



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, June 24, 2014

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 6 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk and Council Member Darrell Hollands

Absent: 1 - Council Member Tracey Melnyk

Administration:

Ken Van Buul, Acting Chief Administrative Officer
Rob McGowan, General Manager, Infrastructure Services (in part)
Paul Hanlan, Acting General Manager, Development Services
Jackie Ostashek-Sargent, Acting General Manager, Corporate Services
Darlene Bezeau, Municipal Intern
Peter Morris, Supervisor, Enforcement Services (in part)
Randy Shermack, Supervisor, Bylaw Enforcement (in part)
Carson Mills, Communications Assistant (in part)
Glen Johnson, Acting Manager, Engineering Services (in part)
Dawna Woytowich, Administrative Assistant, Engineering Assistant (in part)
Gabriel Clarke, Environmental Management & Community Sustainability Coordinator (in part)
Krista Quesnel, Environmental Management & Community Sustainability (in part)
Brad Backstrom, Community Peace Officer (in part)
Jennifer McAdam, Acting Manager, Legislative & Administrative Services
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

OPENING PRAYER

Council Member AnnLisa Jensen offered a short prayer.

ADOPTION OF AGENDA

A motion was made by Council Member Darrell Hollands that the June 24, 2014

regular Council meeting agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 14-017](#)

Adoption of the June 10, 2014 regular Council meeting minutes.

Proposed Motion

That the regular Council meeting minutes of June 10, 2014 be adopted, as presented.

A motion was made by Council Member Jackie McCuaig that the regular Council meeting minutes of June 10, 2014 be adopted, as presented. The motion carried unanimously.

BUSINESS ARISING

There were no Business Arising items presented at this meeting.

Legislative Matters

[BL 14-029](#)

Bylaw No. 2014-23 Local Improvement Levy for surfacing in Green Acres Estates Country Residential Subdivision

Proposed Motions

1. That Bylaw No. 2014-23 receive first reading
2. That Bylaw No. 2014-23 receive second reading
3. That Bylaw No. 2014-23 be presented at this meeting for third reading
4. That Bylaw No. 2014-23 receive third and final reading.

A motion was made by Council Member John McNab that Bylaw No. 2014-23 receive first reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw No. 2014-23 receive second reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2014-23 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2014-23 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

[BL 14-030](#)

Bylaw No. 2014-22 Local Improvement Levy for surfacing in Poplar Grove (Portion Of) Country Residential Subdivision

Proposed Motions

1. That Bylaw No. 2014-22 receive first reading
2. That Bylaw No. 2014-22 receive second reading
3. That Bylaw No. 2014-22 be presented at this meeting for third reading
4. That Bylaw No. 2014-22 receive third and final reading.

A motion was made by Council Member AnnLisa Jensen that Bylaw No.

2014-22 receive first reading. The motion carried unanimously.

A motion was made by Council Member John McNab that Bylaw No. 2014-22 receive second reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw No. 2014-22 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2014-22 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

SCHEDULED MATTERS

[App 14-053](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.

George Plaquin, Paramac Cove resident, came forward presenting concern that Parkland County will replace deteriorated steps with a trail system in the Paramac Cove area.

Legislative Matters

[POL 14-019](#)

Rescind Policy FI 012, Contingency Funds (Operating)

Proposed Motion(s)

That Council rescind Policy FI 012, Contingency Funds (Operating)

A motion was made by Council Member Jackie McCuaig that Contingency Funds (Operating) Policy FI 012 be rescinded, as presented. The motion carried unanimously.

[POL 14-020](#)

Rescinding Workplace Harassment and Violence Policy HR-002

Proposed Motion(s)

That Council rescind Workplace Harassment and Violence Policy HR-002.

A motion was made by Council Member AnnLisa Jensen that Workplace Harassment and Violence Policy HR-002 be rescinded, as presented. The motion carried unanimously.

NEW BUSINESS

Corporate Services Matters

[RFD 14-115](#)

Cancellation of 2014 Taxes Due to Burn Down (Roll 654001)

Proposed Motion(s)

That Council cancel a portion of the 2014 taxes on Roll No. 654001 in the amount of \$976.25 due to burn down of a residence on Block 1, Plan 5760

RS.

