



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, March 27, 2018

9:00 AM

Council Chambers

CALL TO ORDER

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Absent: 1 - Council Member Phyllis Kobasiuk

Administration:

Michael Heck, Chief Administrative Officer (in part)
Arlan Delisle, County Solicitor/Director, Legal Services (in part)
Ken Van Buul, General Manager, Corporate Services (in part)
Peter Vana, General Manager, Development Services (in part)
Rob McGowan, General Manager, Infrastructure Services (in part)
Laura Swain, Director, Strategic Planning & Intergovernmental Affairs (in part)
Leo Girard, Director, Public Works (in part)
Trent Tompkins, Manager, Road Maintenance Services (in part)
Rebecca Lewicki Website Administrator, Communications (in part)
Stephen Fegyverneki, Manager, Current Planning (in part)
Karen Oxley, Planner, Planning and Development Services (in part)
Martin Frigo, Manager, Long Range Policy Planner (in part)
Jasmine Hall, Planning Intern, Planning and Development Services (in part)
Mary McInnes, Planner, Planning and Development Services (in part)
Craig Thomas, Manager, Development Planning (in part)
Krista Quesnel, Manager, Community Sustainability (in part)
Jacci Hagar, Parks, Recreation and Culture Services (in part)
Barb Williams, Legislative Officer (in part)
Lois Tyerman, Legislative Officer (Recording Secretary) (in part)
Christine Beveridge, Manager, Legislative Services

CELEBRATING SUCCESSES

Council welcomed Christine Beveridge, Manager of Legislative Services to Parkland County.
Council welcomed Trent Tompkins, Manager, Road Maintenance Services to Parkland County.

INSPIRATIONAL REFLECTION

Council Member Jackie McCuaig offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the March 27, 2018 Council meeting agenda be adopted with the following amendment:

Addition - 8.3 - In-Camera - Legal Advice, FOIP Section 27

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 18-007](#)

Adoption of the March 13, 2018 Council Meeting Minutes

Proposed Motion

That the March 13, 2018 Council meeting minutes be adopted, as presented.

A motion was made by Council Member AnnLisa Jensen that the March 13, 2018 Council meeting minutes be adopted, as presented. The motion carried unanimously.

DELEGATIONS

[App 18-024](#)

APPOINTMENT - 9:05 a.m.
Duke of Edinburgh Award Presentations
(Grace Cowan and Amanda Hardman)

Council presented the Duke of Edinburgh Award to Grace Cowan and Amanda Hardman.

NEW BUSINESS

[RFD 18-051](#)

ACT Change Summit 2.0 Request for Funding

A motion was made by Council Member Jackie McCuaig that funding support in the amount of \$2,000.00 be approved for the ACT Change Summit 2.0, as presented. The motion carried unanimously.

Attendance

Council Member Darrell Hollands and Council Member Tracey Melnyk was excused from the meeting at 9:11 a.m. in accordance with the Municipal Government Act, Section 184, Abstention from voting on a matter discussed at a public hearing.

Present: 4 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig and Council Member John McNab

Excused: 2 - Council Member Darrell Hollands and Council Member Tracey Melnyk

Absent: 1 - Council Member Phyllis Kobasiuk

[BL 18-006](#)

Road Closure Bylaws 2017-23, 2017-24, 2017-25 and 2017-26 (TransAlta Highvale Mine Pit 9 Expansion)

Proposed Motions

1. That Bylaw 2017-23 receive second reading.
2. That Bylaw 2017-23 receive third reading.
3. That Bylaw 2017-24 receive second reading.
4. That Bylaw 2017-24 receive third reading.
5. That Bylaw 2017-25 receive second reading.
6. That Bylaw 2017-25 receive third reading.
7. That Bylaw 2017-26 receive second reading.
8. That Bylaw 2017-26 receive third reading.

A motion was made by Council Member John McNab that Bylaw 2017-23 receive second reading. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig and Council Member McNab

Abstain: 2 - Council Member Hollands and Council Member Melnyk

A motion was made by Council Member John McNab that Bylaw 2017-23 receive third and final reading, and that it be declared finally passed. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig and Council Member McNab

Abstain: 2 - Council Member Hollands and Council Member Melnyk

A motion was made by Council Member John McNab that Bylaw 2017-24 receive second reading. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig and Council Member McNab

Abstain: 2 - Council Member Hollands and Council Member Melnyk

A motion was made by Council Member John McNab that Bylaw 2017-24 receive third and final reading, and that it be declared finally passed. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig and Council Member McNab

