to establish the standards and responsibilities regarding the health and safety of Parkland County's workers.

POLICY STATEMENT

Parkland County is committed to provide and maintain a safe and healthy work environment for all employees. To achieve this goal, every reasonable effort will be made to manage and coordinate all activities and programs to prevent workplace injuries and work related illnesses, and continual improvement in occupational health and safety management and occupational health and safety performance.

Parkland County will maintain safe working conditions at its workplaces work site, and comply with current Alberta Occupational Health and Safety Act, Regulation and Code, The Alberta Worker's Compensation Act, and other applicable relevant legislation which relates to occupational health and safety hazards.

DEFINITIONS

1. **"Continual Improvement"** means a recurring process that enhances an organization's OHS training and contributes to improving overall OHS performance (*definition taken from CSAZ1001-13 Occupational Health and Safety Training*).
2. **"Occupational Health and Safety Performance"** means measurable results of an organization's management of its occupational health and safety risk; it includes measuring the effectiveness of the organizations controls (*definition taken from CAN/CSA Z1000-06 Occupational Health and Safety Management*).
3. **WORKPLACE** means any physical location in which work related activities are performed under the control of Parkland County.
"Worksite" means a location where a worker is, or is likely to be, engaged in any occupation and includes any vehicle or mobile equipment used by a worker in an occupation.

SCOPE

Compliance with this policy and the safety management system is expected from **Councilors** members of **Council**, the Chief Administrative Officer, general managers, managers, supervisors, **employees** workers, volunteers, visitors, **suppliers**, and contractors.

RESPONSIBILITIES

Council

- Support and promote the health and safety **program management system**.

Chief Administrative Officer

- Provide all necessary resources for the promotion of the health and safety **program management system**.

General Managers, Managers and Supervisors

- Provide **employees workers** with the information, training, tools, procedures and support required to do their job safely.

Employees Workers, Volunteers and Visitors

- Are accountable for performing work safely and for identifying, communicating and where appropriate, correcting workplace hazards in order to protect themselves, their co-workers, or the public from harm.

Contractors and Suppliers

- Comply to Parkland County's occupational health and safety contractor management requirements;
- Responsible for their own health and safety and that of their workers; and
- Cooperate with County representative regarding occupational health and safety.

STANDARDS

1. The **signatures of the current** Mayor, on behalf of Council, and the **current** Chief Administrative Officer shall **be acquired on an annual basis sign this policy** as formal acknowledgement of the Safety Policy.

Signed: _____
Mayor

Date: _____

Signed: _____
Chief Administrative Officer

Date: _____