A motion was made by Council Member John McNab that cancellation of a portion of the 2014 municipal taxes on Roll Number 654001 be approved in the amount of \$976.25 from Allowance for Uncollectible Taxes, due to burn down of a residence on Block 1, Plan 5760 RS. The motion carried unanimously.

[RFD 14-116](#)

Cancellation of 2014 Taxes Due to Burn Down (Roll 4129001)

Proposed Motion(s)

That Council cancel a portion of the 2014 taxes on Roll No. 4129001 in the amount of \$1,097.59 due to burn down of a residence on Block 1, Lot 2, Plan 1323796.

A motion was made by Council Member Darrell Hollands that cancellation of a portion of the 2014 municipal taxes on Roll Number 4129001 be approved in the amount of \$1,097.59 from Allowance for Uncollectible Taxes, due to burn down of a residence on Block 1, Lot 2, Plan 1323796. The motion carried unanimously.

SCHEDULED MATTERS

[BL 14-027](#)

PUBLIC HEARING - 9:30 a.m. (30 mins.)

Bylaw No. 2014-18

Proposed Amendment to Land Use Bylaw No. 20-2009 to redistrict part of W5-05-53-16-NW from CR - Country Residential District to DC - Direct Control District and to adopt new Direct Control Regulations (DC Area 6).

Proposed Motions

1. That Bylaw No. 2014-18 receive second reading; and
2. That Bylaw No. 2014-18 receive third and final reading.

Mayor Shaigec called the Public Hearing to order at 9:28 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment on proposed Bylaw No. 2014-18, and explained the procedure for the public hearing.

Administration presented support for proposed Bylaw No. 2014-18.

Verbal Submissions

Al Hodgins, representative of cottage owners at Osprey Bay, presented support for proposed Bylaw No. 2014-18.

Written Submissions

There were no written submissions presented at this public hearing.

Mayor Shaigec closed the public hearing at 9:40 a.m.

A motion was made by Council Member John McNab that Bylaw No. 2014-18 receive second reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No.

2014-18 receive third and final reading, and that it be declared finally passed.
The motion carried unanimously.

NEW BUSINESS

Corporate Services Matters

RFD 14-128

Cancellation of 2014 Taxes Due to Burn Down (Roll 1689002)

Proposed Motion(s)

That Council cancel a portion of the 2014 taxes on Roll No. 1689002 in the amount of \$1,167.70 due to burn down of a residence on Block 1, Lot 1, Plan 1220978.

A motion was made by Council Member Jackie McCuaig that cancellation of a portion of the 2014 municipal taxes on Roll Number 1689002 be approved in the amount of \$1,167.70 from Allowance for Uncollectible Taxes, due to burn down of a residence on Block 1, Lot 1, Plan 1220978. The motion carried unanimously.

RFD 14-109

Regional Collaboration Program Grant - Contaminated Sites Consultant

Proposed Motion(s)

That Council direct Administration to proceed in partnering with the Summer Village of Betula Beach and the Summer Village of Lakeview who would jointly use this consultant.

A motion was made by Council Member AnnLisa Jensen that administration be directed to proceed in partnering with the Summer Village of Betula Beach and the Summer Village of Lakeview who will jointly use the Contaminated Sites Consultant, as presented. The motion carried unanimously.

RFD 14-120

Request to Transfer Funds Received From WCB to Restricted Surplus

Proposed Motion(s)

That the Workers' Compensation Board's 2013 surplus distribution in the amount of \$86,083.58 be transferred to Future Operating Restricted Surplus.

A motion was made by Council Member John McNab that the Workers' Compensation Board's 2013 surplus distribution in the amount of \$86,083.58 be transferred to Future Operating Restricted Surplus, as presented. The motion carried unanimously.

SCHEDULED MATTERS

BL 14-034

PUBLIC HEARING - 10:00 a.m. (30 mins.)

Bylaw No. 2014-19 - Proposed text amendments to Land Use Bylaw No. 20-2009

Proposed Motion(s)

1. That Bylaw No. 2014-19 received second reading; and
2. That Bylaw No. 2014-19 receive third and final reading.

Mayor Shaigec called the Public Hearing to order at 10:01 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment on proposed Bylaw No. 2014-19, and explained the procedure for the public hearing.

Administration presented support for proposed Bylaw No. 2014-19.

Verbal Submissions

There were no verbal submissions.

Written Submission

There were no written submissions.