Abstain: 2 - Council Member Hollands and Council Member Melnyk

A motion was made by Council Member McNab that Bylaw 2017-25 receive second reading. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig and Council Member McNab

Abstain: 2 - Council Member Hollands and Council Member Melnyk

A motion was made by Council Member John McNab that Bylaw 2017-25 receive third and final reading, and that it be declared finally passed. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig and Council Member McNab

Abstain: 2 - Council Member Hollands and Council Member Melnyk

A motion was made by Council Member John McNab that Bylaw 2017-26 receive second reading. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig and Council Member McNab

Abstain: 2 - Council Member Hollands and Council Member Melnyk

A motion was made by Council Member John McNab that Bylaw 2017-26 receive third and final reading, and that it be declared finally passed. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig and Council Member McNab

Abstain: 2 - Council Member Hollands and Council Member Melnyk

Attendance

Council Member Darrell Hollands and Council Member Tracey Melnyk returned to the meeting at 9:16 a.m.

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Absent: 1 - Council Member Phyllis Kobasiuk

DELEGATIONS

[App 18-023](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Rod Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.

Kelly King came forward to advise Council that he has concerns regarding the zoning of his property being that it is currently zoned for Natural Resource Extraction, but should be zoned as Agricultural, and asked that administration address this matter.

[BL 18-010](#)

PUBLIC HEARING - 9:30 a.m.

Bylaw 2018-02: Whitewood Mine Redistricting Bylaw
- and -

Adoption of the Whitewood Conceptual Scheme

Proposed Motions

Upon closure of the Public Hearing:

1. That Council adopt the Whitewood Conceptual Scheme.
2. That Bylaw 2018-02 receive second reading.
3. That Bylaw 2018-02 receive third and final reading.

Mayor Rod Shaigec called the public hearing to order at 9:30 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2018-02, and explained the process of the hearing.

Administration presented the Whitewood Conceptual Scheme and Bylaw 2018-02.

Verbal Submissions:

1. *Elizabeth Armitage of Vicinia Planning & Engagement, and Bill Evans, Jacob Harris, and Cheryl McNeil of TransAlta presented the Whitewood Conceptual Scheme in support of Bylaw 2018-02.*

Written Submissions:

1. *Area resident, opposed to Bylaw 2018-02 with concern of an influx of urban sprawl, gravel pits, and water quality of the aquifers.*

Mayor Rod Shaigec closed the public hearing at 10:03 a.m.

A motion was made by Council Member Tracey Melnyk that the Whitewood Conceptual Scheme be adopted, with the following amendments:

1. **That Section 5.8, Recreational Land Use Districting Rational, subsection 5.8.1 be amended by deleting the word "preservation" and replacing with the word "protection", and that it now read: "Provide for the protection of environmentally sensitive and significant areas and lands having significant natural capability for conservation, passive recreation and education."**
2. **That Section 5.8, Recreational Land Use Districting Rational, subsection 5.8.3 be amended to replace the reference to subsection 5.7.2 with reference to subsection 5.8.2, and that it now read: "Notwithstanding Policy 5.8.2, other forms of development may be considered where justification and supporting documentation provides, as part of the overall evaluation of development proposals."**

The motion carried unanimously.

A motion was made by Council Member John McNab that Bylaw 2018-02 receive second reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw 2018-02 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

RECESS

Mayor Rod Shaigec recessed the meeting at 10:06 a.m. and reconvened the meeting at 10:14 a.m.

Mayor and Council Member Matters**[RFD 18-052](#)**

Alternate Appointment to the Edmonton Metropolitan Region Board (EMRB)
Agricultural Master Plan Task Force

Proposed Motion

That Councillor Darrell Hollands be appointed as Parkland County's alternate on the EMRB Agricultural Master Plan Task Force.

A motion was made by Council Member AnnLisa Jensen that Councillor Darrell Hollands be appointed as alternate on the Edmonton Metropolitan Region Board Agricultural Master Plan Task Force. The motion carried unanimously.

[RFD 18-053](#)

Appointment to the City of Spruce Grove Annexation Committee

Proposed Motion

That Councillor Darrell Hollands be appointed to the City of Spruce Grove Annexation Committee.

A motion was made by Council Member Tracey Melnyk that Councillor Darrell Hollands and Councillor Jackie McCuaig be appointed to the City of Spruce Grove Annexation Committee. The motion carried unanimously.

NEW BUSINESS**Chief Administrative Officer****[RFD 18-046](#)**

Corporate Update

Proposed Motion

That the Corporate Update be received for information, as presented.

Administration presented the Corporate Update. The matter was deferred to later at this meeting.

