



Parkland County

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Meeting Minutes Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, September 8, 2015

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:01 a.m.

Present: 6 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk and Council Member Tracey Melnyk

Absent: 1 - Council Member Darrell Hollands

Administration:

Beth James, Chief Administrative Officer

Rob McGowan, General Manager, Infrastructure Services

Ken Van Buul, General Manager, Community Services

Peter Vana, General Manager, Development Services

Tracy Kibblewhite, General Manager, Corporate Services

Jennifer McAdam, Acting Manager, Legislative & Administrative Services (in part)

Sarah Mate, Communications Coordinator (in part)

Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

CELEBRATING SUCCESSES

Council Member AnnLisa Jensen, on behalf of Parkland County, extended gratitude to volunteers and sponsors who participated in the Tour of Alberta, being a successful tri-municipal event.

INSPIRATIONAL REFLECTION

Council Member Tracey Melnyk offered an inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member John McNab that the September 8, 2015 Council agenda be adopted with the following amendment:

Deletion: In-Camera, Item 9.1 ii) - Personnel Matter.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 15-027](#)

Adoption of the August 17, 2015 Special Council Meeting Minutes

Proposed Motion

That the August 17, 2015 special Council meeting minutes be adopted, as presented.

A motion was made by Council Member Tracey Melnyk that the August 17, 2015 Council meeting minutes be adopted, as presented. The motion carried unanimously.

[MIN 15-029](#)

Adoption of the August 25, 2015 Regular Council Meeting Minutes

Proposed Motion

That the Council meeting minutes of August 25, 2015 be adopted, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the August 25, 2015 Council meeting minutes be adopted, as presented. The motion carried unanimously.

BUSINESS ARISING

[BL 15-061](#)

Bylaw No. 2015-13, being a Bylaw to amend Parkland County Land Use Bylaw No. 20-2009 by amending the Accessory Building, Landscaping, Notice of Permit, and Definition Sections.

Proposed Motions

1. That Bylaw No. 2015-13 receive second reading.
2. That Bylaw No. 2015-13 receive third and final reading.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2015-13 receive second reading.

A motion was made by Council Member Tracey Melnyk to amend the motion for second reading to include amendments to the bylaw as follows: Section 20.1, Definitions - Cottages, to replace "400 square feet" to "750 square feet", and that the definition in part now read, "...The maximum square footage for a cottage, cabin or yurts shall not exceed 69.6 square meters (750 square feet)." The motion carried unanimously.

The Mayor called on the original motion that Bylaw No. 2015-13 receive second reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2015-13 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

DELEGATIONS

[App 15-055](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following came forward:

1. Melanie Silliphant, opposed the proposed development at Range Road 14 because it will increase traffic, and is concerned with the safety of the roads describing that residents will be required to turn right and proceed with a U-turn onto Highway 16A to head eastbound. Ms. Silliphant attended a public meeting regarding the development and was not satisfied with the information presented by the developer. Ms. Silliphant asked that the proposed development be denied due to safety concerns with the additional traffic developing from the development.
2. Garry Schuerman, resident who uses Range Road 15, advised that the roads are already difficult to enter onto Highway 16A, and that increased traffic would make the roads more unsafe.
3. Cliff Spicer, area resident, explained his frustration that he is not receiving information from Parkland County regarding the matter of Range Road 14 and the proposed development, and requested a meeting with members of Council and the CAO.

Administration reviewed the process for the proposed development and asked residents to provide their concerns in writing to Planning and Development Services.

4. Carlie Parker, area resident of Range Road 14 expressed her concern with emergency access for fire and ambulance services for all residents in the area.
5. Glen Snyder expressed his concern regarding the information sessions, the process, and wants actual facts presented. Mr. Snyder stated he is not happy with the process.
6. Melanie Silliphant presented concern that there was no Parkland County representation at the public meeting she attended. The developer's representative at the meeting mentioned that the meeting was a bandaid meeting.
7. Roger Adlem, area resident since 1976, expressed concern regarding emergency access for medical attention when required, and roads being closed by the developer which may be devastating in the event of an emergency and asked that the road not be closed.
8. Jody Webb, Range Road 14 area resident stated that he was advised through neighborhood information distribution; and, that there were no Parkland County staff at the public meeting.
9. Horst Sautner, stated that the representative for the developer who attended the public meeting stated that he was attending on his own time and not being paid by the developer.

10. Dan McFefridge, area resident of Range Road 14, stated that he's never waited for more than three (3) minutes to access the highway from Range Road 14, as opposed to others stating they've waited for 5-10 minutes to get onto the highway. The alternate roads suggested have extremely poor winter driving conditions, and this was not addressed by the developer.

