

Meeting Procedures Bylaw No. 2015-06 – Summary of Changes

Section 2 – Definitions	“Adjourn” – <u>changed</u> to clarify the difference between postponing a meeting and terminating a meeting. “Administrator” – <u>added</u> to reflect the addition of Council Committees to the Bylaw. “Chair” – <u>changed</u> to clarify that the Mayor is the default chair unless otherwise authorized (i.e., Terms of Reference for a Council Committee). “Council-in-Whole” - <u>added</u> to capture meetings such as Governance and Priorities Committee and Agriculture Services Board where all of Council attends. “In-Camera” - <u>added</u> further clarification. “Public Hearing” – <u>changed</u> to provide clarification.
Sections 3-5	Provisions added to clarify that the Bylaw will now also cover Council Committees unless otherwise stated.
Section 9 (1)	Changes made to reflect the four-year term as elected official.
Section 9 (5)	Changed to use consistent wording.
Section 11 (1)	Changed from “foyer” to the “electronic billboard” to reflect current practices.
Section 13	Added a provision to indicate who would take the position of Chair in the event that the Mayor and Deputy Mayor were both absent.
Sections 18-19	Timeframes were changed to reflect current practice and the earlier publishing of agendas
Sections 22-36	Provisions added for <u>scheduled</u> delegations (i.e., presentations) and public input to reflect current practices.
Sections 37-40	With the addition of provisions regarding public input, added a section to address public conduct.
Sections 41-43	Minor changes made to the Public Hearing procedures to reflect changes in terminology and current practices.
Sections 44-45	Changes made to reflect current live streaming practices. Provision added to allow for third party recordings with permission from the Manager of LAS.
Sections 46-47	Wording removed to eliminate repetitiveness regarding contact information. Removed provisions regarding use (of electronic or other communication facilities) during Special Meetings and by Members of the Public as these are not difficult to accommodate with existing technology and resources.
Section 51	New section added re <u>Council Committee Meeting Minutes</u> to reflect the addition of Council Committees to the Bylaw.
Section 52	New section added re <u>In-Camera Sessions</u> to ensure that no motions may be made during in-camera sessions except to reconvene to the regular meeting.
Sections 78-81	Clarification provided to wording regarding <u>Reconsideration</u>. The member who moves to Reconsider a Motion must (not <i>should</i>) state their reason(s). Requirement for Notice of Motion (to Reconsider a Motion) was removed—this allows for a motion to Reconsider to be presented at the same meeting.
Section 88	Provision added to include a “reason” regarding a declaration of conflict of interest.
Section 94	New terminology added (i.e., “Council-in-Whole”).
Section 99	Change made to clarify when the Manager of LAS may make minor changes to bylaws.
Section 115	Added “or administrator” to allow for the CAO or Manager of LAS to bring the attention of a procedural issue (to the Chair of Council or GPC), or the designated staff member responsible for the administrative duties of a Council Committee to bring the attention of a procedural issue (to the Chair of a Council Committee).
Section 121	Change in terminology.