DELEGATIONS**[BL 18-012](#)**

PUBLIC HEARING - 10:30 a.m.
Bylaw 2018-03 Cannabis Definitions

Proposed Motion

1. That Bylaw 2018-03 receive second reading.
2. That Bylaw 2018-03 receive third reading.

Mayor Rod Shaigec called the public hearing to order at 10:30 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2018-03, and explained the process of the hearing.

Administration presented Bylaw 2018-03.

*Verbal Submissions:**There were no verbal submissions.**Written Submissions:**There were no written submissions.**Mayor Rod Shaigec closed the public hearing at 10:41 a.m.*

A motion was made by Council Member AnnLisa Jensen that Bylaw 2018-03 receive second reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw 2018-03 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

NEW BUSINESS

[RFD 18-046](#)

Corporate Update

Proposed Motion

That the Corporate Update be received for information, as presented.

A motion was made by Council Member Darrell Hollands that the Corporate update be received for information, as presented. The motion carried unanimously.

Legislative Matters

[BL 18-011](#)

Bylaw 2018-04: Proposed Amendment to Land Use Bylaw 2017-18 Redistricting NE-25-51-03-W5M from the ANC - Agricultural / Nature Conservation District to the AGG - Agricultural General District

Proposed Motions

1. That Bylaw 2018-04 receive first reading.
2. That a public hearing be scheduled for May 22, 2018, at 9:30 a.m. in Council Chambers to hear public comment on Bylaw 2018-04.

A motion was made by Council member John McNab that Bylaw 2018-04 receive first reading. The motion carried unanimously.

A motion was made by Council Member John McNab that a public hearing be scheduled for May 22, 2018 at 9:30 a.m. in Council Chambers at Parkland County Center to hear public comment on Bylaw 2018-04. The motion carried unanimously.

RECESS

Mayor Rod Shaigec recessed the meeting at 10:58 a.m. and reconvened the meeting at 11:02 a.m.

DELEGATIONS

[App 18-025](#)

APPOINTMENT - 11:00 a.m.

Honourable Oneil Carlier, Minister of Agriculture and Forestry

Proposed Motion

That the information presented by Minister Carlier be received for information, as presented.

The Honourable Oneil Carlier, Minister of Agriculture and Forestry made a presentation to Council.

A motion was made by Council Member Darrell Hollands that Minister Carlier's presentation be received for information. The motion carried unanimously.

NEW BUSINESS

RECESS

Mayor Rod Shaigec recessed the meeting at 11:47 a.m. and reconvened the meeting at 11:59 a.m.

Development Services Matters

[RFD 18-022](#)

Integrated Community Sustainability Plan (ICSP) Implementation Update

Proposed Motion

That the ICSP Implementation Update be received for information, as presented.

A motion was made by Council Member AnnLisa Jensen that the Integrated Community Sustainability Plan (ICSP) Update be received for information, as presented. The motion carried unanimously.

IN-CAMERA SESSION

[RFD 18-043](#)

In-Camera Session

Proposed Motion

That Council convene in-camera pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Sections 21 and 24 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Council Member Jackie McCuaig that Council convene In-Camera at 12:13 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 21, 24, and 27 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

Attendance

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Absent: 1 - Council Member Phyllis Kobasiuk

Administration:

Michael Heck, Chief Administrative Officer

Arlan Delisle, County Solicitor - Legal Advisor

Ken Van Buul, General Manager, Corporate Services - Administrative Advisor

Peter Vana, General Manager, Development Services - Administrative Advisor

Rob McGowan, General Manager, Infrastructure Services - Administrative Advisor

Laura Swain, Director, Strategic Planning & Intergovernmental Affairs - Administrative Advisory

Christine Beveridge, Manager, Legislative Services

Ken Venner, Consulting Advisor

Darryl Howery, Consulting Advisor

Barry Sjolie, Legal Advisor

[PRE 18-003](#)

Land Matter - Jurisdiction

FOIP Section 21 - Harmful to Intergovernmental Relations

FOIP Section 24 - Advice From Officials

[PRE 18-004](#)

Legal Advice

FOIP Section 27 - Legal Privilege

[RFD 18-045](#)

Regular Council Meeting Session

Proposed Motion

That Council revert to regular session.

A motion was made by Council Member John McNab that Council revert to regular meeting session at 3:42 p.m.

COMMUNICATIONS

[COM 18-018](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

The Federation of Canadian Municipalities Update was not presented at this meeting.

[COM 18-017](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

The AAMDC Contact Newsletter was not presented at this meeting.

[COM 18-019](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

There were no Committee Reports presented at this meeting.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 3:42 p.m.

Mayor

Manager, Legislative Services