



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Governance and Priorities Committee

Mayor Allan Gamble
Deputy Mayor Rob Wiedeman
Council Member Sally Kucher-Johnson
Council Member Phyllis Kobasiuk
Council Member Natalie Birnie
Council Member Kristina Kowalski

Tuesday, May 20, 2025

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chairperson Wiedeman called the meeting to order at 9:00 a.m.

Present: 6 - Mayor Allan Gamble, Council Member Sally Kucher-Johnson, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie and Council Member Rob Wiedeman

Administration:

Laura Swain, Chief Administrative Officer
Jeff Dyck, Chief Operating Officer
Rob McGowan, General Manager, Operations Services
Brian Cornforth, Interim General Manager, Community & Development Services
Jody Hancock, Director, Engineering Services (In-part)
Amanda Soetaert, Project Engineer, Engineering Services (In-part)
Christine Marleau, Project Engineer II, Engineering Services (In-part)
Chad Ritter, Acting Manager, Agronomics (In-part)
Krista Quesnel, Director, Agriculture & Environment Services (In-part)
Odessa Bartel, Manager, Legislative & Legal Services
Deb Crowder, Legislative Officer, Legislative & Legal Services (Recording Secretary)

ADOPTION OF AGENDA

Administration requested to delete the following Items:

- Item 4.3 - 11:00 a.m. Appointment - Performance & Project Update Report - May 2025
- Item 6.D.1 - 2025 Q1 Financial Update

Councillor Wiedeman requested to add the following items:

- Item 8.3 - Council Issue
- Item 8.4 - Wabamun Projects Update

A motion was made by Committee Member Wiedeman that the May 20, 2025 Governance and Priorities Committee meeting agenda be adopted, as amended.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 25-020](#)

Adoption of April 15, 2025 Governance and Priorities Committee Meeting Minutes

Proposed Motion

That the April 15, 2025 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

A motion was made by Committee Member Kowalski that the April 15, 2025 Governance and Priorities Committee meeting minutes be adopted, as presented.

The motion carried unanimously.

DELEGATIONS

[App 25-037](#)

9:05 a.m. Public Input (15 mins.)

Committee Chairperson Wiedeman asked the gallery if there were any matters that the public wished to bring to the attention of Parkland County.

Darcy Martin, a Parkland County resident, attended to request a meeting with Administration and Council regarding Rolling Meadows Drainage Study.

NEW BUSINESS

Legislative Matters

[RFD 25-114](#)

Council Remuneration Review

Proposed Motions

1. That Administration be directed to present the revised Elected Official Remuneration Policy C-AD22 at the June 10, 2025 Council Meeting.
2. That Administration be directed to present the revised Elected Official Expenses Policy C-AD24 at the June 10, 2025 Council Meeting.

Laura Swain presented the Council Remuneration Review.

A motion was made by Committee Member Kobasiuk that Administration be directed to present the revised Elected Official Remuneration Policy C-AD22 at the June 10, 2025 Council Meeting.

The motion carried unanimously.

A motion was made by Committee Member Kucher-Johnson that

Administration be directed to present the revised Elected Official Expenses Policy C-AD24 at the June 10, 2025 Council Meeting.

The motion carried unanimously.

CLOSED SESSION

[RFD 25-103](#)

Closed Session

Proposed Motion

That the Governance and Priorities Committee convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16, 21, and 24 of the Freedom of Information and Protection of Privacy Act.

A motion was made by Committee Member Birnie that the Committee convene in closed session at 9:44 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16, 21 and 24 of the Freedom of Information and Protection of Privacy Act.

The motion carried unanimously.

[PRE 25-042](#)

Transportation Update

FOIP Section 16 - Harmful to business interests of third party

FOIP Section 21 - Harmful to intergovernmental relations

FOIP Section 24 - Advice from officials

Administration presented the Transportation Update.

Committee Member Birnie left the meeting at 10:20 a.m. and returned to the meeting at 10:21 a.m.

[RFD 25-104](#)

Regular Session

Proposed Motion

That the Governance and Priorities Committee revert to regular Meeting session.

A motion was made by Committee Member Kowalski that the Committee revert to regular meeting session at 10:24 a.m.

The motion carried unanimously.

RECESS

Chairperson Wiedeman recessed the meeting at 10:24 a.m. and reconvened the meeting at 10:34 a.m.

DELEGATIONS

[App 25-039](#)

10:30 a.m. Appointment - Rolling Meadows Drainage Study

Proposed Motion

That the Rolling Meadows Estates Drainage Study Final Draft Report update be received for information, as presented.

Barry Raynard, Jody Hancock, Christine Marleau presented the Rolling Meadows Drainage Study.

A motion was made by Committee Member Kowalski that the Rolling Meadows Estates Drainage Studies Final Draft Report update be accepted for information, as presented.

The motion carried unanimously.

NEW BUSINESS

Operation Services

[RFD 25-113](#)

Water and Wastewater Master Plan - County Wide Update

Proposed Motion

That the Water and Wastewater Master Plan - County Wide update be received for information, as presented.

Jody Hancock and Amanda Soetaert presented the Water and Wastewater Master Plan - County Wide Update.

Mayor Gamble left the meeting at 11:20 a.m., and returned at 11:26 a.m.

A motion was made by Committee Member Kowalski that the Water and Wastewater Master Plan - County Wide update be received for information, as presented.

The motion carried unanimously.

DELEGATIONS

[App 25-041](#)

11:45 a.m. Appointment - ALUS Partnership Advisory Committee Update
Wayne Pukalo, ALUS PAC Committee Chair

Proposed Motion

That the ALUS Partnership Advisory Committee update be received for information, as presented.

Chad Ritter and Krista Quesnel presented the ALUS Partnership Advisory Committee Update.

A motion was made by Committee Member Birnie that the ALUS Partnership Advisory Committee update be received for information, as presented.

The motion carried unanimously.

COMMUNICATIONS

[COM 25-051](#)

Rural Municipalities of Alberta Contact Newsletter

Proposed Motion

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

A motion was made by Committee Member Mayor Gamble that the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

The motion carried unanimously.

[COM 25-052](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities Update be received for information, as presented.

A motion was made by Committee Member Kobasiuk that the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

CLOSED SESSION

[RFD 25-129](#)

Closed Session

Proposed Motion

That the Governance and Priorities Committee convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16, 17, and 24 of the Freedom of Information and Protection of Privacy Act.

A motion was made by Committee Member Kucher-Johnson that the Committee convene in closed session at 11:41 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16, 17 and 24 of the Freedom of Information and Protection of Privacy Act.

The motion carried unanimously.

[PRE 25-051](#)

Council Issue

FOIP Section 17 - Harmful to personal privacy
FOIP Section 24 - Advice from officials

Councillor Wiedeman presented Council Issue.

[PRE 25-052](#)

Wabamun Projects Update
FOIP Section 16 - Harmful to business interests of third party
FOIP Section 24 - Advice from officials

Councillor Wiedeman presented Wabamun Project Updates.

[RFD 25-104](#)

Regular Session

Proposed Motion

That the Governance and Priorities Committee revert to regular Meeting session.

A motion was made by Committee Member Wiedeman that the Committee revert to regular meeting session at 12:08 p.m.

The motion carried unanimously.

NEXT MEETING

The next Governance and Priorities Committee meeting is scheduled for June 17, 2025 at 9:00 a.m.

CLOSE OF MEETING

Committee Chairperson Wiedeman closed the meeting at 12:08 p.m.

Committee Chair

Recording Secretary