Administration advised that the Parkland County's Transportation Management Plan is in the final stages to be presented to Council.

11. Melanie Silliphant asked that an Area Redevelopment Plan be conducted and that Parkland County pass a bylaw to protect the County residents, in accordance with Bill 20, Municipal Government Act, that would advise more residents than only the adjacent owners of a proposed development. Ms. Silliphant asked that Parkland County refuse the development that affects area residents to access onto a major highway, and to hold the development process until an infrastructure plan is in place.

Recess

Mayor Shaigec recessed the meeting at 9:47 a.m. and reconvened the meeting at 9:54 a.m.

NEW BUSINESS

Legislative Matters

[RFD 15-122](#)

Governance and Priorities Committee Change of Name

Proposed Motion

That Council approve the proposed Terms of Reference that re-name the Governance and Priorities Committee as Committee of the Whole.

A motion was made by Council Member AnnLisa Jensen that Council approve the revised Terms of Reference for the Governance and Priorities Committee to be renamed to Committee of the Whole, as presented. The motion carried unanimously.

[POL 15-018](#)

Revised Outline Plans Policy C-PD33

Proposed Motion

That Council approve the revised Outline Plans Policy C-PD33 (previously Policy PD-033), as presented.

A motion was made by Council Member John McNab that revised Outline Plans Policy C-PD33 approved with the following amendment:

Standards, Section 2 a. the word "potential" be replaced with the word "perspective"; and that Section 2. a. now read, "Establish a perspective plan of future subdivision or development that is consistent with the capabilities of the site and surrounding resources that applies to a specific parcel(s) of land;"

The motion carried unanimously.

[RFD 15-118](#)

Public Committee Member Appointment - Subdivision and Development Appeal Board

Proposed Motion

That Garry MacDougall be appointed as public member on the Subdivision and Development Appeal Board for a three-year term, ending December 31, 2018.

A motion was made by Council Member Jackie McCuaig that Garry MacDougall be appointed as public member on the Subdivision and Development Appeal Board for a three-year term, ending December 31, 2018. The motion carried unanimously.

Development Services Matters[RFD 15-123](#)

Edmonton Metropolitan Region Economic Development Framework

Proposed Motion

That Parkland County participate as a member of the Capital Region Board's Edmonton Metropolitan Region Economic Development Framework, and contribute to the operational core funding in an amount up to \$19,604.99 per year for the next 3 years.

A motion was made by Council Member Jensen that Parkland County participate as a member of the Capital Region Board's Edmonton Metropolitan Region Economic Development Framework; and, to contribute to the operational core funding in an amount of up to \$19,604.99 per year for the next three (3) years. The motion carried by the following vote:

For: 5 - Council Member Jensen, Council Member McCuaig, Mayor Shaigec, Council Member Kobasiuk and Council Member Melnyk

Against: 1 - Council Member McNab

COMMUNICATIONS[COM 15-049](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member John McNab that the following Committee Reports be received for information:

1. Council Member Tracey Melnyk reported on the Alberta Wastewater tour.
2. Council Member Phyllis Kobasiuk gave support to the residents who attended this meeting to speak of their concerns regarding Range Road 14.
3. Council Member John McNab reported on the Alberta Wastewater tour.

The motion carried unanimously.

IN-CAMERA SESSION

[RFD 15-124](#)

In-Camera Session

Proposed Motion

That Council move In-Camera to discuss:

i) Regional Collaboration Project matter in accordance with the provisions of Section 21 - Disclosure harmful to intergovernmental relations, and Section 24 - Advice from officials of the Freedom of Information and Protection of Privacy Act (FOIP) R.S.A. 2000, C.F-25, as amended.

A motion was made by Council Member AnnLisa Jensen that Council go into in-camera session at 10:45 a.m. The motion carried unanimously.

[RFD 15-125](#)

Regular Council Meeting Session

Proposed Motion

That Council move into regular Council meeting session.

A motion was made by Council Member Phyllis Kobasiuk that Council return to regular Council meeting session at 11:38 a.m. The motion carried unanimously.

BUSINESS ARISING FROM IN-CAMERA SESSION**RFD 15-133**

Regional Collaboration Project

A motion was made by Council Member Tracey Melnyk that Council authorize the Mayor and Chief Administrative Officer to represent Parkland County in the "Enabling a World Class Edmonton Region" project. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Council approve up to \$37,000 to fund their portion of the "Enabling a World Class Edmonton Region" project cost from Contingency Restricted Surplus. The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 11:40 a.m.

Mayor

Manager, Legislative & Administrative Services