Mayor Shaigec closed the public hearing at 10:06 a.m.

A motion was made by Council Member Darrell Hollands that Bylaw No. 2014-19 receive second reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2014-19 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

NEW BUSINESS

Infrastructure Services Matters

[RFD 14-117](#)

Engineering Design Standards

Proposed Motion

1. That Council accept the updated 2014 Engineering Design Standards as information.
2. Council approve that all development construction occurring after January 1, 2015 be required to comply with the new 2014 Engineering Design Standards.

A motion was made by Council Member Darrell Hollands that the updated 2014 Engineering Design Standards be received for information, as presented. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that all development construction occurring after January 1, 2015 be required to comply with the new 2014 Engineering Design Standards, as presented. The motion carried unanimously.

Development Services Matters

[RFD 14-112](#)

Extension of Endorsement Period for Subdivision Application File No. 2010-S-008 (Proposed: Blue Heron Estates), Pt. NW 05-52-27-W4M (Linc No. 34212084) and the South Half of SW 08-52-27-W4M (Linc No. 31964034)

Proposed Motion(s)

That Council approve an extension of the endorsement period regarding Subdivision File No. 2010-S-008 to December 31, 2016 in accordance with Section 657(6) of the Municipal Government Act and Council Policy No. PD-021.

A motion was made by Council Member Jackie McCuaig that an extension of the endorsement period regarding Subdivision File Number 2010-S-008 be approved to December 31, 2016 in accordance with Section 657(6) of the Municipal Government Act and Council Policy No. PD-021, as presented. The motion carried unanimously.

Infrastructure Services Matters[RFD 14-129](#)

CN Rail Crossing Upgrades

Proposed Motion

That Council approve an additional \$30,400 in Federal Gas Tax Funding (FGTF) to fund the CN Rail Crossing Upgrades.

A motion was made by Council Member Darrell Hollands that an additional \$30,400 in Federal Gas Tax Funding (FGTF) be approved to fund the CN Rail Crossing in Parkland County at Mile 27.02, 28.04, 29.07, and 30.10, as presented. The motion carried unanimously.

Community Services Matters[RFD 14-118](#)

Appointment of 2014 Crop Inspector

Proposed Motion(s)

That Council approve the appointment of Drew Sharp as inspector under the Weed Control Act and the Agricultural Pests Act of Alberta for 2014.

A motion was made by Council Member AnnLisa Jensen that Drew Sharp be appointed as Crop Inspector under the Weed Control Act and the Agricultural Pests Act of Alberta for 2014, as presented. The motion carried unanimously.

COMMUNICATIONS[COM 14-051](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

There was no AAMDC Contact Newsletter presented at this meeting.

[COM 14-052](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member AnnLisa Jensen that the following Committee Reports be received for information:

1. Council Member AnnLisa Jensen reported on the Aboriginal Days event, and that the University of Alberta's Devonian Botanic Garden has been named Botanical Garden of the Year as part of the Canadian Garden Council's Garden Tourism Awards.
2. Council Member Jackie McCuaig reported on the Aboriginal Days event.
3. Council Member Phyllis Kobasiuk reported on the National Garden Tourism Award of the Year received by the Devonian Botanic Garden.
4. Council Member Darrell Hollands reported on the Enoch First Nation meeting, and the Alberta Capital Region Wastewater Commission.
5. Council Member John McNab reported on the North Saskatchewan Watershed Alliance meeting.

The motion carried unanimously.

IN-CAMERA SESSION

[RFD 14-121](#)

Land Matter

Proposed Motion

That Council go into in-camera session.

A motion was made by Council Member Darrell Hollands that Council go into in-camera session at 10:59 a.m. The motion carried unanimously.

BUSINESS ARISING FROM IN-CAMERA SESSION

[RFD 14-130](#)

Land Matter

Proposed Motion

That Council go into regular meeting session.

A motion was made by Council Member Jackie McCuaig that Council return to regular session at 11:14 a.m. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that a land acquisition agreement be approved; and, that the expenditure of an additional \$400,000 from Municipal Sustainability Initiative (MSI) funding be approved to construct a service road north of Township Road 531A, as presented. The motion carried unanimously.

ADJOURNMENT

Mayor Shaigec closed the meeting at 11:15 a.m.

Mayor

Manager, Legislative & Administrative Services